

BOARD MEETING – MONDAY, JULY 15, 2024
SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

Agenda for the organizational meeting of the Board of Trustees of the South Huntington Public Library on Monday, July 15, 2024 at 7 p.m. in the Conference Room.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ELECTION OF OFFICERS:
 1. President
 2. Vice President
 3. Financial Chairperson
 4. Board Secretary
4. ADOPTION OF THE AGENDA
5. APPOINTMENT, AUTHORIZATIONS AND DESIGNATIONS:
 1. Appointment of Library Attorney (Incumbent Quatela Chimeri, PLLC) (attached)
 2. Appointment of Library Auditors (Incumbent Robert A. Johnson, CPA PC; Baldessari & Coster) (attached)
 3. Appointment of Library Treasurer (Incumbent Phillip De Dora) (attached)
 4. Appointment of Insurance Broker-of-Record (Epic Insurance Brokers & Consultants)
 5. Designation of Newspaper-of-Record (The Long Islander)
 6. Designation of Date, Time and Place of Regular Board Meetings (attached)
 7. Designation of Library Budget Vote and Trustee Election 2025-2026
 8. Authorization of Petty Cash Fund
 9. Designation of Bank Depositories
 10. Authorization of Procurement Guidelines Policy
 11. Authorization of Collateral Agreement (Corporate Resolutions)
 12. Authorization of Payment In Advance of Audit Claims
 13. Appointment of Art Curator (Incumbent Danielle Reischman) (attached)
 14. Appointment of Music Coordinator (Incumbent Margaretha Maimone) (attached)
 15. Appointment of Clerk of the Vote
6. DISPOSITION OF MINUTES:
 1. Regular Meeting, Monday, June 17, 2024
7. FINANCIAL MATTERS:
 - A. Schedule of Bills – 2023-2024
 - B. Investments
 - C. Financial Chairperson’s Report
 - D. Personnel
 - E. Schedule of Bills – 2024-2025
9. COMMUNICATIONS:
 1. SCLS Minutes (emailed to board members)
10. REPORTS:
 1. Director’s Report
 2. Assistant Director’s Report
 3. Building & Grounds Report
 4. YA Department Quarterly Board Report

5. Children's Department Quarterly Report

11. OLD BUSINESS:
 1. Covid-19 Protocol
 2. Oath of Office
12. NEW BUSINESS:
13. STATISTICAL REPORTS:
 1. Statistics and Program Attendance
14. VOICE OF THE TAXPAYER
15. ADJOURNMENT