

**BOARD MEETING MINUTES - MONDAY, AUGUST 21, 2024
SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746**

The regular meeting of the Board of Trustees of the South Huntington Public Library was held on Monday, August 21, 2024, at 5:30 p.m. in the Conference Room.

PRESENT: Mrs. Pat Dillon, President
Mrs. Stella Fox, Vice President
Mr. Stuart Horowitz, Financial Chairperson
Mrs. Eleanora Ferrante, Board Secretary
Mrs. Eileen Sullivan

STAFF: Mrs. Janet Scherer, Director
Mr. Nick Tanzi, Assistant Director
Mrs. Doreen Kilkenny, Interim Business Manager
Mrs. Jamie Gholson, Recording Secretary

CALL TO ORDER: The meeting was called to order by the president at 5:34 p.m.

PLEDGE OF ALLEGIANCE: The president led everyone in the Pledge of Allegiance.

ADOPTION OF THE AGENDA: Motion by Mrs. Ferrante, seconded by Mrs. Sullivan, and carried unanimously to accept the agenda as amended:

- Executive Session to discuss a personnel matter

FINANCIAL MATTERS: Mr. De Dora sent a letter stating that he compared all the warrants to the invoices and payroll register to verify amounts to be paid and counts of checks issued. The voided checks log has been viewed and recorded. He also reviewed the check signer log. He viewed and compared all petty cash disbursements with the receipts for expenditures, and reported that all was in order.

Motion by Mrs. Sullivan, seconded by Mr. Ferrante, and carried unanimously to authorize payment of Warrant #3 Fund L in the amount of \$22,435.48; Warrant #2 Fund L in the amount of \$231,771.00; Warrant #7/03 PR in the amount of \$123,526.14; Warrant #7/18 PR in the amount of \$129,292.17.

Motion by Mrs. Ferrante, seconded by Mr. Sullivan, and carried unanimously to authorize payment of Warrant #1 Fund TA in the amount of \$47,712.76; Warrant #2 Fund TA in the amount of \$56,176.29.

Motion by Mrs. Ferrante, seconded by Mr. Horowitz and carried unanimously to approve the American Express statement for July in the amount of \$2,734.48.

Motion by Mrs. Sullivan, seconded by Mr. Horowitz and carried unanimously to approve the Amazon Capital Services Monthly Statement for June 20, 2024 through July 19, 2024 in the amount of \$699.13.

PERSONNEL ACTIONS: Motion by Mr. Horowitz, seconded by Mrs. Ferrante, and carried unanimously to approve the personnel report.

EXECUTIVE SESSION: Motion by Mr. Horowitz, seconded by Mrs. Ferrante, and carried unanimously, to go into Executive Session at 5:40 p.m. to discuss a personnel matter.

Motion by Mr. Horowitz, seconded by Mrs. Sullivan, and carried unanimously to come out of Executive Session at 5:50 p.m.

ADJOURNMENT: Motion by Mrs. Fox to adjourn the regular meeting at 5:51 p.m.

Respectfully submitted by,



Eleanora Ferrante, Board Secretary