

BOARD MEETING – WEDNESDAY, NOVEMBER 19, 2025  
SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

Agenda for the regular meeting of the Board of Trustees of the South Huntington Public Library on Wednesday, November 19, 2025 at 6:30 p.m. in the Conference Room.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ADOPTION OF THE AGENDA
4. EXECUTIVE SESSION
5. DISPOSITION OF MINUTES:
  - A. Regular Meeting, Wednesday, October 15, 2025
6. FINANCIAL MATTERS:
  - A. Schedule of Bills
  - B. Investments
  - C. Financial Chairperson's Report
  - D. Personnel
6. COMMUNICATIONS:
  1. SCLS Minutes and Memorandum (emailed to Board members)
7. REPORTS:
  1. Director's Report
  2. Assistant Director's Report
  3. Building & Grounds Report
  4. Adult Services Department Q2 and Q3 Report
8. OLD BUSINESS:
  1. Financial Controls
  2. Long Range Planning
  3. Board Retreats
9. NEW BUSINESS:
  1. Obsolete Equipment
  2. SCLS 2026 Trustee Vote (Ballot to be handed out at meeting)
  3. SCLS 2026 Budget Vote
  4. Carpet Replacement
  5. Tree Work
10. STATISTICAL REPORTS:
  1. Statistics and Program Attendance
11. PERIOD OF PUBLIC EXPRESSION
12. ADJOURNMENT

BOARD MEETING MINUTES – WEDNESDAY, OCTOBER 15, 2025  
SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

The regular meeting of the Board of Trustees of the South Huntington Public Library was held on Wednesday, October 15, 2025, at 7 p.m. in the Meeting Room.

- PRESENT: Mrs. Stella Fox, President  
Mr. Stuart Horowitz, Vice President  
Mrs. Eleanora Ferrante, Financial Chairperson  
Mrs. Eileen Sullivan, Board Secretary  
Mrs. Pat Dillon
- STAFF: Mrs. Janet Scherer, Director  
Mrs. Jamie Gholson, Recording Secretary
- EXCUSED: Mr. Nick Tanzi, Assistant Director  
Mrs. Doreen Kilkenny, Business Manager
- GUESTS: Mr. Kevin Verbesey, SCLS Director  
Mr. Michael Holzweiss, Patron  
Mrs. Kristina Holzweiss, Patron  
Mr. Riley Holzweiss, Patron  
Dr. Dave Bennardo, Town Councilman  
Ms. Laura Carey, Town Councilman Bennardo's Chief of Staff  
Mrs. Beverly Horowitz, Patron
- CALL TO ORDER: The meeting was called to order by the president at 7:00 p.m.
- PLEDGE OF ALLEGIANCE: The president led everyone in the Pledge of Allegiance.
- ADOPTION OF THE AGENDA: Motion by Mr. Horowitz, seconded by Mrs. Sullivan, and carried unanimously to accept the agenda as amended:
- Add Trustee Appreciation Presentation to New Business and move up on agenda, ahead of Disposition of Minutes.
  - Move up Boy Scout Eagle Project on agenda, ahead of Disposition of Minutes.

NEW BUSINESS-  
TRUSTEE  
APPRECIATION  
PRESENTATION:

In acknowledgement of Stuart Horowitz's 25 years of service as trustee on the South Huntington Board of Trustees, the director presented him with a proclamation on behalf of the board and staff. Dr. Dave Bennardo presented Mr. Horowitz with a proclamation on behalf of the Huntington Town Council and Kevin Verbesey offered words of gratitude on behalf of the Suffolk Cooperative Library System.

NEW BUSINESS -  
BOY SCOUT  
EAGLE PROJECT:

Motion by Mrs. Ferrante, seconded by Mrs. Dillon, and carried unanimously to approve plans presented by Mr. Riley Holzweiss to erect a bench on the library property for his Eagle Scout project.

DISPOSITION OF  
MINUTES -

SEPTEMBER 11, 2025:

Motion by Mrs. Sullivan, seconded by Mr. Horowitz, and carried unanimously to accept the minutes of the special meeting of September 11, 2025.

DISPOSITION OF  
MINUTES -

SEPTEMBER 17, 2025:

Motion by Mrs. Dillon, seconded by Mrs. Ferrante, and carried unanimously to accept the minutes of the regular meeting of September 17, 2025.

FINANCIAL MATTERS  
2025-2026:

Motion by Mr. Horowitz, seconded by Mrs. Sullivan, and carried unanimously to authorize payment of Warrant #8 Fund L in the amount of \$17,984.38, Warrant #10 Fund L in the amount of \$159,229.04; Warrant #9/11 PR Fund L in the amount of \$112,773.83; Warrant #9/25 PR Fund L in the amount of \$118,062.30.

Motion by Mrs. Ferrante, seconded by Mrs. Dillon, and carried unanimously to authorize payment of Warrant #6 Fund TA in the amount of \$44,223.70; Warrant #7 Fund TA in the amount of \$45,945.57.

Motion by Mrs. Ferrante, seconded by Mrs. Sullivan, and carried unanimously to authorize payment of Warrant #3 Fund H in the amount of \$1,721.50.

Motion by Mrs. Ferrante, seconded by Mrs. Sullivan, and carried unanimously to approve the American Express statement for September, in the amount of \$1,904.06.

Motion by Mrs. Dillon, seconded by Mrs. Ferrante, and carried unanimously to approve the Amazon/Capital Services Monthly Statement for August 20, 2025 – September 19, 2025 in the amount of \$4,485.87.

FINANCIAL  
CHAIRPERSON'S  
REPORT  
2025-2026:

Mrs. Ferrante reported that she selected at random and reviewed original purchase orders, invoices, and check requisitions, for the months of September and October. She compared them to the original warrants, and found the vendors' names, check amounts, and authorizations to be in order.

DIRECTOR'S REPORT:

Mrs. Scherer reported on the following:

- The Huntington zone libraries hosted three legislative breakfasts attended by Senator Mattera and Assemblymen Brown and Stern. These gatherings provide a valuable opportunity to engage with our state representatives in an informal setting, fostering open discussion about current funding priorities and policy matters affecting libraries.
- Mrs. Scherer provided a chart showing passports completed by our Reference Staff from August 2024-September 2025 and a chart showing total passports completed since the inception of the passport program by year.

ASSISTANT DIRECTOR'S  
REPORT:

The board thanked Mr. Tanzi for his report.

STAFF REPORTS:

The Board thanked Ray Capone, Jen Conlon, Georgina Rivas-Martinez, Beth Pereira, Scott Kalogris, Michael Bartolomeo, Erin Lavery and Anne Johnson for their reports.

OLD BUSINESS:

FINANCIAL

CONTROLS: The board discussed financial controls.

NEW BUSINESS-

OBSOLETE

EQUIPMENT: Motion by Mrs. Dillon, seconded by Mr. Horowitz, and carried unanimously that the board of trustees authorizes staff to discard obsolete equipment in accordance with library policy and best practice.

NEW BUSINESS –

STAFF DEVELOPMENT

DAY: Motion by Mr. Horowitz, seconded by Mrs. Dillon, and carried unanimously that the board of trustees approves closing the library on April 29, 2026 for a Staff Development Day.

EXECUTIVE SESSION: Motion by Mr. Horowitz, seconded by Mrs. Dillon to go into executive session at 8:16 p.m. to discuss legal matters.

Motion by Mrs. Ferrante, seconded by Mr. Horowitz to come out of executive session at 8:20 p.m.

ADJOURNMENT: Motion by Mrs. Ferrante to adjourn the regular meeting at 8:21 p.m.

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Respectfully submitted by,

Eileen Sullivan, Board Secretary

## FINANCIAL SCHEDULES

<u>Page #</u>	<u>Warrant #</u>	<u>Fund</u>	<u>Amount</u>
9	11	L	15,744.38
11	13	L	679,451.71
15	10/09 PR	L	121,138.55
17	10/23 PR	L	136,141.92
19	8	TA	47,167.05
21	9	TA	59,760.00
23	4	H	469.50
24	AMEX		2,380.42
24	Amazon Capital Services		3,548.85
40	Investment Report		
41	Financial Chairperson Report		
45	Personnel Report		

**PHILIP DE DORA, CPA**  
70 ARBUTUS ROAD  
GREENLAWN, NY 11740  
(631) 754-8310

November 19, 2025

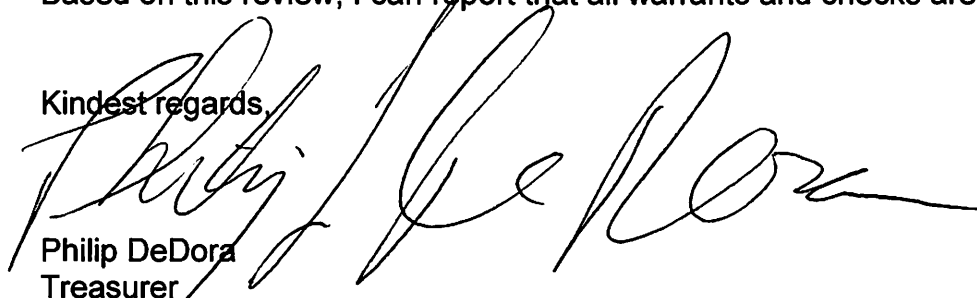
President, Board of Trustees  
South Huntington Public Library  
145 Pidgeon Hill Road  
Huntington Station, NY 11746

I have reviewed the warrants through November 19, 2025.

I have compared the warrants with the invoices and payroll register to verify amounts to be paid and counts of checks issued. I have also reviewed the check signer log. All voided checks have been viewed and recorded. Petty cash disbursements have been compared with the receipts for expenditures.

Based on this review, I can report that all warrants and checks are in order.

Kindest regards,

A large, stylized handwritten signature in black ink, appearing to read 'Philip DeDora', is written over the typed name and title.

Philip DeDora  
Treasurer

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

November 19, 2025

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #11 Fund L - October 2025 Schedule of Bills

Checks 91732 - 61737

Total warrant: \$15,744.38

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Stella Fox \_\_\_\_\_  
President, Board of trustees

Stuart Horowitz \_\_\_\_\_  
Vice President, Board of trustees

Eleanora Ferrante \_\_\_\_\_  
Financial Chairperson



# SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 11: CD - UTILITIES - 10/2025 For Dates 10/1/2025 - 10/31/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
61732	10/06/2025	2555	OPTIMUM		48.44
61733	10/06/2025	20	PSEGLI		14,300.90
61734	10/29/2025	690	NATIONAL GRID		369.87
61735	10/29/2025	2400	NATIONAL GRID (SVC & GENR)		80.56
61736	10/29/2025	15	VERIZON		935.59
61737	10/29/2025	1419	VERIZON SELECT SERVICES		9.02
Number of Transactions: 6					
Warrant Total:					15,744.38
Vendor Portion:					15,744.38

## Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 6 in number, in the total amount of \$ 15,744.38. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11/12/25

Date

[Signature]  
Treasurer

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 15,744.38. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/29/25

Date

[Signature]  
Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

November 19, 2025

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #13 Fund L - October 2025 Schedule of Bills

Checks 61740 - 61835

Voided Checks 61090, 61338

Total warrant: \$679,451.71

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Stella Fox \_\_\_\_\_  
President, Board of trustees

Stuart Horowitz \_\_\_\_\_  
Vice President, Board of trustees

Eleanora Ferrante \_\_\_\_\_  
Financial Chairperson

# SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 13: CD - GENERAL - 11/2025 For Dates 11/19/2025 - 11/19/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
61092	11/19/2025	3177	**VOID** ANGELLO, PETER		-200.00
61338	11/19/2025	3177	**VOID** ANGELLO, PETER		-200.00
61740	11/19/2025	131	A TIME FOR KIDS	*See Detail Report	900.00 ✓
61741	11/19/2025	2396	AMAZON		2,783.59 ✓
61742	11/19/2025	2396	AMAZON		765.26 ✓
61743	11/19/2025	720	AMERICAN EXPRESS		2,380.42 ✓
61744	11/19/2025	2040	AMERIFLEX		169.60 ✓
61745	11/19/2025	2934	ANDERSON'S TREE SERVICE INC.	250221	3,900.00 ✓
61746	11/19/2025	3177	ANGELLO, PETER		400.00 ✓
61747	11/19/2025	23	BAKER & TAYLOR		1,517.81 ✓
61748	11/19/2025	3226	BALDESSARI & COSTER LLP		15,375.00 ✓
61749	11/19/2025	2520	KATHRYN BARI-PETRITIS	250236	375.00 ✓
61750	11/19/2025	1866	BENEDETTO BROS. LANDSCAPING		350.00 ✓
61751	11/19/2025	1832	AUGUSTA BERNER	250239	600.00 ✓
61752	11/19/2025	1305	BLACKSTONE PUBLISHING.		83.25 ✓
61753	11/19/2025	3046	BLUM, LAUREN	*See Detail Report	1,050.00 ✓
61754	11/19/2025	2032	BOOK PAGE		1,785.60 ✓
61755	11/19/2025	1189	BRODART CO.		559.50 ✓
61756	11/19/2025	3274	CATHERINE CATANESE	250201	190.00 ✓
61757	11/19/2025	2633	CONNECTION, INC	*See Detail Report	8,598.50 ✓
61758	11/19/2025	742	CORNELL COOPERATIVE EXT.	250199	175.00 ✓
61759	11/19/2025	1548	COUNTY LINE HARDWARE		147.76 ✓
61760	11/19/2025	3210	COVE DELIVERY, INC.		373.40 ✓
61761	11/19/2025	2750	CREATIVEBUG HOLDINGS LLC		1,350.00 ✓
61762	11/19/2025	3270	CTE ELECTRICAL CONTRACTING, INC	250170	6,690.00 ✓
61763	11/19/2025	794	PHILIP DE DORA	250001	410.00 ✓
61764	11/19/2025	43	DEMCO	250197	161.92 ✓
61765	11/19/2025	2167	DORIS BENTER	250211	200.00 ✓
61766	11/19/2025	1665	EDMER SANITARY SUPPLY		472.10 ✓
61767	11/19/2025	1777	ELIZABETH ESPOSITO		79.41 ✓
61768	11/19/2025	923	FIRST UNUM LIFE INSURANCE CO.		700.74 ✓
61769	11/19/2025	3203	FREE TO BE YOGA INC.	250225	150.00 ✓
61770	11/19/2025	458	FRIENDS OF THE LIBRARY		376.50 ✓
61771	11/19/2025	362	FUN EXPRESS, LLC	*See Detail Report	273.08 ✓
61772	11/19/2025	2623	GARVIES POINT MUSEUM & PRESERV	250243	225.00 ✓
61773	11/19/2025	3094	GEOVANNY & SONS	250003	1,325.00 ✓
61774	11/19/2025	225	GRAINGER, INC.		55.82 ✓
61775	11/19/2025	3230	HARRIS, MARGOT	250205	600.00 ✓
61776	11/19/2025	1077	HIGH HOPES PRODUCTIONS	250218	165.00 ✓
61777	11/19/2025	1584	HOME DEPOT CREDIT SERVICES		47.94 ✓
61778	11/19/2025	2967	HOME HEALTH & SPIRIT CORP.	250235	450.00 ✓
61779	11/19/2025	3269	IMPERIAL CLEANING	250169	2,850.00 ✓
61780	11/19/2025	2504	INGRAM LIBRARY SERVICES LLC		1,070.27 ✓

## SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 13: CD - GENERAL - 11/2025 For Dates 11/19/2025 - 11/19/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
61781	11/19/2025	2504	INGRAM LIBRARY SERVICES LLC		2,243.75
61782	11/19/2025	2504	INGRAM LIBRARY SERVICES LLC		1,610.58
61783	11/19/2025	3053	JIN, ELIZABETH	250223	350.00
61784	11/19/2025	3170	JOYFUL DAY CEREMONIES, LLC	250227	250.00
61785	11/19/2025	2717	KANOPY LLC		556.00
61786	11/19/2025	3273	KIWANIS CLUB OF HUNTINGTON, INC.		270.83
61787	11/19/2025	3126	KLEEMANN, JOHN		250.00
61788	11/19/2025	2781	ELIZABETH KLEIN		82.05
61789	11/19/2025	3109	LATORRE, KATRINA		19.59
61790	11/19/2025	2776	LIBRARY MARKET		1,750.00
61791	11/19/2025	3090	LIL' ATHLETES	*See Detail Report	256.00
61792	11/19/2025	1332	LONG ISLAND CHESS NUTS	250219	120.00
61793	11/19/2025	1568	LONG ISLAND WASTE SERVICES		486.10
61794	11/19/2025	3065	LT MICHAEL P. MURPHY NAVY SEAL MUSEUM	250242	200.00
61795	11/19/2025	3199	DANIELLE MASZTAL	250232	350.00
61796	11/19/2025	3266	MCDERMOTT, ANGELA	250220	350.00
61797	11/19/2025	27	MIDWEST TAPE		2,588.08
61798	11/19/2025	2517	MIDWEST TAPE		1,517.35
61799	11/19/2025	2693	KALINA MRMEVSKA	250241	1,000.00
61800	11/19/2025	2822	NEW YORK HALL OF SCIENCE	250244	750.00
61801	11/19/2025	2580	NEW YORK THERAPY PLACEMENT	250200	150.00
61802	11/19/2025	217	NEWSDAY, INC.		375.92
61803	11/19/2025	1861	SALLY NIKOLIS		82.72
61804	11/19/2025	1861	SALLY NIKOLIS		100.00
61805	11/19/2025	1814	PATRICIA NOVAK	250231	125.00
61806	11/19/2025	202	NYS & LOCAL RETIREMENT SYSTEM		507,861.00
61807	11/19/2025	127	NYS EMPLOYEES HEALTH INSURANCE		45,051.83
61808	11/19/2025	3209	JAMIE O'MARA	250237	500.00
61809	11/19/2025	2763	ON TIME TELECOM, INC.		419.88
61810	11/19/2025	3128	LESTER PALDY	250226	225.00
61811	11/19/2025	1731	PITNEY BOWES BANK INC PURCHASE POWER		399.71
61812	11/19/2025	1731	PITNEY BOWES BANK INC PURCHASE POWER		400.00
61813	11/19/2025	12	POSTMASTER - BULK PERMIT 39		1,800.00
61814	11/19/2025	2760	GEORGIA PROTAN		243.12
61815	11/19/2025	3061	QUATELA CHIMERI PLLC		546.00
61816	11/19/2025	3146	DANIELLE REISCHMAN	250065	560.00
61817	11/19/2025	3111	RESCUE 1 CPR	250222	1,200.00
61818	11/19/2025	3213	MADDALENA ROMANO	250230	375.00
61819	11/19/2025	2982	REGINA R. RUSSO	250238	750.00
61820	11/19/2025	284	RYDER PIANO TUNING		250.00
61821	11/19/2025	3056	SCHOENHOFEN, KAREN	250210	120.00
61822	11/19/2025	3079	BONNIE SCHWARTZ	250233	400.00
61823	11/19/2025	51	SCLS		6,329.00
61824	11/19/2025	234	SCLS - PALS		1,704.42

# SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 13: CD - GENERAL - 11/2025 For Dates 11/19/2025 - 11/19/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
61825	11/19/2025	2238	ROBERT SCOTT	250234	299.00
61826	11/19/2025	3140	SECURITAS SECURITY SERVICES USA, INC.		12,958.40
61827	11/19/2025	3083	SPROUTS & FRIENDS, INC.	*See Detail Report	540.00
61828	11/19/2025	2602	RENATO STAFFORD	250224	300.00
61829	11/19/2025	3167	STAPLES ADVANTAGE		293.85
61830	11/19/2025	2106	STERLING NORTH AMERICA INC.		17,690.00
61831	11/19/2025	1525	THE WHALING MUSEUM	250229	100.00
61832	11/19/2025	3278	TANYA THURMAN	250240	200.00
61833	11/19/2025	2536	AMY VAIL	250212	250.00
61834	11/19/2025	2232	W.B. MASON CO INC		1,079.06
61835	11/19/2025	2613	TAMI WOOD	250215	240.00
61836	11/19/2025	3277	JILL ZOCCOLI	250228	800.00

Number of Transactions: 99

Warrant Total: 679,451.71

Vendor Portion: 679,451.71

\*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

## Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 99 in number, in the total amount of \$ 679,451.71. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11/12/25

Date

Treasurer

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 679,451.71. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11/10/25

Date

Assistant Director

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

November 19, 2025

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: October 9, 2025

Gross Total: \$121,138.55

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Stella Fox \_\_\_\_\_  
President, Board of trustees

Stuart Horowitz \_\_\_\_\_  
Vice President, Board of trustees

Eleanora Ferrante \_\_\_\_\_  
Financial Chairperson

# SOUTH HUNTINGTON LIBRARY

Payroll Transactions - After Checks Posted

10/9/2025 - 10/9/2025



## Payroll Transaction Totals

Gross Wages	121,138.55	
Non Cash Earnings	0.00	
Reimbursed Expenses	0.00	
FICA Wages	111,501.56	
FICA Withholding - Employee *	6,913.13	
FICA Withholding - Employer *	6,913.13	
Medicare Wages	111,501.56	
Medicare Withholding - Employee *	1,616.75	
Excess Medicare Wages	0.00	
Excess Medicare Withholdings	0.00	
Medicare Withholding - Employer *	1,616.75	
Federal Wages	105,550.76	
Federal Withholding *	11,064.22	
State Wages	107,342.54	
State Withholding **	4,865.30	
City Wages	0.00	
City Withholding ***	0.00	
Annuities	4,540.78	Pre-Tax
Flexible Spending	9,636.99	Pre-Tax
Retirement	1,791.78	Pre-Tax
Roth 403(b) Annuity	0.00	
Roth 457(b) Annuity	0.00	
All Other Deductions	390.00	
Net Pay	80,319.60	

## Payment Distribution Methods

Normal Distributed Amount	2,755.32
Direct Deposit Amount	77,564.28
Direct Deposit Entries	60

## Tax Deposit Information

Federal Tax Deposit *	28,123.98
State Tax Deposit **	4,865.30
City Tax Deposit - New York City ***	0.00
City Tax Deposit - Yonkers ***	0.00

## Document Types On This Journal

Regular Checks	62
Manual / Hand Drawn Checks	0
Payroll Earning Transfers	0
Voided Checks	0

## Employee Types On This Journal

Employee Count	62
Active Payroll Employees	62
Inactive Payroll Employees	0

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

November 19, 2025

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: October 23, 2025

Gross Total: \$136,141.92

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Stella Fox \_\_\_\_\_  
President, Board of trustees

Stuart Horowitz \_\_\_\_\_  
Vice President, Board of trustees

Eleanora Ferrante \_\_\_\_\_  
Financial Chairperson



**Payroll Transaction Totals**

Gross Wages	136,141.92	
Non Cash Earnings	0.00	
Reimbursed Expenses	0.00	
FICA Wages	124,388.91	
FICA Withholding - Employee *	7,712.09	
FICA Withholding - Employer *	7,712.09	
Medicare Wages	124,388.91	
Medicare Withholding - Employee *	1,803.66	
Excess Medicare Wages	0.00	
Excess Medicare Withholdings	0.00	
Medicare Withholding - Employer *	1,803.66	
Federal Wages	117,923.26	
Federal Withholding *	13,925.90	
State Wages	119,739.29	
State Withholding **	5,640.41	
City Wages	0.00	
City Withholding ***	0.00	
Annuities	5,021.37	Pre-Tax
Flexible Spending	11,753.01	Pre-Tax
Retirement	1,816.03	Pre-Tax
Roth 403(b) Annuity	0.00	
Roth 457(b) Annuity	0.00	
All Other Deductions	390.00	
Net Pay	88,079.45	

**Payment Distribution Methods**

Normal Distributed Amount	3,116.61
Direct Deposit Amount	84,962.84
Direct Deposit Entries	60

**Tax Deposit Information**

Federal Tax Deposit *	32,957.40
State Tax Deposit **	5,640.41
City Tax Deposit - New York City ***	0.00
City Tax Deposit - Yonkers ***	0.00

**Document Types On This Journal**

Regular Checks	62
Manual / Hand Drawn Checks	0
Payroll Earning Transfers	0
Voided Checks	0

**Employee Types On This Journal**

Employee Count	62
Active Payroll Employees	62
Inactive Payroll Employees	0

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

November 19, 2025

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #8 Fund TA - October 9, 2025 Schedule of Bills

Check #7924

Wires #99525 - 994528

Total warrant: \$47,167.05

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Stella Fox \_\_\_\_\_  
President, Board of trustees

Stuart Horowitz \_\_\_\_\_  
Vice President, Board of trustees

Eleanora Ferrante \_\_\_\_\_  
Financial Chairperson

# SOUTH HUNTINGTON LIBRARY

Check Warrant Report For TA - 8: CD - Trust & Agency - 10/9/25 For Dates 10/1/2025 - 10/31/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
7924	10/06/2025	127	NYS EMPLOYEES HEALTH INSURANCE		9,636.99 ✓
994525	10/06/2025	198	NEWPORT TRUST CO. FBO #22258#		1,739.97 ✓
994526	10/06/2025	371	NYS INCOME TAX		4,865.30 ✓
994527	10/06/2025	909	INTERNAL REVENUE SERVICE		28,123.98 ✓
994528	10/06/2025	1345	NEW YORK STATE DEFERRED COMP		2,800.81 ✓
Number of Transactions: 5					
Warrant Total:					47,167.05
Vendor Portion:					47,167.05

## Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 5 in number, in the total amount of \$ 47,167.05. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/12/25  
Date

[Signature]  
Treasurer

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 47,167.05. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/16/25  
Date

Janet Scherer  
Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

November 19, 2025

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #9 Fund TA - October 23, 2025 Schedule of Bills

Check #7925 - 7927

Wires #994529 - 994533

Total warrant: \$59,760.00

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Stella Fox \_\_\_\_\_  
President, Board of trustees

Stuart Horowitz \_\_\_\_\_  
Vice President, Board of trustees

Eleanora Ferrante \_\_\_\_\_  
Financial Chairperson

# SOUTH HUNTINGTON LIBRARY

Check Warrant Report For TA - 9: CD - Trust & Agency 10/23/25 #6323 For Dates 10/1/2025 - 10/31/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
7925	10/21/2025	1338	AMERIFLEX - LIB CONTRIB		9,295.00
7926	10/21/2025	1267	AMERIFLEX, LLC.		675.84
7927	10/21/2025	3252	GUARDIAN LIFE INSURANCE COMPANY OF AMERICA		1,782.17
994529	10/21/2025	198	NEWPORT TRUST CO. FBO #22258#		2,072.65
994530	10/21/2025	202	NYS & LOCAL RETIREMENT SYSTEM		4,387.81
994531	10/21/2025	371	NYS INCOME TAX		5,640.41
994532	10/21/2025	909	INTERNAL REVENUE SERVICE		32,957.40
994533	10/21/2025	1345	NEW YORK STATE DEFERRED COMP		2,948.72

Number of Transactions: 8

Warrant Total: 59,760.00

Vendor Portion: 59,760.00

## Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 8 in number, in the total amount of \$ 59,760.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11/12/25

Date

*[Signature]*  
Treasurer

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 59,760.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/21/25

Date

*[Signature]*  
Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

November 19, 2025

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #4 Fund H - November 19, 2025 Schedule of Bills

Checks #10039

Total warrant: \$469.50

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above check.

Stella Fox \_\_\_\_\_  
President, Board of trustees

Stuart Horowitz \_\_\_\_\_  
Vice President, Board of trustees

Eleanora Ferrante \_\_\_\_\_  
Financial Chairperson

# SOUTH HUNTINGTON LIBRARY

Check Warrant Report For H - 4: CD - RESERVE - 11/2025 For Dates 11/19/2025 - 11/19/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
10039	11/19/2025	230	BEATTY HARVEY COCO, LLP.		469.50
Number of Transactions: 1					Warrant Total: 469.50
					Vendor Portion: 469.50

## Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 469.50. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11/12/25  
Date

[Signature]  
Treasurer

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 469.50. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11/10/25  
Date

[Signature]  
Assistant Director

American Express Monthly Statement -September 2025 purchases			
Name	Item(s) Purchased	Purchase \$	Account
Janet Scherer	Hummel Hummel - Staff Training	48.20	L7430.435-31
	First Class Bagels - Staff Training	17.54	L7430.435-31
	Hummel Hummel - Board Meeting	23.59	L7430.435-32
	Walt Whitman Birthplace - Adult Programming	40.00	L7430.442-11
	Google (shpl.info e-mail service)	681.13	L7430.431
Nick Tanzi	Best Buy - 1 Chromebook	299.00	L7430.200
	Best Buy - 2 Chromebooks	598.00	L7430.200
	Best Buy - 1 Chromebook	299.00	L7430.200
	NoviSign Ltd. - Library Signage (Recurring payment)	10.00	L7430.429
	Zoom.US (Teleconferencing)	115.96	L7430.431
	NoviSign Ltd. - Library Signage (Recurring payment)	10.00	L7430.429
	Bagelicious Café - Car Show 10/25/25	100.78	L7430.442-11
	Uncle Giuseppes Market - Childrens Programming	102.00	L7430.442-12
	Matterport - Virtual Tour Fee (Recurring payment)	15.22	L7430.429
	NoviSign Ltd. - Library Signage (Recurring payment)	20.00	L7430.429
	<b>Total</b>	<b>\$2,380.42</b>	

Amazon Capital Services Statement - 09/20/2025-10/19/2025		
Account	Description	Purchase \$
L7420.410-11	ADULT BOOKS	\$1,022.24
L7420.410-11	ADULT BOOKS	<del>\$18.00</del>
L7420.410-12	CHILDRENS BOOKS	\$813.99
L7420.411-12	DVD - CHILDREN	\$41.11
L7420.415-12	COMPUTER SOFTWARE-CIRC.-CHILDREN	\$349.67
L7430.200	EQUIPMENT	\$39.98
L7430.200-1	LIBRARY OF THINGS	\$51.98
L7430.430-21	SUPPLIES - OFFICE	\$81.87
L7430.430-22	SUPPLIES - LIBRARY	\$49.29
L7430.442-11	COMMUNITY ACTIVITIES-ADULT PROGRAMS	\$39.73
L7430.442-12	COMMUNITY ACTIVITIES-CHILDRENS PROGRAMS	\$311.73
L7430.442-16	COMMUNITY ACTIVITIES-OUTREACH PROGRAMS	\$119.69
L7440.451	CUSTODIAL SUPPLIES	\$395.59
L7440.452-70	BUILDING EQUIPMENT & REPAIR	\$249.98
	<b>Total</b>	<b>\$3,548.85</b>



<b>Cash Receipt Schedule Report For L - 7 - : CR - DAILY FINES - 10/2025</b>		<b>SOUTH HUNTINGTON LIBRARY</b>	
<b>Account</b>	<b>Account Description</b>	<b>Sum of DEBITS</b>	<b>Sum of CREDITS</b>
<b>Account</b>	<b>Description</b>	<b>G/L Debits</b>	<b>Sub/Led Credits</b>
L 200	CHECKING - VALLEY NATIONAL BANK	996.92	0.00
L 2082.2	LOST LIBRARY MATERIALS	0.00	12.99
L 2082.4	COPY MACHINES	0.00	134.45
L 2082.42	PRINT VEND MACHINES	0.00	389.57
L 2082.6	COMPUTER PAPER/DISCS	0.00	42.41
L 2082.9	LATE FINES - MUSEUM PASSES	0.00	5.00
L 2670	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	108.00
L 2770.2	MISC. INCOME - EAR BUD SALES	0.00	4.00
L 2770.4	MISC. INCOME - FAX CHARGES	0.00	20.50
L 2770.8	MISC. INCOME - PASSPORTS	0.00	280.00
		<b>996.92</b>	<b>996.92</b>
<b>Cash Receipt Schedule Report For L - 8: CR -GENERAL - 10/2025</b>		<b>SOUTH HUNTINGTON LIBRARY</b>	
<b>Account</b>	<b>Account Description</b>	<b>Sum of DEBITS</b>	<b>Sum of CREDITS</b>
L 200	CHECKING - VALLEY NATIONAL BANK	10,006.69	0.00
L 204	MONEY MARKET - VALLEY NATIONAL BANK	807.39	0.00
L 208	PAYROLL CHECKING - VALLEY NAT'L BAN	120.53	0.00
L 211	MM - FLUSHING BANK	1,602,361.17	0.00
L 1001	REAL PROPERTY TAXES	0.00	1,591,979.25
L 2082.1	BOOK FINES	0.00	190.76
L 2082.2	LOST LIBRARY MATERIALS	0.00	30.00
L 2082.42	PRINT VEND MACHINES	0.00	290.10
L 2082.6	COMPUTER PAPER/DISCS	0.00	16.00
L 2401.204	INTEREST - MM- VALLEY NAT'L BANK	0.00	807.39
L 2401.206	INTEREST - CKING - VALLEY NAT'L BANK	0.00	702.93
L 2401.207	INTEREST - PAYROLL- VALLEY NAT'L BANK	0.00	120.53
L 2401.211	INTEREST - MM FLUSHING BANK	0.00	10,381.92
L 2670	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	5.00
L 2770.8	MISC. INCOME - PASSPORTS	0.00	735.00
L 7430.432	SCLS SERVICES / CIRCULATION CONTROL	0.00	135.00
L 7430.434	PUBLICITY-PRINTING/NEWSLETTER	0.00	866.40
L 7430.435-31	CONTINUING ED/MILEAGE REIMB/STAFF	0.00	130.00
L 7430.442-11	COMMUNITY ACTIVITIES-ADULT PROGRAMS	0.00	6,817.00
L 7440.450-61	UTILITIES - ELECTRIC	0.00	88.50
	<b>Fund L Totals:</b>	<b>1,613,295.78</b>	<b>1,613,295.78</b>

**SOUTH HUNTINGTON PUBLIC LIBRARY**  
**REVENUE BUDGET STATUS**  
**PERIOD COVERED: July 1, 2025 - October 31, 2025**

ACCOUNT	BUDGET	REVENUE EARNED	EST. REVENUE BASED ON 4.00 MONTHS	VARIANCE		UNEARNED REVENUE YTD.
				FAVORABLE (UNFAVORABLE)		
				\$	%	
REAL PROPERTY TAXES	\$6,367,917.00	3,183,958.50	2,122,639.00	1,061,319.50	50.00	\$3,183,958.50
BOOK FINES	\$0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
LOST LIBRARY MATERIALS	\$2,500.00	1,082.08	833.33	248.75	29.85	\$1,417.92
COPY MACHINES	\$3,000.00	733.65	1,000.00	(266.35)	(26.64)	\$2,266.35
PRINT VEND MACHINES	\$9,000.00	2,677.20	3,000.00	(322.80)	(10.76)	\$6,322.80
DVD FINES	\$0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
IWIN - DVDs	\$0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
COMPUTER PAPER/DISCS	\$1,000.00	347.63	333.33	14.30	4.29	\$652.37
LAPTOP FINES	0.00	40.00	0.00	40.00	#DIV/0!	(\$40.00)
LATE FINES - MUSEUM PASSES	\$0.00	10.00	0.00	10.00	#DIV/0!	(\$10.00)
INTEREST - MM- VALLEY NAT'L BANK	\$9,000.00	4,311.85	3,000.00	1,311.85	43.73	\$4,688.15
INTEREST - CKING - VALLEY NAT'L BANK	\$5,000.00	2,383.14	1,666.67	716.47	42.99	\$2,616.86
INTEREST - PAYROLL- VALLEY NAT'L BANK	\$1,000.00	366.53	333.33	33.20	9.96	\$633.47
INTEREST - MM FLUSHING BANK	\$85,000.00	35,214.57	28,333.33	6,881.24	24.29	\$49,785.43
SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	\$0.00	37.40	0.00	37.40	#DIV/0!	(\$37.40)
MISC. INCOME - EAR BUD SALES	\$0.00	6.00	0.00	6.00	#DIV/0!	(\$6.00)
MISC. INCOME - FAX CHARGES	\$0.00	77.40	0.00	77.40	#DIV/0!	(\$77.40)
MISC. INCOME - HOTSPOT FINES	\$0.00	40.00	0.00	40.00	#DIV/0!	(\$40.00)
MISC. INCOME	\$2,000.00	300.00	666.67	(366.67)	(55.00)	\$1,700.00
MISC. INCOME - PASSPORTS	\$13,000.00	3,815.00	4,333.33	(518.33)	(11.96)	\$9,185.00
STATE INCENTIVE AID	\$20,000.00	11,188.80	6,666.67	4,522.13	67.83	\$8,811.20
APPROPRIATED FUND BALANCE	\$100,000.00	0.00	33,333.33	(33,333.33)	(100.00)	\$100,000.00
TOTALS	\$6,618,417.00	3,246,589.75	2,206,139.00	1,040,450.75	47.16	\$3,371,827.25



# SOUTH HUNTINGTON LIBRARY

Revenue Status Report By Function From 7/1/2025 To 10/31/2025



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<a href="#">L 1001</a>	REAL PROPERTY TAXES	6,367,917.00	0.00	6,367,917.00	3,183,958.50	3,183,958.50
<a href="#">L 2082.1</a>	BOOK FINES	0.00	0.00	0.00	190.76	-190.76
<a href="#">L 2082.2</a>	LOST LIBRARY MATERIALS	2,500.00	0.00	2,500.00	891.32	1,608.68
<a href="#">L 2082.4</a>	COPY MACHINES	3,000.00	0.00	3,000.00	733.65	2,266.35
<a href="#">L 2082.42</a>	PRINT VEND MACHINES	9,000.00	0.00	9,000.00	2,677.20	6,322.80
<a href="#">L 2082.6</a>	COMPUTER PAPER/DISCS	1,000.00	0.00	1,000.00	347.63	652.37
<a href="#">L 2082.7</a>	LAPTOP FINES	0.00	0.00	0.00	40.00	-40.00
<a href="#">L 2082.9</a>	LATE FINES - MUSEUM PASSES	0.00	0.00	0.00	10.00	-10.00
<a href="#">L 2401.204</a>	INTEREST - MM- VALLEY NAT'L BANK	9,000.00	0.00	9,000.00	4,311.85	4,688.15
<a href="#">L 2401.206</a>	INTEREST - CKING - VALLEY NAT'L BANK	5,000.00	0.00	5,000.00	2,383.14	2,616.86
<a href="#">L 2401.207</a>	INTEREST - PAYROLL- VALLEY NAT'L BANK	1,000.00	0.00	1,000.00	366.53	633.47
<a href="#">L 2401.211</a>	INTEREST - MM FLUSHING BANK	85,000.00	0.00	85,000.00	35,214.57	49,785.43
<a href="#">L 2670</a>	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	0.00	0.00	37.40	-37.40
<a href="#">L 2770.2</a>	MISC. INCOME - EAR BUD SALES	0.00	0.00	0.00	6.00	-6.00
<a href="#">L 2770.4</a>	MISC. INCOME - FAX CHARGES	0.00	0.00	0.00	77.40	-77.40
<a href="#">L 2770.5</a>	MISC. INCOME - HOTSPOT FINES	0.00	0.00	0.00	40.00	-40.00
<a href="#">L 2770.6</a>	MISC. INCOME	2,000.00	0.00	2,000.00	300.00	1,700.00
<a href="#">L 2770.8</a>	MISC. INCOME - PASSPORTS	13,000.00	0.00	13,000.00	3,815.00	9,185.00
<a href="#">L 3840</a>	STATE INCENTIVE AID	20,000.00	0.00	20,000.00	11,188.80	8,811.20
<a href="#">L 3841</a>	APPROPRIATED FUND BALANCE	100,000.00	0.00	100,000.00	0.00	100,000.00
<b>L Totals:</b>		<b>6,618,417.00</b>	<b>0.00</b>	<b>6,618,417.00</b>	<b>3,246,589.75</b>	<b>3,371,827.25</b>
<b>Grand Totals:</b>		<b>6,618,417.00</b>	<b>0.00</b>	<b>6,618,417.00</b>	<b>3,246,589.75</b>	<b>3,371,827.25</b>



**SOUTH HUNTINGTON PUBLIC LIBRARY**  
**ACTUAL BUDGET EXPENDITURES / ESTIMATE**  
**PERIOD COVERED: July 1, 2025 - October 31, 2025**

11/12/2025 3:02 PM

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 4 MONTHS	VARIANCE		AVAILABLE
						FAVORABLE (UNFAVORABLE)		
						\$	%	
SALARIES-PROF. FT & PT	\$2,081,626.31	714,352.21		714,352.21	720,562.95	6210.74	0.86	\$1,367,274.10
SALARIES-PROF. FT	\$1,549,921.37	549,822.66	0.00	549,822.66	536,511.24	(13311.42)	(2.48)	\$1,000,098.71
SALARIES - PROF. PT	\$531,704.94	164,529.55	0.00	164,529.55	184,051.71	19522.16	10.61	\$367,175.39
SALARIES-CLERICAL FT & PT	\$553,532.81	193,729.91		193,729.91	191,607.51	(2122.40)	(1.11)	\$359,802.90
SALARIES-CLERICAL FT	\$348,743.45	118,963.67	0.00	118,963.67	120,718.89	1755.22	1.45	\$229,779.78
SALARIES-CLERICAL PT	\$204,789.36	74,766.24	0.00	74,766.24	70,888.62	(3877.62)	(5.47)	\$130,023.12
SALARIES-PAGE	\$100,072.47	31,258.62	0.00	31,258.62	34,640.47	3381.85	9.76	\$68,813.85
SALARIES-CUSTODIAL FT & PT	\$334,188.70	120,665.74		120,665.74	115,680.70	(4985.04)	(4.31)	\$213,522.96
SALARIES-CUSTODIAL FT	\$279,549.96	100,781.35	0.00	100,781.35	96,767.29	(4014.06)	(4.15)	\$178,768.61
SALARIES-CUSTODIAL PT	\$54,638.74	19,884.39	0.00	19,884.39	18,913.41	(970.98)	(5.13)	\$34,754.35
SALARIES-SUNDAY-PROF.	\$64,321.97	9,506.21	0.00	9,506.21	12,169.02	2662.81	21.88	\$54,815.76
SALARIES-SUNDAY-CLERICAL	\$25,162.67	3,488.76	0.00	3,488.76	4,760.51	1271.75	26.71	\$21,673.91
SALARIES-SUNDAY-PAGE	\$10,911.85	1,695.75	0.00	1,695.75	2,064.40	368.65	17.86	\$9,216.10
SALARIES-SUNDAY-CUSTODIAL	\$41,604.64	4,525.27	0.00	4,525.27	7,871.15	3345.88	42.51	\$37,079.37
TEMPORARY SUMMER HELP	\$14,345.58	11,542.84	0.00	11,542.84	25,822.04	14279.20	55.30	\$2,802.74
	\$3,225,767.00	\$1,090,765.31	\$0.00	\$1,090,765.31	\$1,115,178.76	24413.45	168.85	\$2,135,001.69
ADULT BOOKS	\$100,000.00	17,811.98	0.00	17,811.98	33,333.33	15521.35	46.56	\$82,188.02
CHILDRENS BOOKS	\$75,000.00	12,979.58	0.00	12,979.58	25,000.00	12020.42	48.08	\$62,020.42
YOUNG ADULT BOOKS	\$10,000.00	343.51	0.00	343.51	3,333.33	2989.82	89.69	\$9,656.49
REFERENCE - ELECTRONIC	\$45,000.00	18,597.80	0.00	18,597.80	15,000.00	(3597.80)	(23.99)	\$26,402.20
AUDIO BOOKS - ADULT	\$1,000.00	267.62	0.00	267.62	333.33	65.71	19.71	\$732.38
AUDIO BOOKS - CHILDREN	\$2,000.00	0.00	268.14	268.14	666.67	398.53	59.78	\$1,731.86
DIGITAL SUBSCRIPTIONS	\$220,500.00	105,387.52	0.00	105,387.52	73,500.00	(31887.52)	(43.38)	\$115,112.48
MUSEUM PASSES	\$24,000.00	1,900.00	0.00	1,900.00	8,000.00	6100.00	76.25	\$22,100.00
DVD - ADULT	\$18,000.00	4,105.43	0.00	4,105.43	6,000.00	1894.57	31.58	\$13,894.57
DVD - CHILDREN	\$3,000.00	1,071.96	0.00	1,071.96	1,000.00	(71.96)	(7.20)	\$1,928.04
MUSIC CD'S - ADULT	\$2,500.00	561.33	0.00	561.33	833.33	272.00	32.64	\$1,938.67
MUSIC CD'S - CHILDREN	\$400.00	0.00	0.00	0.00	133.33	133.33	100.00	\$400.00
PERIODICALS - ADULTS	\$10,500.00	216.58	0.00	216.58	3,500.00	3283.42	93.81	\$10,283.42
PERIODICALS - CHILDREN	\$1,000.00	0.00	0.00	0.00	333.33	333.33	100.00	\$1,000.00
PERIODICALS - YA	\$400.00	0.00	0.00	0.00	133.33	133.33	100.00	\$400.00
PERIODICALS - NEWSPAPERS	\$4,600.00	1,528.64	0.00	1,528.64	1,533.33	4.69	0.31	\$3,071.36
COMPUTER SOFTWARE-CIRC.-ADULTS	\$2,500.00	238.97	0.00	238.97	833.33	594.36	71.32	\$2,261.03
COMPUTER SOFTWARE-CIRC.-CHILDRE	\$4,000.00	1,052.53	0.00	1,052.53	1,333.33	280.80	21.06	\$2,947.47
MATERIALS PROCESSING	\$35,000.00	6,134.18	0.00	6,134.18	11,666.67	5532.49	47.42	\$28,865.82
COMPUTER SOFTWARE - NON-CIRC.	\$55,000.00	10,279.69	4,693.50	14,973.19	18,333.33	3360.14	18.33	\$40,026.81
	\$614,400.00	182,477.32	4,961.64	187,438.96	204,800.00	17361.04	8.48	\$426,961.04
EQUIPMENT	\$54,000.00	15,471.92	0.00	15,471.92	18,000.00	2528.08	14.04	\$38,528.08
EQUIPMENT - LIBRARY OF THINGS	\$1,000.00	164.52	0.00	164.52	333.33	168.81	50.64	\$835.48
EQUIPMENT MAINTENANCE	\$10,000.00	0.00	0.00	0.00	3,333.33	3333.33	100.00	\$10,000.00



SOUTH HUNTINGTON PUBLIC LIBRARY  
 ACTUAL BUDGET EXPENDITURES / ESTIMATE  
 PERIOD COVERED: July 1, 2025 - October 31, 2025

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DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 4 MONTHS	VARIANCE		AVAILABLE
						FAVORABLE (UNFAVORABLE)		
						\$	%	
FURNITURE & FIXTURES	\$30,000.00	3,555.66	0.00	3,555.66	10,000.00	6444.34	64.44	\$26,444.34
SUPPLIES - OFFICE	\$20,000.00	1,497.69	161.92	1,659.61	6,666.67	5007.06	75.11	\$18,340.39
SUPPLIES - LIBRARY	\$20,000.00	2,146.11	0.00	2,146.11	6,666.67	4520.56	67.81	\$17,853.89
TELECOMMUNICATIONS	\$40,000.00	6,380.26	0.00	6,380.26	13,333.33	6953.07	52.15	\$33,619.74
SCLS SERVICES / CIRCULATION CONTR	\$95,000.00	14,922.87	0.00	14,922.87	31,666.67	16743.80	52.88	\$80,077.13
POSTAGE	\$30,000.00	8,975.49	0.00	8,975.49	10,000.00	1024.51	10.25	\$21,024.51
PUBLICITY-PRINTING/NEWSLETTER	\$110,000.00	2,883.14	0.00	2,883.14	36,666.67	33783.53	92.14	\$107,116.86
CONTINUING ED/MILEAGE REIMB/STAFF	\$30,000.00	3,906.08	0.00	3,906.08	10,000.00	6093.92	60.94	\$26,093.92
CONTINUING ED/MILEAGE REIMB/BOA	\$5,000.00	784.41	0.00	784.41	1,666.67	882.26	52.94	\$4,215.59
LIBRARY VEHICLE	\$1,000.00	217.48	0.00	217.48	333.33	115.85	34.76	\$782.52
PROFESSIONAL FEES - AUDITOR	\$17,500.00	1,000.00	3,000.00	4,000.00	5,833.33	1833.33	31.43	\$13,500.00
PROFESSIONAL FEES - LEGAL	\$10,000.00	390.00	0.00	390.00	3,333.33	2943.33	88.30	\$9,610.00
PROFESSIONAL FEES - TREASURER	\$7,000.00	1,640.00	3,280.00	4,920.00	2,333.33	(2586.67)	(110.86)	\$2,080.00
PROF. FEES- ART & MUSIC	\$9,500.00	560.00	5,790.00	6,350.00	3,166.67	(3183.33)	(100.53)	\$3,150.00
PROF. FEES - MISC. CONSULTANTS	\$3,000.00	595.07	0.00	595.07	1,000.00	404.93	40.49	\$2,404.93
PROFESSIONAL FEES - SECURITY SERV	\$140,000.00	31,040.10	0.00	31,040.10	46,666.67	15626.57	33.49	\$108,959.90
PROFESSIONAL FEES - SOCIAL WORKER	\$15,000.00	0.00	0.00	0.00	5,000.00	5000.00	100.00	\$15,000.00
MEMBERSHIP DUES	\$6,000.00	1,480.96	0.00	1,480.96	2,000.00	519.04	25.95	\$4,519.04
OFFICE EQUIPMENT - COPIER RENTAL	\$5,000.00	2,000.27	0.00	2,000.27	1,666.67	(333.60)	(20.02)	\$2,999.73
OFFICE EQUIPMENT - SERVICE CONTRA	\$10,000.00	0.00	3,135.00	3,135.00	3,333.33	198.33	5.95	\$6,865.00
OFFICE EQUIPMENT - REPAIR/MAINTEN/	\$250.00	0.00	0.00	0.00	83.33	83.33	100.00	\$250.00
MISC. EXPENSES	\$1,000.00	71.32	0.00	71.32	333.33	262.01	78.60	\$928.68
COST OF VOTE	\$3,000.00	0.00	0.00	0.00	1,000.00	1000.00	100.00	\$3,000.00
COMMUNITY ACTIVITIES-ADULT PROGR	\$90,000.00	20,673.78	350.00	21,023.78	30,000.00	8976.22	29.92	\$68,976.22
COMMUNITY ACTIVITIES - ADULT READI	\$2,400.00	0.00	0.00	0.00	800.00	800.00	100.00	\$2,400.00
COMMUNITY ACTIVITIES-CHILDRENS PR	\$75,000.00	25,669.72	5,809.08	31,478.80	25,000.00	(6478.80)	(25.92)	\$43,521.20
COMMUNITY ACTIVITIES - CHILDRENS - REA	\$2,400.00	799.68	0.00	799.68	800.00	0.32	0.04	\$1,600.32
COMMUNITY ACTIVITY-CHILDRENS FAMI	\$3,500.00	106.70	1,972.79	2,079.49	1,166.67	(912.82)	(78.24)	\$1,420.51
COMMUNITY ACTIVITIES-YA PROGRAMS	\$15,000.00	7,413.85	360.00	7,773.85	5,000.00	(2773.85)	(55.48)	\$7,226.15
COMMUNITY ACTIVITIES-OUTREACH PR	\$5,000.00	1,092.43	0.00	1,092.43	1,666.67	574.24	34.45	\$3,907.57
COMMUNITY ACTIVITIES - MUSIC/RECIT/	\$8,500.00	1,400.00	0.00	1,400.00	2,833.33	1433.33	50.59	\$7,100.00
CREDIT MERCHANT FEES	\$3,200.00	1,244.70	0.00	1,244.70	1,066.67	(178.03)	(16.69)	\$1,955.30
	\$878,250.00	158,084.21	23,858.79	181,943.00	292,750.00	110807.00	37.85	\$696,307.00
UTILITIES - ELECTRIC	\$145,000.00	67,886.80	0.00	67,886.80	48,333.33	(19553.47)	(40.46)	\$77,113.20
UTILITIES - WATER	\$5,000.00	561.78	0.00	561.78	1,666.67	1104.89	66.29	\$4,438.22
UTILITIES - GAS	\$20,000.00	1,291.67	0.00	1,291.67	6,666.67	5375.00	80.62	\$18,708.33
CUSTODIAL SUPPLIES	\$15,000.00	2,796.34	0.00	2,796.34	5,000.00	2203.66	44.07	\$12,203.66
BUILDING EQUIPMENT & REPAIR	\$7,000.00	164.01	0.00	164.01	2,333.33	2169.32	92.97	\$6,835.99
BUILDING MAINTENANCE & REPAIR	\$45,000.00	2,400.74	9,540.00	11,940.74	15,000.00	3059.26	20.40	\$33,059.26
BUILDING SERVICE CONTRACTS	\$41,000.00	10,979.15	18,450.00	29,429.15	13,666.67	(15762.48)	(115.34)	\$11,570.85
INSURANCE	\$61,500.00	15,327.32	0.00	15,327.32	20,500.00	5172.68	25.23	\$46,172.68
GROUNDS MAINTENANCE	\$30,000.00	8,806.58	9,450.00	18,256.58	10,000.00	(8256.58)	(82.57)	\$11,743.42

SOUTH HUNTINGTON PUBLIC LIBRARY  
 ACTUAL BUDGET EXPENDITURES / ESTIMATE  
 PERIOD COVERED: July 1, 2025 - October 31, 2025

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DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 4 MONTHS	VARIANCE		AVAILABLE
						FAVORABLE (UNFAVORABLE)		
						\$	%	
	\$369,500.00	110,214.39	37,440.00	147,654.39	123,166.67	(24487.72)	(19.88)	\$221,845.61
NYS RETIREMENT SYSTEM	\$485,000.00	0.00	0.00	0.00	161,666.67	161666.67	100.00	\$485,000.00
FICA EXPENSE	\$247,000.00	78,313.95	0.00	78,313.95	85,500.00	7186.05	8.40	\$168,686.05
WORKERS' COMPENSATION	\$25,000.00	0.00	0.00	0.00	8,333.33	8333.33	100.00	\$25,000.00
DISABILITY INSURANCE	\$4,000.00	2,019.62	0.00	2,019.62	1,333.33	(686.29)	(51.47)	\$1,980.38
LONG-TERM DISABILITY INS.	\$8,500.00	1,454.72	0.00	1,454.72	2,833.33	1378.61	48.66	\$7,045.28
UNEMPLOYMENT INSURANCE	\$1,000.00	0.00	0.00	0.00	333.33	333.33	100.00	\$1,000.00
HEALTH INSURANCE	\$685,000.00	187,846.58	0.00	187,846.58	228,333.33	40486.75	17.73	\$497,153.42
MEDICARE REIMBURSEMENT	\$75,000.00	0.00	0.00	0.00	25,000.00	25000.00	100.00	\$75,000.00
	\$1,530,500.00	269,634.87	0.00	269,634.87	513,333.33	243698.46	47.47	\$1,260,865.13
TOTAL	6,618,417.00	1,811,176.10	66,260.43	1,877,436.53	2,249,228.76	371792.23	16.53	\$4,740,980.47



# SOUTH HUNTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2025 To 10/31/2025



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<a href="#">L 7410.141-01</a>	SALARIES-PROF. FT	1,549,921.37	0.00	1,549,921.37	549,822.66	0.00	1,000,098.71
<a href="#">L 7410.141-01-P</a>	SALARIES - PROF. PT	531,704.94	0.00	531,704.94	164,529.55	0.00	367,175.39
<a href="#">L 7410.142-02</a>	SALARIES-CLERICAL FT	348,743.45	0.00	348,743.45	118,963.67	0.00	229,779.78
<a href="#">L 7410.142-02-P</a>	SALARIES-CLERICAL PT	204,789.36	0.00	204,789.36	74,766.24	0.00	130,023.12
<a href="#">L 7410.142-03</a>	SALARIES-PAGE	100,072.47	0.00	100,072.47	31,258.62	0.00	68,813.85
<a href="#">L 7410.142-04</a>	SALARIES-CUSTODIAL FT	279,549.96	0.00	279,549.96	100,781.35	0.00	178,768.61
<a href="#">L 7410.142-04-P</a>	SALARIES-CUSTODIAL PT	54,638.74	0.00	54,638.74	19,884.39	0.00	34,754.35
<a href="#">L 7410.143-01</a>	SALARIES-SUNDAY-PROF.	64,321.97	0.00	64,321.97	9,506.21	0.00	54,815.76
<a href="#">L 7410.143-02</a>	SALARIES-SUNDAY-CLERICAL	25,162.67	0.00	25,162.67	3,488.76	0.00	21,673.91
<a href="#">L 7410.143-03</a>	SALARIES-SUNDAY-PAGE	10,911.85	0.00	10,911.85	1,695.75	0.00	9,216.10
<a href="#">L 7410.143-04</a>	SALARIES-SUNDAY-CUSTODIAL	41,604.64	0.00	41,604.64	4,525.27	0.00	37,079.37
<a href="#">L 7410.143-05</a>	TEMPORARY SUMMER HELP	14,345.58	0.00	14,345.58	11,542.84	0.00	2,802.74
<b>7410</b>	<b>*</b>	<b>3,225,767.00</b>	<b>0.00</b>	<b>3,225,767.00</b>	<b>1,090,765.31</b>	<b>0.00</b>	<b>2,135,001.69</b>
<a href="#">L 7420.410-11</a>	ADULT BOOKS	100,000.00	0.00	100,000.00	17,811.98	0.00	82,188.02
<a href="#">L 7420.410-12</a>	CHILDRENS BOOKS	75,000.00	0.00	75,000.00	12,979.58	0.00	62,020.42
<a href="#">L 7420.410-13</a>	YOUNG ADULT BOOKS	10,000.00	0.00	10,000.00	343.51	0.00	9,656.49
<a href="#">L 7420.410-14-2</a>	REFERENCE - ELECTRONIC	45,000.00	0.00	45,000.00	18,597.80	0.00	26,402.20
<a href="#">L 7420.410-15</a>	AUDIO BOOKS - ADULT	1,000.00	0.00	1,000.00	267.62	0.00	732.38
<a href="#">L 7420.410-15-C</a>	AUDIO BOOKS - CHILDREN	2,000.00	0.00	2,000.00	0.00	268.14	1,731.86
<a href="#">L 7420.410-16-S</a>	DIGITAL SUBSCRIPTIONS	220,500.00	0.00	220,500.00	105,387.52	0.00	115,112.48
<a href="#">L 7420.410-17</a>	MUSEUM PASSES	24,000.00	0.00	24,000.00	1,900.00	0.00	22,100.00
<a href="#">L 7420.411-11</a>	DVD - ADULT	18,000.00	0.00	18,000.00	4,105.43	0.00	13,894.57
<a href="#">L 7420.411-12</a>	DVD - CHILDREN	3,000.00	0.00	3,000.00	1,071.96	0.00	1,928.04
<a href="#">L 7420.412-11</a>	MUSIC CD'S - ADULT	2,500.00	0.00	2,500.00	561.33	0.00	1,938.67
<a href="#">L 7420.412-12</a>	MUSIC CD'S - CHILDREN	400.00	0.00	400.00	0.00	0.00	400.00
<a href="#">L 7420.413-11</a>	PERIODICALS - ADULTS	10,500.00	0.00	10,500.00	216.58	0.00	10,283.42
<a href="#">L 7420.413-12</a>	PERIODICALS - CHILDREN	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<a href="#">L 7420.413-13</a>	PERIODICALS - YA	400.00	0.00	400.00	0.00	0.00	400.00
<a href="#">L 7420.413-17</a>	PERIODICALS - NEWSPAPERS	4,600.00	0.00	4,600.00	1,528.64	0.00	3,071.36
<a href="#">L 7420.415-11</a>	COMPUTER SOFTWARE-CIRC.-ADULTS	2,500.00	0.00	2,500.00	238.97	0.00	2,261.03
<a href="#">L 7420.415-12</a>	COMPUTER SOFTWARE-CIRC.-CHILDREN	4,000.00	0.00	4,000.00	1,052.53	0.00	2,947.47
<a href="#">L 7420.419</a>	MATERIALS PROCESSING	35,000.00	0.00	35,000.00	6,134.18	0.00	28,865.82
<a href="#">L 7420.429</a>	COMPUTER SOFTWARE - NON-CIRC.	55,000.00	0.00	55,000.00	10,279.69	4,693.50	40,026.81



# SOUTH HUNTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2025 To 10/31/2025



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<b>7420</b>	<b>*</b>	<b>614,400.00</b>	<b>0.00</b>	<b>614,400.00</b>	<b>182,477.32</b>	<b>4,961.64</b>	<b>426,961.04</b>
<a href="#">L 7430.200</a>	EQUIPMENT	54,000.00	0.00	54,000.00	15,471.92	0.00	38,528.08
<a href="#">L 7430.200-1</a>	EQUIPMENT - LIBRARY OF THINGS	1,000.00	0.00	1,000.00	164.52	0.00	835.48
<a href="#">L 7430.200-5</a>	EQUIPMENT MAINTENANCE	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
<a href="#">L 7430.201</a>	FURNITURE & FIXTURES	30,000.00	0.00	30,000.00	3,555.66	0.00	26,444.34
<a href="#">L 7430.430-21</a>	SUPPLIES - OFFICE	20,000.00	0.00	20,000.00	1,497.69	161.92	18,340.39
<a href="#">L 7430.430-22</a>	SUPPLIES - LIBRARY	20,000.00	0.00	20,000.00	2,146.11	0.00	17,853.89
<a href="#">L 7430.431</a>	TELECOMMUNICATIONS	40,000.00	0.00	40,000.00	6,380.26	0.00	33,619.74
<a href="#">L 7430.432</a>	SCLS SERVICES / CIRCULATION CONTROL	95,000.00	0.00	95,000.00	14,922.87	0.00	80,077.13
<a href="#">L 7430.433</a>	POSTAGE	30,000.00	0.00	30,000.00	8,975.49	0.00	21,024.51
<a href="#">L 7430.434</a>	PUBLICITY-PRINTING/NEWSLETTER	110,000.00	0.00	110,000.00	2,883.14	0.00	107,116.86
<a href="#">L 7430.435-31</a>	CONTINUING ED/MILEAGE REIMB/STAFF	30,000.00	0.00	30,000.00	3,906.08	0.00	26,093.92
<a href="#">L 7430.435-32</a>	CONTINUING ED/MILEAGE REIMB/BOA	5,000.00	0.00	5,000.00	784.41	0.00	4,215.59
<a href="#">L 7430.435-33</a>	LIBRARY VEHICLE	1,000.00	0.00	1,000.00	217.48	0.00	782.52
<a href="#">L 7430.437-41</a>	PROFESSIONAL FEES - AUDITOR	17,500.00	0.00	17,500.00	1,000.00	3,000.00	13,500.00
<a href="#">L 7430.437-42</a>	PROFESSIONAL FEES - LEGAL	10,000.00	0.00	10,000.00	390.00	0.00	9,610.00
<a href="#">L 7430.437-44</a>	PROFESSIONAL FEES - TREASURER	7,000.00	0.00	7,000.00	1,640.00	3,280.00	2,080.00
<a href="#">L 7430.437-45</a>	PROF. FEES- ART & MUSIC	9,500.00	0.00	9,500.00	560.00	5,790.00	3,150.00
<a href="#">L 7430.437-46</a>	PROF. FEES - MISC. CONSULTANTS	3,000.00	0.00	3,000.00	595.07	0.00	2,404.93
<a href="#">L 7430.437-47</a>	PROFESSIONAL FEES - SECURITY SERVICES	140,000.00	0.00	140,000.00	31,040.10	0.00	108,959.90
<a href="#">L 7430.437-48</a>	PROFESSIONAL FEES - SOCIAL WORKER	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
<a href="#">L 7430.438</a>	MEMBERSHIP DUES	6,000.00	0.00	6,000.00	1,480.96	0.00	4,519.04
<a href="#">L 7430.439-51</a>	OFFICE EQUIPMENT - COPIER RENTAL	5,000.00	0.00	5,000.00	2,000.27	0.00	2,999.73
<a href="#">L 7430.439-52</a>	OFFICE EQUIPMENT - SERVICE CONTRACTS	10,000.00	0.00	10,000.00	0.00	3,135.00	6,865.00
<a href="#">L 7430.439-53</a>	OFFICE EQUIPMENT - REPAIR/MAINTENANCE	250.00	0.00	250.00	0.00	0.00	250.00
<a href="#">L 7430.440</a>	MISC. EXPENSES	1,000.00	0.00	1,000.00	71.32	0.00	928.68
<a href="#">L 7430.441</a>	COST OF VOTE	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
<a href="#">L 7430.442-11</a>	COMMUNITY ACTIVITIES-ADULT PROGRAMS	90,000.00	0.00	90,000.00	20,673.78	350.00	68,976.22
<a href="#">L 7430.442-11-S</a>	COMMUNITY ACTIVITIES - ADULT READING PGM	2,400.00	0.00	2,400.00	0.00	0.00	2,400.00
<a href="#">L 7430.442-12</a>	COMMUNITY ACTIVITIES-CHILDRENS PROGRAMS	75,000.00	0.00	75,000.00	25,669.72	5,809.08	43,521.20



# SOUTH HUNTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2025 To 10/31/2025



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<a href="#">L 7430.442-12-F</a>	COMMUNITY ACTIVITY-CHILDRENS FAMILY PGM	3,500.00	0.00	3,500.00	106.70	1,972.79	1,420.51
<a href="#">L 7430.442-12-S</a>	COMMUNITY ACTIVITIES - CHILDRENS - READING CLUB	2,400.00	0.00	2,400.00	799.68	0.00	1,600.32
<a href="#">L 7430.442-13</a>	COMMUNITY ACTIVITIES-YA PROGRAMS	15,000.00	0.00	15,000.00	7,413.85	360.00	7,226.15
<a href="#">L 7430.442-14</a>	COMMUNITY ACTIVITIES - MUSIC/RECITALS	8,500.00	0.00	8,500.00	1,400.00	0.00	7,100.00
<a href="#">L 7430.442-15</a>	CREDIT MERCHANT FEES	3,200.00	0.00	3,200.00	1,244.70	0.00	1,955.30
<a href="#">L 7430.442-16</a>	COMMUNITY ACTIVITIES-OUTREACH PROGRAMS	5,000.00	0.00	5,000.00	1,092.43	0.00	3,907.57
<b>7430</b>	<b>*</b>	<b>878,250.00</b>	<b>0.00</b>	<b>878,250.00</b>	<b>158,084.21</b>	<b>23,858.79</b>	<b>696,307.00</b>
<a href="#">L 7440.450-61</a>	UTILITIES - ELECTRIC	145,000.00	0.00	145,000.00	67,886.80	0.00	77,113.20
<a href="#">L 7440.450-62</a>	UTILITIES - WATER	5,000.00	0.00	5,000.00	561.78	0.00	4,438.22
<a href="#">L 7440.450-63</a>	UTILITIES - GAS	20,000.00	0.00	20,000.00	1,291.67	0.00	18,708.33
<a href="#">L 7440.451</a>	CUSTODIAL SUPPLIES	15,000.00	0.00	15,000.00	2,796.34	0.00	12,203.66
<a href="#">L 7440.452-70</a>	BUILDING EQUIPMENT & REPAIR	7,000.00	0.00	7,000.00	164.01	0.00	6,835.99
<a href="#">L 7440.452-71</a>	BUILDING MAINTENANCE & REPAIR	45,000.00	0.00	45,000.00	2,400.74	9,540.00	33,059.26
<a href="#">L 7440.452-73</a>	BUILDING SERVICE CONTRACTS	41,000.00	0.00	41,000.00	10,979.15	18,450.00	11,570.85
<a href="#">L 7440.454</a>	INSURANCE	61,500.00	0.00	61,500.00	15,327.32	0.00	46,172.68
<a href="#">L 7440.469-81</a>	GROUNDS MAINTENANCE	30,000.00	0.00	30,000.00	8,806.58	9,450.00	11,743.42
<b>7440</b>	<b>*</b>	<b>369,500.00</b>	<b>0.00</b>	<b>369,500.00</b>	<b>110,214.39</b>	<b>37,440.00</b>	<b>221,845.61</b>
<b>74</b>	<b>**</b>	<b>5,087,917.00</b>	<b>0.00</b>	<b>5,087,917.00</b>	<b>1,541,541.23</b>	<b>66,260.43</b>	<b>3,480,115.34</b>
<b>7</b>	<b>***</b>	<b>5,087,917.00</b>	<b>0.00</b>	<b>5,087,917.00</b>	<b>1,541,541.23</b>	<b>66,260.43</b>	<b>3,480,115.34</b>
<a href="#">L 9000.901-0</a>	NYS RETIREMENT SYSTEM	485,000.00	0.00	485,000.00	0.00	0.00	485,000.00
<a href="#">L 9000.903-0</a>	FICA EXPENSE	247,000.00	0.00	247,000.00	78,313.95	0.00	168,686.05
<a href="#">L 9000.904-0</a>	WORKERS' COMPENSATION	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00
<a href="#">L 9000.905-5</a>	DISABILITY INSURANCE	4,000.00	0.00	4,000.00	2,019.62	0.00	1,980.38
<a href="#">L 9000.905-6</a>	LONG-TERM DISABILITY INS.	8,500.00	0.00	8,500.00	1,454.72	0.00	7,045.28
<a href="#">L 9000.905-7</a>	UNEMPLOYMENT INSURANCE	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<a href="#">L 9000.906-0</a>	HEALTH INSURANCE	685,000.00	0.00	685,000.00	187,846.58	0.00	497,153.42
<a href="#">L 9000.906-1</a>	MEDICARE REIMBURSEMENT	75,000.00	0.00	75,000.00	0.00	0.00	75,000.00
<b>9000</b>	<b>*</b>	<b>1,530,500.00</b>	<b>0.00</b>	<b>1,530,500.00</b>	<b>269,634.87</b>	<b>0.00</b>	<b>1,260,865.13</b>
<b>90</b>	<b>**</b>	<b>1,530,500.00</b>	<b>0.00</b>	<b>1,530,500.00</b>	<b>269,634.87</b>	<b>0.00</b>	<b>1,260,865.13</b>
<b>9</b>	<b>***</b>	<b>1,530,500.00</b>	<b>0.00</b>	<b>1,530,500.00</b>	<b>269,634.87</b>	<b>0.00</b>	<b>1,260,865.13</b>
<b>Fund LTotals:</b>		<b>6,618,417.00</b>	<b>0.00</b>	<b>6,618,417.00</b>	<b>1,811,176.10</b>	<b>66,260.43</b>	<b>4,740,980.47</b>

**SOUTH HUNTINGTON LIBRARY**

**Appropriation Status Detail Report By Function From 7/1/2025 To 10/31/2025**



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
	Grand Totals:	6,618,417.00	0.00	6,618,417.00	1,811,176.10	66,260.43	4,740,980.47

**SOUTH HUNTINGTON LIBRARY**

Trial Balance Report From 7/1/2025 - 10/31/2025



Account	Description	Debits	Credits
L 200	CHECKING - VALLEY NATIONAL BANK	138,325.19	0.00
L 204	MONEY MARKET - VALLEY NATIONAL BANK	570,850.12	0.00
L 208	PAYROLL CHECKING - VALLEY NAT'L BAN	18,038.68	0.00
L 210	PETTY CASH	1,070.00	0.00
L 211	MM - FLUSHING BANK	3,510,807.64	0.00
L 250	PREPAID INSURANCE	26,020.39	0.00
L 252	PREPAID EXPENSES	17,600.00	0.00
L 391	DUE FROM OTHER FUNDS	22,415.56	0.00
L 401	ACCRUED PAYROLL	0.00	141,546.80
L 402	ACCRUED NYS RETIREMENT	0.00	120,532.50
L 405	ACCOUNTS PAYABLE	0.00	22,798.92
L 510	ESTIMATED REVENUE	6,618,417.00	0.00
L 521	ENCUMBRANCES	66,260.43	0.00
L 522	EXPENDITURES	1,811,176.10	0.00
L 821	RESERVE FOR ENCUMBRANCES	0.00	66,260.43
L 902	RESERVE FOR ACCRUED SICK/VACATION	0.00	623,476.61
L 908	FUND BALANCE NONSPENDABLE	0.00	43,620.39
L 909	FUND BALANCE, UNRESERVED	0.00	1,817,738.71
L 910	ASSIGNED FOR BUDGET	0.00	100,000.00
L 960	APPROPRIATIONS	0.00	6,618,417.00
L 980	REVENUES	0.00	3,246,589.75
<b>L Fund Totals:</b>		<b>12,800,981.11</b>	<b>12,800,981.11</b>
<b>Grand Totals:</b>		<b>12,800,981.11</b>	<b>12,800,981.11</b>

SOUTH HUNTINGTON LIBRARY

Revenue Status Report By Function From 7/1/2025 To 10/31/2025



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<a href="#">H 2401</a>	INTEREST	0.00	0.00	0.00	22,811.29	-22,811.29
H Totals:		0.00	0.00	0.00	22,811.29	-22,811.29
Grand Totals:		0.00	0.00	0.00	22,811.29	-22,811.29



# SOUTH HUNTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2025 To 10/31/2025



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<a href="#">H 7430.200-1</a>	EMERGENCY REPAIR/REPLACEMENT	1,234,828.75	0.00	1,234,828.75	0.00	0.00	1,234,828.75
<a href="#">H 7430.200-5</a>	HVAC REPLACEMENT - 2022/2023 (BHC PROJECT# 10183)	250,903.13	0.00	250,903.13	2,034.50	0.00	248,868.63
<a href="#">H 7430.200-6</a>	CAPITAL IMPROVEMENT FEASIBILITY STUDY	2,649.74	0.00	2,649.74	15,263.05	0.00	-12,613.31
<a href="#">H 7430.200-7</a>	EV CHARGING STATIONS	124,350.00	0.00	124,350.00	51,864.00	0.00	72,486.00
<a href="#">H 7430.220</a>	COMPUTER/TELECOMM/EQUIPMENT	79,104.04	0.00	79,104.04	0.00	0.00	79,104.04
7430	*	1,691,835.66	0.00	1,691,835.66	69,161.55	0.00	1,622,674.11
74	**	1,691,835.66	0.00	1,691,835.66	69,161.55	0.00	1,622,674.11
7	***	1,691,835.66	0.00	1,691,835.66	69,161.55	0.00	1,622,674.11
Fund HTotals:		1,691,835.66	0.00	1,691,835.66	69,161.55	0.00	1,622,674.11
Grand Totals:		1,691,835.66	0.00	1,691,835.66	69,161.55	0.00	1,622,674.11

**SOUTH HUNTINGTON LIBRARY**

Trial Balance Report From 7/1/2025 - 10/31/2025



Account	Description	Debits	Credits
H 200	VALLEY RESERVE CHECKING ACCT	159,703.92	0.00
H 210	FLUSHING M/M	1,557,395.15	0.00
H 230	GRANTS RECEIVABLE	21,000.00	0.00
H 522	EXPENDITURES	69,161.55	0.00
H 599	APPROPRIATED FUND BALANCE	1,691,835.66	0.00
H 600	Accounts Payable	0.00	102,254.80
H 909	FUND BALANCE, UNRESERVED	0.00	1,403,584.62
H 960	APPROPRIATIONS	0.00	1,691,835.66
H 980	REVENUES	0.00	22,811.29
H 990	COMMITTED FOR REPAIRS & IMPROVEMENTS	0.00	278,609.91
<b>H Fund Totals:</b>		<b>3,499,096.28</b>	<b>3,499,096.28</b>
<b>Grand Totals:</b>		<b>3,499,096.28</b>	<b>3,499,096.28</b>

# SOUTH HUNTINGTON LIBRARY

Trial Balance Report From 7/1/2025 - 10/31/2025



Account	Description	Debits	Credits
TA 18	NYSERS	0.00	7.68
TA 200	T/A CHECKING - VALLEY NAT'L BANK	22,952.80	0.00
TA 25	FLEXIBLE SPENDING A/C	384.17	0.00
TA 32	DEP FLEX	0.00	384.17
TA 456	INTEREST	0.00	529.56
TA 630	DUE TO/FROM OTHER FUNDS	0.00	22,415.56
TA Fund Totals:		23,336.97	23,336.97
Grand Totals:		23,336.97	23,336.97

## **Investment Report**

### **General Fund**

#### **Flushing Bank**

The current balance in this account is **\$3,510,807.64** and the account is earning interest at **3.80%**.

### **Capital Reserve Fund**

#### **Capital Reserve Projects**

#### **Flushing Bank**

The money market account balance of **\$1,557,395.15** is earning interest at **3.80%**.

11/3/2025



SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

TO: Board of Trustees

FROM: Eleanora Ferrante  
2025/26 Finance Chairperson

DATE: November 19, 2025

RE: Monthly check requisition review

I have reviewed the following check requisitions and have found the vendor's name, invoice number, invoice date, invoice amount, and supporting documentation to be in order:

Invoice/P.O./ Expense Reimbursement	Invoice Date	Invoice Amount	Payable to Vendor
P.O. 240079	7/19/2024	200.00	PETER ANGELLO (VOID/REISSUE)
INV #924335	11/2/2025	169.60	AMERIFLEX
INV#2213936	10/13/2025	83.25	BLACKSTONE PUBLISHING
LETTER DATED 10/29/25	10/29/2025	15,375.00	BALDESSARI & COSTER, LLP
INVOICE 76902344	9/25/2025,	1005.00	CONNECTION, INC.
INVOICE 76576986	6/20/2025	-235.00	
P.O. 250170	9/22/2025	6,690.00	CTE ELECTRICAL CONTRACTING, INC.
EMPLOYEE REIMBURSEMENT	10/28/2025	64.85	ELIZABETH ESPOSITO
INV. 11/1-11/30/2025	11/1/2025	700.74	FIRST UNUM INSURANCE
JULY, AUG, SEPT BOOK SALES	10/29/2025	376.50	FRIENDS OF THE LIBRARY
51184-2026 ANNUAL INVOICE	11/06/2025	507,861.00	NYS & LOCAL RETIREMENT SYSTEM

FINANCIAL CHAIRPERSON INVOICE REVIEW Selected Invoices from November meeting warrants			
Invoice #/ P.O./Expense Reimbursement	Invoice Date	Invoice Amount	Payable to Vendor
PO 240079	7/19/2024	\$200.00	Peter Angello
Inv # 924335	11/21/2025	\$169.60	Ameriflex
Inv # 2213936	10/13/2025	\$83.25	Blackstone Publishing
Letter dated 10/29/2025	10/29/2025	\$15375.00	Baldessari + Coster
Inv # 76902344 + Inv # 76576986	9/25/2025 6/20/2025	\$1005.00 - \$235.00	Connechton Inc.
PO 250170	9/22/2025	\$6690.00	CTE Electrical Contracting Inc.
Exp Reimbursement: Elizabeth Esposito	10/28/2025	\$64.85	Elizabeth Esposito
Inv 11/1/2025 - 11/30/2025	11/1/2025	\$700.74	Unum
Inv: July, August, September 2025 Salles	10/29/2025	\$376.50	Friends of the Library
Inv 51184-2026 Annual Invoice	-	\$507861.00	NYS+ Local Retirement System

Reviewed by:   
Eleanora Ferrante, Financial Chairperson      11/07/2025  
Date

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

TO: Board of Trustees

FROM: Eleanora Ferrante  
2025/26 Finance Chairperson

DATE: November 19, 2025

RE: Monthly payroll review

I have reviewed the following employees' earnings and timesheets for the month of September and have found the names, earnings, number of hours and supporting documentation to be in order:

<b>FINANCIAL CHAIRPERSON PAYROLL REVIEW</b>
<b>SEPTEMBER 2025 PAYROLL REVIEW</b>
<b>Employee Name</b>
Sarah Cruz
Virginia Delle
Jamie Gholson
Kath Gieraltowski
Emma Graff
Doreen Kilkenny
Ryan Nieves
Georgina Rivas-Martinez
Janet Scherer
Nick Tanzi

**FINANCIAL CHAIRPERSON PAYROLL REVIEW  
OCTOBER 2025 PAYROLL REVIEW**

**Employee Name**

Gholson, Jamie Lynn

Kilkenny, Doreen

Scherer, Janet

Tanzi, Nick

Cruz, Sarah

Delle, Virginia

Gieraltowski, Kathleen

Graff, Emma

Nieves, Ryan

Rivas-Martinez, Georgina

Reviewed by:



Eleanora Ferrante, Financial Chairperson

~~10/11/2025~~ 11/10/2025

Date

## Appointments

Name	Title	Hours / Week	Salary	Step	Effective Date
Jacquelyn Wolf	PT Ref Library Trainee	13.55/wk	\$26.39/hr	1	11/4/2025

## Leave of Absence

Name	Title	Hours / Week	Salary	Step	Effective Date
Sandra Thomas	PT YS Library Assistant	25/wk	\$28.09/hr	4	12/18/2025-12/31/2025

November 12, 2025

Board of Trustees  
South Huntington Public Library  
145 Pidgeon Hill Rd.  
Huntington Station, NY 11746

Dear Trustees,

I am requesting an unpaid leave of absence to be taken from December 18 through December 31, 2025. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Sandra Thomas", written in a cursive style.

Sandra Thomas

### Friends Book Sale

Our annual Fall Book Sale took place on Saturday, November 1st and Sunday, November 2nd. Members of the Friends of the Library volunteered their time to set up the sale on Friday and, along with the Teen Advisory Board members, ran the sale on the weekend. We were able to keep the tables up for an additional two days. All proceeds benefit the Friends who report a profit \$1,283.37 for the sale.

### Veterans Concert

Our annual Veterans Day concert took place on Saturday, November 1st. As always, it was huge success. Our community never tires of hearing the wonderful music made popular during the Big Band era and our veterans appreciate the recognition.

### Community Collections

We are currently collecting items for Project Toy in our lobby to benefit Tri-CYA. The collection will run from now until December 5<sup>th</sup>.

### Shredding Day

Our Shredding Day was once again popular with our patrons with 360 cars passing through. There was one unusual mishap that occurred when the contents of the truck caught fire. Apparently, someone had mistakenly thrown away a battery along with their paper shredding. However, our maintenance staff took care of it with an old-fashioned bucket brigade out to the truck, as anything else could have destroyed the shredding mechanism in the truck. The fire was extinguished and the shredding resumed. Due to the delay, there were some patrons that weren't served, but they were given information about other shredding events that they could attend.

### Holiday Party

Our annual Holiday Party will take place on Sunday, December 7<sup>th</sup>, 5:30 p.m. at Ruvo in Greenlawn at a cost of \$60.00. RSVPs and funds (cash or check made out to cash) are due by December 1<sup>st</sup>.

### AARP

Our community AARP volunteer organization, which meets at the library each month, put out flags in front of our building to celebrate Veterans Day.



### Suffolk County Young Adult Services BEST Award

The BEST Award (Bringing Excellence in Service by Teens) is given annually by the Suffolk County Library Association to honor a teen that has made a significant contribution to library services. This year's recipient, Owen McKinley, has been a volunteer at the South Huntington Public Library for several years through the Young Adult Department. His services include Executive Teen Advisory Board, Bedtime Book Buddies, Winter Reading Carnival, Summer Community Service Club and Homework Help. Thank you to Owen for your service and congratulations on a well-deserved award.



### Meetings

October 1	Wednesday	9:00 a.m.	Children's Departmental Meeting
October 7	Tuesday	10:00 a.m.	SLI Marketing & PR Meeting
October 7	Tuesday	1:30 p.m.	Department Head Meeting
October 7	Tuesday	2:30 p.m.	Book Acquisitions Meeting
October 8	Wednesday	9:00 a.m.	Staff Meeting
October 10	Friday	11:00 a.m.	Rise in Spirit Board Meeting
October 10	Friday	1:00 p.m.	SLI Mentee Meetup
October 11	Saturday	10:00 a.m.	Book Donation Day
October 15	Wednesday	11:00 a.m.	SCLS Downloads Focus Group
October 15	Wednesday	7:00 p.m.	SHPL Board Meeting
October 17	Friday	8:30 a.m.	LILRC Annual Conference
October 21	Tuesday	10:00 a.m.	LILRC Board Meeting
October 21	Tuesday	1:30 p.m.	Wellness Team Meeting
October 22	Wednesday	11:00 a.m.	Meeting with Joe Price re: insurance
October 22	Wednesday	1:30 p.m.	SLI Advisory Board Meeting
October 28	Tuesday	10:00 a.m.	Huntington Director Zone Meeting
October 28	Tuesday	6:00 p.m.	Trustee Training

### Important Dates:

Holiday Party – Sunday, December 7, 5:30 p.m. @ Ruvo of Greenlawn

SHPL Board Meeting – Wednesday, December 17 @ 7:00 p.m.



### New Teacher Reception

On October 23, Georgina-Rivas Martinez and I were invited to speak at the South **Huntington School District's new teacher reception. The event took place at the James Kaden Administration Office**, and was attended by twenty-six new hires. We distributed welcome packets containing relevant library services, points of contact, and library branded **accessories, assembled by the library's outreach team specifically for this occasion.**

The two of us spoke briefly on the library, relevant print and digital resources, and extended an open invitation to tour our facility. We encouraged attendees to register for a library card, and directed them to an online form for requesting visits, curriculum support, or other assistance. As always, Maureen Damm, Kathleen Dooley, Laura Van Tassel, and the rest of the district office staff were exceedingly gracious hosts, and we thanked them for their continued partnership.

### Meetings — October

Wednesday, October 1	9:00 a.m.	<b>Children's Department Meeting</b>
Wednesday, October 1	10:00 a.m.	LILRC Panel Discussion: Using AI in the Library
Wednesday, October 1	1:00 p.m.	State Libraries and AI Technologies Working Group
Friday, October 3	10:00 a.m.	LILRC Conference Planning Committee
Tuesday, October 7	1:30 p.m.	Department Head Meeting
Tuesday, October 7	2:30 p.m.	Baker & Taylor Meeting
Wednesday, October 8	9:00 a.m.	Staff Meeting
Thursday, October 23	4:00 p.m.	New Teacher Reception
Friday, October 24	10:00 a.m.	Digital Signage Meeting
Tuesday, October 28	6:00 p.m.	Trustee Training at Half Hollow Hills
Wednesday, October 29	10:00 a.m.	Newsletter Meeting

## **Building & Grounds Report**

Compiled by Ray Capone

1. We fixed the water jacket spigot, located outside by the staff breakroom. We secured some loose concrete around the spigot, re-cemented it, and it is in working order once again.
2. We had to repair the legs on a small table in the reference area.
3. The light replacement job in the meeting room is complete. The room now has much-improved, dimmable lighting.
4. The front sliding doors seem to be finally be working correctly; we had replaced the motor, then replaced it once again, upon discovering the replacement was faulty! There have been no issues in the three weeks following this latest repair.
5. Our HVAC system underwent balancing.
6. Our regular elevator inspection and maintenance was completed.
7. We have shut down our sprinklers for the season.
8. We moved some shelving in the Children's Department.
9. The carpet cleaning job took a little longer than expected, but we are very happy with the results.
10. We had to change a ballast and a bulb in the tower this month, as well as one bulb in the Children's Department bathroom.
11. We stored all our outdoor furniture for the winter.
12. I repaired the chain on a moveable shelf in storage. The chain had fallen off the gear, and needed to be reconnected.
13. A plaque in the garden, had become loose, so we dug a new hole and cemented it back in place.
14. We had to fix a couple of the blocks on the end of the book aisles in Children's. These colorful blocks on our endcaps had fallen off, so we glued them back in place.
15. The state fire inspection was done this month and everything went fine. We were asked to change the outlet that provides power to a watercooler in the staff room to a GFI.
16. We performed the quarterly fire sprinkler inspection, and everything is in order.

Adult Services Department Report  
2nd and 3rd Quarter, 2025

Howard Spiegelglass  
Head of Adult Services

November 10, 2025

From April through September of this year, Adult Services librarians successfully engaged our community through popular and well-received programs, such as book discussions and arts and crafts activities.

1. Ryann Riggs and Mary Courtemanche facilitated the following Take & Make crafts.

April:	Beeswax Food Wrap
May:	Wooden Spoon Garden Markers
June:	Miniature Fairy Garden
July:	Hand Dyed Fabric Sunflower
August:	Upcycled Sheet Pan Magnetic Board
September:	Recycled Book Page Apple

2. The Cover to Cover Book Discussion group is held the last Thursday of each month and is led by Jen O'Connor and Mary Courtemanche. Summaries of the most recent book discussions are included in this report.
3. The 20s and 30s Book Club was led by Ryann Riggs and Hannah Grenier. Summaries of the most recent book discussions are included in this report.
4. The Creative Club meets in the Young Adult Library on the last Monday of each month where Ryann Riggs would introduce a new art project each month. Summaries of the most recent program sessions are included in this report.

## **Cover to Cover Book Discussions**

Submitted by Jen O'Connor and Mary Courtemanche

1. April's Cover to Cover Book Discussion took place on Thursday, April 24, 2025 in our Technology Center. Jen and Mary led the discussion of the book *The Silent Patient* by Alex Michaelides. Five patrons attended this discussion. We discussed the characterization of mental health in the book, unreliable narrators, and the effects of childhood traumas. We also discussed Euripides and the role of Greek myth in fiction.
2. June's Cover to Cover Book Discussion meeting was held on Thursday, June 26th in the Technology Center. Eight people attended, including two new attendees. We discussed *The Women* by Kristin Hannah, the #1 fiction title check-out at our library in 2024. Most of our attendees had first-hand experience with the Vietnam War, so the discussion was very personal, and all felt that the author had painted a very realistic account of the experience. We also watched an interview with Kristin Hannah that appeared on PBS where she talked about her experience writing the book, which added another layer to the conversation. At the end of our discussion, I highlighted our Adult Summer Reading Challenge and brought materials to help them sign up. I also had our cart of advanced readers copies available for giveaways. Finally, I revealed our July pick, *The Henna Artist*, and had copies available for check out.
3. July's Cover to Cover Book Discussion took place on Thursday, July 31, 2025 in our Technology Center. Jen and Mary led the discussion of the book *The Henna Artist* by Alka Joshi. Fifteen patrons attended this discussion, including several new attendees. Our discussion touched on themes of women's rights, colonialism, ego, the caste system in India and family relationships.

## 20s and 30s Book Club

Submitted by Ryann Riggs and Hannah Grenier

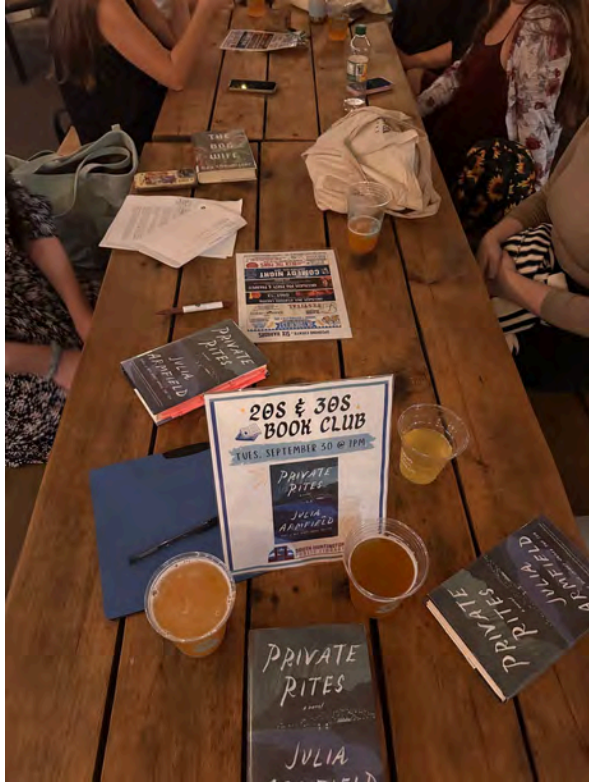
1. April's 20s & 30s Book Club meeting was held on Tuesday, April 29 at Six Harbors Brewing Company in Huntington Village. Seven people attended, including one new attendee. We had a fun discussion of the contemporary fiction novel *Ghosts* by the hilarious Dolly Alderton. We are working on creating tote bags and pins to give out at our May book discussion. New attendees (and return attendees) will receive one of each at the next meeting they attend. This will be advertised on social media for May and in the June newsletter.
2. May's 20s & 30s Book Club meeting was held on Tuesday, May 28th at Six Harbors Brewing Company in Huntington Village. Three people attended, including one new attendee. We had a fun discussion of the contemporary fiction novel *One's Company* by Ashley Hutson. We are working on creating tote bags and pins to give out at our next meeting, which will be advertised on social media and in the June newsletter. We are looking forward to our next meeting and are hoping to increase attendance throughout the summer months.
3. June's 20s & 30s Book Club meeting was held on Tuesday, June 24th at Six Harbors Brewing Company in Huntington Village. 11 people attended, including one new attendee. We had a fun discussion of the surprising, tender, and hilarious *All Fours* by Miranda July. Everyone who attended received a tote bag and pin that we made using makerspace equipment in the Tech Center. We will continue to give these out to all new attendees, which will be advertised in the newsletter. Summer seems to bring more people out and we look forward to our next meeting on Tuesday, July 29th. We will be discussing *Evenings and Weekends* by Oisín McKenna, a contemporary fiction novel that follows three characters as they navigate their lives on a hot summer night in London.





4. August's 20s & 30s Book Club meeting was held on Tuesday, August 26th at Six Harbors Brewing Company in Huntington Village. Ten people attended, including four new attendees! We had a fun discussion of *The Husband* by Holly Gramazio, a magical realism romance novel. Everyone was sad to hear that this was Hannah's last book club with SHPL, but we wished her the best in her new position. Hannah has been a vital part of the book club since its inception in July 2023. Her bubbly and warm personality has helped create an inviting atmosphere for our patrons over the years and she will be missed by everyone. We hope to keep attendance up this fall. Our next meeting will be Tuesday, September 30th and we will be reading *Private Rites* by Julia Armfield, a horror novel and speculative reimagining of Shakespeare's *King Lear*.

5. September's 20s & 30s Book Club meeting was held on Tuesday, September 30th at Six Harbors Brewing Company in Huntington Village. Five people attended the discussion of *Private Rites* by Julia Armfield, a dark, thought-provoking novel that blends literary fiction with a speculative twist on *King Lear*. This meeting was a special one, as we said goodbye to our longtime host Ryann and welcomed Abby and Emma as the new hosts. It was a bittersweet moment, but the transition was seamless. Attendees wished Ryann well and were excited to welcome Abby and Emma. The next meeting is on Tuesday, October 28th. The group will discuss *The Bog Wife* by Kay Chronister, an atmospheric horror novel set in the Appalachian mountains - just in time for Halloween!





## **Creative Club: Spring Greeting Cards**

Submitted by Ryann Riggs

April 28, 2025

This month we made colorful greeting cards using spring-themed imagery, painted papers, and collage techniques. Patrons were able to take home some extra supplies to make more greeting cards at home. As usual, everyone who attended had a unique take on the project and created something beautiful. I've been working towards making Creative Club less instructional and more laid back. This cuts down on preparation time and supply costs while also making it more accessible to patrons of all skill levels. Like last summer, we will shift back to collage for our June, July, and August meetings. Each session I bring a collage to share and inspiration for the group and we simply sit down and make things!

Below are photos of some of the cards made during the April program.





**Creative Club: Collage**  
Submitted by Ryann Riggs

June 30, 2025

There were 7 people in attendance at the June Creative Club meeting, including 1 new attendee. Many patrons now attend regularly and feel comfortable enough to bring in their work to share with others. It is inspiring to be among a group of people who enjoy discussing their work and sharing their unique perspectives - there is always something new to be learned or shared. This summer's Creative Club meetings will be in the format of laid back workshops centered around making collages. As always, the goal of Creative Club is to create a welcoming space where patrons can engage creatively, connect with others, and enjoy meaningful conversations about art.

## Information

The equipment identified is deemed obsolete and/or broken and is not worth repairing. Usable parts will be salvaged prior to recycling.

## Recommendation

That the Board of Trustees authorizes staff to discard obsolete equipment in accordance with library policy and best practice.

REPORT | ToBeExcised

South Huntington Public Library

Asset Tag ID	Category	Serial No	Brand	Model	Purchase Date	Status
30652008098008	UPS	CX2MP7001133	Cyberpower	CP850PFCLCDa	10/04/2022	FAILED
30652002677302	Desktop PC	C02VQ09DHX87	Apple	iMac Pro MQ2Y2LL/A	03/01/2018	EOL
30652002678086	Desktop PC	MJ08Y4QD	Lenovo	ThinkCentre M820z (10SCCTO1WW)	12/01/2017	EOL
30652002678920	Chromebook	5CD017B5Y2	HP	HP Chromebook 14A G5	05/01/2020	EOL
30652002678680	Chromebook	5CD017BWNS	HP	HP Chromebook 14A G5	05/01/2020	EOL
30652002678961	Chromebook	5CD017B5VS	HP	HP Chromebook 14A G5	05/01/2020	EOL
30652002679043	Chromebook	5CD017BWN0	HP	HP Chromebook 14A G5	05/01/2020	EOL

## **Proposed 2026 SCLS Budget**

### **Information**

Attached is the final proposed 2026 SCLS operational budget and download costs. The budget calls for a 2.0% increase in member support. Due to the formula that SCLS uses to determine member support, a combination of a population and annual expenditures, our fee for 2026 will increase by 3.23%. Our total cost for 2026 will be \$62,908.00, an increase of \$1,969.00 over last year.

SCLS annually requests additional funding from the member libraries for Overdrive, our countywide eBook collection and is billed separately as an SCLS pass-through cost. It has been determined, according to usage, that the funding will increase an average of 6%. The usage for the service in the last twelve months has increased by 7.52%. Based on the formula used to calculate our cost, South Huntington will see an increase of 3.8%. Our total cost for 2026 will be \$175,128.00, an increase of \$6,370.00 over last year.

A draft of the 2026 SCLS Budget is attached with additional details. There are changes from the draft presented in the October SCLS minutes which are explained in the budget cover sheet provided. Each library board casts one vote for the budget.

### **Recommendation**

That the Board of Trustees approves the SCLS proposed budget for 2026.



627 NORTH SUNRISE SERVICE ROAD, P.O. BOX 9000, BELLPORT, NY 11713-9000  
TEL: 631-286-1600 • FAX: 631-286-1647

November 4, 2025

To: Member Library Directors;  
Boards of Trustees  
From: Kevin Verbesey  
Re: **SCLS Proposed FY 2026 Budget**

Enclosed with this memo is the **Proposed SCLS FY 2026 Operating Budget** for your review and consideration.

At its meeting on November 4, 2025 the SCLS Board of Trustees approved the enclosed SCLS FY 2026 Operating Budget and authorized its submission for member library approval. In order for this proposal to take effect more than 2/3 of member libraries must vote to approve the proposed budget before December 31, 2025.

Attached to this memo are the final proposed SCLS FY 2026 Budget, a final proposed Member Support Chart, and your budget ballot. **Please print the ballot out and use it to record your library vote.**

To gain a full understanding of this proposed budget, and its impact on the member libraries, we ask that you review both this packet and the previously distributed "draft" budget packet that was dated October 1, 2025.

There have been some changes made from the "draft" budget that was distributed in October. The changes are based upon additional information and feedback that we have received subsequent to the "draft" budget being developed. The reasons behind each change are listed below.

#### **Income**

- 1) *Miscellaneous Grants* has been updated to include a NYS Construction Grant that SCLS expects to receive for phase one of our HVAC replacement project in 2026.
- 2) *Downloadable Media* has been updated to reflect the proposed increase of 6% that was recommended by the Committee of member directors working with us on that issue.
- 3) *Transfer from Unappropriated Fund Balance* has been updated to reflect the expected cost of SCLS share of phase one of our HVAC replacement project.

## Expenditures

- 1) *Salaries* have been updated to reflect our expected expenditures in this area for 2026.
- 2) *Insurance Incentive* has been updated to reflect updated estimates.
- 3) *Homework Help* has been updated to reflect a newly negotiated contract for the service that lowered costs by almost 20%.
- 4) *Downloadable Media* has been updated to reflect the proposed increase of 6% in expenditures for the service that was recommended by the Committee of member directors working with us on that issue.
- 5) *Publicity and Printing, Travel, Programs, and Professional Development* have all been adjusted to reflect current costs estimates in these areas.
- 6) *Water and Equipment-Non-capital* have been adjusted to reflect new costs estimates.
- 7) *Contract Services* has increased in this estimate due to a newly negotiated contract for our daily delivery service to the member libraries.
- 8) *Facility Renovations* have been adjusted to reflect the expected total cost of phase one of our HVAC replacement project.

The bottom line, after these changes have been made, is that **the overall SCLS 2026 Budget is projected to increase by 13.62% (\$2,262,559.)** The operations side will increase by 11.33% (\$853,306) and the Direct Offset side will increase by 7.52% (\$674,253) and a fund balance transfer is planned in 2026 to pay SCLS share of phase one of our HVAC replacement project. Of the overall increase of \$2.3M almost \$2M of it is related to the HVAC replacement project, increases in coordinated orders, and the increase in downloads contributions.

**Member Support, overall, will increase 2% (\$48,140) in 2026.**

We are sometimes asked why every library does not have the same percentage change in member support. Member library financial participation is determined by a formula that includes the library's service population and the library's expenditures for the prior year (2024.) If a library's disbursements (less capital expenditures and debt service – as defined in the New York State Annual Report) increased more than the County average then the contribution change will be greater than the average. The version that is enclosed with this memo is the final member support chart for 2026.

If possible, please address this issue at your next Board meeting and return the enclosed ballot to SCLS before December 31, 2025. Should you have any questions, please feel free to contact me.

Thank you for your continued support of our collaborative efforts.

## 2026 BUDGET INCOME

	2024	2025	2026	2025 to 2026	2025 to 2026
SOURCE	Budget	Approved	Proposed	\$ Change	% Change
N. Y. State	2,941,535	2,986,503	2,997,427	10,924	0.37%
Local Services Support Aid	337,368	342,800	344,080	1,280	0.37%
Outreach	239,863	268,425	269,434	1,009	0.38%
SCLS: CLA	159,535	187,575	188,271	696	0.37%
Misc. Grants	0	0	735,000	735,000	0.00%
Interest	65,000	100,000	180,000	80,000	80.00%
Rental	59,000	60,000	62,000	2,000	3.33%
Delivery Service	1,500	1,600		(1,600)	-100.00%
Mailing Overdues	15,000	12,000		(12,000)	-100.00%
Miscellaneous	15,000	25,000	46,000	21,000	84.00%
Contributions	100	100		(100)	-100.00%
Programs/Rooms	12,000	12,000		(12,000)	-100.00%
Library Contract Service	162,000	315,000	281,000	(34,000)	-10.79%
Member Library Support	2,375,132	2,410,860	2,459,000	48,140	2.00%
PALS Admin. Fee	752,949	772,423	765,380	(7,043)	-0.91%
Sustainable Libraries Initiative	30,000	40,000	60,000	20,000	50.00%
<b>Sub-Total (Operational)</b>	<b>7,165,982</b>	<b>7,534,286</b>	<b>8,387,592</b>	<b>853,306</b>	<b>11.33%</b>
<i><b>Central Library support</b></i>					
Shared Services	53,000	53,000	53,000	0	0.00%
Homework Help	55,000	55,000	55,000	0	0.00%
<b>Sub-Total (Central Library)</b>	<b>108,000</b>	<b>108,000</b>	<b>108,000</b>	<b>0</b>	<b>0.00%</b>
<i><b>DIRECT OFFSET</b></i>					
LLSA Member Libraries	476,633	484,300	486,115	1,815	0.37%
Central Library Aid	379,235	380,825	382,246	1,421	0.37%
Suffolk E-Resources	793,141	816,935	816,935	0	0.00%
Coordinated Orders	1,300,000	1,000,000	1,300,000	300,000	30.00%
Downloadable Media	5,918,306	6,273,354	6,649,755	376,401	6.00%
SCLS: CBA	16,830	0	0	0	0.00%
Dedicated Library Aid (Jail/Lov	32,130	16,050	10,666	(5,384)	-33.55%
Misc. Grants	0	0	0	0	0.00%
<b>Sub-Total (Direct Offset)</b>	<b>8,916,275</b>	<b>8,971,464</b>	<b>9,645,717</b>	<b>674,253</b>	<b>7.52%</b>
Transfer from Unappropriated					
Fund Balance	125,000	0	735,000	735,000	0.00%
<b>Sub-Total (Non-Operational)</b>	<b>125,000</b>	<b>-</b>	<b>735,000</b>	<b>735,000</b>	<b>0.00%</b>
<b>TOTAL INCOME</b>	<b>16,315,257</b>	<b>16,613,750</b>	<b>18,876,309</b>	<b>2,262,559</b>	<b>13.62%</b>



## 2026 Budget Expenditures

ACCOUNT TITLE	2024	2025	2026	2025 to 2026	2025 to 2026
	Budget	Budget	Proposed	\$ Change	% Change
<b><u>SALARIES</u></b>					
LIBRARIAN	1,640,159	1,656,213	1,795,835	139,622	8.43%
STAFF - F/T	1,115,073	1,234,046	1,264,899	30,853	2.50%
SHIPPING & MAINTENANCE	140,036	264,098	274,756	10,658	4.04%
STAFF - P/T	266,714	192,879	231,652	38,773	20.10%
SUB-TOTAL (Salaries)	3,161,982	3,347,236	3,567,142	219,906	6.57%
<b><u>FIXED CHARGES &amp; FRINGE BENEFITS</u></b>					
RETIREMENT	435,000	535,000	575,000	40,000	7.48%
SOCIAL SECURITY	237,000	251,000	262,000	11,000	4.38%
WORKER'S COMPENSATION	40,000	45,000	45,500	500	1.11%
UNEMPLOYMENT	1,000	500	500	0	0.00%
DISABILITY	5,500	5,500	5,500	0	0.00%
HEALTH INSURANCE	600,000	630,000	625,000	(5,000)	-0.79%
MEDICAL INS. RETIREES	550,000	550,000	575,000	25,000	4.55%
DENTAL	42,000	42,000	41,000	(1,000)	-2.38%
OPTICAL	6,000	5,000	5,000	0	0.00%
FLEX PLAN	500	500	1,000	500	100.00%
SICK & VAC. PAYOUTS	100,000	90,000	85,000	(5,000)	-5.56%
LONG TERM CARE INSURANCE	2,000	1,500	1,000	(500)	-33.33%
INSURANCE INCENTIVE	45,000	35,000	45,000	10,000	28.57%
EMPLOYEE ASSIST. PROGRAM	1,800	1,800	1,800	0	0.00%
SUB-TOTAL (Fixed & Fringe)	2,065,800	2,192,800	2,268,300	75,500	3.44%
<b><u>PROFESSIONAL FEES</u></b>	57,050	57,300	58,600	1,300	2.27%
SUB-TOTAL (Professional Fees)	57,050	57,300	58,600	1,300	2.27%
<b><u>LIBRARY MATERIALS</u></b>					
BOOKS	8,000	8,000	8,500	500	6.25%
DOWNLOADABLE MEDIA	105,000	105,000	125,000	20,000	19.05%
HOMEWORK HELP	306,000	332,000	267,500	(64,500)	-19.43%
SUB-TOTAL	419,000	445,000	401,000	(44,000)	-9.89%
<b><u>DIRECT OFFSET</u></b>					
LLSA MEMBER LIBRARIES	476,633	484,300	486,115	1,815	0.37%
CLA CBA CNTRL LIBRARY	379,235	380,825	382,246	1,421	0.37%
SUFFOLK E-RESOURCES	793,141	816,935	816,935	0	0.00%
COORDINATED ORDERS	1,300,000	1,000,000	1,300,000	300,000	30.00%
DOWNLOADABLE MEDIA	5,918,306	6,273,354	6,649,755	376,401	6.00%
CBA MATERIALS	16,830	0	0	0	0.00%
DEDICATED LIBRARY AID	32,130	16,000	10,666	(5,334)	-33.34%
MISC. GRANTS	0	0	0	0	0.00%
SUB-TOTAL	8,916,275	8,971,414	9,645,717	674,303	7.52%



## 2026 Budget Expenditures

ACCOUNT TITLE	2024	2025	2026	2025 to 2026	2025 to 2026
	Budget	Budget	Proposed	\$ Change	% Change
<b><u>OPERATIONS</u></b>					
OFFICE & LIB. SUPPLIES	40,500	41,000	40,000	(1,000)	-2.44%
TELEPHONE VOICE	20,000	23,000	28,000	5,000	21.74%
ISP SERVICE	30,000	27,000	27,000	0	0.00%
Line of Credit INTEREST	100	100	100	0	0.00%
POSTAGE & FRGHT SCLS	15,000	15,000	22,500	7,500	50.00%
POSTAGE OVERDUES	9,000	7,500	0	(7,500)	-100.00%
PUBLICITY & PRINTING	30,000	30,000	35,000	5,000	16.67%
TRAVEL	23,500	25,500	27,500	2,000	7.84%
LOST IN TRANSIT	8,000	7,000	7,000	0	0.00%
OVERDUE SUPPLIES	0	0	0	0	0.00%
MEMBERSHIP DUES	23,000	24,000	28,000	4,000	16.67%
MAINT. - OFFICE EQUIP.	15,000	14,400	14,000	(400)	-2.78%
COMPUTER SERVICES	263,000	284,100	312,500	28,400	10.00%
VEHICLE OPERATION	32,500	36,400	33,400	(3,000)	-8.24%
VEHICLE MAINTENANCE	20,000	15,000	12,000	(3,000)	-20.00%
SECURITY SERVICES	22,000	22,000	22,000	0	0.00%
TRUSTEE EXPENSE	2,000	3,500	3,500	0	0.00%
PROGRAMS	35,000	35,000	40,000	5,000	14.29%
PROF. DEVELOPMENT	52,500	49,500	52,000	2,500	5.05%
Misc	0	0	0	0	0.00%
<b>SUB-TOTAL</b>	<b>641,100</b>	<b>660,000</b>	<b>704,500</b>	<b>44,500</b>	<b>6.74%</b>
<b><u>BUILDING OPERATIONS</u></b>					
GAS	25,000	21,000	22,000	1,000	4.76%
ELECTRICITY	38,050	35,000	35,000	0	0.00%
WATER	1,200	2,000	2,000	0	0.00%
SUPPLIES-JANITORIAL	2,500	2,500	2,500	0	0.00%
CONTRACT SERVICES	452,800	462,000	518,500	56,500	12.23%
REPAIR - BLDG. & EQUIP.	50,000	50,000	50,000	0	0.00%
<b>SUB-TOTAL</b>	<b>569,550</b>	<b>572,500</b>	<b>630,000</b>	<b>57,500</b>	<b>10.04%</b>
<b><u>INSURANCE</u></b>	<b>104,500</b>	<b>87,500</b>	<b>92,050</b>	<b>4,550</b>	<b>5.20%</b>
<b><u>EQUIPMENT - NON CAPITAL</u></b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>0.00%</b>
<b><u>EQUIPMENT - CAPITAL</u></b>	<b>35,000</b>	<b>35,000</b>	<b>34,000</b>	<b>(1,000)</b>	<b>-2.86%</b>
<b><u>EQUIPMENT - VEHICLES</u></b>	<b>65,000</b>	<b>65,000</b>	<b>0</b>	<b>(65,000)</b>	<b>-100.00%</b>
<b><u>FACILITY RENOVATIONS</u></b>	<b>275,000</b>	<b>175,000</b>	<b>1,470,000</b>	<b>1,295,000</b>	<b>740.00%</b>
<b>SUB-TOTAL</b>	<b>484,500</b>	<b>367,500</b>	<b>1,601,050</b>	<b>1,233,550</b>	<b>335.66%</b>
<b>TOTAL EXPENDITURES</b>	<b>16,315,257</b>	<b>16,613,750</b>	<b>18,876,309</b>	<b>2,262,559</b>	<b>13.62%</b>

**Proposed 2026 MEMBER LIBRARY SUPPORT @ 2.00% (OVERALL INCREASE)**  
**BASED ON ANNUAL REPORT FINANCIALS: 2024**

	<b>ACT 2025 ML SUPP</b>	<b>PROP 2026 ML SUPP</b>	<b>\$ Change PROP 2026 FROM 2025 ACT</b>	<b>% Change PROP 2026 FROM 2025 ACT</b>
AMAGANSETT	11,450	11,680	230	2.01%
AMITYVILLE	35,850	36,372	522	1.46%
BABYLON	19,570	21,054	1,484	7.58%
BAYPORT-BLUE POINT	26,626	25,558	(1,068)	-4.01%
BAY SHORE-BRIGHTWATERS	44,932	45,666	734	1.63%
BRENTWOOD	114,091	116,568	2,477	2.17%
BROOKHAVEN	12,098	12,539	441	3.65%
CENTER MORICHES	42,494	43,116	622	1.46%
CENTRAL ISLIP	51,510	51,078	(432)	-0.84%
COLD SPRING HARBOR	19,242	19,287	45	0.23%
COMMACK	32,234	32,887	653	2.03%
COMSEWOGUE	65,310	66,159	849	1.30%
CONNETQUOT	62,790	63,434	644	1.03%
COPIAGUE	44,569	45,582	1,013	2.27%
CUTCHOGUE-NEW SUFFOLK	12,122	11,819	(303)	-2.50%
DEER PARK	35,668	35,955	287	0.80%
EAST HAMPTON	34,535	36,449	1,914	5.54%
EAST ISLIP	39,165	40,303	1,138	2.91%
ELWOOD	19,282	19,811	529	2.74%
EMMA S CLARK	69,252	69,722	470	0.68%
FLOYD MEMORIAL	11,450	11,680	230	2.01%
HALF HOLLOW HILLS	77,485	79,942	2,457	3.17%
HAMPTON BAYS	25,555	25,716	161	0.63%
HAMPTON	11,450	11,680	230	2.01%
HARBORFIELDS	37,822	37,106	(716)	-1.89%
HAUPPAUGE	23,785	23,490	(295)	-1.24%
HUNTINGTON	69,285	71,110	1,825	2.63%
ISLIP	34,104	33,209	(895)	-2.62%
JOHN JERMAIN	18,724	19,714	990	5.29%
LINDENHURST	53,542	55,759	2,217	4.14%
LONGWOOD	90,699	91,931	1,232	1.36%
MASTICS-MORICHES-SHIRLEY	78,333	82,504	4,171	5.32%
MATTITUCK	11,450	12,114	664	5.80%
MIDDLE COUNTRY	124,526	127,884	3,358	2.70%
MONTAUK	11,450	11,680	230	2.01%
NORTH BABYLON	38,665	39,429	764	1.98%
NORTH SHORE	43,611	42,129	(1,482)	-3.40%
NORTHPORT-EAST NORTHPORT	75,931	76,996	1,065	1.40%
PATCHOGUE-MEDFORD	86,454	89,803	3,349	3.87%
PORT JEFFERSON	34,549	34,896	347	1.00%
QUOGUE	11,450	11,680	230	2.01%
RIVERHEAD	52,655	53,279	624	1.19%
ROGERS MEMORIAL	37,664	37,832	168	0.45%
SACHEM	120,503	122,146	1,643	1.36%
SAYVILLE	31,552	32,286	734	2.33%
SHELTER ISLAND	11,450	11,680	230	2.01%
SMITHTOWN	163,702	166,315	2,613	1.60%
SOUTH COUNTRY	29,677	30,570	893	3.01%
SOUTH HUNTINGTON	60,939	62,908	1,969	3.23%
SOUTHOLD	11,450	11,680	230	2.01%
WEST BABYLON	39,864	40,620	756	1.90%
WEST ISLIP	41,256	41,859	603	1.46%
WESTHAMPTON	27,127	28,171	1,044	3.85%
WYANDANCH	19,911	24,163	4,252	21.36%
<b>TOTALS:</b>	<b>2,410,860</b>	<b>2,459,000</b>	<b>48,140</b>	<b>2.00%</b>





627 NORTH SUNRISE SERVICE ROAD, P.O. BOX 9000, BELLPORT, NY 11713-9000  
TEL: 631-286-1600 • FAX: 631-286-1647

October 1, 2025

To: Member Library Directors & Boards of Trustees  
From: Kevin Verbesey  
Re: SCLS Draft FY 2026 Budget

Enclosed with this memo is a **Draft SCLS 2026 Operating Budget** for your review and consideration. Included along with the draft budget is a cover memorandum explaining some of the income and expense lines and an estimated Member Support Chart.

As is SCLS practice, during the month of October we ask you to review the coming year's draft budget proposal and offer your comments and suggestions prior to us presenting a final budget version for a membership vote in November and December.

We will begin 2026 strengthened by another modest increase in State Aid. After a long period of stagnant State support for our cooperative services we saw a bump in aid for a second consecutive year in 2025. Unfortunately, large cuts in Federal funding, that will negatively impact New York State, will likely impact our own State support in 2026 and beyond. To what extent, it is too early to tell but we will be cautious in our fiscal planning for 2026, 2027, and beyond.

Our core services continue to grow and evolve. It has been a year of transition with a few key retirements and new staff taking on important roles at the organization. Our Lending Library and Sustainable Libraries Initiative are key areas of growth where we continue to see increases in partnerships, memberships, and program offerings. PALS managed the complex ILS for the vast majority of our member libraries while continuing the transition to the Vega Discovery platform. The Youth Services Department continues to be active advisors to the member libraries as well as oversee some of our most popular programs including the Performer's Showcase, Summer Tour, Battle of the Books, Authors Unlimited, and The Great Give Back. Providing training to library staff on a wide variety of topics remains a key priority of SCLS and something we will continue to prioritize moving forward.

In 2025 we enhanced our marketing, public relations, and advocacy work by bringing in new staff with needed expertise to help us improve our efforts in these important areas. We ran a very successful campaign on behalf of Federal Institute of Museums and Library Services funding that we hope will be a blueprint for future marketing/advocacy campaigns. In 2026 that

work will remain a focus. We have also been working to support the member libraries with coming into compliance with new ADA regulations related to the accessibility of online services. In 2026 we plan to find more robust ways to support the member libraries with providing the social services that are in such great demand from library users.

The largest program that we participate in with the member libraries is the downloadable media. It also remains our most challenging due to the cost of the service. We continue to look for potential modifications to the service to better control costs but the price of e-content continues to increase and the service continues to grow in popularity with Suffolk residents. We have been working with a committee of Member Library Directors to study the service during 2025 and are hopeful that some of the group's ideas and suggestions can be put in practice in 2026.

Our SCLS Gateway continues to be a valuable resource for member library staff and trustees and we remain dedicated to improving and expanding that site in 2026.

Operationally SCLS has important cost certainly as we are in the fourth of our five-year union contract and have already completed a number of anticipated staffing changes. We continue to save money with our work with sustainability and will have our new generator operational by year's end. We will be starting a new multi-year HVAC project to replace the aging system that has heated and cooled our space for almost twenty years.

We remain committed to continuing to provide our fifty-six member libraries with the depth and quality of services that they have come to expect from SCLS. Please review this proposal and contact me with any questions or concerns that you may have. I also welcome you to join us at one of our budget hearings that are listed below. We hope that this information will assist you in your decision-making and provide you with important data that you will need to manage your own library.

#### **SCLS FY 2026 Budget Hearings:**

Monday, October 20, 2025, 2:00 p.m.

Online, the Zoom link to attend is:

<https://us06web.zoom.us/j/87036553416?pwd=PLLvka3GeQXMq9fQNYgluQC4hm68te.1>

October, 24, 2025, 10:00 a.m.

Riverhead Free Library

East End Director's Meeting

Tuesday, November 4, 2025, 4:00 p.m.

Suffolk Cooperative Library System

# Proposed SCLS 2026 Operating Budget

## **Notes on the Attached 2026 Budget:**

### **FORMAT**

You will note that the income (revenue) side of the SCLS Proposed Budget sheet is divided into three distinct sections; “Operational”, “Central Library”, and “Direct Offset.” This is done to better reflect the nature of how SCLS and the partnership with our member libraries actually work.

The “Operational” section supports mainly our staff costs, facilities, supplies, utilities, professional services, insurance, and equipment.

The “Central Library Support” section highlights the area where our Central Library, Patchogue-Medford, supports our system-wide efforts.

The “Direct Offset” includes a number of large shared services and/or coordinated orders that we help maintain. One hundred percent of the income in the “Direct Offset” section is “pass through” and goes out to member libraries or vendors at the exact same levels as what comes in. Not a single cent of it “stays at SCLS.”

We present the budget this way to make it easier for you to review what is happening at SCLS as it relates to our “operations” and the specific coordinated services and/or programs that we work with you on.

### **REVENUES**

#### **Operational**

\* *State Aid* (which includes *Local Sponsor Aid, Outreach, CLA, Institutional Library Aid, and Member Library Aid*) is being projected as flat from what was received in 2025. We received an increase in State support in 2024 and 2025 but with all the anticipated cuts in Federal funding we are concerned about the State’s ability to support our work over the coming years.

\* *Misc Grants* is revenue from an anticipated Construction Grant to assist with our HVAC project.

\* *Interest* revenue has increased significantly due to higher rates in an investment vehicle that we are using and an improvement in the timing of New York State aid payments.

\* *Rental* revenue is money we receive to rent space to the Long Island Library Resources Council and Eastern Suffolk BOCES.

\* *Miscellaneous* is where we record revenue for Lending Library/Sled/Tech Van events and with the number of those events growing our revenue in this area is also growing. We are also merging the *Delivery Services*, *Mailing Overdue*, *Contributions*, and *Programs/Rooms* lines into the *Miscellaneous* line since the others were so small and decreasing.

\* *Library Service Contract* is revenue SCLS receives to manage contracts with “unserved” school districts to allow their residents library access. This is decreasing because we plan to pay the libraries who service the contracts a higher percentage of the contract revenue in 2026.

\* *Member Library Support* indicates the libraries’ contribution to our cooperative services. We are proposing an increase of 2.0% in 2026. SCLS recognizes the challenges that the member libraries face in preparing their own budget with the overall increase in costs they face and recognizing the constraints of the “tax-cap.” We want to be sure that the level of member support remains commensurate with those challenges and State mandates.

\* *PALS Revenue* (Partnership of Automated Libraries in Suffolk) represents a direct reimbursement for SCLS staffing and services to the consortium. This amount is subject to adjustment during the PALS budget process. Fifty-two member libraries currently participate in the PALS consortium for an integrated library circulation/inventory management system. The PALS Executive Board and membership recently approved their FY 2026 budget so these estimates will be included in the final SCLS FY 2026 budget.

\* As the *Sustainable Libraries Initiative* grows its memberships and revenue, they are also making larger contributions to SCLS to help fund more of their work. We see this part of our operations as a potential area for future growth and are committed to building a stronger and more active SLI moving forward.

### Central Library (Patchogue-Medford)

\* *Shared Services* reflects the contributions for non-fiction eBook content on the Countywide Downloads service on Live-brary.com, as well as funding they supply for other regional databases and services.

\* *Homework Help* reflects the contribution for the Countywide Live Study Help service through Live-brary.com

### Direct Offset

\* *LLSA Member Libraries* is “State Aid” for the member libraries.



\* *CLA/CBA Central Library* is “State Aid” for the Central Library.

\* *Suffolk e-Resources* is not proposed to change in 2026. Over the past three years we had built in small increases to allow us to maintain the most popular databases as well as provide some flexibility in the collection’s development.

\* *Coordinated Orders* is income for a variety of coordinated orders for all types of products and services that SCLS manages. Changes in this line are directly offset by expenditures.

\* *Downloadable Media* income and expenses are still being discussed with the member libraries and the figure included in this draft budget is a “placeholder” at this time. The service continues to see strong growth. Between January-August of 2025 usage was up over 7.75% from last year.

\* *Dedicated Library Aid (Grant)* is a new classification of State Aid that combines the former Family Literacy, Adult Literacy, and Institutional (Jail) aid grant program.

## Transfer

\* *Unappropriated Fund Balance* transfer of \$750,000 will be used to fund the SCLS share of phases one and two of our multi-phase HVAC replacement project. We are committed to doing this necessary work using reserve funds and grants so it has a minimal impact on the member libraries.

## **EXPENDITURES**

\* *Salaries* show an overall increase of 5.28%. This is due to contractually obligated staff salary increases and some newly created positions related to advocacy, lending library, and supporting the social services work of the libraries.

\* *Retirement* expenses increase significantly due mostly to rate increases.

\* *Health Insurance/Health Insurance Retirees* premiums are projected to increase moderately, due to plan cost increases and staffing changes. The NYSHIP plan sends regular cost estimates so if we receive new information before a final budget is presented, we will update our estimates to reflect NYSHIP’s guidance.

\* *Sick and Vacation Payouts* are contractual obligations.

\* *Insurance Incentive* are contractual obligations.

- \* *Professional Fees* includes attorney, internal/external auditors, some required periodic audit reports, and some HR fees.
- \* This year SCLS will be contributing \$125,000 towards the cost of the *Downloadable Media*. This represents an increase of almost 20% from 2025
- \* *Homework Help* costs are expected to decrease but we are still negotiating with the vendor with the hopes of lowering costs for next year.
- \* *CBA Materials/CLA/CBA Central Library/LLSA Member Libraries* are all “offset” or “pass through” lines that increase / decrease as State support changes. If State funding increases or decreases at a rate other than what we have projected these lines will change as well and balance with changes on the income side.
- \* *Downloadable Media* costs are still being discussed with the member libraries and the figure included in this draft budget should be considered as a “placeholder” at this time.
- \* *Coordinated Orders* are offset by the corresponding income line in the SCLS budget and are designed to maximize cost savings for participating member libraries.
- \* *Misc. Grants* are bullet aid and other legislative grants that SCLS passes through to the member libraries. The entire expense is offset on the revenue side of our budget. Since the amount received is so unpredictable and offsets completely in both revenue and expenditures it is listed as \$0 on the budget.
- \* *Telephone Voice* shows an increase due to the installation of a new phone system. The new system includes any needed replacement equipment over the life of the contract so while we are paying a higher monthly fee we expect those costs to be offset by lower replacements costs later in the contract.
- \* *Line of Credit Interest* is the cost of borrowing money to meet cash flow requirements while awaiting State Aid payments. We have not used this line of credit for many years and fully anticipate that we will not in 2026 as well.
- \* *Publicity and Printing* is work we do on advocacy and on publicizing member library services.
- \* *Lost in Transit* is reimbursements for items that are lost or damaged during the delivery process.
- \* *Maintenance – Office Equipment* includes costs for copiers, print management systems, and shipping department equipment.



\* *Computer Services* includes a wide variety of services used by both SCLS and the member libraries.

\* *Vehicle Operation and Maintenance* decreases due to saving on gas costs after our transition to electric vehicles.

\* *Programs* are the cost of SCLS putting on workshops, seminars, and events for member library staff, administrators, and trustees.

\* *Professional Development* is the cost of SCLS staff programs, classes, workshops, seminars, and conference attendance.

\* *Gas and Electric* costs will stay mostly flat due to current estimates and the continued success of our commitment to sustainability.

\* *Contract Services* includes things like the outsourced part of our delivery, the cleaning of our building, snow removal, lawn maintenance, and other operational costs. This line will increase due to contractual obligations. The increase in 2026 is due primarily to additional delivery costs

\* *Insurance* costs are increasing reflective of current 2026 cost estimates.

\* *Equipment Vehicle* decreases as we do not plan to purchase any vehicles in 2026.

\* *Facility Renovations* includes money being budgeted for the first few phases of a multi-phase HVAC replacement project.

### **Summary**

The draft FY 2026 SCLS Budget shows an operational revenue increase of 11.33% or \$853,306 of which \$750,000 is from an anticipated New York State Construction Grant.

Member Support in 2026 is projected to increase 2% or \$48,140.

This draft budget is still in development and we expect some meaningful changes may be made before a final proposed budget is approved by the SCLS Board, and sent to you for a vote, in early November.

### **Member Support Note**

While overall member support would change 2% in 2026 some individual member libraries will see a change of a different amount based on the formula that we use to calculate these payments. Member Support is based on both the service population (which did not change this year) and the annual expenditures that a

library reports on their State Report (which can change each year.) For this budget/member support chart we are using the 2024 State Report figures. Please see the attached chart.

### **Budget Process**

This is the first draft of the SCLS FY 2026 Budget. We welcome any comments, questions, or concerns that anyone may have about this draft budget. After further review, adjustment, and consideration of any input received from the member libraries SCLS will present a final proposed FY 2026 Budget for your consideration in early November and the budget vote will take place throughout both November and December.

We look forward to receiving your input on this draft budget and discussing it with you.

## 2026 BUDGET INCOME

	2024	2025	2026	2025 to 2026	2025 to 2026
SOURCE	Budget	Approved	Proposed	\$ Change	% Change
N. Y. State	2,941,535	2,986,503	2,997,427	10,924	0.37%
Local Services Support Aid	337,368	342,800	344,080	1,280	0.37%
Outreach	239,863	268,425	269,434	1,009	0.38%
SCLS: CLA	159,535	187,575	188,271	696	0.37%
Misc. Grants	0	0	750,000	750,000	0.00%
Interest	65,000	100,000	165,000	65,000	65.00%
Rental	59,000	60,000	62,000	2,000	3.33%
Delivery Service	1,500	1,600		(1,600)	-100.00%
Mailing Overdues	15,000	12,000		(12,000)	-100.00%
Miscellaneous	15,000	25,000	46,000	21,000	84.00%
Contributions	100	100		(100)	-100.00%
Programs/Rooms	12,000	12,000		(12,000)	-100.00%
Library Contract Service	162,000	315,000	281,000	(34,000)	-10.79%
Member Library Support	2,375,132	2,410,860	2,459,000	48,140	2.00%
PALS Admin. Fee	752,949	772,423	765,380	(7,043)	-0.91%
Sustainable Libraries Initiative	30,000	40,000	60,000	20,000	50.00%
<b>Sub-Total (Operational)</b>	<b>7,165,982</b>	<b>7,534,286</b>	<b>8,387,592</b>	<b>853,306</b>	<b>11.33%</b>
<i><b>Central Library support</b></i>					
Shared Services	53,000	53,000	53,000	0	0.00%
Homework Help	55,000	55,000	55,000	0	0.00%
<b>Sub-Total (Central Library)</b>	<b>108,000</b>	<b>108,000</b>	<b>108,000</b>	<b>0</b>	<b>0.00%</b>
<i><b>DIRECT OFFSET</b></i>					
LLSA Member Libraries	476,633	484,300	486,115	1,815	0.37%
Central Library Aid	379,235	380,825	382,246	1,421	0.37%
Suffolk E-Resources	793,141	816,935	816,935	0	0.00%
Coordinated Orders	1,300,000	1,000,000	1,300,000	300,000	30.00%
Downloadable Media	5,918,306	6,273,354	6,587,000	313,646	5.00%
SCLS: CBA	16,830	0	0	0	0.00%
Dedicated Library Aid (Jail/Lov)	32,130	16,050	10,666	(5,384)	-33.55%
Misc. Grants	0	0	0	0	0.00%
<b>Sub-Total (Direct Offset)</b>	<b>8,916,275</b>	<b>8,971,464</b>	<b>9,582,962</b>	<b>611,498</b>	<b>6.82%</b>
Transfer from Unappropriated					
Fund Balance	125,000	0	750,000	750,000	0.00%
<b>Sub-Total (Non-Operational)</b>	<b>125,000</b>	<b>-</b>	<b>750,000</b>	<b>750,000</b>	<b>0.00%</b>
<b>TOTAL INCOME</b>	<b>16,315,257</b>	<b>16,613,750</b>	<b>18,828,554</b>	<b>2,214,804</b>	<b>13.33%</b>

## 2026 Budget Expenditures

ACCOUNT TITLE	2024	2025	2026	2025 to 2026	2025 to 2026
	Budget	Budget	Proposed	\$ Change	% Change
<b><u>SALARIES</u></b>					
LIBRARIAN	1,640,159	1,656,213	1,721,532	65,319	3.94%
STAFF - F/T	1,115,073	1,234,046	1,277,903	43,857	3.55%
SHIPPING & MAINTENANCE	140,036	264,098	284,756	20,658	7.82%
STAFF - P/T	266,714	192,879	239,652	46,773	24.25%
SUB-TOTAL (Salaries)	3,161,982	3,347,236	3,523,842	176,606	5.28%
<b><u>FIXED CHARGES &amp; FRINGE BENEFITS</u></b>					
RETIREMENT	435,000	535,000	575,000	40,000	7.48%
SOCIAL SECURITY	237,000	251,000	262,000	11,000	4.38%
WORKER'S COMPENSATION	40,000	45,000	45,500	500	1.11%
UNEMPLOYMENT	1,000	500	500	0	0.00%
DISABILITY	5,500	5,500	5,500	0	0.00%
HEALTH INSURANCE	600,000	630,000	625,000	(5,000)	-0.79%
MEDICAL INS. RETIREES	550,000	550,000	575,000	25,000	4.55%
DENTAL	42,000	42,000	41,000	(1,000)	-2.38%
OPTICAL	6,000	5,000	5,000	0	0.00%
FLEX PLAN	500	500	1,000	500	100.00%
SICK & VAC. PAYOUTS	100,000	90,000	85,000	(5,000)	-5.56%
LONG TERM CARE INSURANCE	2,000	1,500	1,000	(500)	-33.33%
INSURANCE INCENTIVE	45,000	35,000	35,000	0	0.00%
EMPLOYEE ASSIST. PROGRAM	1,800	1,800	1,800	0	0.00%
SUB-TOTAL (Fixed & Fringe)	2,065,800	2,192,800	2,258,300	65,500	2.99%
<b><u>PROFESSIONAL FEES</u></b>	57,050	57,300	58,600	1,300	2.27%
SUB-TOTAL (Professional Fees)	57,050	57,300	58,600	1,300	2.27%
<b><u>LIBRARY MATERIALS</u></b>					
BOOKS	8,000	8,000	8,500	500	6.25%
DOWNLOADABLE MEDIA	105,000	105,000	125,000	20,000	19.05%
HOMEWORK HELP	306,000	332,000	325,000	(7,000)	-2.11%
SUB-TOTAL	419,000	445,000	458,500	13,500	3.03%
<b><u>DIRECT OFFSET</u></b>					
LLSA MEMBER LIBRARIES	476,633	484,300	486,115	1,815	0.37%
CLA CBA CNTRL LIBRARY	379,235	380,825	382,246	1,421	0.37%
SUFFOLK E-RESOURCES	793,141	816,935	816,935	0	0.00%
COORDINATED ORDERS	1,300,000	1,000,000	1,300,000	300,000	30.00%
DOWNLOADABLE MEDIA	5,918,306	6,273,354	6,587,000	313,646	5.00%
CBA MATERIALS	16,830	0	0	0	0.00%
DEDICATED LIBRARY AID	32,130	16,000	10,666	(5,334)	-33.34%
MISC. GRANTS	0	0	0	0	0.00%
SUB-TOTAL	8,916,275	8,971,414	9,582,962	611,548	6.82%



## 2026 Budget Expenditures

ACCOUNT TITLE	2024	2025	2026	2025 to 2026	2025 to 2026
	Budget	Budget	Proposed	\$ Change	% Change
<b><u>OPERATIONS</u></b>					
OFFICE & LIB. SUPPLIES	40,500	41,000	40,000	(1,000)	-2.44%
TELEPHONE VOICE	20,000	23,000	28,000	5,000	21.74%
ISP SERVICE	30,000	27,000	27,000	0	0.00%
Line of Credit INTEREST	100	100	100	0	0.00%
POSTAGE & FRGHT SCLS	15,000	15,000	22,500	7,500	50.00%
POSTAGE OVERDUES	9,000	7,500	0	(7,500)	-100.00%
PUBLICITY & PRINTING	30,000	30,000	34,000	4,000	13.33%
TRAVEL	23,500	25,500	22,000	(3,500)	-13.73%
LOST IN TRANSIT	8,000	7,000	7,000	0	0.00%
OVERDUE SUPPLIES	0	0	0	0	0.00%
MEMBERSHIP DUES	23,000	24,000	28,000	4,000	16.67%
MAINT. - OFFICE EQUIP.	15,000	14,400	14,000	(400)	-2.78%
COMPUTER SERVICES	263,000	284,100	312,500	28,400	10.00%
VEHICLE OPERATION	32,500	36,400	33,400	(3,000)	-8.24%
VEHICLE MAINTENANCE	20,000	15,000	12,000	(3,000)	-20.00%
SECURITY SERVICES	22,000	22,000	22,000	0	0.00%
TRUSTEE EXPENSE	2,000	3,500	3,500	0	0.00%
PROGRAMS	35,000	35,000	37,500	2,500	7.14%
PROF. DEVELOPMENT	52,500	49,500	50,000	500	1.01%
Misc	0	0	0	0	0.00%
<b>SUB-TOTAL</b>	<b>641,100</b>	<b>660,000</b>	<b>693,500</b>	<b>33,500</b>	<b>5.08%</b>
<b><u>BUILDING OPERATIONS</u></b>					
GAS	25,000	21,000	22,000	1,000	4.76%
ELECTRICITY	38,050	35,000	35,000	0	0.00%
WATER	1,200	2,000	1,000	(1,000)	-50.00%
SUPPLIES-JANITORIAL	2,500	2,500	2,000	(500)	-20.00%
CONTRACT SERVICES	452,800	462,000	512,800	50,800	11.00%
REPAIR - BLDG. & EQUIP.	50,000	50,000	50,000	0	0.00%
<b>SUB-TOTAL</b>	<b>569,550</b>	<b>572,500</b>	<b>622,800</b>	<b>50,300</b>	<b>8.79%</b>
<b><u>INSURANCE</u></b>	<b>104,500</b>	<b>87,500</b>	<b>92,050</b>	<b>4,550</b>	<b>5.20%</b>
<b><u>EQUIPMENT - NON CAPITAL</u></b>	<b>5,000</b>	<b>5,000</b>	<b>4,000</b>	<b>(1,000)</b>	<b>-20.00%</b>
<b><u>EQUIPMENT - CAPITAL</u></b>	<b>35,000</b>	<b>35,000</b>	<b>34,000</b>	<b>(1,000)</b>	<b>-2.86%</b>
<b><u>EQUIPMENT - VEHICLES</u></b>	<b>65,000</b>	<b>65,000</b>	<b>0</b>	<b>(65,000)</b>	<b>-100.00%</b>
<b><u>FACILITY RENOVATIONS</u></b>	<b>275,000</b>	<b>175,000</b>	<b>1,500,000</b>	<b>1,325,000</b>	<b>757.14%</b>
<b>SUB-TOTAL</b>	<b>484,500</b>	<b>367,500</b>	<b>1,630,050</b>	<b>1,262,550</b>	<b>343.55%</b>
<b>TOTAL EXPENDITURES</b>	<b>16,315,257</b>	<b>16,613,750</b>	<b>18,828,554</b>	<b>2,214,804</b>	<b>13.33%</b>

**Proposed 2026 MEMBER LIBRARY SUPPORT @ 2.00% (OVERALL INCREASE)**  
**BASED ON ANNUAL REPORT FINANCIALS: 2024**

	<b>ACT 2025. ML SUPP</b>	<b>PROP 2026 ML SUPP</b>	<b>\$ Change PROP 2026 FROM 2025 ACT</b>	<b>% Change PROP 2026 FROM 2025 ACT</b>
AMAGANSETT	11,450	11,680	230	2.01%
AMITYVILLE	35,850	36,372	522	1.46%
BABYLON	19,570	21,054	1,484	7.58%
BAYPORT-BLUE POINT	26,626	25,558	(1,068)	-4.01%
BAY SHORE-BRIGHTWATERS	44,932	45,666	734	1.63%
BRENTWOOD	114,091	116,568	2,477	2.17%
BROOKHAVEN	12,098	12,539	441	3.65%
CENTER MORICHES	42,494	43,116	622	1.46%
CENTRAL ISLIP	51,510	51,078	(432)	-0.84%
COLD SPRING HARBOR	19,242	19,287	45	0.23%
COMMACK	32,234	32,887	653	2.03%
COMSEWOGUE	65,310	66,159	849	1.30%
CONNETQUOT	62,790	63,434	644	1.03%
COPIAGUE	44,569	45,582	1,013	2.27%
CUTCHOGUE-NEW SUFFOLK	12,122	11,819	(303)	-2.50%
DEER PARK	35,668	35,955	287	0.80%
EAST HAMPTON	34,535	36,449	1,914	5.54%
EAST ISLIP	39,165	40,303	1,138	2.91%
ELWOOD	19,282	19,811	529	2.74%
EMMA S CLARK	69,252	69,722	470	0.68%
FLOYD MEMORIAL	11,450	11,680	230	2.01%
HALF HOLLOW HILLS	77,485	79,942	2,457	3.17%
HAMPTON BAYS	25,555	25,716	161	0.63%
HAMPTON	11,450	11,680	230	2.01%
HARBORFIELDS	37,822	37,106	(716)	-1.89%
HAUPPAUGE	23,785	23,490	(295)	-1.24%
HUNTINGTON	69,285	71,110	1,825	2.63%
ISLIP	34,104	33,209	(895)	-2.62%
JOHN JERMAIN	18,724	19,714	990	5.29%
LINDENHURST	53,542	55,759	2,217	4.14%
LONGWOOD	90,699	91,931	1,232	1.36%
MASTICS-MORICHES-SHIRLEY	78,333	82,504	4,171	5.32%
MATTITUCK	11,450	12,114	664	5.80%
MIDDLE COUNTRY	124,526	127,884	3,358	2.70%
MONTAUK	11,450	11,680	230	2.01%
NORTH BABYLON	38,665	39,429	764	1.98%
NORTH SHORE	43,611	42,129	(1,482)	-3.40%
NORTHPORT-EAST NORTHPORT	75,931	76,996	1,065	1.40%
PATCHOGUE-MEDFORD	86,454	89,803	3,349	3.87%
PORT JEFFERSON	34,549	34,896	347	1.00%
QUOGUE	11,450	11,680	230	2.01%
RIVERHEAD	52,655	53,279	624	1.19%
ROGERS MEMORIAL	37,664	37,832	168	0.45%
SACHEM	120,503	122,146	1,643	1.36%
SAYVILLE	31,552	32,286	734	2.33%
SHELTER ISLAND	11,450	11,680	230	2.01%
SMITHTOWN	163,702	166,315	2,613	1.60%
SOUTH COUNTRY	29,677	30,570	893	3.01%
SOUTH HUNTINGTON	60,939	62,908	1,969	3.23%
SOUTHOLD	11,450	11,680	230	2.01%
WEST BABYLON	39,864	40,620	756	1.90%
WEST ISLIP	41,256	41,859	603	1.46%
WESTHAMPTON	27,127	28,171	1,044	3.85%
WYANDANCH	19,911	24,163	4,252	21.36%
<b>TOTALS:</b>	<b>2,410,860</b>	<b>2,459,000</b>	<b>48,140</b>	<b>2.00%</b>



## Carpet Replacement

### Information

The carpeting in the Conference Room, Business Office, and Staff Office is more than twenty years old, and in need of replacement.

The following quotes were received:

<b>Country Carpet</b>	<b>Pat's Carpet</b>	<b>Jim Flack</b>
\$17,410	\$18,946	\$13,698

The recommendation is to use Country Carpet. While Jim Flack provided the lowest bid, their quote utilized a lower-quality carpet that does not meet the library's needs.

### Recommendation

That the Board of Trustees approves an expenditure of \$17,410.00 to have Country Carpet remove and dispose of the old carpeting in the Conference Room, Business Office, and Staff Office, and to install new carpeting in its place.

## Tree Trimming & Removal

### Information

We have four dead pine trees and a fifth dying tree on the library grounds needing removal. Separately, a number of trees overlooking the library garden and surrounding areas require elevation, or pruning from the lowest branches, to prevent obstructed views and foot traffic.

The following quotes were received:

<b>Anderson Tree</b>	<b>Branching Out</b>	<b>Allstate Tree &amp; Shrub</b>
\$3,900	\$3,950	\$4,400

The recommendation is to use Anderson Tree, who provided the lowest bid for the work.

### Recommendation

That the Board of Trustees approves an expenditure of \$3,900.00 to have Anderson Tree perform tree trimming and tree removal on the library grounds.

## October 2025 - Adult Programs

Title	Event Start Date	People in Attendance
SCORE	10/01/2025 @ 10:00am	13
SCORE	10/01/2025 @ 12:00pm	13
Adult Take & Make: Tea Light Decoupage Ghost	10/02/2025 @ 9:15am	36
Thursday Yoga	10/02/2025 @ 9:30am	25
Genealogy Drop-in	10/02/2025 @ 10:00am	6
Yoga 2nd Session	10/02/2025 @ 11:00am	25
Caregiver Support Group	10/02/2025 @ 2:00pm	4
Writing Workshop (V)	10/02/2025 @ 4:00pm	7
Clase de Computacion y Busqueda de Empleo	10/02/2025 @ 7:00pm	3
Chair Yoga	10/04/2025 @ 9:30am	22
SGL - Buddhist Group Exams	10/04/2025 @ 11:00am	0
Art Reception: Inside/Outside	10/04/2025 @ 2:00pm	48
Kids Flick: Lilo & Stitch	10/05/2025 @ 2:00pm	8
Beginner Tai Chi	10/06/2025 @ 9:30am	25
Monday Yoga	10/06/2025 @ 11:00am	25
Movie: Jane Austen Wrecked My Life	10/06/2025 @ 2:00pm	58
Virtual Chair Yoga (V)	10/07/2025 @ 9:00am	16
AARP Training	10/07/2025 @ 9:00am	13
Tai Chi Level 2	10/07/2025 @ 9:30am	25
Mah Jongg 2nd Session	10/07/2025 @ 10:00am	9
Game Day	10/07/2025 @ 11:00am	8
2nd Precinct Community Meeting	10/07/2025 @ 7:00pm	42
Non-Fiction Book Discussion	10/08/2025 @ 11:00am	10
Mah Jongg for Beginners	10/08/2025 @ 2:00pm	14
North Shore Civil War Roundtable	10/08/2025 @ 6:30pm	6
SAT Prep Seminar	10/08/2025 @ 7:00pm	7
Thursday Yoga	10/09/2025 @ 9:30am	25
Huntington AARP	10/09/2025 @ 10:00am	33
Yoga 2nd Session	10/09/2025 @ 11:00am	25
Writing Workshop (V)	10/09/2025 @ 4:00pm	7
Film Screening: Love, Simon	10/09/2025 @ 6:00pm	29
Indian Cooking Class	10/09/2025 @ 7:00pm	12
Clase de Computacion y Busqueda de Empleo	10/09/2025 @ 7:00pm	0
Chair Yoga	10/11/2025 @ 9:30am	25
Book Donation Day	10/11/2025 @ 10:00am	50+
Folk Music Society of Huntington	10/12/2025 @ 1:00pm	8
Classical Sundays: Poetica Ensemble	10/12/2025 @ 2:30pm	75
Adult Take & Bake: Cinnamon Glazed Pumpkin Scones	10/13/2025 @ 9:15am	25
Beginner Tai Chi	10/13/2025 @ 9:30am	25
Monday Yoga	10/13/2025 @ 11:00am	25
Movie: Jurassic World-Rebirth	10/13/2025 @ 2:00pm	20
Adult Craft: Squeegie Art	10/13/2025 @ 6:30pm	13
Virtual Chair Yoga (V)	10/14/2025 @ 9:00am	19

## October 2025 - Adult Programs

AARP Training	10/14/2025 @ 9:00am	14
Tai Chi Level 2	10/14/2025 @ 9:30am	25
Mah Jongg 2nd Session	10/14/2025 @ 10:00am	9
Game Day	10/14/2025 @ 11:00am	8
Small Business Counseling	10/14/2025 @ 4:30pm	1
Small Business Counseling	10/14/2025 @ 5:30pm	0
2nd Precinct Level Advisory Board	10/14/2025 @ 6:00pm	29
Small Business Counseling	10/14/2025 @ 6:30pm	1
Judy's Cucina: Italian Wedding Soup	10/14/2025 @ 6:30pm	Cancelled
When Dementia Meets the Law	10/14/2025 @ 7:00pm	4
Operation Medicine Cabinet	10/15/2025 @ 10:30am	Table in lobby
Fraud Watch/Fraud Prevention	10/15/2025 @ 11:00am	6
Mah Jongg for Beginners	10/15/2025 @ 2:00pm	10
Evening Book Discussion	10/15/2025 @ 7:00pm	8
Library Board of Trustees Meeting	10/15/2025 @ 7:00pm	7
Thursday Yoga	10/16/2025 @ 9:30am	25
Yoga 2nd Session	10/16/2025 @ 11:00am	2
Navigating Our Digital Services	10/16/2025 @ 11:00am	1
Flu Shot Clinic	10/16/2025 @ 1:00pm	25+
Writing Workshop (V)	10/16/2025 @ 4:00pm	7
NAACP Huntington	10/16/2025 @ 6:00pm	135
Sabor Dominicano: A Taste of the Island	10/16/2025 @ 6:30pm	9
Clase de Computacion y Busqueda de Empleo	10/16/2025 @ 7:00pm	3
Darn It: Stitch Your Way to Sustainability	10/17/2025 @ 10:00am	8
Community Shredding Day	10/18/2025 @ 9:00am	360
Chair Yoga	10/18/2025 @ 9:30am	25
Sunday Stage: Take 2	10/19/2025 @ 2:30pm	52
Beginner Tai Chi	10/20/2025 @ 9:30am	25
Medicare Counseling One-on-One	10/20/2025 @ 10:00am	1
Monday Yoga	10/20/2025 @ 11:00am	25
Movie: Materialists	10/20/2025 @ 2:00pm	72
HEARTSAVER® CPR AED TRAINING	10/20/2025 @ 6:00pm	16
Design Holiday Cards with Canva	10/20/2025 @ 7:00pm	12
Virtual Chair Yoga (V)	10/21/2025 @ 9:00am	19
AARP Training	10/21/2025 @ 9:00am	12
Tai Chi Level 2	10/21/2025 @ 9:30am	25
Mah Jongg 2nd Session	10/21/2025 @ 10:00am	9
Defensive Driving	10/21/2025 @ 11:00am	27
Game Day	10/21/2025 @ 11:00am	4
Adult Craft: Fall Painted Candles	10/21/2025 @ 6:30pm	12
Italian Genealogy 2.0	10/21/2025 @ 7:00pm	9
Mah Jongg for Beginners	10/22/2025 @ 2:00pm	9
Outreach - Pop Up Library at Sunrise	10/22/2025 @ 2:30pm	N/A
Legis. Sanin Focus Group	10/22/2025 @ 6:00pm	0

## October 2025 - Adult Programs

Beyond the Book @ the Whaling Museum	10/22/2025 @ 6:30pm	3
Energy Efficiency Workshop	10/22/2025 @ 7:00pm	2
Thursday Yoga	10/23/2025 @ 9:30am	25
Yoga 2nd Session	10/23/2025 @ 11:00am	25
Cooking Class: Fueling Your Day the Right Way	10/23/2025 @ 1:30pm	15
Adult Craft: Quilled Sunflower	10/23/2025 @ 6:30pm	17
Artificial Intelligence (AI) for Everyone	10/23/2025 @ 7:00pm	18
Clase de Computacion y Busqueda de Empleo	10/23/2025 @ 7:00pm	0
Darn It: Stitch Your Way to Sustainability	10/24/2025 @ 10:00am	9
Chair Yoga	10/25/2025 @ 9:30am	25
Cars & Coffee Classic Car Show	10/25/2025 @ 10:00am	50
Beginner Tai Chi	10/27/2025 @ 9:30am	25
Monday Yoga	10/27/2025 @ 11:00am	25
Movie: Karate Kid-Legends	10/27/2025 @ 2:00pm	35
Paint Night: Crow	10/27/2025 @ 6:30pm	17
Virtual Chair Yoga (V)	10/28/2025 @ 9:00am	19
AARP Training	10/28/2025 @ 9:00am	12
Tai Chi Level 2	10/28/2025 @ 9:30am	25
Mah Jongg 2nd Session	10/28/2025 @ 10:00am	9
Game Day	10/28/2025 @ 11:00am	8
New Hope for Alzheimer's Disease (V)	10/28/2025 @ 2:00pm	7
Small Business Counseling	10/28/2025 @ 4:30pm	0
Small Business Counseling	10/28/2025 @ 5:30pm	1
Pumpkin Spice Aromatherapy Scrubs	10/28/2025 @ 6:30pm	20
Small Business Counseling	10/28/2025 @ 6:30pm	0
20s & 30s Book Club at Six Harbors Brewing Co.	10/28/2025 @ 7:00pm	6
Tech Byte: Tech Buying Guide	10/29/2025 @ 11:00am	7
Mah Jongg for Beginners	10/29/2025 @ 2:00pm	10
Electrifying Your Home	10/29/2025 @ 7:00pm	0
Thursday Yoga	10/30/2025 @ 9:30am	25
Yoga 2nd Session	10/30/2025 @ 11:00am	25
Cover to Cover Book Discussion	10/30/2025 @ 11:00am	8
Piano Tuning	10/30/2025 @ 12:30pm	0
Adult Craft: Decoupage Mini Pumpkin	10/30/2025 @ 7:00pm	15
Clase de Computacion y Busqueda de Empleo	10/30/2025 @ 7:00pm	0
Darn It: Stitch Your Way to Sustainability	10/31/2025 @ 10:00am	9

## October 2025 - Childrens Programs

Title	Event Start Date	People in Attendance
Baby Bundle Take & Make / Paquete Para Bebes un Take & Make	10/01/2025 @ 10:15am	17
Baby Time!	10/01/2025 @ 10:30am	15
Baby Time!	10/01/2025 @ 11:15am	12
Picture Book Time	10/01/2025 @ 3:00pm	9
Yoga Kids	10/01/2025 @ 4:30pm	12
Stars Soccer Team	10/02/2025 @ 6:45pm	0
Time for Kids	10/03/2025 @ 10:00am	17
Time for Kids	10/03/2025 @ 11:00am	13
Art Club: Bridget Riley	10/03/2025 @ 4:30pm	7
Lego Club	10/04/2025 @ 10:30am	5
Kids Flick: Lilo & Stitch	10/05/2025 @ 2:00pm	8
Bilingual BANANAS Bilinguals	10/06/2025 @ 10:00am	13
Adventures in Art: Mini Masters	10/06/2025 @ 3:00pm	12
Sprouts & Friends	10/07/2025 @ 10:00am	19
Sprouts & Friends	10/07/2025 @ 11:00am	21
Hip Hop Dance	10/07/2025 @ 4:45pm	13
Troop 218	10/07/2025 @ 7:00pm	8
Baby Time!	10/08/2025 @ 10:30am	17
Baby Time!	10/08/2025 @ 11:15am	9
Picture Book Time	10/08/2025 @ 3:00pm	7
Yoga Kids	10/08/2025 @ 4:30pm	11
Zumbini	10/09/2025 @ 10:30am	20
Zumbini	10/09/2025 @ 11:30am	18
After School Club	10/09/2025 @ 4:30pm	10
Time for Kids	10/10/2025 @ 10:00am	18
Time for Kids	10/10/2025 @ 11:00am	14
Tweens Night Out: String Art	10/10/2025 @ 7:00pm	11
Music & Movement	10/11/2025 @ 10:00am	11
Nature at Night	10/11/2025 @ 2:30pm	9
Blowing in the Wind	10/13/2025 @ 10:00am	85
Get Smart About Electric Safety!	10/13/2025 @ 2:00pm	16
Sprouts & Friends	10/14/2025 @ 10:00am	21
Sprouts & Friends	10/14/2025 @ 11:00am	20
Hip Hop Dance	10/14/2025 @ 4:45pm	13
Baby Time!	10/15/2025 @ 10:30am	10
Baby Time!	10/15/2025 @ 11:15am	14
Picture Book Time	10/15/2025 @ 3:00pm	5
Yoga Kids	10/15/2025 @ 4:30pm	10
Zumbini	10/16/2025 @ 10:30am	20
Zumbini	10/16/2025 @ 11:30am	14
After School Club	10/16/2025 @ 4:30pm	4
Time for Kids	10/17/2025 @ 10:00am	18
SCHOOL VISIT: Work of Hearth Preschool	10/17/2025 @ 10:00am	45



## October 2025 - Childrens Programs

Time for Kids	10/17/2025 @ 11:00am	16
Art Club: Timothy Goodman	10/17/2025 @ 4:30pm	15
South Huntington Soccer	10/17/2025 @ 6:30pm	6
Lil' Athletes Toddler	10/18/2025 @ 10:00am	10
Lil' Athletes	10/18/2025 @ 11:00am	6
Library Arts Presents: Autumn Trees Painting	10/18/2025 @ 2:30pm	16
Lego Club	10/19/2025 @ 2:30pm	5
Sprouts & Friends	10/21/2025 @ 10:00am	14
Sprouts & Friends	10/21/2025 @ 11:00am	20
Preschool Pals	10/21/2025 @ 3:00pm	16
Hip Hop Dance	10/21/2025 @ 4:45pm	10
Baby Time!	10/22/2025 @ 10:30am	13
Baby Time!	10/22/2025 @ 11:15am	11
Picture Book Time	10/22/2025 @ 3:00pm	10
Yoga Kids	10/22/2025 @ 4:30pm	8
Zumbini	10/23/2025 @ 10:30am	20
Zumbini	10/23/2025 @ 11:30am	17
After School Club	10/23/2025 @ 4:30pm	5
Time for Kids	10/24/2025 @ 10:00am	13
Time for Kids	10/24/2025 @ 11:00am	17
PlayHooray Babies & Kids	10/25/2025 @ 10:00am	15
Not-So-Spooky Celebration	10/25/2025 @ 1:00pm	80
Chess Nuts	10/26/2025 @ 2:30pm	9
1,2,3 Play with Me	10/27/2025 @ 10:00am	16
Story-Time Yoga	10/27/2025 @ 11:30am	9
Homework Help at the South Huntington Public Library	10/27/2025 @ 4:30pm	7
Adventures in Art: Amazing Animal Masks	10/27/2025 @ 4:30pm	5
Sprouts & Friends	10/28/2025 @ 10:00am	16
Sprouts & Friends	10/28/2025 @ 11:00am	12
Preschool Pals	10/28/2025 @ 3:00pm	20
Hip Hop Dance	10/28/2025 @ 4:45pm	11
Baby Time!	10/29/2025 @ 10:30am	15
Baby Time!	10/29/2025 @ 11:15am	11
Picture Book Time	10/29/2025 @ 3:00pm	8
Yoga Kids	10/29/2025 @ 4:30pm	9
Monster Cupcakes	10/30/2025 @ 4:30pm	18
Halloween Craft & Pumpkin Picking	10/31/2025 @ 10:00am	21
Halloween Craft and Pumpkin Picking	10/31/2025 @ 11:00am	17

## October 2025 - YA Programs

Title	Event Start Date	People in Attendance
Trivia Night	10/03/2025 @ 7:00pm	6
Destress & Express	10/03/2025 @ 7:00pm	8
Kids Flick: Lilo & Stitch	10/05/2025 @ 2:00pm	8
Executive Teen Advisory Board	10/07/2025 @ 7:00pm	2
Pink Pumpkins: a Community Service Program	10/07/2025 @ 7:00pm	16
SAT Prep Seminar	10/08/2025 @ 7:00pm	7
Film Screening: Love, Simon	10/09/2025 @ 6:00pm	29
Crochet Pastry	10/10/2025 @ 6:30pm	8
Spooky Candy Sushi	10/13/2025 @ 7:00pm	15
Grab Your Popcorn!	10/16/2025 @ 7:00pm	5
WWHS Yearbook Committee	10/17/2025 @ 5:00pm	4
Crochet Pastry	10/17/2025 @ 6:30pm	7
Wrap Our Heroes in Gratitude: a Community Service Program	10/18/2025 @ 1:00pm	27
TAB Volunteer Training	10/18/2025 @ 3:00pm	5
Volunteer Training for Homework Help	10/20/2025 @ 4:30pm	1
Guess in a Jar: Sour Patch Kids	10/21/2025 @ 12:00am	49
Teen Advisory Board	10/21/2025 @ 7:00pm	27
Energy Efficiency Bookmarks: a Community Service Program	10/22/2025 @ 6:00pm	24
Themed Trivia Thursday: Halloween	10/23/2025 @ 7:00pm	8
Homework Help at the South Huntington Public Library	10/27/2025 @ 4:30pm	7
Teen Volunteers - Homework Help at the South Huntington Public Library	10/27/2025 @ 4:30pm	4
Crafts & Cookies: Pet Ghosts	10/28/2025 @ 7:00pm	7
Long Live the Monarch: a Community Service Program	10/29/2025 @ 7:00pm	15
Halloween Cupcake Decorating Party	10/31/2025 @ 7:00pm	0

## Circulation Statistics

	October 2025	September 2025	October 2024
SHPL Material Check-Outs (ALL Libraries)	8,103	8,010	8,374
Self Checkouts (Kiosks)	1,297	1,408	1,705
YA Laptop Checkouts	0	0	3
Circulating Chromebook Checkouts	5	4	2
Circulating Laptop Checkouts	9	8	8
Hotspot Checkouts	24	22	24

### Percent of all checkouts using SHPL Self-Check Kiosks

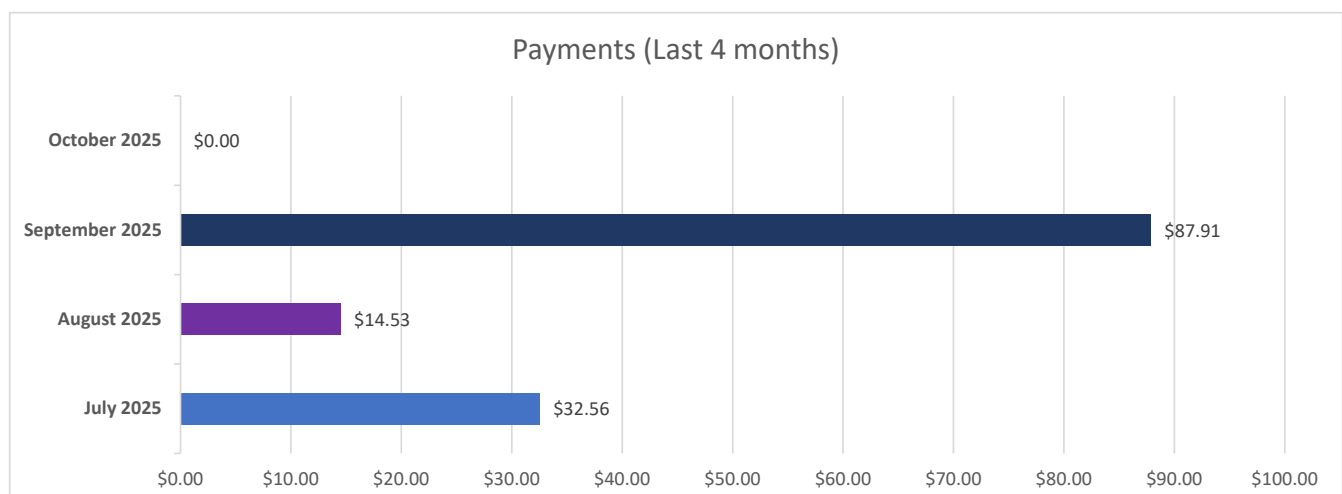
October 2025	16.0%
September 2025	17.6%
October 2024	20.4%

### Laptop Checkouts (Combined)

October 2025	14	↑	16.7%	Change since last month
September 2025	12			
October 2024	13	{last year} ↑	7.7%	Change since last year

### e-Commerce Payments (released quarterly)

October 2025	September 2025	August 2025	July 2025	October 2024
\$0.00	\$87.91	\$14.53	\$32.56	\$86.36



## Subscription Statistics

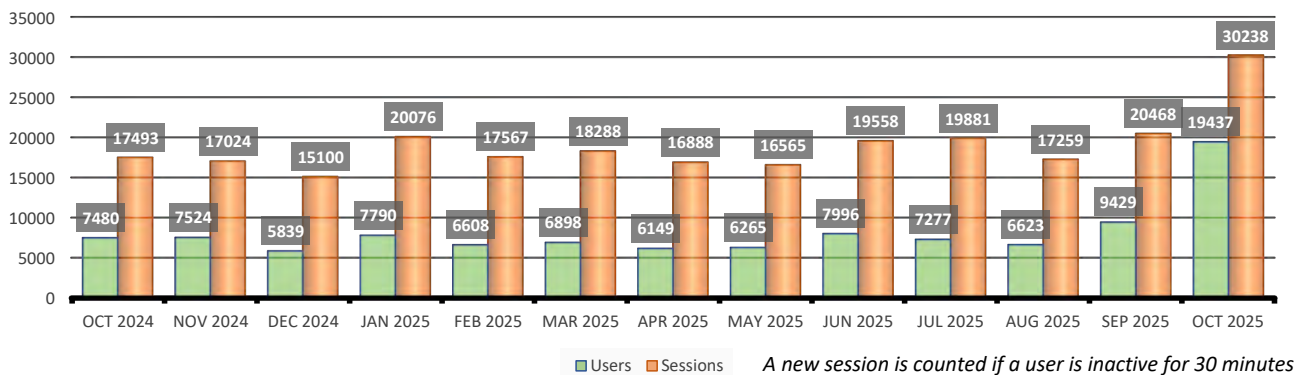
	October 2025	September 2025	Change (last month)		October 2024	Change (last year)	
EBSCO	204	122	↑	67%	747	↓	-73%
OCLC / First Search	271	275	↓	-1%	186	↑	46%
Homework Help	20	1	↑	1900%	25	↓	-20%
LinkedIn Learning	9	5	↑	80%	10	↓	-10%
Overdrive	9050	8960	↑	1%	8865	↑	2%
Pronunciator	5	2	↑	150%	2	↑	150%
WAM Consortium Databases	9149	7418	↑	23%	6077	↑	51%

## Gate Count Statistics



## WebSite Statistics

13 Months	Users	Sessions	Total Page Views	Home Page Views
Oct 2025	19437	30238	68032	13304
Sep 2025	9429	20468	53613	12612
Aug 2025	6623	17259	45067	12659
Jul 2025	7277	19881	56999	13856
Jun 2025	7996	19558	52037	12796
May 2025	6265	16565	45099	11989
Apr 2025	6149	16888	49100	12529
Mar 2025	6898	18288	52547	13063
Feb 2025	6608	17567	54491	13229
Jan 2025	7790	20076	61217	14987
Dec 2024	5839	15100	42308	11267
Nov 2024	7524	17024	44752	11978
Oct 2024	7480	17493	49125	12252

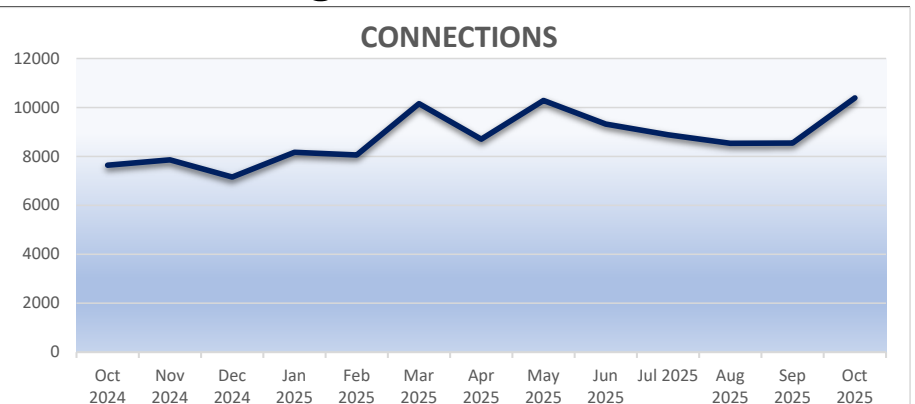


↑ **106.1%** Change in website users compared to last month  
 ↑ **159.9%** Change in website users compared to last year  
 ↑ **139.9%** Compared to the **average monthly users::**

**8,101**

## WiFi Usage

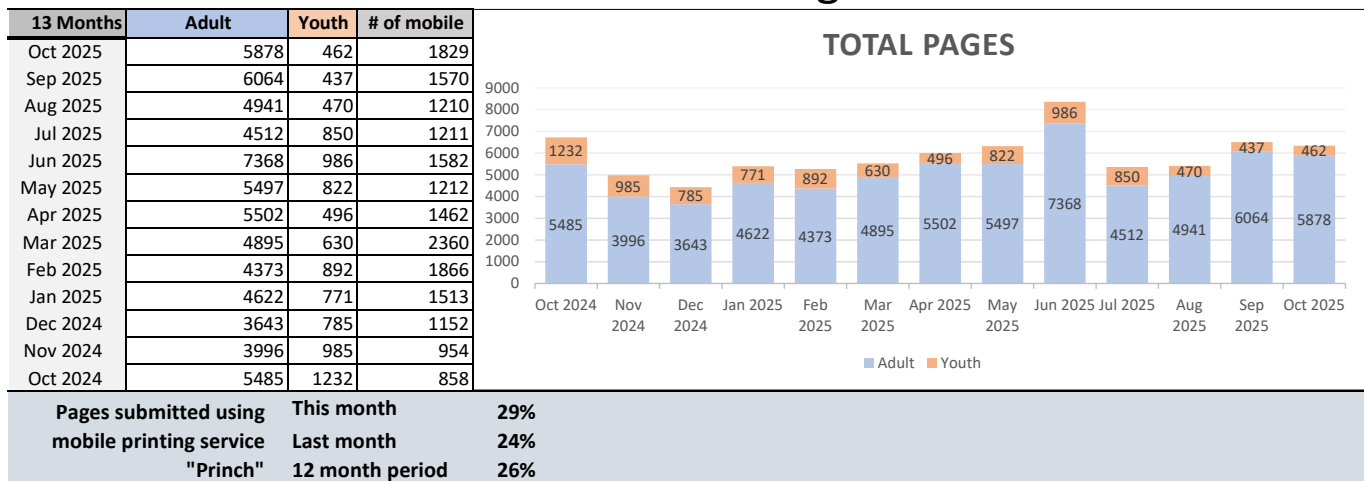
13 Months	Wireless devices connected
Oct 2025	10390
Sep 2025	8548
Aug 2025	8535
Jul 2025	8878
Jun 2025	9317
May 2025	10286
Apr 2025	8704
Mar 2025	10155
Feb 2025	8056
Jan 2025	8165
Dec 2024	7156
Nov 2024	7854
Oct 2024	7642



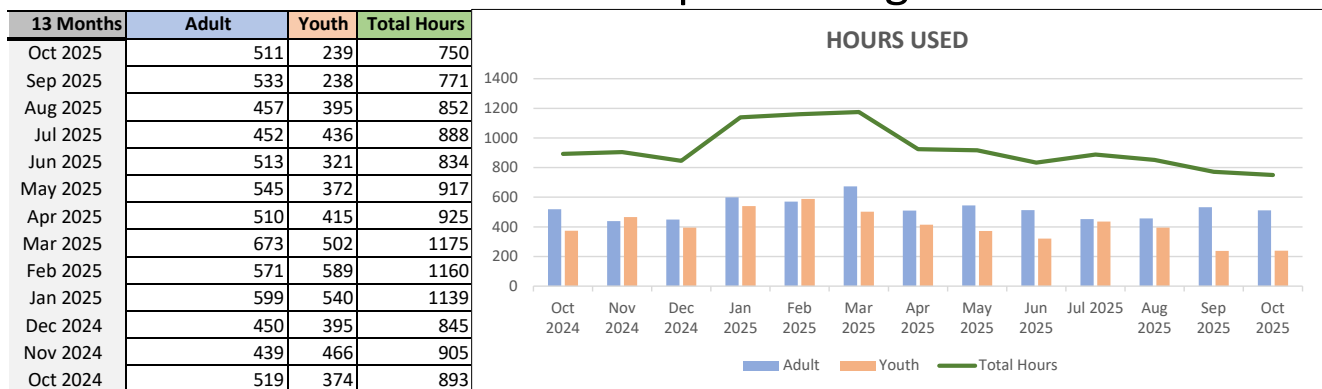
↑ **21.5%** Change in wireless users compared to last month  
 ↑ **36.0%** Change in wireless users compared to last year  
 ↑ **18.8%** Compared to the **average monthly connections::**

**8745**

## Public Printing



## Public Computer Usage



↓ -4.1% Adult Reference  
 ↑ 0.4% Youth Services  
 Change compared to last month

↓ -1.5% Adult Reference  
 ↓ -36.1% Youth Services  
 Change compared to last year

## Patron Services

	Oct 2025	Monthly average (past year)
One-on-One Tech Help Sessions	25	26
3D Models Printed	54	56
Posters Printed	14	17
Text-a-Librarian (conversations)	50	41
Makerspace Use (Patron Crafts)	11	6

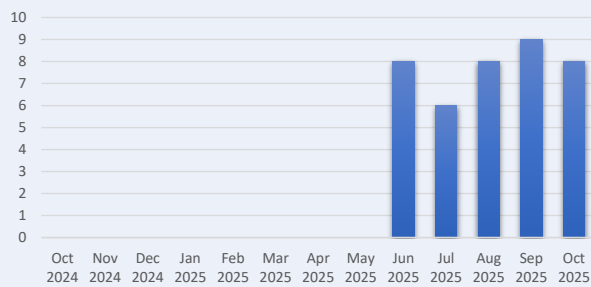


## EV Charging

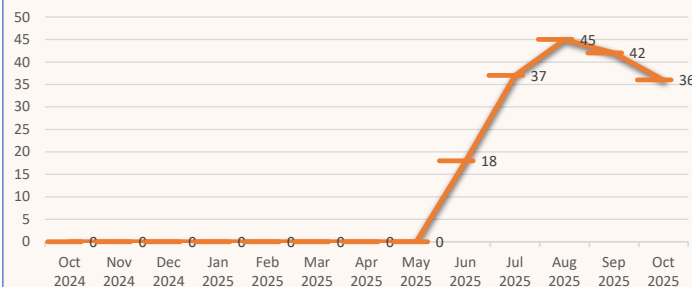
13 Months	Charging Sessions	Unique Drivers	Fees Collected
Oct 2025	36	8	\$88.95
Sep 2025	42	9	\$98.30
Aug 2025	45	8	\$104.44
Jul 2025	37	6	\$59.50
Jun 2025	18	8	\$28.18
May 2025	0	0	\$0.00
Apr 2025	0	0	\$0.00
Mar 2025	0	0	\$0.00
Feb 2025	0	0	\$0.00
Jan 2025	0	0	\$0.00
Dec 2024	0	0	\$0.00
Nov 2024	0	0	\$0.00
Oct 2024	0	0	\$0.00



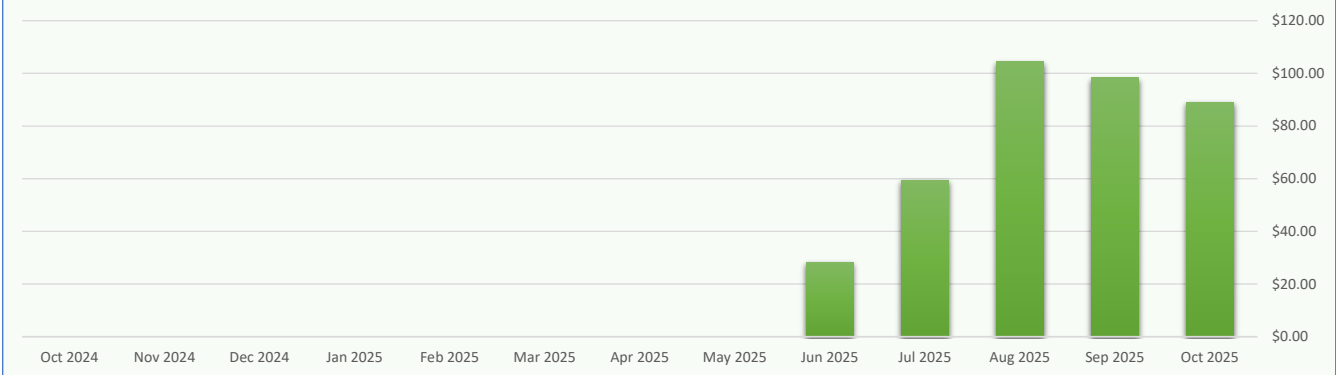
### Unique Drivers



### USAGE



### Fees Collected



SOUTH HUNTINGTON PUBLIC LIBRARY  
COLLECTION

OCTOBER 2025

	ADDED	DISCARDED	OCT 25
<b>ADULT/YA</b>			
FICTION	139	694	43303
NONFICTION	78	579	51371
SERIALS	135	23	4887
VIDEO	80	16	18180
AUDIO	15	3	11123
VIDEOGAMES	0	5	246
LEASED	57	27	268
<b>TOTAL</b>	<b>504</b>	<b>1347</b>	<b>129378</b>
<b>CHILDRENS</b>			
FICTION	155	510	41380
NONFICTION	78	985	34482
SERIALS	11	2	296
VIDEO	36	514	6845
AUDIO	1	217	1828
VIDEOGAMES	4	12	656
<b>TOTAL</b>	<b>285</b>	<b>2240</b>	<b>85487</b>
<b>TOTAL</b>	<b>789</b>	<b>3587</b>	<b>214865</b>

**OCTOBER 2025**

[illegible]

# OCTOBER 2025

JUVENILE PRINT	OCT 25	OCT 24	% CHANGE	OCT 23	% CHANGE
Nonfiction	654	830	-21.20%	741	-11.74%
Picture Books	1,366	1,290	5.89%	1,223	11.69%
Fiction	318	347	-8.36%	586	-45.73%
Easy Readers	526	616	-14.61%	610	-13.77%
Biographies	77	64	20.31%	62	24.19%
Paperbacks	173	142	21.83%	322	-46.27%
Board Books	390	362	7.73%	340	14.71%
Graphic Novels	380	360	5.56%	350	8.57%
Early Chapters	251	306	-17.97%	N.A.	N.M.
World Languages	172	184	-6.52%	200	-14.00%
Parents Collection	18	24	-25.00%	26	-30.77%
Magazines	17	10	70.00%	4	325.00%
<b>Total</b>	<b>4,342</b>	<b>4,535</b>	<b>-4.26%</b>	<b>4,464</b>	<b>-2.73%</b>
<b>JUVENILE MEDIA</b>					
DVD	234	310	-24.52%	265	-11.70%
Blu-ray Disc	18	25	-28.00%	40	-55.00%
Video Games	108	178	-39.33%	197	-45.18%
Compact Discs	16	14	14.29%	26	-38.46%
CD/Book Kits/Vox	54	80	-32.50%	39	38.46%
Books on Disc	3	3	0.00%	0	#DIV/0!
<b>Total</b>	<b>433</b>	<b>610</b>	<b>-29.02%</b>	<b>567</b>	<b>-23.63%</b>
<b>YOUNG ADULT</b>					
Magazines	0	0	N.M.	1	-100.00%
Fiction	40	69	-42.03%	50	-20.00%
Nonfiction	1	8	-87.50%	0	N.M.
Graphic Novel	37	81	-54.32%	42	-11.90%
Paperbacks	14	29	-51.72%	39	-64.10%
Large Type	2	1	100.00%	1	100.00%
Test Books	9	3	200.00%	0	#DIV/0!
World Languages	0	1	-100.00%	0	N.M.
<b>Total</b>	<b>103</b>	<b>192</b>	<b>-46.35%</b>	<b>133</b>	<b>-22.56%</b>
<b>LIBRARY OF THINGS</b>					
Hotspots	24	24	0.00%	26	-7.69%
Chromebooks	5	2	150.00%	2	150.00%
Laptops	9	8	12.50%	1	800.00%
Blood Pressure Kits	2	3	-33.33%	1	100.00%
Museum Passes	158	154	2.60%	120	31.67%
Launchpads	11	8	37.50%	6	83.33%
Birdwatching Kit	0	0	N.M.	0	N.M.
Electronics	2	1	100.00%	0	N.M.
<b>Total</b>	<b>211</b>	<b>200</b>	<b>5.50%</b>	<b>156</b>	<b>35.26%</b>