

BOARD MEETING – WEDNESDAY, OCTOBER 15, 2025
SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

Agenda for the regular meeting of the Board of Trustees of the South Huntington Public Library on Wednesday, October 15, 2025 in the Meeting Room.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ADOPTION OF THE AGENDA
4. DISPOSITION OF MINUTES
 1. Special Meeting, Thursday, September 11, 2025
 2. Regular Meeting, Wednesday, September 17, 2025
5. FINANCIAL MATTERS
 1. Schedule of Bills
 2. Investments
 3. Financial Chairperson's Report
6. COMMUNICATIONS
 1. SCLS Minutes (emailed to Board Members)
7. REPORTS
 1. Director's Report
 2. Assistant Director's Report
 3. Building & Grounds Report
 4. YA Department Q3 Report
 5. Spanish Services/WOW Q2 & Q3 Reports
 6. Children's Department Q3 Report
 7. Network Projects Q3 Report
 8. Emerging Technologies Q3 Report
 9. Lit-Fest Report by Erin Lavery
 10. ALA Report by Anne Johnson
8. OLD BUSINESS
 1. Financial Controls - Discussion
9. NEW BUSINESS
 1. Obsolete Equipment
 2. Staff Development Day
 3. Boy Scout Eagle Project
10. STATISTICAL REPORTS
 1. Statistics and Program Attendance
11. EXECUTIVE SESSION: To discuss legal matters.
12. PERIOD OF PUBLIC EXPRESSION
13. ADJOURNMENT

BOARD MEETING MINUTES - THURSDAY, SEPTEMBER 11, 2025
SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

The special meeting of the Board of Trustees of the South Huntington Public Library was held on Thursday, September 11, 2025 at 11:00 a.m. in the Conference Room.

PRESENT: Mrs. Stella Fox, President
 Mr. Stuart Horowitz, Vice President
 Mrs. Eleanora Ferrante, Financial Chairperson
 Mrs. Eileen Sullivan, Board Secretary
 Mrs. Pat Dillon

STAFF: Mrs. Janet Scherer, Director
 Mr. Nick Tanzi, Assistant Director

CALL TO ORDER: The meeting was called to order by the president at 11:01 a.m.

PLEDGE OF
ALLEGIANCE: The president led everyone in the Pledge of Allegiance.

ADOPTION OF THE
AGENDA: Motion by Mrs. Sullivan, seconded by Mrs. Dillon, and carried
 unanimously to accept the agenda as written.

NEW BUSINESS –
LONG RANGE
PLANNING: The board and administration discussed long range planning
 for the library.

ADJOURNMENT: Motion by Mrs. Ferrante to adjourn the regular meeting at 2:00
 p.m.

Respectfully submitted by,

Eileen Sullivan, Board Secretary

BOARD MEETING MINUTES – WEDNESDAY, SEPTEMBER 17, 2025
SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

The regular meeting of the Board of Trustees of the South Huntington Public Library was held on Wednesday, September 17, 2025, at 7 p.m. in the Conference Room.

PRESENT: Mrs. Stella Fox, President
Mr. Stuart Horowitz, Vice President
Mrs. Eleanora Ferrante, Financial Chairperson
Mrs. Eileen Sullivan, Board Secretary
Mrs. Pat Dillon

STAFF: Mrs. Janet Scherer, Director
Mr. Nick Tanzi, Assistant Director
Mrs. Doreen Kilkenny, Business Manager
Mrs. Jamie Gholson, Recording Secretary

GUEST: Ms. Ina Foster, patron

CALL TO ORDER: The meeting was called to order by the president at 7:02 p.m.

PLEDGE OF ALLEGIANCE: The president led everyone in the Pledge of Allegiance.

ADOPTION OF THE AGENDA: Motion by Mrs. Dillon, seconded by Mrs. Sullivan, and carried unanimously to accept the agenda as amended:

- Move Voice of the Taxpayer before the Disposition of Minutes

VOICE OF THE TAXPAYER: A patron provided feedback on library programming.

DISPOSITION OF MINUTES - JULY 16, 2025: Motion by Mrs. Ferrante, seconded by Mrs. Sullivan, and carried unanimously to accept the minutes of the organizational meeting of July 16, 2025.

DISPOSITION OF
MINUTES -

AUGUST 20, 2025:

Motion by Mrs. Dillon, seconded by Mrs. Sullivan, and carried unanimously to accept the minutes of the regular meeting of August 20, 2025.

FINANCIAL MATTERS
2025-2026:

Motion by Mr. Horowitz, seconded by Mrs. Dillon, and carried unanimously to authorize payment of Warrant #5 Fund L in the amount of \$21,225.13, Warrant #7 Fund L in the amount of \$128,262.77; Warrant #08/14 PR Fund L in the amount of \$119,059.84; Warrant #08/28 PR Fund L in the amount of \$117,972.93.

Motion by Mrs. Ferrante, seconded by Mrs. Sullivan, and carried unanimously to authorize payment of Warrant #4 Fund TA in the amount of \$45,644.02; Warrant #5 Fund TA in the amount of \$45,558.51.

Motion by Mrs. Ferrante, seconded by Mrs. Sullivan, and carried unanimously to authorize payment of Warrant #2 Fund H in the amount of \$5,556.75.

Motion by Mrs. Sullivan, seconded by Mrs. Ferrante, and carried unanimously to approve the American Express statement for August, in the amount of \$3,155.09.

Motion by Mrs. Ferrante, seconded by Mrs. Sullivan, and carried unanimously to approve the Amazon/Capital Services Monthly Statement for July 20, 2025 – August 20, 2025 in the amount of \$4,013.91.

FINANCIAL
CHAIRPERSON'S
REPORT
2024-2025:

Mr. Horowitz reported that he selected at random and reviewed original purchase orders, invoices, check requisitions, and copies of selected cancelled checks for the month of June. He compared them to the original warrants, and found the vendors' names, check amounts, and endorsements to be in order.

FINANCIAL
CHAIRPERSON'S
REPORT

2025-2026:

Mrs. Ferrante reported that she selected at random and reviewed original purchase orders, invoices, and check requisitions, for the month of September. She compared them to the original warrants, and found the vendors' names, check amounts, and authorizations to be in order.

PERSONNEL REPORT: Motion by Mrs. Dillon, seconded by Mr. Horowitz, and carried unanimously to approve the resignations as presented.

DIRECTOR'S REPORT:

Mrs. Scherer reported on the following:

- We held our annual staff appreciation breakfast and anniversary celebration, courtesy of the Friends, on Wednesday, September 10th. Staff celebrating milestone anniversaries with the library are as follows: Five years: Jo Anne Rassmussen and Ryann Riggs; 10 years: Kath Gieraltowski; 15 years: Doreen Kilkenny; 25 years: Ray Capone, Hal Mintz, Janet Scherer. Congratulations to all!
- I am pleased to report that our library has been chosen as the recipient of a grant from the Long Island Pollinator Plant Initiative. Ten Suffolk County community groups were chosen and will be supplied with Long Island ecotypic plants, support materials, and signage to create a 200 sq. ft. public pollinator garden to support local pollinators. The areas we have chosen are the large stone planters just outside each quiet room. In order to be considered for this garden grant, LINPI requires that we agree to the following:
 - Grantees will site gardens near access to a water spigot to ensure ample watering during the garden's first year.
 - Grantees will commit to at least 3 years of maintenance, including weeding and watering, until plants are established.
 - Grantees will place garden signs (provided by LINPI) in the garden and keep them visible to the public.
 - Grantees will provide LINPI with photos of the planted gardens and arrange a site visit for LINPI staff in the fall.
 - Gardens must be located in Suffolk County and be accessible to the public.

ASSISTANT DIRECTOR'S
REPORT:

Mr. Tanzi reported on the following :

- The library's digital engagement team has been actively working to improve the user experience when accessing the library virtually. PatronPoint, our recently-acquired user engagement tool will factor heavily in our efforts. We are currently midway through a six-week PatronPoint onboarding process meant to familiarize the team with how to build newsletters, how to read and understand our site analytics, and how to build a user engagement campaign. Michael Bartolomeo and I reached out to Noah Reed, the Suffolk Cooperative Library System's Marketing & Social Media Coordinator, to arrange a website consult. Noah is assisting us with best practices as we build some web templates for the slideshow. He is also going to conduct a marketing-focused website audit to help inform our group's work.
- The library completed its annual industrial appraisal. This year saw several additional assets added, including replacement snowblowers, office printers, and tables for our reference area. I have submitted our completed intake; the subsequent report has already been passed on to the library's insurer.

STAFF REPORTS:

The Board thanked Ray Capone, Catherine Schmoller, Georgina Rivas-Martinez, and Scott Kalogris for their reports.

NEW BUSINESS-
OBSOLETE
EQUIPMENT:

Motion by Mrs. Sullivan, seconded by Mrs. Ferrante, and carried unanimously that the board of trustees authorizes staff to discard obsolete equipment in accordance with library policy and best practice.

NEW BUSINESS –
CARPET CLEANING:

Motion by Mr. Horowitz, seconded by Mrs. Dillon, and carried unanimously that the board of trustees approves an expenditure of \$2,850.00 to be paid to Imperial Cleaning to clean and protect the library's carpeting.

NEW BUSINESS –
LILRC CONFERENCE
2025:

Motion by Mrs. Sullivan, seconded by Mr. Horowitz, and carried unanimously that the board of trustees authorizes 10 staff

members to attend the 2025 LILRC Annual Conference on Libraries and the Future at a cost not to exceed \$1,450.00.

NEW BUSINESS –
NYLA CONFERENCE
2025:

Motion by Mrs. Ferrante, seconded by Mrs. Sullivan, and carried unanimously that the board of trustees authorizes authorizes four staff members to attend the 2025 NYLA Conference at a cost not to exceed \$5,400.00.

NEW BUSINESS-
MEETING ROOM
LIGHTING:

Motion by Mrs. Ferrante, seconded by Mrs. Sullivan, and carried unanimously that the board of trustees approves an expenditure of \$6,690.00 to be paid to CTE Electrical to replace the library's lighting and control system in the Meeting Room.

ADJOURNMENT:

Motion by Mr. Horowitz to adjourn the regular meeting at 8:18 p.m.

Respectfully submitted by,

Eileen Sullivan, Board Secretary

FINANCIAL SCHEDULES

<u>Page #</u>	<u>Warrant #</u>	<u>Fund</u>	<u>Amount</u>
11	8	L	17,984.38
13	10	L	159,229.04
17	9/11 PR	L	112,773.83
19	9/25 PR	L	118,062.30
21	6	TA	44,223.70
23	7	TA	45,945.57
25	3	H	1,721.50
26	AMEX		1,904.06
26	Amazon Capital Services		4,485.87
43	Investment Report		
44	Financial Chair Report		

PHILIP DE DORA, CPA
70 ARBUTUS ROAD
GREENLAWN, NY 11740
(631) 754-8310

October 15, 2025

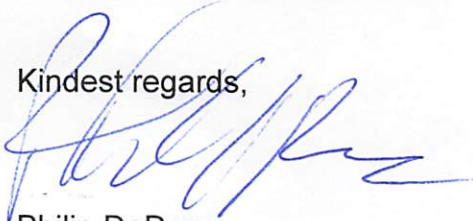
President, Board of Trustees
South Huntington Public Library
145 Pidgeon Hill Road
Huntington Station, NY 11746

I have reviewed the warrants through October 15, 2025.

I have compared the warrants with the invoices and payroll register to verify amounts to be paid and counts of checks issued. I have also reviewed the check signer log. All voided checks have been viewed and recorded. Petty cash disbursements have been compared with the receipts for expenditures.

Based on this review, I can report that all warrants and checks are in order.

Kindest regards,



Philip DeDora
Treasurer

**SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746**

October 15, 2025

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #8 Fund L - September 2025 Schedule of Bills

Checks 61530 - 61531, 61631-61634

Voided Checks #61436

Total warrant: \$17,984.38

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Stella Fox _____
President, Board of trustees

Stuart Horowitz _____
Vice President, Board of trustees

Eleanora Ferrante _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 8: CD - UTILITIES - 9/2025 For Dates 9/1/2025 - 9/30/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
61436	09/05/2025	20	**VOID** PSEGLI		-19,150.14
61530	09/05/2025	2555	OPTIMUM		48.44
61531	09/05/2025	20	PSEGLI		35,888.96
61631	09/08/2025	1419	VERIZON SELECT SERVICES		12.98
61632	09/23/2025	690	NATIONAL GRID		204.47
61633	09/23/2025	2400	NATIONAL GRID (SVC & GENR)		79.44
61634	09/23/2025	15	VERIZON		900.23
Number of Transactions: 7				Warrant Total:	17,984.38
				Vendor Portion:	17,984.38

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 7 in number, in the total amount of \$ 17,984.38. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/23/25

Date

[Signature]
Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 17,984.38. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/23/25

Date

[Signature]
Assistant Director

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

October 15, 2025

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #10 Fund L - October 15, 2025 Schedule of Bills

Checks 61635 - 61731

Voided Checks #60591, 61590, 61612

Total warrant: \$159,229.04

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Stella Fox _____
President, Board of trustees

Stuart Horowitz _____
Vice President, Board of trustees

Eleanora Ferrante _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 10: CD - GENERAL 10/2025 For Dates 10/15/2025 - 10/15/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
60591	10/15/2025	3090	**VOID** LIL' ATHLETES		-256.00
61590	10/15/2025	1332	**VOID** LONG ISLAND CHESS NUTS	250116	-120.00
61612	10/15/2025	3207	**VOID** LAURA PLATT	250124	-350.00
61635	10/15/2025	3000	4IMPRINT	250144	343.68
61636	10/15/2025	2848	A SHRED AWAY INC.	250184	700.00
61637	10/15/2025	131	A TIME FOR KIDS	*See Detail Report	1,200.00
61638	10/15/2025	2396	AMAZON		3,558.61
61639	10/15/2025	2396	AMAZON		927.26
61640	10/15/2025	720	AMERICAN EXPRESS		1,904.06
61641	10/15/2025	2040	AMERIFLEX		169.60
61642	10/15/2025	23	BAKER & TAYLOR		5,408.05
61643	10/15/2025	2520	KATHRYN BARI-PETRITIS	250171	375.00
61644	10/15/2025	1866	BENEDETTO BROS. LANDSCAPING		350.00
61645	10/15/2025	1832	AUGUSTA BERNER	250181	1,000.00
61646	10/15/2025	3231	BERNSTEIN, JASON	250145	1,400.00
61647	10/15/2025	1305	BLACKSTONE PUBLISHING.		47.91
61648	10/15/2025	3046	BLUM, LAUREN	*See Detail Report	1,050.00
61649	10/15/2025	3263	JUDY BOSHACK	250183	475.00
61650	10/15/2025	1189	BRODART CO.		559.50
61651	10/15/2025	1644	BRODART CO.	250195	85.58
61652	10/15/2025	2341	BROOKLYN BOTANIC GARDEN	250152	150.00
61653	10/15/2025	3224	DONNA CARUCCI-KRUMM	250172	400.00
61654	10/15/2025	2358	CCE SUFFOLK	250161	275.00
61655	10/15/2025	647	COMMACK PUBLIC LIBRARY		138.40
61656	10/15/2025	1916	JENNIFER CONLON		17.95
61657	10/15/2025	2633	CONNECTION, INC	250149	4,194.00
61658	10/15/2025	1548	COUNTY LINE HARDWARE		356.76
61659	10/15/2025	3217	MARY COURTEMACHE		112.40
61660	10/15/2025	2840	CATHERINE CROSETTI	250188	600.00
61661	10/15/2025	2191	DANZIGER, OKSANA	250192	310.00
61662	10/15/2025	794	PHILIP DE DORA	250001	410.00
61663	10/15/2025	3165	SONG-A DELL'AQUILA	250191	1,400.00
61664	10/15/2025	3212	DOREEN KILKENNY		130.36
61665	10/15/2025	2167	DORIS BENTER	250164	200.00
61666	10/15/2025	1665	EDMER SANITARY SUPPLY		580.65
61667	10/15/2025	1777	ELIZABETH ESPOSITO		56.78
61668	10/15/2025	923	FIRST UNUM LIFE INSURANCE CO.		727.36
61669	10/15/2025	3203	FREE TO BE YOGA INC.	250182	300.00
61670	10/15/2025	362	FUN EXPRESS, LLC	250148	366.01
61671	10/15/2025	3094	GEOVANNY & SONS	250003	3,625.00
61672	10/15/2025	2490	KATHLEEN GIERALTOWSKI		105.76
61673	10/15/2025	225	GRAINGER, INC.		18.21
61674	10/15/2025	3188	SARAH GUTMANN	250185	275.00
61675	10/15/2025	3230	HARRIS, MARGOT	250153	750.00

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 10: CD - GENERAL 10/2025 For Dates 10/15/2025 - 10/15/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount	
61676	10/15/2025	1077	HIGH HOPES PRODUCTIONS	250165	165.00	✓
61677	10/15/2025	2967	HOME HEALTH & SPIRIT CORP.	250173	500.00	✓
61678	10/15/2025	2504	INGRAM LIBRARY SERVICES LLC		1,265.35	✓
61679	10/15/2025	2504	INGRAM LIBRARY SERVICES LLC		1,336.75	✓
61680	10/15/2025	2504	INGRAM LIBRARY SERVICES LLC		207.41	✓
61681	10/15/2025	3271	ELISA IRVOLINO	250176	500.00	✓
61682	10/15/2025	2717	KANOPY LLC		522.00	✓
61683	10/15/2025	1716	DIANE KENTROS		1,110.00	✓
61684	10/15/2025	3049	COBY KLEIN	250194	325.00	✓
61685	10/15/2025	2459	KONICA MINOLTA BUSINESS SOLUTN		457.86	✓
61686	10/15/2025	3109	LATORRE, KATRINA		60.93	✓
61687	10/15/2025	2994	ERIN LAVERY		108.50	✓
61688	10/15/2025	2776	LIBRARY MARKET		1,125.00	✓
61689	10/15/2025	3090	LIL' ATHLETES	*See Detail Report	512.00	✓
61690	10/15/2025	133	LILRC		1,430.00	✓
61691	10/15/2025	1332	LONG ISLAND CHESS NUTS	250166	120.00	✓
61692	10/15/2025	1568	LONG ISLAND WASTE SERVICES		243.05	✓
61693	10/15/2025	3052	MAKIN, GEETU	250180	435.00	✓
61694	10/15/2025	3199	DANIELLE MASZTAL	250179	350.00	✓
61695	10/15/2025	1594	MICHAEL J'S LANDSCAPING		1,075.00	✓
61696	10/15/2025	27	MIDWEST TAPE		3,162.42	✓
61697	10/15/2025	2517	MIDWEST TAPE		1,760.67	✓
61698	10/15/2025	3112	MITYLITE INC.		48.11	✓
61699	10/15/2025	2943	NICHE ACADEMY		2,205.00	✓
61700	10/15/2025	1814	PATRICIA NOVAK	250186	125.00	✓
61701	10/15/2025	127	NYS EMPLOYEES HEALTH INSURANCE		45,051.83	✓
61702	10/15/2025	3272	JAMES O'MALLEY	250177	550.00	✓
61703	10/15/2025	1201	OCLC		611.21	✓
61704	10/15/2025	1731	PITNEY BOWES BANK INC PURCHASE POWER		500.00	✓
61705	10/15/2025	1724	PITNEY BOWES GLOBAL FIN'L SERV		126.00	✓
61706	10/15/2025	2642	PLAQUES AND SUCH		12.50	✓
61707	10/15/2025	2722	PLAYSCAPES		1,768.34	✓
61708	10/15/2025	12	POSTMASTER - BULK PERMIT 39		1,800.00	✓
61709	10/15/2025	3268	RESTAURANT FURNITURE 4 LESS	250150	1,167.33	✓
61710	10/15/2025	586	ROBERT A. JOHNSON, CPA P.C.	250004	1,000.00	✓
61711	10/15/2025	3213	MADDALENA ROMANO	250187	375.00	✓
61712	10/15/2025	2982	REGINA R. RUSSO	250190	900.00	✓
61713	10/15/2025	855	JANET SCHERER		45.17	✓
61714	10/15/2025	3056	SCHOENHOFEN, KAREN	250160	120.00	✓
61715	10/15/2025	3079	BONNIE SCHWARTZ	250178	370.00	✓
61716	10/15/2025	51	SCLS		20,701.20	✓
61717	10/15/2025	234	SCLS - PALS		7,635.07	✓
61718	10/15/2025	2238	ROBERT SCOTT	250175	299.00	✓
61719	10/15/2025	3140	SECURITAS SECURITY SERVICES USA, INC.		9,609.60	✓

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 10: CD - GENERAL 10/2025 For Dates 10/15/2025 - 10/15/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
61720	10/15/2025	11	SHPL - PETTY CASH		131.28 ✓
61721	10/15/2025	3083	SPROUTS & FRIENDS, INC.	*See Detail Report	1,080.00 ✓
61722	10/15/2025	2416	STANDARD SECURITY LIFE INS. CO		564.90 ✓
61723	10/15/2025	2029	SWINGTIME BIG BAND	250174	2,500.00 ✓
61724	10/15/2025	3103	THE CHILD'S WORLD		1,401.40 ✓
61725	10/15/2025	1525	THE WHALING MUSEUM	250193	200.00 ✓
61726	10/15/2025	3179	THERMAL SOLUTIONS, INC.	250000	5,125.00 ✓
61727	10/15/2025	2749	ULINE		619.99 ✓
61728	10/15/2025	2232	W.B. MASON CO INC		626.28 ✓
61729	10/15/2025	1564	WERNER'S PLUMBING & HEATING		220.00 ✓
61730	10/15/2025	2613	TAMI WOOD	250168	240.00 ✓
61731	10/15/2025	3241	YOGA FOUNDATION	250189	400.00 ✓
Number of Transactions: 100				Warrant Total:	159,229.04
				Vendor Portion:	159,229.04

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 100 in number, in the total amount of \$ 159,229.04. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/1/25
Date

Philip A. Ketchum
Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 159,229.04. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/6/25
Date

Janet Scher
Library Director

**SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746**

October 15, 2025

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: September 11, 2025

Gross Total: \$112,773.83

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Stella Fox _____
President, Board of trustees

Stuart Horowitz _____
Vice President, Board of trustees

Eleanora Ferrante _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Payroll Transactions - After Checks Posted

9/11/2025 - 9/11/2025



Payroll Transaction Totals

Gross Wages	112,773.83	
Non Cash Earnings	0.00	
Reimbursed Expenses	0.00	
FICA Wages	102,988.89	
FICA Withholding - Employee *	6,385.33	
FICA Withholding - Employer *	6,385.33	
Medicare Wages	102,988.89	
Medicare Withholding - Employee *	1,493.30	
Excess Medicare Wages	0.00	
Excess Medicare Withholdings	0.00	
Medicare Withholding - Employer *	1,493.30	
Federal Wages	97,350.86	
Federal Withholding *	10,003.51	
State Wages	99,070.63	
State Withholding **	4,413.26	
City Wages	0.00	
City Withholding ***	0.00	
Annuities	4,264.73	Pre-Tax
Flexible Spending	9,784.94	Pre-Tax
Retirement	1,719.77	Pre-Tax
Roth 403(b) Annuity	0.00	
Roth 457(b) Annuity	0.00	
All Other Deductions	390.00	
Net Pay	74,318.99	

Payment Distribution Methods

Normal Distributed Amount	3,615.44
Direct Deposit Amount	70,703.55
Direct Deposit Entries	60

Tax Deposit Information

Federal Tax Deposit *	25,760.77
State Tax Deposit **	4,413.26
City Tax Deposit - New York City ***	0.00
City Tax Deposit - Yonkers ***	0.00

Document Types On This Journal

Regular Checks	66
Manual / Hand Drawn Checks	0
Payroll Earning Transfers	0
Voided Checks	3

Employee Types On This Journal

Employee Count	63
Active Payroll Employees	63
Inactive Payroll Employees	0

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

October 15, 2025

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: September 25, 2025

Gross Total: \$118,062.30

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Stella Fox _____
President, Board of trustees

Stuart Horowitz _____
Vice President, Board of trustees

Eleanora Ferrante _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Payroll Transactions - After Checks Posted

9/25/2025 - 9/25/2025

Payroll Transaction TotalsPayment Distribution Methods

Gross Wages	118,062.30
Non Cash Earnings	0.00
Reimbursed Expenses	0.00
FICA Wages	115,548.09
FICA Withholding - Employee *	7,163.98
FICA Withholding - Employer *	7,163.98
Medicare Wages	115,548.09
Medicare Withholding - Employee *	1,675.46
Excess Medicare Wages	0.00
Excess Medicare Withholdings	0.00
Medicare Withholding - Employer *	1,675.46
Federal Wages	109,712.34
Federal Withholding *	11,919.18
State Wages	111,546.32
State Withholding **	5,129.47
City Wages	0.00
City Withholding ***	0.00
Annuities	4,370.08 Pre-Tax
Flexible Spending	2,514.21 Pre-Tax
Retirement	1,833.98 Pre-Tax
Roth 403(b) Annuity	0.00
Roth 457(b) Annuity	0.00
All Other Deductions	390.00
Net Pay	83,065.94

Normal Distributed Amount	3,231.77
Direct Deposit Amount	79,834.17
Direct Deposit Entries	60

Tax Deposit Information

Federal Tax Deposit *	29,598.06
State Tax Deposit **	5,129.47
City Tax Deposit - New York City ***	0.00
City Tax Deposit - Yonkers ***	0.00

Document Types On This Journal

Regular Checks	62
Manual / Hand Drawn Checks	0
Payroll Earning Transfers	0
Voided Checks	0

Employee Types On This Journal

Employee Count	62
Active Payroll Employees	62
Inactive Payroll Employees	0

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

October 15, 2025

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #6 Fund TA - September 11, 2025 Schedule of Bills

Check #7921

Wires #994516 - 994519

Total warrant: \$44,223.70

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Stella Fox _____
President, Board of trustees

Stuart Horowitz _____
Vice President, Board of trustees

Eleanora Ferrante _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For TA - 6: CD - Trust & Agency 9/11/25 #6320 For Dates 9/1/2025 - 9/30/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
7921	09/09/2025	127	NYS EMPLOYEES HEALTH INSURANCE		9,784.94
994516	09/09/2025	198	NEWPORT TRUST CO. FBO #22258#		1,627.73
994517	09/09/2025	371	NYS INCOME TAX		4,413.26
994518	09/09/2025	909	INTERNAL REVENUE SERVICE		25,760.77
994519	09/09/2025	1345	NEW YORK STATE DEFERRED COMP		2,637.00
Number of Transactions: 5				Warrant Total:	44,223.70
				Vendor Portion:	44,223.70

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 5 in number, in the total amount of \$ 44,223.70. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/2/25

Date

Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 44,223.70. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/9/25

Date

Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

October 15, 2025

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #7 Fund TA - September 25, 2025 Schedule of Bills

Check #7922 - 7923

Wires #994520 - 994524

Total warrant: \$45,945.57

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Stella Fox _____
President, Board of trustees

Stuart Horowitz _____
Vice President, Board of trustees

Eleanora Ferrante _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For TA - 7: CD - Trust & Agency 9/25/25 For Dates 9/1/2025 - 9/30/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
7922	09/23/2025	1267	AMERIFLEX, LLC.		675.84
7923	09/23/2025	3252	GUARDIAN LIFE INSURANCE COMPANY OF AMERICA		1,838.37
994520	09/23/2025	198	NEWPORT TRUST CO. FBO #22258#		1,627.73
994521	09/23/2025	202	NYS & LOCAL RETIREMENT SYSTEM		4,333.75
994522	09/23/2025	371	NYS INCOME TAX		5,129.47
994523	09/23/2025	909	INTERNAL REVENUE SERVICE		29,598.06
994524	09/23/2025	1345	NEW YORK STATE DEFERRED COMP		2,742.35
Number of Transactions: 7				Warrant Total:	45,945.57
				Vendor Portion:	45,945.57

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 7 in number, in the total amount of \$ 45,945.57. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/23/25
Date

[Signature]
Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 45,945.57. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/23/25
Date

[Signature]
Assistant Director

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

October 15, 2025

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #3 Fund H - October 15, 2025 Schedule of Bills

Checks #10038

Total warrant: \$1,721.50

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above check.

Stella Fox _____
President, Board of trustees

Stuart Horowitz _____
Vice President, Board of trustees

Eleanora Ferrante _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For H - 3: CD - RESERVE - 10/2025 For Dates 10/15/2025 - 10/15/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
10038	10/15/2025	230 BEATTY	HARVEY COCO, LLP.		1,721.50
Number of Transactions: 1					Warrant Total: 1,721.50
					Vendor Portion: 1,721.50

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 1,721.50. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/17/25

Date

Philip L. [Signature]

Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 1,721.50. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/16/25

Date

Janet Scheres

Library Director

American Express Monthly Statement -September 2025 purchases			
Name	Item(s) Purchased	Purchase \$	Account
Janet Scherer	King Kullen - Staff Training	124.04	L7430.435-31
	Bagel Biz - Trustee Long Range Planning Meeting	92.25	L7430.435-32
	SCLA - K. Rehman Membership	45.00	L7430.435-31
	Assoc. of Bookmobile - 2025 ABOS Virtual Con. - J. O'Connor	125.00	L7430.435-31
	Huntington Arts Council - Membership	150.00	L7430.438
	Michaels Crafts - Adult Programming	2.65	L7430.442-11
	Google (shpl.info e-mail service)	713.66	L7430.431
	Michaels Crafts - Adult Programming	95.87	L7430.442-11
Nick Tanzi	JeJoJo Bagels - Staff Training	79.41	L7430.435-31
	NoviSign Ltd. - Library Signage (Recurring payment)	10.00	L7430.200
	Zoom.US (Teleconferencing)	115.96	L7430.431
	Dollar Tree, Inc. - Adult Programming	90.00	L7430-442-11
	ALA - N. Tanzi ALA & PLA Membership	215.00	L7430.435-31
	NoviSign Ltd. - Library Signage (Recurring payment)	10.00	L7420.200
	Matterport - Virtual Tour Fee (Recurring payment)	15.22	L7420.429
	NoviSign Ltd. - Library Signage (Recurring payment)	20.00	L7430.200
	Total	\$1,904.06	

Amazon Capital Services Statement - 08/20/25-09/19/25		
Account	Description	Purchase \$
L7420.410-11	ADULT BOOKS	\$1,030.92
L7420.410-12	CHILDRENS BOOKS	\$1,126.58
L7420.410-12	CHILDRENS BOOKS	-\$34.64
L7420.410-12	CHILDRENS BOOKS	-\$11.87
L7420.410-12	CHILDRENS BOOKS	-\$11.23
L7420.410-12	CHILDRENS BOOKS	-\$14.13
L7420.410-12	CHILDRENS BOOKS	-\$11.87
L7420.411-12	DVD- CHILDREN	\$28.80
L7420.415-12	COMPUTER SOFTWARE-CIRC.-CHILDREN	\$432.75
L7430.200	EQUIPMENT	\$162.93
L7430.200-1	LIBRARY OF THINGS	\$54.53
L7430.430-21	SUPPLIES - OFFICE	\$18.98
L7430.430-22	SUPPLIES - LIBRARY	\$337.85
L7430.442-11	COMMUNITY ACTIVITIES-ADULT PROGRAMS	\$261.28
L7430.442-11	COMMUNITY ACTIVITIES-ADULT PROGRAMS	-\$11.80
L7430.442-12	COMMUNITY ACTIVITIES-CHILDRENS PROGRAMS	\$103.99
L7430.442-13	COMMUNITY ACTIVITIES-YA PROGRAMS	\$350.43
L7430.442-16	COMMUNITY ACTIVITIES-OUTREACH PROGRAMS	\$49.25
L7440.451	CUSTODIAL SUPPLIES	\$544.45
L7440.452-70	BUILDING EQUIPMENT & REPAIR	\$78.67
	Total	\$4,485.87

Amazon- CUSTODIAL SUPPLIES

Product Category	Title	Item Qty.	Net Total
Business, Industri	Pacific Blue Basic Standard Roll Embossed 2-Ply Toilet Paper by GP PRO (Geor	1	64.99
Business, Industri	Tork Advanced Facial Tissue White Soft, Gentle 2-Ply, F1 Dispenser Compatib	1	33.15
Business, Industri	Pacific Blue Basic Standard Roll Embossed 2-Ply Toilet Paper by GP PRO (Geor	1	64.99
Health and Beaut	Lysol Disinfectant Wipes, Multi-Surface Antibacterial Cleaning Wipes, For Disi	1	18.96
Kitchen	GreenWorks 1000 Bulk Compostable CPLA Knives,7" Series Disposable Knife	1	59.82
Kitchen	GreenWorks 1000 Count 7" Heavy-duty Compostable Forks, BPI Certified Larg	1	59.82
Kitchen	GreenWorks 1000 Heavy-duty Compostable Spoons,BPI Certified 7" Series La	1	59.82
Business, Industri	Pacific Blue Basic Standard Roll Embossed 2-Ply Toilet Paper by GP PRO (Geor	1	64.99
Business, Industri	Dart 9FBRP1 9 in. Diameter ProPlanet Seal Compostable Fiber Dinnerware Pla	1	46.83
Business, Industri	Scrubs 91930CT Stainless Steel Cleaner Wipes, 6 EA (Pack of 30)	1	71.08
TOTAL			544.45

Cash Receipt Schedule Report For L - 3 - : CR - DAILY FINES - 09/2025		SOUTH HUNTINGTON LIBRARY	
Account	Account Description	Sum of DEBITS	Sum of CREDITS
Account	Description	G/L Debits	Sub/Led Credits
L 200	CHECKING - VALLEY NATIONAL BANK	1,236.81	0.00
L 2082.2	LOST LIBRARY MATERIALS	0.00	37.99
L 2082.4	COPY MACHINES	0.00	217.95
L 2082.42	PRINT VEND MACHINES	0.00	548.39
L 2082.6	COMPUTER PAPER/DISCS	0.00	26.08
L 2082.7	LAPTOP FINES	0.00	9.00
L 2670	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	94.50
L 2770.4	MISC. INCOME - FAX CHARGES	0.00	22.90
L 2770.8	MISC. INCOME - PASSPORTS	0.00	280.00
	Fund L Totals:	1,236.81	1,236.81
Cash Receipt Schedule Report For L - 4: CR -GENERAL - 09/2025		SOUTH HUNTINGTON LIBRARY	
Account	Account Description	Sum of DEBITS	Sum of CREDITS
L 200	CHECKING - VALLEY NATIONAL BANK	6,251.92	0.00
L 204	MONEY MARKET - VALLEY NATIONAL BANK	1,046.68	0.00
L 208	PAYROLL CHECKING - VALLEY NAT'L BAN	114.88	0.00
L 211	MM - FLUSHING BANK	9,375.84	0.00
L 2082.2	LOST LIBRARY MATERIALS	0.00	182.73
L 2082.42	PRINT VEND MACHINES	0.00	338.55
L 2082.6	COMPUTER PAPER/DISCS	0.00	52.10
L 2082.7	LAPTOP FINES	0.00	6.00
L 2401.204	INTEREST - MM- VALLEY NAT'L BANK	0.00	1,046.68
L 2401.206	INTEREST - CKING - VALLEY NAT'L BANK	0.00	497.64
L 2401.207	INTEREST - PAYROLL- VALLEY NAT'L BANK	0.00	114.88
L 2401.211	INTEREST - MM FLUSHING BANK	0.00	9,375.84
L 2670	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	38.00
L 2770.4	MISC. INCOME - FAX CHARGES	0.00	0.60
L 2770.8	MISC. INCOME - PASSPORTS	0.00	420.00
L 7430.434	PUBLICITY-PRINTING/NEWSLETTER	0.00	1,442.29
L 7430.442-11	COMMUNITY ACTIVITIES-ADULT PROGRAMS	0.00	2,900.00
L 7430.442-13	COMMUNITY ACTIVITIES-YA PROGRAMS	0.00	280.00
L 7440.450-61	UTILITIES - ELECTRIC	0.00	94.01
	Fund L Totals:	16,789.32	16,789.32

SOUTH HUNTINGTON PUBLIC LIBRARY

REVENUE BUDGET STATUS

PERIOD COVERED: July 1, 2025 - September 30, 2025

ACCOUNT	BUDGET	REVENUE EARNED	EST. REVENUE BASED ON 3.00 MONTHS	VARIANCE		UNEARNED REVENUE YTD.
				FAVORABLE (UNFAVORABLE) \$	%	
REAL PROPERTY TAXES	\$6,367,917.00	1,591,979.25	1,591,979.25	0.00	0.00	\$4,775,937.75
BOOK FINES	\$0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
LOST LIBRARY MATERIALS	\$2,500.00	848.33	625.00	223.33	35.73	\$1,651.67
COPY MACHINES	\$3,000.00	599.20	750.00	(150.80)	(20.11)	\$2,400.80
PRINT VEND MACHINES	\$9,000.00	1,997.53	2,250.00	(252.47)	(11.22)	\$7,002.47
DVD FINES	\$0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
IWIN - DVDs	\$0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
COMPUTER PAPER/DISCS	\$1,000.00	289.22	250.00	39.22	15.69	\$710.78
LAPTOP FINES	0.00	40.00	0.00	40.00	#DIV/0!	(\$40.00)
LATE FINES - MUSEUM PASSES	\$0.00	5.00	0.00	5.00	#DIV/0!	(\$5.00)
INTEREST - MM- VALLEY NAT'L BANK	\$9,000.00	3,504.46	2,250.00	1,254.46	55.75	\$5,495.54
INTEREST - CKING - VALLEY NAT'L BANK	\$5,000.00	1,680.21	1,250.00	430.21	34.42	\$3,319.79
INTEREST - PAYROLL- VALLEY NAT'L BANK	\$1,000.00	246.00	250.00	(4.00)	(1.60)	\$754.00
INTEREST - MM FLUSHING BANK	\$85,000.00	24,832.65	21,250.00	3,582.65	16.86	\$60,167.35
SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	\$0.00	-75.60	0.00	(75.60)	#DIV/0!	\$75.60
MISC. INCOME - EAR BUD SALES	\$0.00	2.00	0.00	2.00	#DIV/0!	(\$2.00)
MISC. INCOME - FAX CHARGES	\$0.00	56.90	0.00	56.90	#DIV/0!	(\$56.90)
MISC. INCOME - HOTSPOT FINES	\$0.00	40.00	0.00	40.00	#DIV/0!	(\$40.00)
MISC. INCOME	\$2,000.00	300.00	500.00	(200.00)	(40.00)	\$1,700.00
MISC. INCOME - PASSPORTS	\$13,000.00	2,800.00	3,250.00	(450.00)	(13.85)	\$10,200.00
STATE INCENTIVE AID	\$20,000.00	11,188.80	5,000.00	6,188.80	123.78	\$8,811.20
APPROPRIATED FUND BALANCE	\$100,000.00	0.00	25,000.00	(25,000.00)	(100.00)	\$100,000.00
TOTALS	\$6,618,417.00	1,640,333.95	1,654,604.25	(14,270.30)	(0.86)	\$4,978,083.05

SOUTH HUNTINGTON LIBRARY

Revenue Status Report By Function From 7/1/2025 To 9/30/2025



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
L 1001	REAL PROPERTY TAXES	6,367,917.00	0.00	6,367,917.00	1,591,979.25	4,775,937.75
L 2082.2	LOST LIBRARY MATERIALS	2,500.00	0.00	2,500.00	848.33	1,651.67
L 2082.4	COPY MACHINES	3,000.00	0.00	3,000.00	599.20	2,400.80
L 2082.42	PRINT VEND MACHINES	9,000.00	0.00	9,000.00	1,997.53	7,002.47
L 2082.6	COMPUTER PAPER/DISCS	1,000.00	0.00	1,000.00	289.22	710.78
L 2082.7	LAPTOP FINES	0.00	0.00	0.00	40.00	-40.00
L 2082.9	LATE FINES - MUSEUM PASSES	0.00	0.00	0.00	5.00	-5.00
L 2401.204	INTEREST - MM- VALLEY NAT'L BANK	9,000.00	0.00	9,000.00	3,504.46	5,495.54
L 2401.206	INTEREST - CKING - VALLEY NAT'L BANK	5,000.00	0.00	5,000.00	1,680.21	3,319.79
L 2401.207	INTEREST - PAYROLL- VALLEY NAT'L BANK	1,000.00	0.00	1,000.00	246.00	754.00
L 2401.211	INTEREST - MM FLUSHING BANK	85,000.00	0.00	85,000.00	24,832.65	60,167.35
L 2670	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	0.00	0.00	-75.60	75.60
L 2770.2	MISC. INCOME - EAR BUD SALES	0.00	0.00	0.00	2.00	-2.00
L 2770.4	MISC. INCOME - FAX CHARGES	0.00	0.00	0.00	56.90	-56.90
L 2770.5	MISC. INCOME - HOTSPOT FINES	0.00	0.00	0.00	40.00	-40.00
L 2770.6	MISC. INCOME	2,000.00	0.00	2,000.00	300.00	1,700.00
L 2770.8	MISC. INCOME - PASSPORTS	13,000.00	0.00	13,000.00	2,800.00	10,200.00
L 3840	STATE INCENTIVE AID	20,000.00	0.00	20,000.00	11,188.80	8,811.20
L 3841	APPROPRIATED FUND BALANCE	100,000.00	0.00	100,000.00	0.00	100,000.00
L Totals:		6,618,417.00	0.00	6,618,417.00	1,640,333.95	4,978,083.05
Grand Totals:		6,618,417.00	0.00	6,618,417.00	1,640,333.95	4,978,083.05

SOUTH HUNTINGTON PUBLIC LIBRARY
 ACTUAL BUDGET EXPENDITURES / ESTIMATE
 PERIOD COVERED: September 1, 2025 - September 30, 2025

10/7/2025 11:02 AM

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 3 MONTHS	VARIANCE		AVAILABLE
						FAVORABLE (UNFAVORABLE)		
						\$	%	
SALARIES-PROF. FT & PT	\$2,081,626.31	548,082.97		548,082.97	560,437.85	12354.88	2.20	\$1,533,543.34
SALARIES-PROF. FT	\$1,549,921.37	420,025.81	0.00	420,025.81	417,286.52	(2739.29)	(0.66)	\$1,129,895.56
SALARIES - PROF. PT	\$531,704.94	128,057.16	0.00	128,057.16	143,151.33	15094.17	10.54	\$403,647.78
SALARIES-CLERICAL FT & PT	\$553,532.81	150,107.77		150,107.77	149,028.06	(1079.71)	(0.72)	\$403,425.04
SALARIES-CLERICAL FT	\$348,743.45	92,122.05	0.00	92,122.05	93,892.47	1770.42	1.89	\$256,621.40
SALARIES-CLERICAL PT	\$204,789.36	57,985.72	0.00	57,985.72	55,135.60	(2850.12)	(5.17)	\$146,803.64
SALARIES-PAGE	\$100,072.47	24,233.61	0.00	24,233.61	26,942.59	2708.98	10.05	\$75,838.86
SALARIES-CUSTODIAL FT & PT	\$334,188.70	93,245.66		93,245.66	89,973.88	(3271.78)	(3.64)	\$240,943.04
SALARIES-CUSTODIAL FT	\$279,549.96	77,837.37	0.00	77,837.37	75,263.45	(2573.92)	(3.42)	\$201,712.59
SALARIES-CUSTODIAL PT	\$54,638.74	15,408.29	0.00	15,408.29	14,710.43	(697.86)	(4.74)	\$39,230.45
SALARIES-SUNDAY-PROF.	\$64,321.97	3,000.39	0.00	3,000.39	5,215.29	2214.90	42.47	\$61,321.58
SALARIES-SUNDAY-CLERICAL	\$25,162.67	1,055.12	0.00	1,055.12	2,040.22	985.10	48.28	\$24,107.55
SALARIES-SUNDAY-PAGE	\$10,911.85	650.00	0.00	650.00	884.74	234.74	26.53	\$10,261.85
SALARIES-SUNDAY-CUSTODIAL	\$41,604.64	1,566.48	0.00	1,566.48	3,373.35	1806.87	53.56	\$40,038.16
TEMPORARY SUMMER HELP	\$14,345.58	11,542.84	0.00	11,542.84	20,083.81	8540.97	42.53	\$2,802.74
	\$3,225,767.00	\$833,484.84	\$0.00	\$833,484.84	\$857,979.80	24494.96	221.87	\$2,392,282.16
ADULT BOOKS	\$100,000.00	11,733.09	0.00	11,733.09	25,000.00	13266.91	53.07	\$88,266.91
CHILDRENS BOOKS	\$75,000.00	8,390.38	0.00	8,390.38	18,750.00	10359.62	55.25	\$66,609.62
YOUNG ADULT BOOKS	\$10,000.00	270.46	0.00	270.46	2,500.00	2229.54	89.18	\$9,729.54
REFERENCE - ELECTRONIC	\$45,000.00	207.00	0.00	207.00	11,250.00	11043.00	98.16	\$44,793.00
AUDIO BOOKS - ADULT	\$1,000.00	131.77	0.00	131.77	250.00	118.23	47.29	\$868.23
AUDIO BOOKS - CHILDREN	\$2,000.00	0.00	0.00	0.00	500.00	500.00	100.00	\$2,000.00
DIGITAL SUBSCRIPTIONS	\$220,500.00	99,862.79	0.00	99,862.79	55,125.00	(44737.79)	(81.16)	\$120,637.21
MUSEUM PASSES	\$24,000.00	1,750.00	150.00	1,900.00	6,000.00	4100.00	68.33	\$22,100.00
DVD - ADULT	\$18,000.00	2,270.63	0.00	2,270.63	4,500.00	2229.37	49.54	\$15,729.37
DVD - CHILDREN	\$3,000.00	728.20	0.00	728.20	750.00	21.80	2.91	\$2,271.80
MUSIC CD'S - ADULT	\$2,500.00	137.92	0.00	137.92	625.00	487.08	77.93	\$2,362.08
MUSIC CD'S - CHILDREN	\$400.00	0.00	0.00	0.00	100.00	100.00	100.00	\$400.00
PERIODICALS - ADULTS	\$10,500.00	216.58	0.00	216.58	2,625.00	2408.42	91.75	\$10,283.42
PERIODICALS - CHILDREN	\$1,000.00	0.00	0.00	0.00	250.00	250.00	100.00	\$1,000.00
PERIODICALS - YA	\$400.00	0.00	0.00	0.00	100.00	100.00	100.00	\$400.00
PERIODICALS - NEWSPAPERS	\$4,600.00	1,528.64	0.00	1,528.64	1,150.00	(378.64)	(32.93)	\$3,071.36
COMPUTER SOFTWARE-CIRC.-ADULTS	\$2,500.00	238.97	0.00	238.97	625.00	386.03	61.76	\$2,261.03
COMPUTER SOFTWARE-CIRC.-CHILDREN	\$4,000.00	619.78	0.00	619.78	1,000.00	380.22	38.02	\$3,380.22
MATERIALS PROCESSING	\$35,000.00	4,460.40	0.00	4,460.40	8,750.00	4289.60	49.02	\$30,539.60
COMPUTER SOFTWARE - NON-CIRC.	\$55,000.00	8,994.04	0.00	8,994.04	13,750.00	4755.96	34.59	\$46,005.96
	\$614,400.00	141,540.65	150.00	141,690.65	153,600.00	11909.35	7.75	\$472,709.35
EQUIPMENT	\$54,000.00	11,102.74	4,194.00	15,296.74	13,500.00	(1796.74)	(13.31)	\$38,703.26
EQUIPMENT - LIBRARY OF THINGS	\$1,000.00	109.99	0.00	109.99	250.00	140.01	56.00	\$890.01
EQUIPMENT MAINTENANCE	\$10,000.00	0.00	0.00	0.00	2,500.00	2500.00	100.00	\$10,000.00

SOUTH HUNTINGTON PUBLIC LIBRARY
 ACTUAL BUDGET EXPENDITURES / ESTIMATE
 PERIOD COVERED: September 1, 2025 - September 30, 2025

10/7/2025 11:02 AM

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 3 MONTHS	VARIANCE		AVAILABLE
						FAVORABLE (UNFAVORABLE)		
						\$	%	
FURNITURE & FIXTURES	\$30,000.00	0.00	1,167.33	1,167.33	7,500.00	6332.67	84.44	\$28,832.67
SUPPLIES - OFFICE	\$20,000.00	1,037.68	85.58	1,123.26	5,000.00	3876.74	77.53	\$18,876.74
SUPPLIES - LIBRARY	\$20,000.00	1,407.07	0.00	1,407.07	5,000.00	3592.93	71.86	\$18,592.93
TELECOMMUNICATIONS	\$40,000.00	5,237.21	0.00	5,237.21	10,000.00	4762.79	47.63	\$34,762.79
SCLS SERVICES / CIRCULATION CONTR	\$95,000.00	7,422.80	0.00	7,422.80	23,750.00	16327.20	68.75	\$87,577.20
POSTAGE	\$30,000.00	6,537.99	0.00	6,537.99	7,500.00	962.01	12.83	\$23,462.01
PUBLICITY-PRINTING/NEWSLETTER	\$110,000.00	1,699.54	0.00	1,699.54	27,500.00	25800.46	93.82	\$108,300.46
CONTINUING ED/MILEAGE REIMB/STAFF	\$30,000.00	2,907.25	0.00	2,907.25	7,500.00	4592.75	61.24	\$27,092.75
CONTINUING ED/MILEAGE REIMB/BOA	\$5,000.00	200.00	0.00	200.00	1,250.00	1050.00	84.00	\$4,800.00
LIBRARY VEHICLE	\$1,000.00	139.95	0.00	139.95	250.00	110.05	44.02	\$860.05
PROFESSIONAL FEES - AUDITOR	\$17,500.00	0.00	4,000.00	4,000.00	4,375.00	375.00	8.57	\$13,500.00
PROFESSIONAL FEES - LEGAL	\$10,000.00	390.00	0.00	390.00	2,500.00	2110.00	84.40	\$9,610.00
PROFESSIONAL FEES - TREASURER	\$7,000.00	1,230.00	3,690.00	4,920.00	1,750.00	(3170.00)	(181.14)	\$2,080.00
PROF. FEES- ART & MUSIC	\$9,500.00	560.00	5,790.00	6,350.00	2,375.00	(3975.00)	(167.37)	\$3,150.00
PROF. FEES - MISC. CONSULTANTS	\$3,000.00	595.07	0.00	595.07	750.00	154.93	20.66	\$2,404.93
PROFESSIONAL FEES - SECURITY SERV	\$140,000.00	21,430.50	0.00	21,430.50	35,000.00	13569.50	38.77	\$118,569.50
PROFESSIONAL FEES - SOCIAL WORKER	\$15,000.00	0.00	0.00	0.00	3,750.00	3750.00	100.00	\$15,000.00
MEMBERSHIP DUES	\$6,000.00	500.00	0.00	500.00	1,500.00	1000.00	66.67	\$5,500.00
OFFICE EQUIPMENT - COPIER RENTAL	\$5,000.00	1,542.41	0.00	1,542.41	1,250.00	(292.41)	(23.39)	\$3,457.59
OFFICE EQUIPMENT - SERVICE CONTRA	\$10,000.00	0.00	3,135.00	3,135.00	2,500.00	(635.00)	(25.40)	\$6,865.00
OFFICE EQUIPMENT - REPAIR/MAINTEN/	\$250.00	0.00	0.00	0.00	62.50	62.50	100.00	\$250.00
MISC. EXPENSES	\$1,000.00	29.07	0.00	29.07	250.00	220.93	88.37	\$970.93
COST OF VOTE	\$3,000.00	0.00	0.00	0.00	750.00	750.00	100.00	\$3,000.00
COMMUNITY ACTIVITIES-ADULT PROGR	\$90,000.00	14,226.16	0.00	14,226.16	22,500.00	8273.84	36.77	\$75,773.84
COMMUNITY ACTIVITIES - ADULT READI	\$2,400.00	0.00	0.00	0.00	600.00	600.00	100.00	\$2,400.00
COMMUNITY ACTIVITIES-CHILDRENS PR	\$75,000.00	19,793.44	6,720.09	26,513.53	18,750.00	(7763.53)	(41.41)	\$48,486.47
COMMUNITY ACTIVITIES - CHILDRENS - REA	\$2,400.00	360.63	0.00	360.63	600.00	239.37	39.90	\$2,039.37
COMMUNITY ACTIVITY-CHILDRENS FAMI	\$3,500.00	106.70	1,166.79	1,273.49	875.00	(398.49)	(45.54)	\$2,226.51
COMMUNITY ACTIVITIES-YA PROGRAMS	\$15,000.00	5,153.78	2,085.00	7,238.78	3,750.00	(3488.78)	(93.03)	\$7,761.22
COMMUNITY ACTIVITIES-OUTREACH PR	\$5,000.00	561.10	343.68	904.78	1,250.00	345.22	27.62	\$4,095.22
COMMUNITY ACTIVITIES - MUSIC/RECIT/	\$8,500.00	0.00	0.00	0.00	2,125.00	2125.00	100.00	\$8,500.00
CREDIT MERCHANT FEES	\$3,200.00	930.69	0.00	930.69	800.00	(130.69)	(16.34)	\$2,269.31
	\$878,250.00	105,211.77	32,377.47	137,589.24	219,562.50	81973.26	37.33	\$740,660.76
UTILITIES - ELECTRIC	\$145,000.00	53,674.40	0.00	53,674.40	36,250.00	(17424.40)	(48.07)	\$91,325.60
UTILITIES - WATER	\$5,000.00	561.78	0.00	561.78	1,250.00	688.22	55.06	\$4,438.22
UTILITIES - GAS	\$20,000.00	841.24	0.00	841.24	5,000.00	4158.76	83.18	\$19,158.76
CUSTODIAL SUPPLIES	\$15,000.00	1,626.43	0.00	1,626.43	3,750.00	2123.57	56.63	\$13,373.57
BUILDING EQUIPMENT & REPAIR	\$7,000.00	37.23	0.00	37.23	1,750.00	1712.77	97.87	\$6,962.77
BUILDING MAINTENANCE & REPAIR	\$45,000.00	2,123.20	9,540.00	11,663.20	11,250.00	(413.20)	(3.67)	\$33,336.80
BUILDING SERVICE CONTRACTS	\$41,000.00	5,611.10	23,575.00	29,186.10	10,250.00	(18936.10)	(184.74)	\$11,813.90
INSURANCE	\$61,500.00	15,327.32	0.00	15,327.32	15,375.00	47.68	0.31	\$46,172.68
GROUNDS MAINTENANCE	\$30,000.00	3,483.96	6,475.00	9,958.96	7,500.00	(2458.96)	(32.79)	\$20,041.04

SOUTH HUNTINGTON PUBLIC LIBRARY
 ACTUAL BUDGET EXPENDITURES / ESTIMATE
 PERIOD COVERED: September 1, 2025 - September 30, 2025

10/7/2025 11:02 AM

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 3 MONTHS	VARIANCE		AVAILABLE
						FAVORABLE (UNFAVORABLE)		
						\$	%	
	\$369,500.00	83,286.66	39,590.00	122,876.66	92,375.00	(30501.66)	(33.02)	\$246,623.34
NYS RETIREMENT SYSTEM	\$485,000.00	0.00	0.00	0.00	121,250.00	121250.00	100.00	\$485,000.00
FICA EXPENSE	\$247,000.00	60,268.32	0.00	60,268.32	66,500.00	6231.68	9.37	\$186,731.68
WORKERS' COMPENSATION	\$25,000.00	0.00	0.00	0.00	6,250.00	6250.00	100.00	\$25,000.00
DISABILITY INSURANCE	\$4,000.00	727.36	0.00	727.36	1,000.00	272.64	27.26	\$3,272.64
LONG-TERM DISABILITY INS.	\$8,500.00	1,454.72	0.00	1,454.72	2,125.00	670.28	31.54	\$7,045.28
UNEMPLOYMENT INSURANCE	\$1,000.00	0.00	0.00	0.00	250.00	250.00	100.00	\$1,000.00
HEALTH INSURANCE	\$685,000.00	142,625.15	0.00	142,625.15	171,250.00	28624.85	16.72	\$542,374.85
MEDICARE REIMBURSEMENT	\$75,000.00	0.00	0.00	0.00	18,750.00	18750.00	100.00	\$75,000.00
	\$1,530,500.00	205,075.55	0.00	205,075.55	387,375.00	182299.45	47.06	\$1,325,424.45
TOTAL	6,618,417.00	1,368,599.47	72,117.47	1,440,716.94	1,710,892.30	270175.36	15.79	\$5,177,700.06

SOUTH HUNTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2025 To 9/30/2025



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
L 7410.141-01	SALARIES-PROF. FT	1,549,921.37	0.00	1,549,921.37	420,025.81	0.00	1,129,895.56
L 7410.141-01-P	SALARIES - PROF. PT	531,704.94	0.00	531,704.94	128,057.16	0.00	403,647.78
L 7410.142-02	SALARIES-CLERICAL FT	348,743.45	0.00	348,743.45	92,122.05	0.00	256,621.40
L 7410.142-02-P	SALARIES-CLERICAL PT	204,789.36	0.00	204,789.36	57,985.72	0.00	146,803.64
L 7410.142-03	SALARIES-PAGE	100,072.47	0.00	100,072.47	24,233.61	0.00	75,838.86
L 7410.142-04	SALARIES-CUSTODIAL FT	279,549.96	0.00	279,549.96	77,837.37	0.00	201,712.59
L 7410.142-04-P	SALARIES-CUSTODIAL PT	54,638.74	0.00	54,638.74	15,408.29	0.00	39,230.45
L 7410.143-01	SALARIES-SUNDAY-PROF.	64,321.97	0.00	64,321.97	3,000.39	0.00	61,321.58
L 7410.143-02	SALARIES-SUNDAY-CLERICAL	25,162.67	0.00	25,162.67	1,055.12	0.00	24,107.55
L 7410.143-03	SALARIES-SUNDAY-PAGE	10,911.85	0.00	10,911.85	650.00	0.00	10,261.85
L 7410.143-04	SALARIES-SUNDAY-CUSTODIAL	41,604.64	0.00	41,604.64	1,566.48	0.00	40,038.16
L 7410.143-05	TEMPORARY SUMMER HELP	14,345.58	0.00	14,345.58	11,542.84	0.00	2,802.74
7410	*	3,225,767.00	0.00	3,225,767.00	833,484.84	0.00	2,392,282.16
L 7420.410-11	ADULT BOOKS	100,000.00	0.00	100,000.00	11,733.09	0.00	88,266.91
L 7420.410-12	CHILDRENS BOOKS	75,000.00	0.00	75,000.00	8,390.38	0.00	66,609.62
L 7420.410-13	YOUNG ADULT BOOKS	10,000.00	0.00	10,000.00	270.46	0.00	9,729.54
L 7420.410-14-2	REFERENCE - ELECTRONIC	45,000.00	0.00	45,000.00	207.00	0.00	44,793.00
L 7420.410-15	AUDIO BOOKS - ADULT	1,000.00	0.00	1,000.00	131.77	0.00	868.23
L 7420.410-15-C	AUDIO BOOKS - CHILDREN	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
L 7420.410-16-S	DIGITAL SUBSCRIPTIONS	220,500.00	0.00	220,500.00	99,862.79	0.00	120,637.21
L 7420.410-17	MUSEUM PASSES	24,000.00	0.00	24,000.00	1,750.00	150.00	22,100.00
L 7420.411-11	DVD - ADULT	18,000.00	0.00	18,000.00	2,270.63	0.00	15,729.37
L 7420.411-12	DVD - CHILDREN	3,000.00	0.00	3,000.00	728.20	0.00	2,271.80
L 7420.412-11	MUSIC CD'S - ADULT	2,500.00	0.00	2,500.00	137.92	0.00	2,362.08
L 7420.412-12	MUSIC CD'S - CHILDREN	400.00	0.00	400.00	0.00	0.00	400.00
L 7420.413-11	PERIODICALS - ADULTS	10,500.00	0.00	10,500.00	216.58	0.00	10,283.42
L 7420.413-12	PERIODICALS - CHILDREN	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
L 7420.413-13	PERIODICALS - YA	400.00	0.00	400.00	0.00	0.00	400.00
L 7420.413-17	PERIODICALS - NEWSPAPERS	4,600.00	0.00	4,600.00	1,528.64	0.00	3,071.36
L 7420.415-11	COMPUTER SOFTWARE-CIRC.-ADULTS	2,500.00	0.00	2,500.00	238.97	0.00	2,261.03
L 7420.415-12	COMPUTER SOFTWARE-CIRC.-CHILDREN	4,000.00	0.00	4,000.00	619.78	0.00	3,380.22
L 7420.419	MATERIALS PROCESSING	35,000.00	0.00	35,000.00	4,460.40	0.00	30,539.60
L 7420.429	COMPUTER SOFTWARE - NON-CIRC.	55,000.00	0.00	55,000.00	8,994.04	0.00	46,005.96

SOUTH HUNTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2025 To 9/30/2025



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
7420	*	614,400.00	0.00	614,400.00	141,540.65	150.00	472,709.35
L 7430.200	EQUIPMENT	54,000.00	0.00	54,000.00	11,102.74	4,194.00	38,703.26
L 7430.200-1	EQUIPMENT - LIBRARY OF THINGS	1,000.00	0.00	1,000.00	109.99	0.00	890.01
L 7430.200-5	EQUIPMENT MAINTENANCE	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
L 7430.201	FURNITURE & FIXTURES	30,000.00	0.00	30,000.00	0.00	1,167.33	28,832.67
L 7430.430-21	SUPPLIES - OFFICE	20,000.00	0.00	20,000.00	1,037.68	85.58	18,876.74
L 7430.430-22	SUPPLIES - LIBRARY	20,000.00	0.00	20,000.00	1,407.07	0.00	18,592.93
L 7430.431	TELECOMMUNICATIONS	40,000.00	0.00	40,000.00	5,237.21	0.00	34,762.79
L 7430.432	SCLS SERVICES / CIRCULATION CONTROL	95,000.00	0.00	95,000.00	7,422.80	0.00	87,577.20
L 7430.433	POSTAGE	30,000.00	0.00	30,000.00	6,537.99	0.00	23,462.01
L 7430.434	PUBLICITY-PRINTING/NEWSLETTER	110,000.00	0.00	110,000.00	1,699.54	0.00	108,300.46
L 7430.435-31	CONTINUING ED/MILEAGE REIMB/STAFF	30,000.00	0.00	30,000.00	2,907.25	0.00	27,092.75
L 7430.435-32	CONTINUING ED/MILEAGE REIMB/BOA	5,000.00	0.00	5,000.00	200.00	0.00	4,800.00
L 7430.435-33	LIBRARY VEHICLE	1,000.00	0.00	1,000.00	139.95	0.00	860.05
L 7430.437-41	PROFESSIONAL FEES - AUDITOR	17,500.00	0.00	17,500.00	0.00	4,000.00	13,500.00
L 7430.437-42	PROFESSIONAL FEES - LEGAL	10,000.00	0.00	10,000.00	390.00	0.00	9,610.00
L 7430.437-44	PROFESSIONAL FEES - TREASURER	7,000.00	0.00	7,000.00	1,230.00	3,690.00	2,080.00
L 7430.437-45	PROF. FEES- ART & MUSIC	9,500.00	0.00	9,500.00	560.00	5,790.00	3,150.00
L 7430.437-46	PROF. FEES - MISC. CONSULTANTS	3,000.00	0.00	3,000.00	595.07	0.00	2,404.93
L 7430.437-47	PROFESSIONAL FEES - SECURITY SERVICES	140,000.00	0.00	140,000.00	21,430.50	0.00	118,569.50
L 7430.437-48	PROFESSIONAL FEES - SOCIAL WORKER	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
L 7430.438	MEMBERSHIP DUES	6,000.00	0.00	6,000.00	500.00	0.00	5,500.00
L 7430.439-51	OFFICE EQUIPMENT - COPIER RENTAL	5,000.00	0.00	5,000.00	1,542.41	0.00	3,457.59
L 7430.439-52	OFFICE EQUIPMENT - SERVICE CONTRACTS	10,000.00	0.00	10,000.00	0.00	3,135.00	6,865.00
L 7430.439-53	OFFICE EQUIPMENT - REPAIR/MAINTENANCE	250.00	0.00	250.00	0.00	0.00	250.00
L 7430.440	MISC. EXPENSES	1,000.00	0.00	1,000.00	29.07	0.00	970.93
L 7430.441	COST OF VOTE	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
L 7430.442-11	COMMUNITY ACTIVITIES-ADULT PROGRAMS	90,000.00	0.00	90,000.00	14,226.16	0.00	75,773.84
L 7430.442-11-S	COMMUNITY ACTIVITIES - ADULT READING PGM	2,400.00	0.00	2,400.00	0.00	0.00	2,400.00
L 7430.442-12	COMMUNITY ACTIVITIES-CHILDRENS PROGRAMS	75,000.00	0.00	75,000.00	19,793.44	6,720.09	48,486.47

SOUTH HUNTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2025 To 9/30/2025



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
L 7430.442-12-F	COMMUNITY ACTIVITY-CHILDRENS FAMILY PGM	3,500.00	0.00	3,500.00	106.70	1,166.79	2,226.51
L 7430.442-12-S	COMMUNITY ACTIVITIES - CHILDRENS - READING CLUB	2,400.00	0.00	2,400.00	360.63	0.00	2,039.37
L 7430.442-13	COMMUNITY ACTIVITIES-YA PROGRAMS	15,000.00	0.00	15,000.00	5,153.78	2,085.00	7,761.22
L 7430.442-14	COMMUNITY ACTIVITIES - MUSIC/RECITALS	8,500.00	0.00	8,500.00	0.00	0.00	8,500.00
L 7430.442-15	CREDIT MERCHANT FEES	3,200.00	0.00	3,200.00	930.69	0.00	2,269.31
L 7430.442-16	COMMUNITY ACTIVITIES-OUTREACH PROGRAMS	5,000.00	0.00	5,000.00	561.10	343.68	4,095.22
7430	*	878,250.00	0.00	878,250.00	105,211.77	32,377.47	740,660.76
L 7440.450-61	UTILITIES - ELECTRIC	145,000.00	0.00	145,000.00	53,674.40	0.00	91,325.60
L 7440.450-62	UTILITIES - WATER	5,000.00	0.00	5,000.00	561.78	0.00	4,438.22
L 7440.450-63	UTILITIES - GAS	20,000.00	0.00	20,000.00	841.24	0.00	19,158.76
L 7440.451	CUSTODIAL SUPPLIES	15,000.00	0.00	15,000.00	1,626.43	0.00	13,373.57
L 7440.452-70	BUILDING EQUIPMENT & REPAIR	7,000.00	0.00	7,000.00	37.23	0.00	6,962.77
L 7440.452-71	BUILDING MAINTENANCE & REPAIR	45,000.00	0.00	45,000.00	2,123.20	9,540.00	33,336.80
L 7440.452-73	BUILDING SERVICE CONTRACTS	41,000.00	0.00	41,000.00	5,611.10	23,575.00	11,813.90
L 7440.454	INSURANCE	61,500.00	0.00	61,500.00	15,327.32	0.00	46,172.68
L 7440.469-81	GROUNDS MAINTENANCE	30,000.00	0.00	30,000.00	3,483.96	6,475.00	20,041.04
7440	*	369,500.00	0.00	369,500.00	83,286.66	39,590.00	246,623.34
74	**	5,087,917.00	0.00	5,087,917.00	1,163,523.92	72,117.47	3,852,275.61
7	***	5,087,917.00	0.00	5,087,917.00	1,163,523.92	72,117.47	3,852,275.61
L 9000.901-0	NYS RETIREMENT SYSTEM	485,000.00	0.00	485,000.00	0.00	0.00	485,000.00
L 9000.903-0	FICA EXPENSE	247,000.00	0.00	247,000.00	60,268.32	0.00	186,731.68
L 9000.904-0	WORKERS' COMPENSATION	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00
L 9000.905-5	DISABILITY INSURANCE	4,000.00	0.00	4,000.00	727.36	0.00	3,272.64
L 9000.905-6	LONG-TERM DISABILITY INS.	8,500.00	0.00	8,500.00	1,454.72	0.00	7,045.28
L 9000.905-7	UNEMPLOYMENT INSURANCE	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
L 9000.906-0	HEALTH INSURANCE	685,000.00	0.00	685,000.00	142,625.15	0.00	542,374.85
L 9000.906-1	MEDICARE REIMBURSEMENT	75,000.00	0.00	75,000.00	0.00	0.00	75,000.00
9000	*	1,530,500.00	0.00	1,530,500.00	205,075.55	0.00	1,325,424.45
90	**	1,530,500.00	0.00	1,530,500.00	205,075.55	0.00	1,325,424.45
9	***	1,530,500.00	0.00	1,530,500.00	205,075.55	0.00	1,325,424.45
Fund LTotals:		6,618,417.00	0.00	6,618,417.00	1,368,599.47	72,117.47	5,177,700.06

SOUTH HUNTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2025 To 9/30/2025



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
	Grand Totals:	6,618,417.00	0.00	6,618,417.00	1,368,599.47	72,117.47	5,177,700.06

SOUTH HUNTINGTON LIBRARY

Trial Balance Report From 7/1/2025 - 9/30/2025



Account	Description	Debits	Credits
L 200	CHECKING - VALLEY NATIONAL BANK	127,635.59	0.00
L 204	MONEY MARKET - VALLEY NATIONAL BANK	195,342.25	0.00
L 208	PAYROLL CHECKING - VALLEY NAT'L BAN	17,918.15	0.00
L 210	PETTY CASH	1,070.00	0.00
L 211	MM - FLUSHING BANK	2,733,446.47	0.00
L 250	PREPAID INSURANCE	25,660.96	0.00
L 252	PREPAID EXPENSES	1,800.00	0.00
L 391	DUE FROM OTHER FUNDS	22,415.56	0.00
L 401	ACCRUED PAYROLL	0.00	132,975.89
L 402	ACCRUED NYS RETIREMENT	0.00	105,110.50
L 405	ACCOUNTS PAYABLE	0.00	55,751.05
L 510	ESTIMATED REVENUE	13,171,031.00	0.00
L 521	ENCUMBRANCES	72,117.47	0.00
L 522	EXPENDITURES	7,725,658.65	0.00
L 821	RESERVE FOR ENCUMBRANCES	0.00	72,117.47
L 902	RESERVE FOR ACCRUED SICK/VACATION	0.00	623,476.61
L 908	FUND BALANCE NONSPENDABLE	0.00	27,460.96
L 909	FUND BALANCE, UNRESERVED	0.00	1,638,154.29
L 910	ASSIGNED FOR BUDGET	0.00	175,000.00
L 960	APPROPRIATIONS	0.00	13,171,031.00
L 980	REVENUES	0.00	8,093,018.33
L Fund Totals:		24,094,096.10	24,094,096.10
Grand Totals:		24,094,096.10	24,094,096.10

SOUTH HUNTINGTON LIBRARY

Trial Balance Report From 7/1/2025 - 9/30/2025



Account	Description	Debits	Credits
H 200	VALLEY RESERVE CHECKING ACCT	161,425.42	0.00
H 210	FLUSHING M/M	1,552,377.24	0.00
H 522	EXPENDITURES	691,460.24	0.00
H 599	APPROPRIATED FUND BALANCE	3,768,165.67	0.00
H 909	FUND BALANCE, UNRESERVED	0.00	2,151,494.35
H 960	APPROPRIATIONS	0.00	3,768,165.67
H 980	REVENUES	0.00	253,768.55
H Fund Totals:		6,173,428.57	6,173,428.57
Grand Totals:		6,173,428.57	6,173,428.57

SOUTH HUNTINGTON LIBRARY

Revenue Status Report By Function From 7/1/2025 To 9/30/2025



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
H 2401	INTEREST	0.00	0.00	0.00	17,793.38	-17,793.38
	H Totals:	0.00	0.00	0.00	17,793.38	-17,793.38
	Grand Totals:	0.00	0.00	0.00	17,793.38	-17,793.38

SOUTH HUNTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2025 To 9/30/2025



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
H 7430.200-1	EMERGENCY REPAIR/REPLACEMENT	1,234,828.75	0.00	1,234,828.75	0.00	0.00	1,234,828.75
H 7430.200-5	HVAC REPLACEMENT - 2022/2023 (BHC PROJECT# 10183)	250,903.13	0.00	250,903.13	313.00	0.00	250,590.13
H 7430.200-6	CAPITAL IMPROVEMENT FEASIBILITY STUDY	2,649.74	0.00	2,649.74	15,263.05	0.00	-12,613.31
H 7430.200-7	EV CHARGING STATIONS	124,350.00	0.00	124,350.00	51,864.00	0.00	72,486.00
H 7430.220	COMPUTER/TELECOMM/EQUIPMENT	79,104.04	0.00	79,104.04	0.00	0.00	79,104.04
7430	*	1,691,835.66	0.00	1,691,835.66	67,440.05	0.00	1,624,395.61
74	**	1,691,835.66	0.00	1,691,835.66	67,440.05	0.00	1,624,395.61
7	***	1,691,835.66	0.00	1,691,835.66	67,440.05	0.00	1,624,395.61
Fund HTotals:		1,691,835.66	0.00	1,691,835.66	67,440.05	0.00	1,624,395.61
Grand Totals:		1,691,835.66	0.00	1,691,835.66	67,440.05	0.00	1,624,395.61

SOUTH HUNTINGTON LIBRARY

Trial Balance Report From 7/1/2025 - 9/30/2025



Account	Description	Debits	Credits
TA 18	NYSERS	0.00	7.68
TA 200	T/A CHECKING - VALLEY NAT'L BANK	22,824.38	0.00
TA 25	FLEXIBLE SPENDING A/C	384.17	0.00
TA 32	DEP FLEX	0.00	384.17
TA 456	INTEREST	0.00	401.14
TA 630	DUE TO/FROM OTHER FUNDS	0.00	22,415.56
TA Fund Totals:		23,208.55	23,208.55
Grand Totals:		23,208.55	23,208.55

Investment Report

General Fund

Flushing Bank

The current balance in this account is \$2,733,446.47 and the account is earning interest at 3.80%.

Capital Reserve Fund

Capital Reserve Projects

Flushing Bank

The money market account balance of \$1,552,377.24 is earning interest at 3.80%.

10/3/2025

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

TO: Board of Trustees

FROM: Eleanora Ferrante
2025/26 Finance Chairperson

DATE: October 15, 2025

RE: Monthly check review

I have reviewed the following check requisitions and have found the vendor's name, invoice number, invoice date, invoice amount, and supporting documentation to be in order:

Invoice/P.O./ Expense Reimbursement	Invoice Date	Invoice Amount	Payable to Vendor
905969	09/2/25	169.60	Ameriflex
Fertilizer (no invoice number)	8/22/25	350.00	Benedetto Bros. Landscaping
P.O. 250107-inv2069	8/22/25	525.00	Dance Laugh Play (note: inv split w/P. O. 250106)
Expense reimbursement	8/12/25	106.49	Elizabeth Esposito
P.O. 250132 – invoice 0001	8/16/25	200.00	Eric Farina
Subscription	8/21/25	168.00	Fidelity Monitor & Insight
Monthly Premium	9/1/25	727.36	First Unum Life Insurance
9597702381	8/6/25	27.88	Grainger
9600044813	8/7/25	18.21	
4210390	8/5/25	34.44	Home Depot
12260091	8/7/25	2438.50	Securitas
12263518	8/14/25	2438.50	
12269878	8/21/25	2438.50	
12275535	8/28/25	2429.70	

Financial Chairperson Invoice Review

Selected invoices from September meeting warrants

Invoice/P.O./ Expense Reimbursement	Invoice Date	Invoice Amount	Payable to Vendor	Approved	Date
Inv 905969	9/2/25	169.60	Ameriflex	OK	9/5/25
Fertilizer (no #)	8/22/25	350.00 ST	Benedetto Bros. Landscaping	OK	9/5/25
PO 250107/Inv 2069	8/22/25	525.00	Dance Laugh Play (note: Inv split w/ 250106)	OK	9/5/25
Expense Reimbursement	8/12/25	106.49	Elizabeth Espinoza	OK	9/5/25
PO 250132/Inv 0001	8/16/25	200.00	Eric Faring	OK	9/5/25
Subscription	8/21/25	168.00	Fidelity Investor - Insight	OK	9/5/25
Monthly Premium	9/1/25	727.36	First Union Life Insurance	OK	9/5/25
959770238/960004483	8/6/25 8/7/25	27.88 18.21	Granger	OK	9/5/25
4210390	8/5/25	34.44	Home Depot	OK	9/5/25
12260091, 12263518, 12264878, 12275535	8/7, 8/14, 8/21, 8/28	2438.50 2438.50 2438.50 2429.70	Securitas	OK	9/5/25


Eleanora Ferrante, Financial Chairperson

**SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746**

TO: Board of Trustees

FROM: Eleanora Ferrante
2025/26 Finance Chairperson

DATE: October 15, 2025

RE: Monthly check requisition review

I have reviewed the following check requisitions and have found the vendor's name, invoice number, invoice date, invoice amount, and supporting documentation to be in order:

Invoice/P.O./ Expense Reimbursement	Invoice Date	Invoice Amount	Payable to Vendor
INV#14506	7/24/25	939.00	BEATTY HARVEY COCO ARCHITECTS, LLP
INV#14588	9/30/25	782.50	BEATTY HARVEY COCO ARCHITECTS, LLP
INV 76866092	9/16/25	4194.00	CONNECTION, INC.
P.O. 250184	10/1/25	700.00	A SHRED AWAY
INV/PO 250115 LIREADS	08/31/25	81.60	BAKER & TAYLOR
INV#M221064	6/29/25	559.50	MCNAUGHTON (BRODART)
EXP.	9/05/25	138.40	COMMACK PUBLIC LIBRARY
PO # 250001	7/1/25	410.00	PHILLIP DEDORA
EXPENSE REIMBURSEMENT	9/18/25	130.36	DOREEN KILKENNY
PO #240254 (REISSUE OF VOIDED CHECK	11/18/24	128.00	LIL' ATHLETES

FINANCIAL CHAIRPERSON INVOICE REVIEW

Selected Invoices from October meeting warrants

Invoice #/ P.O./Expense Reimbursement	Invoice Date	Invoice Amount	Payable to Vendor
Inv # 14 506	07/24/2025	\$939.00	Betty Harvey Coco Architects, LLP
Inv # 14 588	09/30/2025	\$782.50	Betty Harvey Coco Architects LLP
Inv # 76866092	09/16/2025	\$4194.00	Connection Inc
P.O. 250184	10/01/2025	\$700.00	A Shred Away Inc
Inv/P.O. # 2501154 READS	08/31/2025	\$81.60	Baker & Taylor
Inv # M 22/064	06/29/2025	\$559.50	McNaughton (Brodart)
Exp. —	09/05/2025	\$738.40	Conumack Public Library
P.O. 250001	07/01/2025	\$410.00	Philip De Darg
Expense	09/18/2025	\$130.36	Doreen Kilkenny
P.O. 240254 (Re-issue of voided check)	11/18/2024	\$128.00	Lil' Athletes

Reviewed by:



Eleanora Ferrante, Financial Chairperson

10/3/2025

Date

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

TO: Board of Trustees

FROM: Eleanora Ferrante
2025/26 Finance Chairperson

DATE: October 15, 2025

RE: Monthly payroll review

I have reviewed the following employees' earnings and timesheets for the month of September and have found the names, earnings, number of hours and supporting documentation to be in order:

FINANCIAL CHAIRPERSON PAYROLL REVIEW
SEPTEMBER 2025 PAYROLL REVIEW
Employee Name
Raymond Capone
Elizabeth Esposito
Jamie Gholson
Doreen Kilkenny
Sharon Layburn
Joanne Rasmussen
Ryann Riggs
Janet Scherer
Nick Tanzi
Ruth Williams

FINANCIAL CHAIRPERSON PAYROLL REVIEW
SEPTEMBER 2025 PAYROLL REVIEW


Employee Name

Capone, Raymond

Esposito, Elizabeth

Gholson, Jamie

Kilkenny, Dorcen

~~Leaver, Stenna~~ Laybarn, Sharon 

Roemussen, Joanne

Rigs, Ryan

Scherer, Janet

Tanzi, Nicholas

Williams, Ruth

Reviewed by:


Eleanora Ferrante, Financial Chairperson

10/31/2025

Date

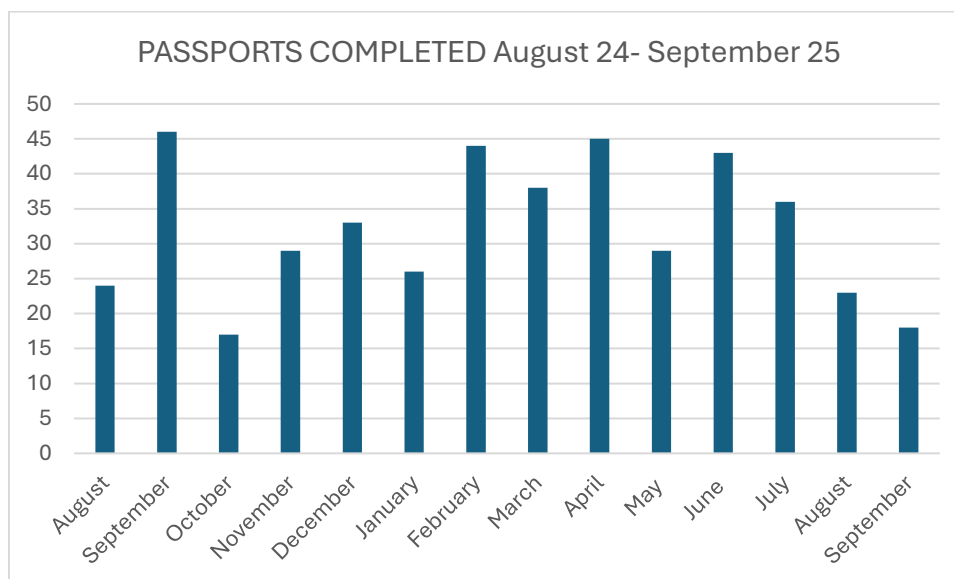
Legislative Breakfasts

The Huntington zone libraries hosted three legislative breakfasts attended by Senator Mattera and Assemblymen Brown and Stern. These gatherings provide a valuable opportunity to engage with our state representatives in an informal setting, fostering open discussion about current funding priorities and policy matters affecting libraries.

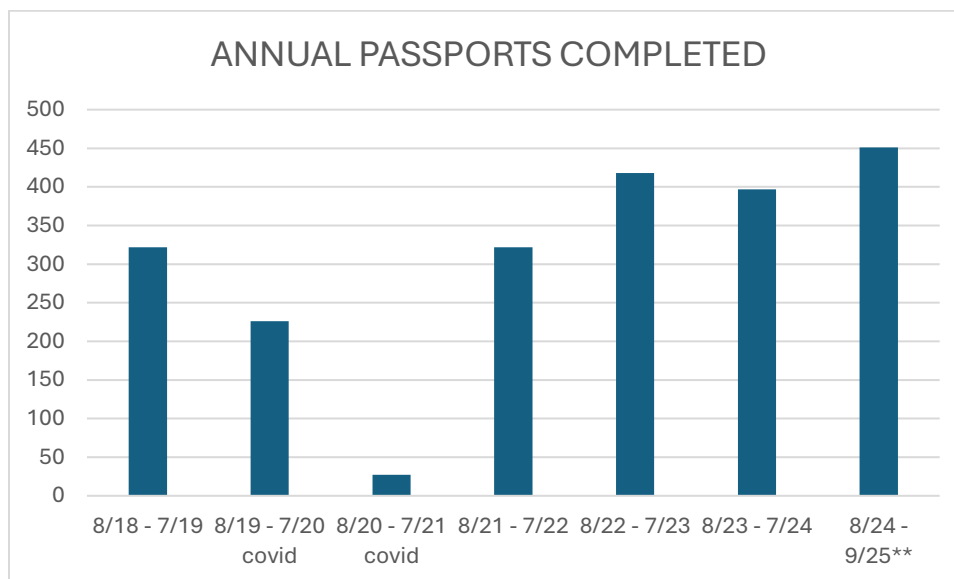


Passports

The chart below shows passports completed by our Reference staff for the time period of August 2024 through September 2025 totaling 451:



For comparison, passports completed in previous years are shown on the chart below:



SHUFSD Meeting

Nick and I met with Superintendent D'Elia and members of his administrative team to discuss the upcoming relocation of Silas Wood adjacent to the library. The meeting was productive, and I am confident that this transition will lead to a strong and mutually beneficial partnership moving forward.

Space Audit

We have now met with, or received feedback from, all departments regarding the space audit. Our next step will be to compile and analyze the input we've gathered to identify common themes and potential areas for improvement. We look forward to sharing our findings and overall impressions with the Board at an upcoming meeting.

Valley National Bank Safe Deposit Box

Since the opening of the new building in 2004, the library has maintained a safe deposit box at Valley National Bank for the storage of important documents. As these materials are now securely maintained in digital format, it was determined that the safe deposit box is no longer necessary, and it was closed this month.

SCLS Budget Information

The proposed 2026 SCLS operational budget calls for an average 2.0% increase in member support. Due to the formula that SCLS uses to determine member support, a combination of population and annual expenditures, our fee for 2026 would increase by 3.23%. Our total cost for 2026 will be \$62,908.00, an increase of \$1,969.00. SCLS annually requests additional funding from the member libraries for Overdrive, our countywide eBook collection. The budget draft contains a place holder of 5% included in

the budget, as the final amount is yet to be determined. Suffolk directors continue to discuss how we can sustainably maintain funding for this collection moving forward. A draft of the 2026 SCLS Budget was included in the SCLS minutes emailed to you prior to the meeting. Please review the draft as our board will be asked to vote on the budget next month.

Meetings

September 9	Tuesday	1:30 p.m.	Department Head Meeting
September 10	Wednesday	9:00 a.m.	Staff Meeting
September 11	Thursday	11-2 p.m.	SHPL Board Retreat
September 12	Friday	9:30 a.m.	SCLS Director Meeting
September 5	Monday	9:30 a.m.	Legislative Breakfast@ SHPL - Senator Mattera
September 16	Tuesday	10:00 a.m.	LILRC Board Meeting
September 17	Wednesday	9:00 a.m.	Staff Book Discussion
September 17	Wednesday	7:00 p.m.	SHPL Board Meeting
September 18	Thursday	4:00 p.m.	Young Adult Department - Space Audit Discussion
September 22	Monday	2:30 p.m.	PLDA Board Meeting
September 23	Tuesday	10:00 a.m.	PLDA Director Roundtable
September 24	Wednesday	10:00 a.m.	Huntington Director Zone Meeting
September 25	Thursday	9:30 a.m.	Legislative Breakfast @ Huntington Station – Assemblyman Stern
September 26	Wednesday	2:15 p.m.	Meeting with Administration of SHUFSD
September 29	Monday	10:00 a.m.	IT/Maintenance Departments – Space Audit Discussion

Important Dates

Flu Shot Clinic – Thursday, October 16, 1-3:00 p.m.

LILRC Annual Conference – Friday, October 17, 8:30 a.m. @ Bethpage Park

Shredding Day – Saturday, October 18, 9-12 p.m.

Car Show – Saturday, October 25, 10-2:00 p.m.

Trustee Training – Tuesday, October 28th, 6:00 p.m. at Half Hollow Hills Library

Friends Book Sale – Saturday, November 1 and Sunday, November 2

Veterans Tribute Concert - Saturday, November 1, 2:00 p.m.

NYLA Annual Conference – November 5-8, at Saratoga, New York

SHPL Board Meeting – Wednesday, November 19, 7:00 p.m.

Library of Things

A Library of Things is a collection of various physical items, such as tools, toys, tech gadgets, and recreational gear. At present, our library maintains a small Library of Things, primarily containing gadgets such as mobile hotspots and Launchpad tablets. We have recently received a number of patron requests to expand this collection, and have begun to move forward in doing so.

In order to best grow this collection, we need to address physical storage, and a web-based inventory solution. Our maintenance team has removed an unused desk from our Circulation Office, and installed a large shelving unit. This greatly expands the number and variety of items we will be able to locate near checkout.



With respect to a software solution, we wanted to give the public the ability to browse our library of things collection, determine their availability, and make reservations for specific dates. Michael, our Emerging Technologies Librarian, scheduled a meeting with OCLC for a product demonstration of their Lending Key software. This software is similar to their Museum Key product, which we are already using to lend out museum passes.

With our physical and virtual requirements soon to be met, we expect to ramp up the size and scope of our Library of Things collection in the near future.

Meetings — September

Tuesday, September 2	11:00 a.m.	Meeting w/Noah Reed (SCLS) RE: digital marketing.
Wednesday, September 3	9:00 a.m.	Adult Services Department Meeting
Wednesday, September 3	8:00 p.m.	Australian and New Zealand Theological Libraries Association
Tuesday, September 9	1:00 p.m.	Department Head Meeting
Thursday, September 11	11:00 a.m.	Special Meeting of the Library Trustees
Friday, September 12	9:30 a.m.	Director's Meeting @ Floyd Memorial Library
Wednesday, September 17	7:00 p.m.	Library Board of Trustees Meeting
Monday, September 22	9:00 a.m.	Legislative Breakfast at Half Hollow Hills Library (Assemblyman Brown)
Friday, September 26	2:15 p.m.	Meeting w/ Dr. D'Elia RE: Sixth Grade Center
Monday, September 29	10:00 a.m.	Computer Services/Maintenance Space Audit Meeting

Building & Grounds Report

Compiled by Ray Capone

1. We have scheduled the library's carpet cleaning for 10-18-25.
2. The lighting upgrade in our theater is set to take place on 10-10-25.
3. Last month PSEG had crews here to cut back the trees in the back parking lot near the power lines. One small tree they felled ended up blocking a parking spot, so we cut and removed it. We also did additional trimming to remove some remaining overhanging branches.
4. We changed a couple of ceiling tiles in the reference area that had water stains. Upon checking the roof, we saw one problem area which we patched. We'll continue to monitor for any continuing water penetration.
5. We cleared all the plants and shrubs from the three front beds by the quiet rooms and had our landscapers refill them with fresh topsoil. This work prepares the beds for the native plants we received from the Long Island Native Plants Initiative (LINPI) via a grant. We picked up the plants from LINPI, and planted them according to the diagram they provided to us.
6. Our landscaper performed the annual thatching and seeding.
7. I had our landscaper do some repairs on our sprinkler system. We had a few big leaks in the back of our property that we could not easily repair, including some broken pipes and sprinkler heads covered by tree roots.
8. We removed a large carpet stain in the reference area by the Reading Terrace.
9. We cemented a few sections of sidewalk this month; there were a few slabs that either sank or had lifted up. They are now level.
10. We changed two bulbs in the Gallery and one in Children's. We also used our lift to change two lights over the staircase
11. We removed a desk from the Circulation Office to install shelves housing our Library of Things. After removing the desk, and prior to installing the shelves, I spackled and painted the area.

12. I tested the boiler this month and noticed that the time clock was not working properly. I ordered and installed a new clock and it is working correctly.
13. In preparation for our annual fire inspection, I am testing all our emergency lights.
14. We are still having issues with the front sliding doors; we continue to troubleshoot them and are still trying to identify the problem. A replacement motor seemingly worked for a time, but we are now experiencing intermittent issues with the doors opening and closing completely.
15. We have been moving shelves around in the Children's Department, based on some of the recommendations from our recent space audit.
16. We purchased a new couch and chair for the staff room, and removed the old furniture. We are happy with the appearance.
17. We ordered two new small tables and 8 little chairs for the toddler area in the Children's Department.
18. Our snow removal has been contracted for the year, following our insurer's approval.
19. I changed the batteries in the gate counter.
20. We adjusted the wheels on the rolling parking lot gate.
21. We changed the solenoid on one of the sinks in a restroom on our lower level, after one of the faucets was failing to shut off.

TO: Board of Trustees
FROM: Jennifer Conlon
DATE: September 12, 2025
RE: 3rd Quarter Report: July, August and September 2025 Young Adult Summer Reading Challenge and Programs

This report provides an overview of the 2025 **Young Adult Summer Reading Challenge**, which ran from June 21 to August 16. The challenge and accompanying programs saw strong engagement from the community, demonstrating the success of both new and returning initiatives.

Challenge Statistics

- **123** teens registered for the challenge.
- **51** teens successfully completed the challenge.
- Participants read a total of **82,986 minutes**.

The challenge engaged young adults both online and in person. Teens earned raffle tickets for every 60 minutes they read, up to 1,200 minutes. We also offered guaranteed prizes at various reading milestones, including a book, a Squishmallow, and a ticket to our end-of-summer celebration.

On August 19, **30 participants** attended the **End of the Summer Pizza Party**, where we celebrated their achievements with music, food, and raffles. Winners of the grand raffle prizes were announced at the event.

Program Highlights

Throughout the summer, we offered a total of **41 programs**, attracting **497 young adult participants**. This year, we were delighted to bring back popular programs and introduce successful new ones.

- **Teen Book Box**, a returning favorite, provided participants with a curated selection of books, snacks, and activities to create an immersive reading experience.
- The **Summer Community Service Club** also returned for its second year, giving teens an opportunity to volunteer (inc. Bedtime Book Buddies) while connecting with their peers.
- **Duck into the Library** was a new, highly successful program. We hid 100 ducks throughout the library in June, with more added daily in July. Teens who found a duck could trade it for a treat or keep it. This simple activity significantly increased teen engagement and attendance in the library.

Other popular programs included **Crafts & Cookies: Easy Peasy Painting, Sour Candy Tasting, Smiling Stones, Create a Birdhouse**, and **Stitch Has a Glitch**.

Acknowledgments

A special thank you to our young adult librarians, **Elizabeth, Georgina, Kath, Katrina, and Mike**, for their creativity and hard work in developing such a varied and engaging lineup of programs. We also extend our gratitude to our **custodial team** for their help with setting up and cleaning our event spaces, and to **Janet and Nick** for their continued support as we develop innovative programs for our community.



17 active participants + 13 opportunities = a total of **145** community service hours!



Bedtime
Book Buddies



Sour Candy Taste Testing with Katrina – July 16, 2025



Create a Birdhouse with happy creators – July 17, 2025



Spreading Smiles Stones – July 12, 2025



Stitch has a Glitch – August 27, 2025



Craft & Cookies Easy Peasy Painting – July 30, 2025



TO: Board of Trustees, South Huntington Public Library
FROM: Georgina Rivas-Martinez
DATE: October 7th, 2025
RE: Quarterly Report (April, May, June) - Spanish Services/ WOW- Outreach

The second quarter was a busy time for myself as well as for our WOW team.

In my role as Spanish Services Librarian during the time period of April to June I have conducted 10 sessions of Bilingual Bananas Bilinguals, I also conducted an ENL class visit in April. Another project was translating the Baby Bundles for Miss Erin's Take and Make, that way this bundle is bilingual for our patrons who speak Spanish. In May we were invited to Maplewood and Birchwoods Bilingual Family Night. This was a great event where families were able to play games with their kids and enjoy food and snacks, as well as get some information about the library.

For WOW we were invited by the Huntington Public Library and Second Precinct to attend their Car Seat Safety event at the Walt Whitman Shops. We had a table and some swag to share with patrons who were interested in learning more about the library. In June we attended Pride Fest at the Heckscher Park and met other community organizations, as well as saw many of our patrons. We shared a table with other Town of Huntington libraries and had a great time. We had 684 visitors at our table at this event. Later in the month we attended the All Abilities Fair and met with other community organizations. We were next to Huntington Public Library and Harborfields, and we saw a total of 79 people.



This was such a productive time and I appreciate all the support from the board, administration, and fellow colleagues.

Respectfully,
Georgina Rivas-Martinez

TO: Board of Trustees, South Huntington Public Library
FROM: Georgina Rivas-Martinez
DATE: October 7, 2025
RE: Quarterly Report (July, August, September) - Spanish Services / WOW- Outreach

This year's third quarter was busy and filled with programs and outreach.

In the months of July, August, and September I facilitated 9 Bilingual Bananas for early childhood. Hosted a Lilo & Stitch Luau, and Inside Out Fiesta and a Cars Fiesta for Children's I have had a few passport appointments and one on one ENL information appointments.

In August I met with Kimberly Zambrano from SEPA Mujer, who wanted to collaborate with us to provide computer literacy and resume building classes in Spanish. We were able to accommodate this class that will run from October 2nd until November 20th. It is open to everyone but we did ensure that we had some space for our SHPL patrons who wanted to register.

In September I attended a few Curriculum Nights, and had 3 community service opportunities for the teens making goodie bags for our first responders. We made a total of 300 goodie bags, 100 for HMFD, 100 for SCPD, and 100 for HCFAS.



In honor of Emergency Preparedness Month I planned our first Annual Ready, Set, Rescue Touch- a -Truck. It took place on Saturday, September 27th. The event was designed to highlight Emergency Preparedness Month and provide our patrons with the valuable opportunity to meet local first responders and explore emergency vehicles. It was a tremendous success with 130 visitors, we had SCPD 2nd Precinct, Huntington Manor Fire Department, Suffolk County Fire Rescue and Emergency Services, American Red Cross and Huntington Community First Aid Squad.



WOW was very busy this quarter. We attended Heart for Huntington at the Assembly of God Church on July 26th where we saw around 110 people. We were also at National Night Out on August 5th and around 194 patrons stopped by our table. We were also invited to Northwell Family Clinic at Huntington's Back Pack drive on August 16th, we did a pop up storytime and shared library Information! The last big event was Unity Day which took place on Saturday September 13th and we saw 156 patrons. We had a nice group from the library march in the parade and cover the table. We had a library row with Huntington Public Library and Commack. All these outreach events were great and we had so much fun being out in the community.

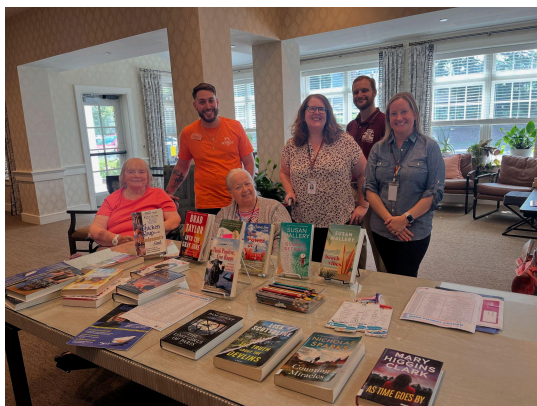


This was such a productive time and I appreciate all the support from the board, administration, and fellow colleagues.

Respectfully,
Georgina Rivas-Martinez

9/4/25

Our homebound delivery program is running very smoothly. We have 3 new patrons signed up who are very happy that this service exists to keep them connected to the library and reading. We made 61 deliveries in the months of June, July and August which circulated about 125 items. I am still working on rebranding the service. More to come on that.



In addition to our outreach outside of the library, we also would like to feature our seed library. The seed library opened in the spring and throughout the summer, we restocked it with seeds that are appropriate for sowing in late summer and early fall. As of today, we have distributed over 5,000 packets of seeds to our community. We have sent out two email newsletters to subscribers and plan to continue that on a quarterly basis. Once again, it has been a valued resource to our community for experienced and first time gardeners as well as children and families through our mini children's seed library that we unveiled this season. The seed library will re-open again in March 2026 although the work is always happening behind the scenes. This winter we will be rebranding and revamping our webpage, continuing our email newsletter, soliciting donations, adding additional volunteer opportunities and more.



Finally, we hosted a visit on May 31 from Harvest at Home which is run by patron, Hooman Peghamer, who grows tree saplings in his backyard to give away to the community. Hooman states that “A single mature red oak can absorb up to 48 pounds of CO₂ per year. That means together, these 100 trees could remove up to 4,800 pounds (2.4 tons) of CO₂ every year once mature — helping clean our air and cool our climate.” He brought 100 red oak saplings and we gave away every single one! (see photos below).



free red oak saplings

Grown and
donated by
Harvest at
Home,
South
Huntington



Sustainable Libraries Initiative



To: Board of Trustees

From: Beth Pereira

Date: September 25th, 2025

Re: 3rd Quarter Board Report 2025

2025 Children's Summer Reading Challenge - "Color Our World"

- The challenge ran for 8 weeks.
- A total of 708 children, age 2 to grade 6, registered for SRC.
- 180 people came to our Summer Reading Kick Off Party
- A total of 304 children completed the program by reading and reporting 8 books.
- 128 programs were offered over the summer with 1,928 children in attendance.

We kept the same format we've previously used where children read 8 books to complete the Summer Reading Challenge. Participants received a prize for each of those books. As always, each child also earned a free paperback book to keep if they finished. We feel the free book is a wonderful way to fulfill our mission of promoting reading. The other prizes children could earn were: brag tags, a mini pack of colored pencils, a mini etch a sketch, and an expanding alien toy. The registration numbers increased this summer with 121 more children than last year.

Terrific Tie Dye

Kath ran an extremely successful series of tie dye class; 6 sessions in all. Children from toddler age to 5th grade had a great time dying shirts to take home. Several children visited later on to model their new shirts.

Messtival

Sally and Lisa ran a new program where kids ages 3-10 had a messy, mucky, marvelous library day. With hands-on activities such as painting with mud and natural paints to slime and bubbles there was lots of sensory interactive play that was anything but tidy.

Imaginative Play Ice Cream Shop

Young patrons were thrilled to see the Ice Cream Shop make another appearance in our Early Childhood Play Area. Kath gave it a refresh with new 3d printed ice creams, waffle bowls, and bomb pops. After giving all the other components a thorough cleaning, the play station was ready for children to enjoy. Just in time for summer.























Completed Projects & Maintenance		
<u>Description</u>	<u>Notes</u>	<u>Benefits</u>
Computer refresh	Nine new machines deployed to business and tech services offices.	Updated equipment is faster and serviceable for 6 additional years.
Tech center workstation Refresh	One of two iMac machines replaced.	New high-end computer deployed in Tech Center to replace an aging iMac. Patrons will use this new machine with Creative Cloud and 3D scanning applications.
Chromebook refresh project for circulating devices	5 circulating Chromebooks replaced.	Uninterrupted security and system patches. Improved performance and compatibility with both Android and Chrome apps. New rugged design is sturdy and less susceptible to damage.
Add laptop into our circulating collection	Laptop reconfigured and added to circulating collection. We now have 6 circulating laptops.	Re-purposed hardware from YA to adult reference to meet demand. Laptops used in YA for in-library loans are no longer in demand while circulating laptops in adult reference are continuously loaned out.
Budget planning for server operating systems	Quotes obtained from multiple sources for budget planning. Microsoft licensing costs have increased by over 125% from what they cost in 2019. This limits our ability to upgrade server software during it's mainstream support lifecycle.	Microsoft has dropped our eligibility to purchase EDU or academic licenses for all of their software products. Public libraries are now only allowed non-profit or charitable licenses which are much more expensive. We will have to run existing versions of Windows Server as long as possible.
Works in Progress		
<u>Description</u>	<u>Notes</u>	<u>Benefits</u>
In-House Chromebook Replacements	Replace staff Chromebooks reaching end-of-life.	Replacements will include manufacturer support for 8 years. Updated hardware will have larger screens, faster processors, additional ports for USB-C and HDMI.

Procure, configure and deploy new server	Current hardware is aging. A new domain controller will be installed alongside our existing DC. Hardware and software quotes are being gathered.	The DC controls all operations related to login, security and network policy. Our current server was purchased 6 years ago. We will run the new server and old side by side for several months.
Unitrends backup appliance contract renewals	Our 3 year contract is ending with Unitrends. Evaluate options available. Options include paying lower maintenance fees on our existing hardware or entering into a new contract with updated hardware.	To be determined.
Planning Stage		
<u>Description</u>	<u>Notes</u>	<u>Benefits</u>
Patron scanning station upgrades	A new computer is needed on our patron self-service scan station in adult reference. Envisionware will not provide us with an updated PC. They will only sell a new bundle package with scanner, software licenses and a PC. It does not make sense for us to spend thousands of dollars on top of our maintenance fees to update a computer.	We are looking to save money bypassing Envisionware and running the ScanX software on our own computer. Software may be sourced directly through ScannX. We will benefit from a savings on both maintenance fees and new hardware costs.
Audio/Visual equipment upgrades in YA	Simplify controls by eliminating unnecessary equipment. Update to newest specifications on switches, cables and controllers. Collect ideas from YA staff for implementing new features.	Ease of use. Extend equipment lifecycles.

Emerging Technologies Quarterly Report by Michael Bartolomeo

3rd Quarter (July, August, September) 2025

During the third quarter of 2025, I continued to focus on my three primary areas of interest: staff training and development, patron-facing technology education, and activity in professional associations. Additionally, I advanced several initiatives to improve internal workflows and enhance access to library services.

I continue to publish the bi-monthly staff development newsletter highlighting upcoming professional development opportunities. I have also been researching additional training topics to offer in-house, both as standalone sessions and topics to highlight during staff meetings.

We have picked up introducing and expanding our library of things collection. The collection is steadily growing. To facilitate this, I am looking into a lending software similar to our museum pass software that will allow patrons to check out items for specific dates rather than simply check to see if an item is available or place it on hold and hope it is available by the time they need it. We have also cleared space in the circulation department office for storage of larger items that do not fit in the stacks shelving.

Work continues on the welcome emails for new patrons. With the Patron Point software, we will be able to automate a welcome campaign for new cardholders that provides them with a series of emails with information about library services. We will eventually use this software for other newsletter and patron retention purposes.

For patron-facing activities, I continued to teach regular technology classes, conduct one-on-one technology appointments, and provide notary services. This quarter, I completed:

- **31** notary appointments
- **22** one-on-one technology appointments
- **9** in-person technology classes

Regarding professional associations, I remain active in the NYLA governance, marketing, and continuing education committees as I prepare to take on my role as Treasurer-Elect. On the national level, I serve on the PLA Transformative Technology Task Force and Digital Literacy Advisory Group. As always, I remain committed to fostering professional development opportunities, modernizing our internal systems, and contributing to the advancement of library technology and services at both the state and national levels.

Personal Activity Log (July, August, September)
One-on-One Technology Appointments: 22
Programs & Classes: 9
<i>July 8 - Tech Byte: On-the-Go Mobile Games</i> <i>July 17 - Navigating Our Digital Services</i> <i>July 28 - Canva Basics</i> <i>August 11 - ChatGPT for Productivity</i> <i>August 13 - Tech Byte: Phishing & Smishing – How Not to Get Scammed</i> <i>August 21 - Navigating Our Digital Services</i> <i>September 15 - Cutting the Cord</i> <i>September 18 - Navigating Our Digital Services</i> <i>September 30 - Tech Byte: A Brief Intro to Artificial Intelligence (AI)</i>
Professional Association Activity
<i>ALA - PLA Transformative Technology Task Force: Member</i> <i>ALA - PLA Digital Literacy Advisory Group: Member</i> <i>NYLA - Section on Management of Information Resources and Technology: President</i> <i>NYLA - Sponsorship Committee: Member</i> <i>NYLA - Continuing Education Committee: Member</i> <i>NYLA - Governance Committee: Member</i> <i>SCLA - Computers & Technical Services Division: Member-at-Large</i>

Notary Summary

Notary appointments are up 14% from the previous quarter. The free scheduling software used for notary appointments, Picktime, continues to work without issue. As there are only two notaries currently, the free plan is sufficient for our needs as it supports three individual accounts. Assuming the current rate of interest in library notary services by the public continues, there is still a need for additional notaries on staff.

Patron Notary Appointments (April, May, June): 70
<i>Georgia: 39</i> <i>Michael: 31</i>

Erin Lavery
Lit-Fest
September 12, 2025

Thank you to the Board for giving me the opportunity to attend Lit-Fest on September 12, 2025. The event, featuring authors Veera Hiranandani and Greg Pizzoli, was informative and enjoyable. Renee McGrath, Manager of Youth Services at the Nassau Library System, opened up the day by telling participants, “take a deep breath. You are now in the bubble of Lit-Fest.” The “bubble of Lit-Fest” was a wonderful place to spend the day.

In her keynote, author Veera Hiranandani spoke about her childhood, particularly how her family’s history has impacted her writing. With Hindu grandparents from India and Jewish grandparents from Poland, Veera experienced a feeling of otherness early in life. Unlike her classmates, Veera’s heritage didn’t fit into one box. Veera used writing as an outlet and her family history has been the inspiration for several of her middle grade and picture books. Veera’s experience highlights the necessity of diverse representation in books and the obligation libraries have to showcase material that can introduce children to cultures and experiences beyond what is familiar.

During the day, I attended two book discussions: Home Is Where the Family Is and The Space Between: Stories of Belonging. The Home Is Where the Family Is discussion focused on diverse picture books and The Space Between discussion focused on Middle Grade and Young Adult books featuring characters from marginalized cultures. Almost all of the books were titles that I knew of and many were on my “to read” list. Having now read these books I’ll recommend them to our patrons.

To end the day, author/illustrator Greg Pizzoli spoke. As a long-time fan of Pizzoli’s books, I was especially excited to see some of his soon to be published work. Pizzoli was an engaging and humorous speaker. His books, which I often recommend to new readers, are not to be missed.

Events like Lit-Fest are enriching for so many reasons: they provide an opportunity to catch up with former colleagues, offer time to make new connections, feature valuable book discussions, and insight people’s life experiences. I left Lit-Fest feeling recharged and inspired.

ALA Annual Conference 2025
Philadelphia, PA

Anne Johnson
Youth Services Librarian
South Huntington Public Library

The 2025 ALA Annual Conference and Exhibition was held from Thursday, June 26 - Monday, June 30 in Philadelphia. This year, I was thrilled to be able to attend with several other staff members from our library. We traveled on Amtrak's express Acela service from Penn Station to the William H. Gray III 30th Street Station in Philadelphia, reaching our destination in a little over an hour, which made for a smooth and efficient start to our trip.

Upon arrival in Philly, we checked into our hotel and then walked to the Convention Center to register and familiarize ourselves with the layout (the Convention Center is massive). Next we crossed the street to the historic Reading Terminal Market, where we enjoyed a plethora of lunchtime choices in addition to a dynamic and bustling atmosphere.

On Friday some of us attended a screening and discussion of the independent film "The Librarians," which follows several librarians as they deal with the growing movement to ban books from school and public libraries. The film portrays their harrowing experiences as they find themselves on the front lines of these censorship efforts. Extremely well done, the film will make its New York City debut downtown at the Film Forum on October 3 and play through the 16th. After Friday's screening, a panel consisting of the filmmakers and some of the librarians portrayed in the film discussed its history and answered questions from the audience.

Later that afternoon, the opening session was held in the Grand Ballroom. The mayor of Philadelphia, Chereel Parker, welcomed attendees with entertaining and heartfelt anecdotes before introducing the keynote speaker, Michigan Governor Gretchen Whitmer. Governor Whitmer, promoting her new memoir, "True Gretch," spoke passionately about the role of libraries in promoting civic engagement and access to information, and in maintaining a healthy democracy. Her remarks were inspiring and well-received.

Throughout each day of the conference, authors were scheduled for book signings at their publisher's booths in the Convention Center's expansive Library Marketplace. A personal highlight on Friday was meeting Sara Pennypacker, who graciously signed an ARC (Advance Reader Copy) of her latest work, "The Lions' Run."

Saturday began with a visit to the HarperCollins Fall/Winter Preview, a lively and informative session moderated by three well-prepared representatives from the publisher. Attendees were introduced to a range of upcoming titles, with informative blurbs for each and recommendations for future acquisitions.

Next on the schedule was Main Stage speaker George Takei, best known for his role as Hikaru Sulu on the original television "Star Trek." Takei has become a powerful voice for justice and authentic history, having authored the acclaimed young adult graphic memoir "They Called Us Enemy" and a New York Times bestselling picture book about his childhood in a Japanese internment camp ("My Lost Freedom: A Japanese American World War II Story"). His newest work, the adult graphic memoir "Rhymes with Takei," has been described as "deeply personal" and "inspiring." Takei was genial, thoughtful, and fascinating - the audience clearly loved him.

In the early afternoon I attended "Poetry as Makerspace," a hands-on workshop led by children's authors Megan Litwin, Jyoti Rajan Gopal, and Dianne White. The session explored the concept of "makerspace" and the benefits of incorporating poetry into creative learning environments. Participants shared ideas and examples of poetry-infused makerspace activities, and the workshop concluded with a creative session where we used paint chips as poetic inspiration and crafted "found" poems from photocopied pages of a horticultural manual - an activity our own patrons have enjoyed in the past.

Saturday evening provided one of the most memorable events of the entire conference. After ducking into the Hard Rock Cafe for a lively Happy Hour sponsored by Beanstack, some of us boarded a shuttle to the Museum of the American Revolution. The evening offered an inspiring and immersive experience as we toured the museum's exhibits, enjoyed light refreshments, and reflected on the astonishing acts of bravery and perseverance that resulted in the creation of our democracy.

Sunday was another day filled with author signings and engaging panel discussions. One particularly memorable encounter was with St. Lucian-born author Baptiste Paul, whose lively stories are, as his website biography notes, "fueled by his passion for diversity, inclusion, and uninhibited play." His warm and animated approach to meeting librarians made the experience especially enjoyable.

Two standout panels included "Middle Grade Luminaries," featuring authors Rebecca Stead, Katherine Applegate, and Craig Kofi Farmer, and "The Power of the Picture Book: A Conversation with Young People's Literature National Ambassador Mac

Barnett,” joined by illustrators Eric Velasquez, Lynn Brunelle, Jason Chin, Yuyi Morales, and Dan Yaccarino.

Sandwiched between these panels was the 2025 Pura Belpre Award Celebracion at the Philadelphia Sheraton (got lots of steps in on Sunday!). Presented annually, this award honors “a Latino/Latina writer and illustrator whose work best portrays, affirms, and celebrates the Latino cultural experience in an outstanding work of literature for children and Youth” ([ALA.org](https://www.ala.org)). Our own Georgina Rivas-Martinez was instrumental in planning and directing the ceremony. It was a beautiful and heartwarming gala, filled with moving speeches, joyous recognition, and a celebration of cultural heritage.

Hearing authors and illustrators speak about their craft throughout the day was not only entertaining but also deeply insightful, offering new perspectives that will inform how we carry out collection development in our library.

Monday was a travel day, but before leaving the Convention Center I had time for a quick visit to the New York Times booth and the STEM area in the Marketplace. One especially engaging exhibit was “Rail Cube,” a hands-on construction set featuring colorful interlocking pieces that, when assembled to complete a circuit, create a working magnetic monorail.

And, as with our trip down to Philly, the Acela was unbelievably quick, delivering us back to Penn Station before peak rush hour. A smooth and fitting close to an inspirational and motivating experience.

Attending this year’s conference in Philadelphia was both professionally enriching and personally inspiring. The variety of sessions - from thought-provoking keynote addresses to intimate panel discussions and hands-on workshops - offered fresh perspectives on the evolving role of libraries. Meeting authors, illustrators, and fellow library professionals reinforced the sense of shared purpose that drives our work: ensuring equitable access to knowledge, fostering lifelong learning, and celebrating diverse voices.

Beyond the scheduled programming, the conference was an opportunity to strengthen professional relationships, gather new program ideas, and discover innovative resources for our community. The energy, creativity, and passion on display throughout the event will continue to influence our library’s programs, collections, and outreach well into the future.

We returned not only with tote bags full of books and resources, but with renewed motivation to champion the role of libraries as vibrant, inclusive, and essential institutions at the heart of our communities. It was a remarkable opportunity for professional growth, networking, and inspiration - resulting in a renewed commitment to celebrating diverse voices and ensuring our library remains a vibrant, inclusive hub for our community.

Please accept my heartfelt thanks and gratitude for making this trip possible. Your generous support covered the entire cost of our attendance, allowing us to focus fully on learning, connecting, and bringing back ideas that will benefit our patrons for years to come. Your investment in professional development is an investment in the future of our library and the community we serve. Thank you.



Anne and Baptiste Paul (notice the bunny ears)

Information

The equipment identified is deemed obsolete and/or broken and is not worth repairing. Usable parts will be salvaged prior to recycling.

Recommendation

That the Board of Trustees authorizes staff to discard obsolete equipment in accordance with library policy and best practice.

REPORT | ToBeExcised

South Huntington Public Library

Asset Tag ID	Machine Name	Category	Serial No	Brand	Model	Purchase Date	Status
30652002677831		HotSpot	DC9BD604C4CD428	Alcatel	LinkZone2	03/28/2022	Lost/Missing

Patron lost this Hotspot, paid fine, and we replaced this device with a new one.

List from Maintenance Dept.

ToBeExcised

1. Two red swivel chairs from young adult department
2. One grey plastic coffee table also from YA
3. Two toddler tables and 8 chairs
4. One couch and chair from the staff room
5. Half of a desk from the circulation office

Eagle Scout Bench Donation

Life Scout Riley Holzweiss is seeking to complete his Eagle Scout service project at the South Huntington Public Library. He has proposed a hexagonal bench composed of steam treated wood, to be placed around a tree on the library front lawn (**see figure 1 and 2**). The bench would have two plates: an attribution plate stating the donor and troop number (**see figure 3**), and a plate bearing referral information for the Veteran's Crisis Line (**see figure 4**).



Figure 1: Proposed location: Front lawn, located to the right of the main entry walkway.



Figure 2: Conceptual design of a hexagonal bench.



Figure 3: Sample attribution plate.



Figure 4: Sample plate displaying the Veterans Crisis Line.

Staff Development Day

Information

Our first Staff Development Day was held on April 30, 2025. The library was closed to allow all staff to participate in workshops and team-building activities focused on professional growth and improved customer service. The feedback was overwhelmingly positive, and many staff members expressed appreciation for the opportunity to learn together in a supportive, engaging environment. Holding another Staff Development Day would continue to strengthen staff skills, collaboration, and morale, directly enhancing the quality of service we provide to the community.

Recommendation

That the board of trustees approves closing the library on April 29, 2026 for a Staff Development Day.

September 2025 - Adult Programs

Title	Event Start Date	People in Attendance
Game Day	09/02/2025 @ 11:00am	7
SCORE	09/03/2025 @ 10:00am	13
SCORE	09/03/2025 @ 12:00pm	6
Adult Take & Make: Recycled Book Page Apple (V)	09/04/2025 @ 9:15am	36
Genealogy Drop-in	09/04/2025 @ 10:00am	2
Caregiver Support Group	09/04/2025 @ 2:00pm	4
North Shore Civil War Roundtable	09/04/2025 @ 6:30pm	12
Jack and Jill of Suffolk County	09/05/2025 @ 5:30pm	0
Pilates	09/06/2025 @ 9:30am	14
Adult Take & Bake: Parmesan Herb Zucchini Drop Biscuits	09/08/2025 @ 9:15am	15
Beginner Tai Chi	09/08/2025 @ 9:30am	25
Monday Yoga	09/08/2025 @ 11:00am	25
Movie: The Penguin Lessons	09/08/2025 @ 2:00pm	55
Virtual Chair Yoga (V)	09/09/2025 @ 9:00am	19
Tai Chi Level 2	09/09/2025 @ 9:30am	25
Game Day	09/09/2025 @ 11:00am	8
Small Business Counseling	09/09/2025 @ 4:30pm	1
Small Business Counseling	09/09/2025 @ 5:30pm	1
2nd Precinct Level Advisory Board	09/09/2025 @ 6:15pm	8
Adult Craft: Crochet Pastry	09/09/2025 @ 6:30pm	11
Small Business Counseling	09/09/2025 @ 6:30pm	1
Non-Fiction Book Discussion	09/10/2025 @ 11:00am	9
Indian Cooking Class	09/10/2025 @ 7:00pm	15
Friends of the Library Meeting	09/10/2025 @ 7:00pm	18
Thursday Yoga	09/11/2025 @ 9:30am	25
Huntington AARP	09/11/2025 @ 10:00am	38
Yoga 2nd Session	09/11/2025 @ 11:00am	25
Library Board of Trustees Meeting	09/11/2025 @ 11:00am	7
Writing Workshop (V)	09/11/2025 @ 4:00pm	7
Paint Night: Seagull	09/11/2025 @ 6:30pm	20
Naloxone (Narcan) Training	09/11/2025 @ 7:00pm	12
Smarter Brain: The Foods that Help with Your Memory, Mood & Stre	09/12/2025 @ 2:00pm	15
Pilates	09/13/2025 @ 9:30am	14
Folk Music Society of Huntington	09/14/2025 @ 1:00pm	9
Women's Diversity Network	09/14/2025 @ 3:15pm	0
Beginner Tai Chi	09/15/2025 @ 9:30am	25
Sen. Mattera	09/15/2025 @ 9:30am	13
Medicare Counseling One-on-One	09/15/2025 @ 10:00am	2
Monday Yoga	09/15/2025 @ 11:00am	25
Movie: Rust	09/15/2025 @ 2:00pm	53
Judy's Cucina: Let's Make Pasta	09/15/2025 @ 6:30pm	18
Cutting the Cord	09/15/2025 @ 7:00pm	13
Virtual Chair Yoga (V)	09/16/2025 @ 9:00am	19

September 2025 - Adult Programs

Tai Chi Level 2	09/16/2025 @ 9:30am	25
Game Day	09/16/2025 @ 11:00am	8
Adult Craft: Crochet Pastry	09/16/2025 @ 6:30pm	9
50 Years Later: The Vietnam War & its Effects on the American Milit	09/16/2025 @ 7:00pm	10
WWHS Yearbook	09/17/2025 @ 4:30pm	5
Evening Book Discussion	09/17/2025 @ 7:00pm	7
Library Board of Trustees Meeting	09/17/2025 @ 7:00pm	9
Thursday Yoga	09/18/2025 @ 9:30am	25
Yoga 2nd Session	09/18/2025 @ 11:00am	25
Navigating Our Digital Services	09/18/2025 @ 11:00am	5
Cooking Class: Indonesian Tempeh Stir Fry	09/18/2025 @ 1:30pm	11
Writing Workshop (V)	09/18/2025 @ 4:00pm	7
NAACP Huntington	09/18/2025 @ 6:00pm	10
NAACP Huntington	09/18/2025 @ 7:00pm	36
From Arteries to Veins: Understanding and Protecting Your Vascular	09/18/2025 @ 7:00pm	7
Pilates	09/20/2025 @ 9:30am	14
Kids Flick: How to Train Your Dragon	09/20/2025 @ 2:00pm	4
Shiloh Piano & Cello Duo	09/21/2025 @ 2:30pm	38
Beginner Tai Chi	09/22/2025 @ 9:30am	25
Monday Yoga	09/22/2025 @ 11:00am	25
Movie: The Amateur	09/22/2025 @ 2:00pm	50
Adult Craft: Honeycomb Apples	09/22/2025 @ 6:30pm	2
Virtual Chair Yoga (V)	09/23/2025 @ 9:00am	19
Tai Chi Level 2	09/23/2025 @ 9:30am	25
Game Day	09/23/2025 @ 11:00am	8
Small Business Counseling	09/23/2025 @ 4:30pm	1
Small Business Counseling	09/23/2025 @ 5:30pm	0
Small Business Counseling	09/23/2025 @ 6:30pm	0
Wine 101	09/24/2025 @ 6:30pm	13
Beyond the Book @ the Whaling Museum	09/24/2025 @ 6:30pm	3
Thursday Yoga	09/25/2025 @ 9:30am	25
Yoga 2nd Session	09/25/2025 @ 11:00am	25
Cover to Cover Book Discussion	09/25/2025 @ 11:00am	7
How to Age in Place	09/25/2025 @ 2:00pm	25
Writing Workshop (V)	09/25/2025 @ 4:00pm	7
Adult Craft: Shibori Workshop	09/25/2025 @ 6:30pm	11
Defensive Driving	09/27/2025 @ 9:00am	36
Pilates	09/27/2025 @ 9:30am	14
Beginner Tai Chi	09/29/2025 @ 9:30am	25
Monday Yoga	09/29/2025 @ 11:00am	25
Movie: The Alto Knights	09/29/2025 @ 2:00pm	45
Sourdough 101	09/29/2025 @ 6:30pm	22
Virtual Chair Yoga (V)	09/30/2025 @ 9:00am	19
Tai Chi Level 2	09/30/2025 @ 9:30am	25

September 2025 - Adult Programs

Game Day	09/30/2025 @ 11:00am	8
Tech Byte: A Brief Intro to Artificial Intelligence (AI)	09/30/2025 @ 11:00am	14
Unlocking Joyful Memories: Innovative Activities for Dementia Patients	09/30/2025 @ 2:00pm	6
Creating a Preparedness Pantry	09/30/2025 @ 7:00pm	12
20s & 30s Book Club at Six Harbors Brewing Co.	09/30/2025 @ 7:00pm	5

September 2025 - Children's Programs

Title	Event Start Date	People in Attendance
Baby Bundle Take & Make / Paquete Para Bebes un Take & Make	09/03/2025 @ 10:15arr	15
Baby Time!	09/03/2025 @ 10:30arr	16
Baby Time!	09/03/2025 @ 11:15arr	9
Time for Kids	09/05/2025 @ 10:00arr	16
Time for Kids	09/05/2025 @ 11:00arr	19
Lego Club	09/06/2025 @ 10:30arr	Drop in
Bilingual BANANAS Bilingues	09/08/2025 @ 10:00arr	19
Story-Time Yoga	09/08/2025 @ 11:00arr	7
Sprouts & Friends	09/09/2025 @ 10:00arr	18
Sprouts & Friends	09/09/2025 @ 11:00arr	20
OUTREACH: MW Curriculum Night 3rd-5th Grade	09/09/2025 @ 6:00pm	36
Baby Time!	09/10/2025 @ 10:30arr	12
Baby Time!	09/10/2025 @ 11:15arr	13
Picture Book Time	09/10/2025 @ 3:00pm	9
Yoga Kids	09/10/2025 @ 4:30pm	8
OUTREACH: BW Curriculum Night 3rd-5th Grade	09/10/2025 @ 6:00pm	27
Zumbini	09/11/2025 @ 10:30arr	21
Zumbini	09/11/2025 @ 11:30arr	15
Time for Kids	09/12/2025 @ 10:00arr	33
Time for Kids	09/12/2025 @ 11:00arr	30
Tweens Night Out: Wild Woven Owls	09/12/2025 @ 7:00pm	12
Music & Movement	09/13/2025 @ 10:00arr	12
Bilingual BANANAS BilingÃ¼es	09/15/2025 @ 10:00arr	13
Story-Time Yoga	09/15/2025 @ 11:00arr	11
Adventures in Art: More than a Mirror	09/15/2025 @ 4:30pm	3
Sprouts & Friends	09/16/2025 @ 10:00arr	15
Sprouts & Friends	09/16/2025 @ 11:00arr	14
Baby Time!	09/17/2025 @ 10:30arr	11
Baby Time!	09/17/2025 @ 11:15arr	12
Picture Book Time	09/17/2025 @ 3:00pm	9
Yoga Kids	09/17/2025 @ 4:30pm	11
Zumbini	09/18/2025 @ 10:30arr	20
Zumbini	09/18/2025 @ 11:30arr	15
Farm-mania!	09/18/2025 @ 4:30pm	10
OUTREACH: CW Curriculum Night 1st & 2nd Grades	09/18/2025 @ 7:00pm	11
OUTREACH: OW Curriculum Night 1st & 2nd Grades	09/18/2025 @ 7:00pm	22
Time for Kids	09/19/2025 @ 10:00arr	11
Time for Kids	09/19/2025 @ 11:00arr	16
Art Club: Pacita Abad	09/19/2025 @ 4:30pm	13
GSSC Troop 103	09/19/2025 @ 6:30pm	9
PlayHooray Babies & Kids	09/20/2025 @ 10:00arr	15
Kids Flick: How to Train Your Dragon	09/20/2025 @ 2:00pm	4
Lego Club	09/21/2025 @ 2:30pm	3

September 2025 - Children's Programs

Story-Time Yoga	09/22/2025 @ 11:00am	8
Adventures in Art: Mini Masters	09/22/2025 @ 3:00pm	8
Mad Science: Walloping Weather	09/23/2025 @ 2:00pm	18
Cars Fiesta	09/24/2025 @ 2:30pm	20
Zumbini	09/25/2025 @ 10:30am	17
Zumbini	09/25/2025 @ 11:30am	11
Learn to Draw with Art Teacher Amy	09/25/2025 @ 4:30pm	16
OUTREACH: CW Curriculum Night Kindergarten	09/25/2025 @ 7:00pm	22
OUTREACH: OW Curriculum Night Kindergarten	09/25/2025 @ 7:00pm	8
Time for Kids	09/26/2025 @ 10:00am	11
Time for Kids	09/26/2025 @ 11:00am	10
Lil' Athletes Toddler	09/27/2025 @ 10:00am	19
Ready, Set, Rescue!	09/27/2025 @ 10:00am	130
Lil' Athletes	09/27/2025 @ 11:00am	13
Chess Nuts	09/28/2025 @ 2:30pm	4
Bilingual BANANAS Bilinguals	09/29/2025 @ 10:00am	10
Story-Time Yoga	09/29/2025 @ 11:00am	13
Adventures in Art: Mini Masters	09/29/2025 @ 3:00pm	12
Sprouts & Friends	09/30/2025 @ 10:00am	14
Sprouts & Friends	09/30/2025 @ 11:00am	14
Hip Hop Dance	09/30/2025 @ 4:45pm	15

September 2025 - YA Programs

Title	Event Start Date	People in Attendance
Laser Tag with Ztag	09/05/2025 @ 6:00pm	10
SAT Review Class	09/08/2025 @ 6:30pm	10
Board Game Night	09/12/2025 @ 6:30pm	12
Project Excel Summer Theater Program Showcase	09/15/2025 @ 5:30pm	30
Outreach: Stimson Middle School Curriculum Night	09/15/2025 @ 6:00pm	46
SAT Review Class	09/15/2025 @ 6:30pm	9
Teen Advisory Board	09/16/2025 @ 7:00pm	29
WWHS Yearbook	09/17/2025 @ 4:30pm	5
Outreach: Silas Wood Sixth Grade Center Curriculum Night	09/17/2025 @ 6:00pm	35
Outreach: Walt Whitman High School Curriculum Night	09/18/2025 @ 6:00pm	22
Young Adult Photography Contest Reception	09/19/2025 @ 7:00pm	29
Kids Flick: How to Train Your Dragon	09/20/2025 @ 2:00pm	4
TAB Volunteer Training	09/22/2025 @ 5:00pm	6
Fall Into Snacks!	09/24/2025 @ 7:00pm	16
Huntington Manor Fire Department Thank You Goodie Bags: a Comm	09/25/2025 @ 7:00pm	18
EMS Thank You Goodie Bags: a Community Service Program	09/26/2025 @ 7:00pm	19
Pink Rocks: a TAB Exclusive Community Service Program	09/27/2025 @ 1:00pm	11
Halloween Cards for Hospitalized Kids: a Community Service Progar	09/28/2025 @ 2:00pm	30
SAT Review Class	09/29/2025 @ 6:30pm	8
SAT Review Class	09/30/2025 @ 6:30pm	7

SEPTEMBER 2025

[illegible]

SEPTEMBER 2025

JUVENILE PRINT	SEP 25	SEP 24	% CHANGE	SEP 23	% CHANGE
Nonfiction	657	700	-6.14%	728	-9.75%
Picture Books	1,264	1,357	-6.85%	1,508	-16.18%
Fiction	331	422	-21.56%	661	-49.92%
Easy Readers	430	528	-18.56%	707	-39.18%
Biographies	91	86	5.81%	90	1.11%
Paperbacks	175	190	-7.89%	255	-31.37%
Board Books	375	330	13.64%	403	-6.95%
Graphic Novels	331	318	4.09%	369	-10.30%
Early Chapters	268	282	-4.96%	N.A.	N.M.
World Languages	129	201	-35.82%	199	-35.18%
Parents Collection	23	12	91.67%	25	-8.00%
Magazines	8	4	100.00%	3	166.67%
Total	4,082	4,430	-7.86%	4,948	-17.50%
JUVENILE MEDIA					
DVD	212	228	-7.02%	263	-19.39%
Blu-ray Disc	27	21	28.57%	31	-12.90%
Video Games	128	149	-14.09%	190	-32.63%
Compact Discs	11	33	-66.67%	17	-35.29%
CD/Book Kits/Vox	83	57	45.61%	46	80.43%
Books on Disc	4	3	33.33%	2	100.00%
Total	465	491	-5.30%	549	-15.30%
YOUNG ADULT					
Magazines	0	0	N.M.	3	-100.00%
Fiction	69	41	68.29%	66	4.55%
Nonfiction	2	4	-50.00%	3	-33.33%
Graphic Novel	61	42	45.24%	73	-16.44%
Paperbacks	57	67	-14.93%	90	-36.67%
Large Type	3	1	200.00%	1	200.00%
Test Books	4	16	-75.00%	6	-33.33%
World Languages	2	0	N.M.	0	N.M.
Total	198	171	15.79%	242	-18.18%
LIBRARY OF THINGS					
Hotspots	22	21	4.76%	24	-8.33%
Chromebooks	4	0	#DIV/0!	5	-20.00%
Laptops	8	1	700.00%	4	100.00%
Blood Pressure Kits	3	2	50.00%	4	-25.00%
Museum Passes	179	170	5.29%	150	19.33%
Launchpads	7	9	-22.22%	5	40.00%
Birdwatching Kit	0	0	N.M.	N.A.	N.M.
Electronics	2	4	-50.00%	N.A.	N.M.
Total	225	207	8.70%	155	45.16%

SOUTH HUNTINGTON PUBLIC LIBRARY
COLLECTION

SEPTEMBER 2025

	ADDED	DISCARDED	SEP 25
ADULT/YA			
FICTION	133	1195	43858
NONFICTION	96	778	51872
SERIALS	107	62	4775
VIDEO	79	388	18116
AUDIO	30	7	11111
VIDEOGAMES	0	0	251
LEASED	32	11	238
TOTAL	477	2441	130221
CHILDRENS			
FICTION	149	484	41735
NONFICTION	148	990	35389
SERIALS	15	38	287
VIDEO	16	260	7323
AUDIO	4	512	2044
VIDEOGAMES	6	149	664
TOTAL	338	2433	87442
TOTAL	815	4874	217663

Circulation Statistics

	September 2025	August 2025	September 2024
SHPL Material Check-Outs (ALL Libraries)	8,010	9,158	8,294
Self Checkouts (Kiosks)	1,408	1,726	1,553
YA Laptop Checkouts	0	1	2
Circulating Chromebook Checkouts	4	1	0
Circulating Laptop Checkouts	8	3	1
Hotspot Checkouts	22	22	21

Percent of all checkouts using SHPL Self-Check Kiosks

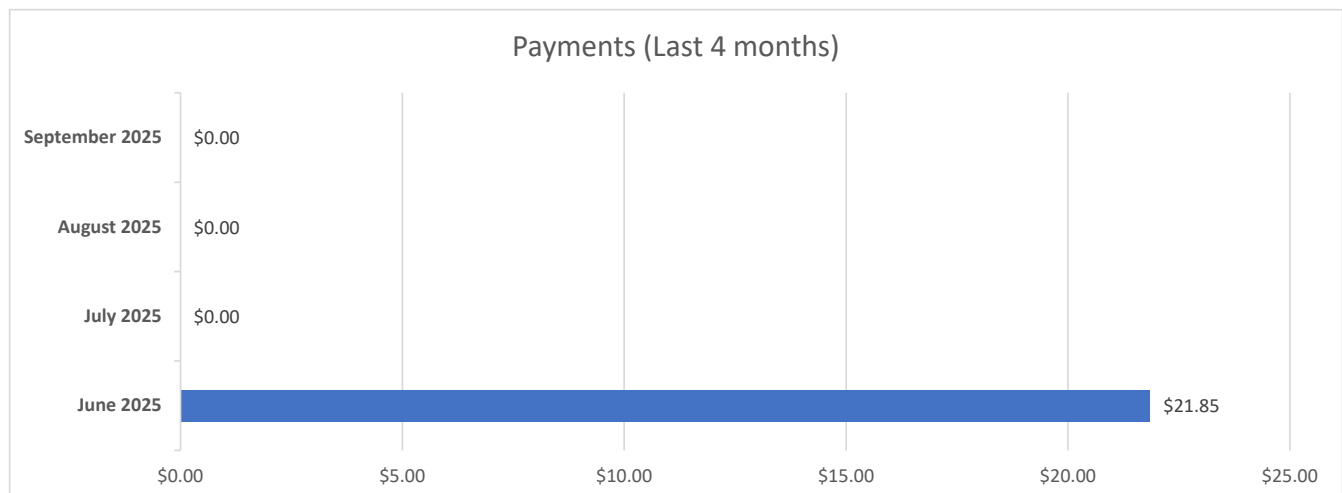
September 2025	17.6%
August 2025	18.8%
September 2024	18.7%

Laptop Checkouts (Combined)

September 2025	12		↑	140.0%	Change since last month
August 2025	5				
September 2024	3	{last year}	↑	300.0%	Change since last year

e-Commerce Payments (released quarterly)

September 2025	August 2025	July 2025	June 2025	September 2024
\$0.00	\$0.00	\$0.00	\$21.85	\$98.85



Subscription Statistics

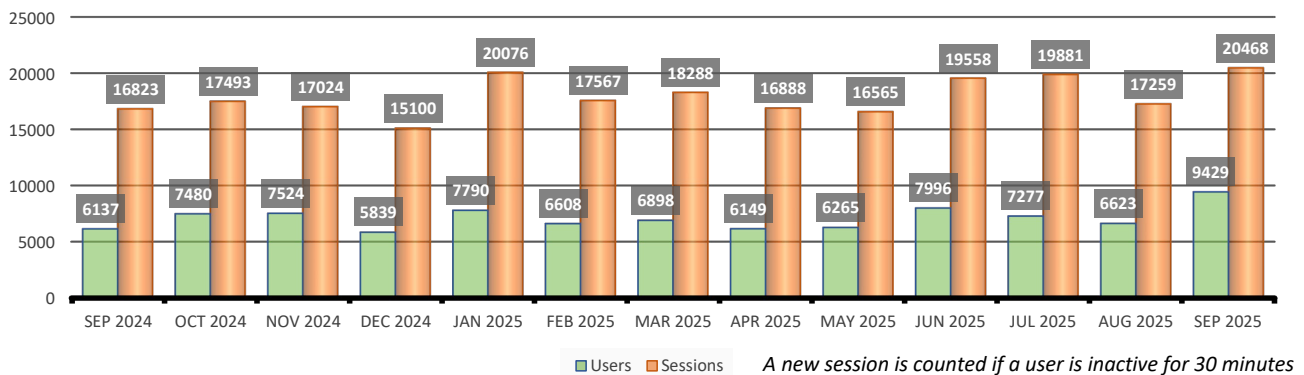
	September 2025	August 2025	Change (last month)	September 2024	Change (last year)
EBSCO	122	81	↑ 51%	345	↓ -65%
OCLC / First Search	275	304	↓ -10%	141	↑ 95%
Homework Help	1	6	↓ -83%	24	↓ -96%
LinkedIN Learning	5	5	↑ 0%	6	↓ -17%
Overdrive	8960	9459	↓ -5%	8847	↑ 1%
Pronunciator	2	1	↑ 100%	18	↓ -89%
WAM Consortium Databases	7418	6894	↑ 8%	1453	↑ 411%

Gate Count Statistics



WebSite Statistics

13 Months	Users	Sessions	Total Page Views	Home Page Views
Sep 2025	9429	20468	53613	12612
Aug 2025	6623	17259	45067	12659
Jul 2025	7277	19881	56999	13856
Jun 2025	7996	19558	52037	12796
May 2025	6265	16565	45099	11989
Apr 2025	6149	16888	49100	12529
Mar 2025	6898	18288	52547	13063
Feb 2025	6608	17567	54491	13229
Jan 2025	7790	20076	61217	14987
Dec 2024	5839	15100	42308	11267
Nov 2024	7524	17024	44752	11978
Oct 2024	7480	17493	49125	12252
Sep 2024	6137	16823	46637	12079



↑ **42.4%** Change in website users compared to last month
 ↑ **53.6%** Change in website users compared to last year
 ↑ **33.2%** Compared to the **average monthly users::**

7,078

WiFi Usage

13 Months	Wireless devices connected
Sep 2025	8548
Aug 2025	8535
Jul 2025	8878
Jun 2025	9317
May 2025	10286
Apr 2025	8704
Mar 2025	10155
Feb 2025	8056
Jan 2025	8165
Dec 2024	7156
Nov 2024	7854
Oct 2024	7642
Sep 2024	3708

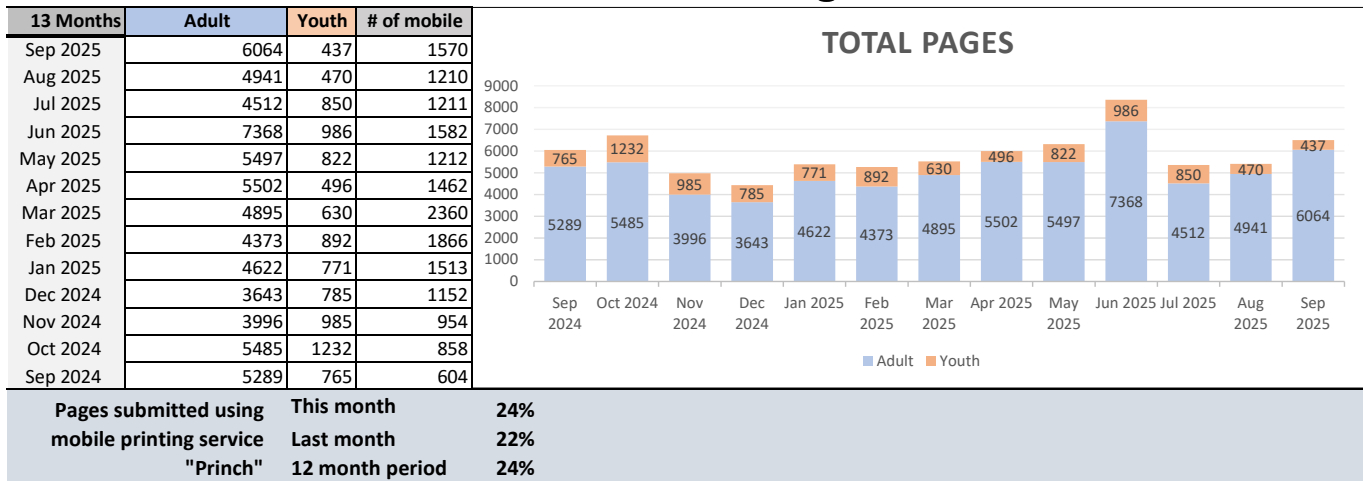


Multiple connections by a single device are counted as 1 per day

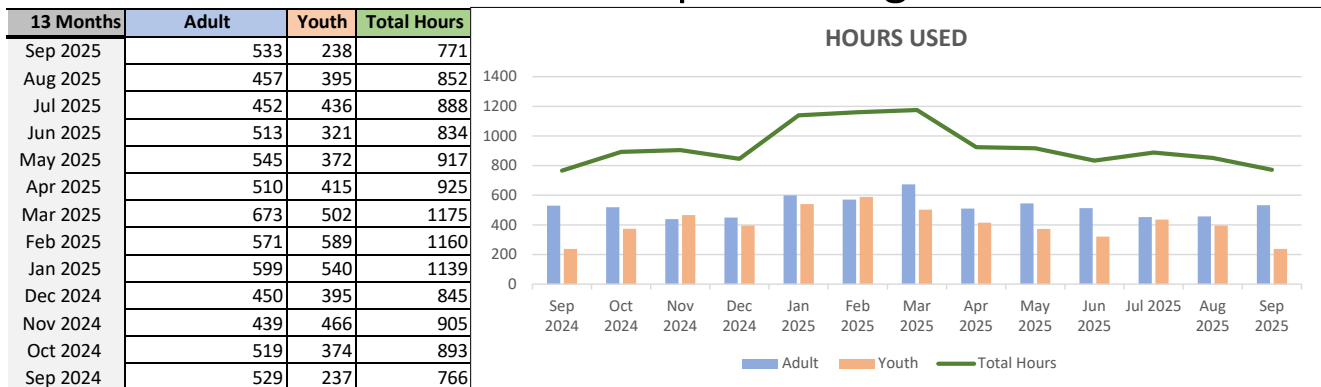
↑ **0.2%** Change in wireless users compared to last month
 ↑ **130.5%** Change in wireless users compared to last year
 ↑ **3.9%** Compared to the **average monthly connections::**

8231

Public Printing



Public Computer Usage



↑ 16.6% Adult Reference
 ↓ -39.7% Youth Services
 Change compared to last month

↑ 0.8% Adult Reference
 ↑ 0.4% Youth Services
 Change compared to last year

Patron Services

	Sep 2025	Monthly average (past year)
One-on-One Tech Help Sessions	21	25
3D Models Printed	123	54
Posters Printed	34	16
Text-a-Librarian (conversations)	43	41
Makerspace Use (Patron Crafts)	8	6

EV Charging

13 Months	Charging Sessions	Unique Drivers	Fees Collected
Sep 2025	42	9	\$98.30
Aug 2025	45	8	\$104.44
Jul 2025	37	6	\$59.50
Jun 2025	18	8	\$28.18
May 2025	0	0	\$0.00
Apr 2025	0	0	\$0.00
Mar 2025	0	0	\$0.00
Feb 2025	0	0	\$0.00
Jan 2025	0	0	\$0.00
Dec 2024	0	0	\$0.00
Nov 2024	0	0	\$0.00
Oct 2024	0	0	\$0.00
Sep 2024	0	0	\$0.00

