

BOARD MEETING – WEDNESDAY, FEBRUARY 19,  
2025 SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

The South Huntington Public Library strengthens our community by fostering connections, satisfying curiosity and inspiring creativity. We accomplish this by providing equal access to knowledge, literacy, technology and culture to all members of our community.

Agenda for the regular meeting of the Board of Trustees of the South Huntington Public Library on Wednesday, February 19, 2025 at 7 p.m. in the Conference Room.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ADOPTION OF THE AGENDA
4. DISPOSITION OF MINUTES: (TAB A)
  1. Regular Meeting, Wednesday, January 15, 2025
5. FINANCIAL MATTERS: (TAB B)
  - A. Presentation of the 2023-2024 Audit by Al Coster of Baldassari & Coster LLP
  - B. Schedule of Bills
  - C. Investments
  - D. Financial Chairperson's Report
  - E. Personnel
6. COMMUNICATIONS: (TAB C)
  1. SCLS Minutes and Memorandum (emailed to Board members)
  2. Thank you letter to Ken & Chris Weil
  3. Thank you letter to the Huntington Manor Fire Department
7. REPORTS: (TAB D)
  1. Director's Report
  2. Assistant Director's Report
  3. Building & Grounds Report
  4. Youth Services 4<sup>th</sup> Quarter Report
  5. 2024 Annual Review of Periodicals
8. OLD BUSINESS: (TAB E)
  1. COVID-19 Protocol
  2. SHPL 2025-2026 Budget – Draft
  3. Approval of the Proposed 2025-2026 Operating Budget for Presentation to the Public
  4. Policy Review – Reconsideration of Materials Form
9. NEW BUSINESS: (TAB F)
  1. HVAC Maintenance Contract
  2. Long Island Library Conference
  3. 2024 Annual Report
  4. Space Audit Proposal
  5. Sunation Engineering Services Proposal
  6. EV Charging Station Fees
  7. Obsolete Equipment
10. STATISTICAL REPORTS: (TAB G)
  1. Statistics and Program Attendance
11. PERIOD OF PUBLIC EXPRESSION
12. ADJOURNMENT

BOARD MEETING MINUTES - WEDNESDAY, JANUARY 15, 2025  
SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

The regular meeting of the Board of Trustees of the South Huntington Public Library was held on Wednesday, January 15, 2025 at 7 p.m. in the Program Room.

- PRESENT:                   Mrs. Pat Dillon, President  
                              Mr. Stuart Horowitz, Financial Chairperson  
                              Mrs. Eleanora Ferrante, Board Secretary  
                              Mrs. Eileen Sullivan
- STAFF:                    Mrs. Janet Scherer, Director  
                              Mr. Nick Tanzi, Assistant Director  
                              Mrs. Doreen Kilkenny, Business Manager
- EXCUSED:                Mrs. Stella Fox, Vice President  
                              Mrs. Jamie Gholson, Recording Secretary
- GUESTS:                 Mr. Howard Spiegelglass, Head of Adult Reference Ms.  
                              Mary Courtemanche, Adult Services Librarian  
                              Ms. Jennifer Conlon, Young Adult Services Librarian  
                              Mr. Michael Bartolomeo, Emerging Technologies Librarian
- CALL TO ORDER:        The meeting was called to order by the president at 7:02 p.m.
- PLEDGE OF  
ALLEGIANCE:            The president led everyone in the Pledge of Allegiance.
- ADOPTION OF THE  
AGENDA:                Motion by Mr. Horowitz, seconded by Mrs. Sullivan, and carried  
                              unanimously to accept the agenda as amended:
- Move New Business – SHPL AI User Group Presentation  
to before Disposition of the Minutes.
- SHPL AI USER GROUP  
PRESENTATION:         The board thanked Michael Bartolomeo, Jennifer Conlon, and  
                              Howard Spiegelglass for their presentation.

DISPOSITION OF  
MINUTES

DECEMBER 18, 2024:  
carried

Motion by Mr. Horowitz, seconded by Mrs. Sullivan, and unanimously to accept the minutes of the regular meeting of December 18, 2024.

FINANCIAL MATTERS  
2024-2025:

Mr. De Dora sent a letter stating that he compared all the warrants to the invoices and payroll register to verify amounts to be paid and counts of checks issued. He also reviewed the check signer log. He viewed and compared all petty cash disbursements with the receipts for expenditures, and reported that all was in order.

Motion by Mrs. Sullivan, seconded by Mrs. Ferrante, and carried unanimously to authorize payment of Warrant #20 Fund L in the amount of \$9,678.69; Warrant #21 Fund L in the amount of \$139,620.31; Warrant #12/05 PR Fund L in the amount of \$163,532.93; Warrant #12/19 PR Fund L in the amount of \$120,708.75.

Motion by Mrs. Ferrante, seconded by Mrs. Sullivan, and carried unanimously to authorize payment of Warrant #10 Fund TA in the amount of \$46,330.96; Warrant #11 Fund TA in the amount of \$91,971.16.

Motion by Mr. Horowitz seconded by Mrs. Ferrante, and carried unanimously to approve the American Express statement for November in the amount of \$876.65.

Motion by Mr. Ferrante, seconded by Mrs. Sullivan, and carried unanimously to approve the Amazon/Capital Services Monthly Statement for November 20, 2024 – December 19, 2024 in the amount of \$1,904.42.

FINANCIAL CHAIRPERSON'S  
REPORT  
2024-2025:

Mr. Horowitz reported that he selected at random and reviewed original purchase orders, invoices, check requisitions, and copies of selected cancelled checks. He compared them to the original warrants, and found the vendors' names, check amounts, and endorsements to be in order.

Two checks remain uncleared.

PERSONNEL ACTIONS: Motion by Mr. Horowitz, seconded by Mrs. Sullivan, and carried unanimously to approve the personnel report.

COMMUNICATIONS: The board acknowledged the SCLS minutes and thank you letter to Eileen Sullivan re: Friends Donation.

DIRECTOR'S REPORT: Mrs. Scherer reported on the following:

- The deadline to submit petitions to run for library trustee is Monday, March 10 at 5:00 p.m. Petitions may be picked up at the Adult Services Desk beginning February 11.
- I am expecting a draft of the annual audit within the week. Our new auditor, Al Coster, will attend our February meeting.
- Consolidation of Tech Services and Circulation Departments  
- As a result of staff retirements and evolving trends in material acquisitions and circulation patterns, the consolidation of the aforementioned departments will optimize the library's operations and enhance the efficient utilization of staff resources. The unified department will operate under the name "Customer Service and Materials Management."
- Discussed with the board a recent workshop given at SCLS entitled "Analytic Techniques to Maximize Circulation."

ASSISTANT DIRECTOR'S REPORT:

Mr. Tanzi reported on the following :

- Each year, the library is required to submit an annual report to the New York State Library. This involves us answering a number of questions about our finances, governance, and compliance with library minimum standards. It also requires us to provide detailed statistical information regarding the library's circulation (both digital and physical), program attendance, database retrievals, and reference interactions.

Recent years have seen a lot of variations in the questions asked. For example, the pandemic and the resulting virtual programming required new reporting methodologies. This year, the Institute of Museum and Library Services (IMLS) has issued a new set of 22 questions intended to more clearly and accurately record electronic collections and usage.

As in past years, there is a rather tight timeline for submission. I have begun meeting with staff to collect the necessary information and enter it into the New York State Division of



Library Development portal. Prior to final submission, the Board will have an opportunity to review and accept our annual report.

**BUILDING & GROUNDS  
REPORT:**

The board thanked Ray Capone for his monthly report.

**ADULT SERVICES  
DEPT. REPORT 3<sup>RD</sup>  
& 4<sup>TH</sup> QUARTER 2024:**

The board thanked Howard Spiegelglass for his quarterly report.

**OLD BUSINESS –  
2025 – 2026 BUDGET  
DRAFT REVIEW:**

Mrs. Scherer distributed the second draft of the 2025-2026 budget for review.

**NEW BUSINESS –  
OBSOLETE  
EQUIPMENT:**

Motion by Mr. Horowitz, and seconded by Mrs. Sullivan, and carried unanimously that the board of trustees authorizes staff to discard obsolete equipment in accordance with library policy and best practice.

**NEW BUSINESS –  
POLICY REVIEW –  
DISCARDING  
OF LIBRARY  
MATERIALS:**

Motion by Mrs. Ferrante, and seconded by Mrs. Sullivan, and carried unanimously that the board of trustees takes no action, and the policy remains in effect as written.

**NEW BUSINESS –  
POLICY REVIEW –  
RECONSIDERATION  
OF LIBRARY MATERIALS  
FORM:**

Motion by Mr. Horowitz and seconded by Mrs. Ferrante, and carried unanimously to table the policy review.

**NEW BUSINESS –  
COMPUTERS IN  
LIBRARIES  
CONFERENCE 2025:**

Motion by Mrs. Sullivan and seconded by Mrs. Ferrante, and carried unanimously that the board of trustees authorizes two staff members to attend the 2025 Computers in Libraries Conference in Arlington, VA, at a cost not to exceed \$5,018.00. If there is interest, sufficient funds are available in the Board Continuing Education code to send a Trustee to the conference.

EXECUTIVE SESSION: Motion by Mrs. Sullivan, seconded by Mrs Ferrante, and carried unanimously to enter executive session at 8:40 p.m. to discuss a personnel issue.

Motion by Mr. Horowitz, seconded by by Mrs. Sullivan, and carried unanimously to exit executive session at 8:47 p.m.

ADJOURNMENT: Motion by Mrs. Ferrante to adjourn the regular meeting at 8:50 p.m.

Respectfully submitted by,

Eleanora Ferrante, Board Secretary

## FINANCIAL SCHEDULES

<u>Page #</u>	<u>Warrant #</u>	<u>Fund</u>	<u>Amount</u>
10	23	L	13,257.75
12	24	L	223,754.23
16	01/02 PR	L	289,605.34
18	01/16 PR	L	122,855.50
20	01/30 PR	L	118,498.10
22	13	TA	227,619.98
24	14	TA	52,640.02
26	10	TA	40,870.61

AMEX 2,389.32

Amazon Capital Services 1,258.94

Investment Report

Financial Chair Reports

Personnel Actions

**PHILIP DE DORA, CPA**  
70 ARBUTUS ROAD  
GREENLAWN, NY 11740  
(631) 754-8310

February 16, 2025

President, Board of Trustees  
South Huntington Public Library  
145 Pidgeon Hill Road  
Huntington Station, NY 11746

I have reviewed the warrants through February 19, 2025.

I have compared the warrants with the invoices and payroll register to verify amounts to be paid and counts of checks issued. I have also reviewed the check signer log. Petty cash disbursements have been compared with the receipts for expenditures.

Based on this review, I can report that all warrants and checks are in order.

Kindest regards,

  
Philip DeDora  
Treasurer

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

February 19, 2025

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #23 Fund L - January 2024 Schedule of Bills

Checks #60692 -60693, 60781 - 60784

Total warrant: \$13,257.75

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Pat Dillon \_\_\_\_\_  
President, Board of trustees

Stella Fox \_\_\_\_\_  
Vice President, Board of trustees

Stuart Horowitz \_\_\_\_\_  
Financial Chairperson

# SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 23: CD - UTILITIES - 1/2025 For Dates 1/1/2025 - 1/31/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
60692	01/07/2025	2555	OPTIMUM		44.23
60693	01/07/2025	1419	VERIZON SELECT SERVICES		8.37
60781	01/23/2025	20	PSEGLI		7,480.44
60781	01/23/2025	20	**VOID** PSEGLI		-7,480.44
60781	01/23/2025	20	PSEGLI		7,480.44
60782	01/23/2025	15	VERIZON		913.74
60782	01/23/2025	15	**VOID** VERIZON		-913.74
60782	01/23/2025	15	VERIZON		913.74
60783	01/29/2025	690	NATIONAL GRID		4,711.04
60784	01/29/2025	2400	NATIONAL GRID (SVC & GENR)		99.93
Number of Transactions: 10				Warrant Total:	13,257.75
				Vendor Portion:	13,257.75

## Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 10 in number, in the total amount of \$ 13,257.75. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/11/25

Date

[Signature]

Treasurer

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 13,257.75. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/30/25

Date

[Signature]

Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

February 19, 2025

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #24 Fund L - February 19, 2024 Schedule of Bills

Checks #60785 -60867, 60871

Voided Checks # 60583, 60695

Total warrant: \$223,754.23

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Pat Dillon \_\_\_\_\_  
President, Board of trustees

Stella Fox \_\_\_\_\_  
Vice President, Board of trustees

Stuart Horowitz \_\_\_\_\_  
Financial Chairperson

# SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 24: CD - GENERAL - 2/2025 For Dates 2/19/2025 - 2/19/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
60583	02/19/2025	2610	**VOID** JOYSIE JEROME	240201	-450.00
60695	02/19/2025	720	**VOID** AMERICAN EXPRESS		-876.65
60785	02/19/2025	3225	A & A INDUSTRIAL	240343	1,240.00
60786	02/19/2025	131	A TIME FOR KIDS	*See Detail Report	1,200.00
60787	02/19/2025	2396	AMAZON		1,258.94
60788	02/19/2025	720	AMERICAN EXPRESS		2,402.34
60789	02/19/2025	720	AMERICAN EXPRESS		863.63
60790	02/19/2025	2040	AMERIFLEX		196.10
60791	02/19/2025	23	BAKER & TAYLOR		6,070.88
60792	02/19/2025	3226	BALDESSARI & COSTER LLP		15,000.00
60793	02/19/2025	2520	KATHRYN BARI-PETRITIS	240374	375.00
60794	02/19/2025	1832	AUGUSTA BERNER	240371	600.00
60795	02/19/2025	3046	BLUM, LAUREN	*See Detail Report	1,400.00
60796	02/19/2025	1189	BRODART CO.		559.50
60797	02/19/2025	1644	BRODART CO.	240344	205.50
60798	02/19/2025	1850	RONALDO CARTER		450.00
60799	02/19/2025	2358	CCE SUFFOLK	240357	250.00
60800	02/19/2025	2633	CONNECTION, INC		545.00
60801	02/19/2025	1548	COUNTY LINE HARDWARE		129.18
60802	02/19/2025	3210	COVE DELIVERY, INC.		373.40
60803	02/19/2025	2444	MARIA D'ANDREA	240380	200.00
60804	02/19/2025	794	PHILIP DE DORA	240000	410.00
60805	02/19/2025	2167	DORIS BENTER	240356	200.00
60806	02/19/2025	1665	EDMER SANITARY SUPPLY		193.75
60807	02/19/2025	1777	ELIZABETH ESPOSITO		102.38
60808	02/19/2025	1531	FIRE COMMAND CO INC.		513.00
60809	02/19/2025	923	FIRST UNUM LIFE INSURANCE CO.		852.56
60810	02/19/2025	3010	FRIENDS FOR OLD BETHPAGE VILLAGE RESTORATION INC.	240386	400.00
60811	02/19/2025	362	FUN EXPRESS, LLC	240342	72.98
60812	02/19/2025	2490	KATHLEEN GIERALTOWSKI		75.47
60813	02/19/2025	3228	REBECCA GOLDSTEIN	240377	300.00
60814	02/19/2025	3005	SVETLANA GOROKHOVICH	240378	500.00
60815	02/19/2025	225	GRAINGER, INC.		416.28
60816	02/19/2025	225	GRAINGER, INC.		390.15
60817	02/19/2025	2954	GREAT SOUTH BAY DANCE LLC	240306	1,250.00
60818	02/19/2025	254	GREY HOUSE PUBLISHING		278.00
60819	02/19/2025	1077	HIGH HOPES PRODUCTIONS	240308	165.00
60820	02/19/2025	1584	HOME DEPOT CREDIT SERVICES		1,398.00
60821	02/19/2025	2967	HOME HEALTH & SPIRIT CORP.	240375	450.00
60822	02/19/2025	2504	INGRAM LIBRARY SERVICES LLC		451.59
60823	02/19/2025	2610	JOYSIE JEROME	240201	450.00
60824	02/19/2025	3053	JIN, ELIZABETH	240381	350.00
60825	02/19/2025	2717	KANOPY LLC		465.00
60826	02/19/2025	1716	DIANE KENTROS		1,560.00



# SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 24: CD - GENERAL - 2/2025 For Dates 2/19/2025 - 2/19/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
60827	02/19/2025	2781	ELIZABETH KLEIN		91.07 ✓
60828	02/19/2025	2459	KONICA MINOLTA BUSINESS SOLUTN		390.69 ✓
60829	02/19/2025	2801	KATRINA LA TORRE		53.51 ✓
60830	02/19/2025	1796	LI CHILDREN'S MUSEUM	240346	3,300.00 ✓
60831	02/19/2025	3090	LIL' ATHLETES	*See Detail Report	256.00 ✓
60832	02/19/2025	3227	LILLIBABS PRODUCTIONS	240365	400.00 ✓
60833	02/19/2025	1332	LONG ISLAND CHESS NUTS	240307	120.00 ✓
60834	02/19/2025	1568	LONG ISLAND WASTE SERVICES		268.05 ✓
60835	02/19/2025	3052	MAKIN, GEETU	240384	435.00 ✓
60836	02/19/2025	3199	DANIELLE MASZTAL	240310	350.00 ✓
60837	02/19/2025	1594	MICHAEL J'S LANDSCAPING	240004	2,050.00 ✓
60838	02/19/2025	27	MIDWEST TAPE		2,491.09 ✓
60839	02/19/2025	2517	MIDWEST TAPE		1,216.08 ✓
60840	02/19/2025	2272	NEW YORK HISTORICAL SOCIETY	240345	160.00 ✓
60841	02/19/2025	217	NEWSDAY, INC.		375.92 ✓
60842	02/19/2025	1068	OTIS ELEVATOR		3,680.76 ✓
60843	02/19/2025	1731	PITNEY BOWES BANK INC PURCHASE POWER		400.00 ✓
60844	02/19/2025	3006	IRENA PORTENKO	240379	500.00 ✓
60845	02/19/2025	12	POSTMASTER - BULK PERMIT 39		1,800.00 ✓
60846	02/19/2025	3085	RHONDA KAY MUSIC LLC	240366	700.00 ✓
60847	02/19/2025	2982	REGINA R. RUSSO	240373	750.00 ✓
60848	02/19/2025	3056	SCHOENHOFEN, KAREN	*See Detail Report	240.00 ✓
60849	02/19/2025	2858	SCHOOLLIFE	240286	158.00 ✓
60850	02/19/2025	3079	BONNIE SCHWARTZ	240376	360.00 ✓
60851	02/19/2025	51	SCLS		62,756.26 ✓
60852	02/19/2025	234	SCLS - PALS		15,635.07 ✓
60853	02/19/2025	2238	ROBERT SCOTT	240369	299.00 ✓
60854	02/19/2025	3140	SECURITAS SECURITY SERVICES USA, INC.		9,227.40 ✓
60855	02/19/2025	3229	MELINDA SPACE	240383	400.00 ✓
60856	02/19/2025	3083	SPROUTS & FRIENDS, INC.	*See Detail Report	1,620.00 ✓
60857	02/19/2025	3167	STAPLES ADVANTAGE		403.13 ✓
60858	02/19/2025	2106	STERLING NORTH AMERICA INC.		8,845.00 ✓
60859	02/19/2025	1876	SUFFOLK COUNTY LIBRARY ASSN		55.00 ✓
60860	02/19/2025	2789	FRANK TASSIELLI	240368	1,000.00 ✓
60861	02/19/2025	1525	THE WHALING MUSEUM	240382	200.00 ✓
60862	02/19/2025	2940	THERESA'S PROGRAMS LLC	240312	325.00 ✓
60863	02/19/2025	3179	THERMAL SOLUTIONS, INC.		42.50 ✓
60864	02/19/2025	2321	UNISTAR FIVE PRODUCTIONS, LTD	240367	700.00 ✓
60865	02/19/2025	2232	W.B. MASON CO INC		183.34 ✓
60866	02/19/2025	2211	WALT WHITMAN BIRTHPLACE	240362	150.00 ✓
60867	02/19/2025	2878	ZOOBEAN, INC.		1,547.15 ✓
60871	02/19/2025	127	NYS EMPLOYEES HEALTH INSURANCE		56,582.23 ✓

# SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 24: CD - GENERAL - 2/2025 For Dates 2/19/2025 - 2/19/2025



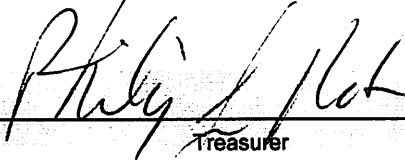
Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
Number of Transactions: 86				Warrant Total:	223,754.23
				Vendor Portion:	223,754.23

\*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

## Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 86 in number, in the total amount of \$ 223,754.23. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/11/25  
Date

  
Treasurer

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 223,754.23. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/11/25  
Date

  
Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

February 19, 2025

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: January 2, 2025

Gross Total: \$289,605.34

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Pat Dillon \_\_\_\_\_  
President, Board of trustees

Stella Fox \_\_\_\_\_  
Vice President, Board of trustees

Stu Horowitz \_\_\_\_\_  
Financial Chairperson

**Payroll Transaction Totals****Payment Distribution Methods**

Gross Wages	289,605.34
Non Cash Earnings	0.00
Reimbursed Expenses	0.00
FICA Wages	278,769.81
FICA Withholding - Employee *	17,283.74
FICA Withholding - Employer *	17,283.74
Medicare Wages	278,769.81
Medicare Withholding - Employee *	4,042.15
Excess Medicare Wages	0.00
Excess Medicare Withholdings	0.00
Medicare Withholding - Employer *	4,042.15
Federal Wages	123,099.35
Federal Withholding *	13,887.88
State Wages	124,789.59
State Withholding **	5,972.27
City Wages	0.00
City Withholding ***	0.00
Annuities	154,272.52
Flexible Spending	10,835.53
Retirement	1,690.24
Roth 403(b) Annuity	0.00
Roth 457(b) Annuity	0.00
All Other Deductions	390.00
Net Pay	81,231.01

Normal Distributed Amount	3,240.62
Direct Deposit Amount	77,990.39
Direct Deposit Entries	60

**Tax Deposit Information**

Federal Tax Deposit *	56,539.66
State Tax Deposit **	5,972.27
City Tax Deposit - New York City ***	0.00
City Tax Deposit - Yonkers ***	0.00

**Document Types On This Journal**

Regular Checks	63
Manual / Hand Drawn Checks	0
Payroll Earning Transfers	0
Voided Checks	0

**Employee Types On This Journal**

Employee Count	63
Active Payroll Employees	63
Inactive Payroll Employees	0

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

February 19, 2025

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: January 16, 2025

Gross Total: 122,855.50

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Pat Dillon \_\_\_\_\_  
President, Board of trustees

Stella Fox \_\_\_\_\_  
Vice President, Board of trustees

Stu Horowitz \_\_\_\_\_  
Financial Chairperson

# SOUTH HUNTINGTON LIBRARY

Payroll Transactions - After Checks Posted

1/16/2025 - 1/16/2025



## Payroll Transaction Totals

Gross Wages	122,855.50	
Non Cash Earnings	0.00	
Reimbursed Expenses	0.00	
FICA Wages	111,771.42	
FICA Withholding - Employee *	6,929.83	
FICA Withholding - Employer *	6,929.83	
Medicare Wages	111,771.42	
Medicare Withholding - Employee *	1,620.68	
Excess Medicare Wages	0.00	
Excess Medicare Withholdings	0.00	
Medicare Withholding - Employer *	1,620.68	
Federal Wages	106,064.96	
Federal Withholding *	10,998.72	
State Wages	107,755.16	
State Withholding **	4,970.90	
City Wages	0.00	
City Withholding ***	0.00	
Annuities	4,324.86	Pre-Tax
Flexible Spending	11,084.08	Pre-Tax
Retirement	1,690.20	Pre-Tax
Roth 403(b) Annuity	0.00	
Roth 457(b) Annuity	0.00	
All Other Deductions	390.00	
Net Pay	80,846.23	

## Payment Distribution Methods

Normal Distributed Amount	3,701.20
Direct Deposit Amount	77,145.03
Direct Deposit Entries	56

## Tax Deposit Information

Federal Tax Deposit *	28,099.74
State Tax Deposit **	4,970.90
City Tax Deposit - New York City ***	0.00
City Tax Deposit - Yonkers ***	0.00

## Document Types On This Journal

Regular Checks	59
Manual / Hand Drawn Checks	0
Payroll Earning Transfers	0
Voided Checks	0

## Employee Types On This Journal

Employee Count	59
Active Payroll Employees	59
Inactive Payroll Employees	0

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

February 19, 2025

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: January 30, 2025

Gross Total: \$118,498.10

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Pat Dillon \_\_\_\_\_  
President, Board of trustees

Stella Fox \_\_\_\_\_  
Vice President, Board of trustees

Stu Horowitz \_\_\_\_\_  
Financial Chairperson

# SOUTH HUNTINGTON LIBRARY

Payroll Transactions - After Checks Posted

1/30/2025 - 1/30/2025



## Payroll Transaction Totals

Gross Wages	118,498.10	
Non Cash Earnings	0.00	
Reimbursed Expenses	0.00	
FICA Wages	117,020.22	
FICA Withholding - Employee *	7,255.21	
FICA Withholding - Employer *	7,255.21	
Medicare Wages	117,020.22	
Medicare Withholding - Employee *	1,696.79	
Excess Medicare Wages	0.00	
Excess Medicare Withholdings	0.00	
Medicare Withholding - Employer *	1,696.79	
Federal Wages	111,246.32	
Federal Withholding *	11,857.20	
State Wages	113,018.58	
State Withholding **	5,274.91	
City Wages	0.00	
City Withholding ***	0.00	
Annuities	4,356.62	Pre-Tax
Flexible Spending	1,477.88	Pre-Tax
Retirement	1,772.26	Pre-Tax
Roth 403(b) Annuity	0.00	
Roth 457(b) Annuity	0.00	
All Other Deductions	390.00	
Net Pay	84,417.23	

## Payment Distribution Methods

Normal Distributed Amount	3,230.51
Direct Deposit Amount	81,186.72
Direct Deposit Entries	58

## Tax Deposit Information

Federal Tax Deposit *	29,761.20
State Tax Deposit **	5,274.91
City Tax Deposit - New York City ***	0.00
City Tax Deposit - Yonkers ***	0.00

## Document Types On This Journal

Regular Checks	60
Manual / Hand Drawn Checks	0
Payroll Earning Transfers	0
Voided Checks	0

## Employee Types On This Journal

Employee Count	60
Active Payroll Employees	60
Inactive Payroll Employees	0



SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

February 19, 2025

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #13 Fund TA - January 2, 2024 Schedule of Bills

Check #7887 - 7888

Wires #9994435 - 994438

Total warrant: \$227,619.98

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Pat Dillon \_\_\_\_\_  
President, Board of trustees

Stella Fox \_\_\_\_\_  
Vice President, Board of trustees

Stuart Horowitz \_\_\_\_\_  
Financial Chairperson

# SOUTH HUNTINGTON LIBRARY

Check Warrant Report For TA - 13: CD - Trust & Agency 1/2/25 For Dates 1/1/2025 - 1/31/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
7887	01/07/2025	127	NYS EMPLOYEES HEALTH INSURANCE		10,785.53
7888	01/07/2025	242	SHPL - GENERAL FUND		50.00
994435	01/06/2025	198	NEWPORT TRUST CO. FBO #22258#		50,276.08
994436	01/06/2025	371	NYS INCOME TAX		5,972.27
994437	01/06/2025	909	INTERNAL REVENUE SERVICE		56,539.66
994438	01/06/2025	1345	NEW YORK STATE DEFERRED COMP		103,996.44
Number of Transactions: 6				Warrant Total:	227,619.98
				Vendor Portion:	227,619.98

## Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 6 in number, in the total amount of \$ 227,619.98. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/11/25  
Date

[Signature]  
Treasurer

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 227,619.98. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/7/25  
Date

[Signature]  
Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

February 19, 2025

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #14 Fund TA - January 16, 2024 Schedule of Bills

Check #7889-7892

Wires #994439 - 994443

Total warrant: \$52,640.02

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Pat Dillon \_\_\_\_\_  
President, Board of trustees

Stella Fox \_\_\_\_\_  
Vice President, Board of trustees

Stuart Horowitz \_\_\_\_\_  
Financial Chairperson

## SOUTH HUNTINGTON LIBRARY

Check Warrant Report For TA - 14: CD - Trust &amp; Agency 1/16/2025 For Dates 1/1/2025 - 1/31/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
7889	01/13/2025	1338	AMERIFLEX - LIB CONTRIB		8,710.00
7890	01/13/2025	1267	AMERIFLEX, LLC.		689.17
7891	01/13/2025	3116	METLIFE SMALL BUSINESS CENTER		1,634.91
7892	01/13/2025	242	SHPL - GENERAL FUND		50.00
994439	01/13/2025	198	NEWPORT TRUST CO. FBO #22258#		1,732.98
994440	01/13/2025	202	NYS & LOCAL RETIREMENT SYSTEM		4,160.44
994441	01/13/2025	371	NYS INCOME TAX		4,970.90
994442	01/13/2025	909	INTERNAL REVENUE SERVICE		28,099.74
994443	01/13/2025	1345	NEW YORK STATE DEFERRED COMP		2,591.88

Number of Transactions: 9

Warrant Total: 52,640.02

Vendor Portion: 52,640.02

## Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 9 in number, in the total amount of \$ 52,640.02. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

01/11/25  
Date

[Signature]  
Treasurer

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 52,640.02. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/14/25  
Date

[Signature]  
Library Director



SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

February 19, 2025

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #15 Fund TA - January 30, 2024 Schedule of Bills

Check #7893 - 7894

Wires #994444- 994447

Total warrant: \$40,870.61

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Pat Dillon \_\_\_\_\_  
President, Board of trustees

Stella Fox \_\_\_\_\_  
Vice President, Board of trustees

Stuart Horowitz \_\_\_\_\_  
Financial Chairperson

# SOUTH HUNTINGTON LIBRARY

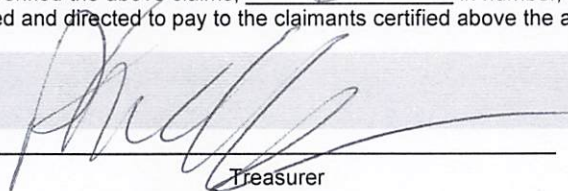
Check Warrant Report For TA - 15: CD - Trust & Agency 1/30/2025 For Dates 1/1/2025 - 1/31/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
7893	01/29/2025	2889	GIS BENEFITS		106.10 ✓
7894	01/29/2025	242	SHPL - GENERAL FUND		1,371.78 ✓
994444	01/30/2025	198	NEWPORT TRUST CO. FBO #22258#		1,638.69 ✓
994445	01/30/2025	371	NYS INCOME TAX		5,274.91 ✓
994446	01/30/2025	909	INTERNAL REVENUE SERVICE		29,761.20 ✓
994447	01/30/2025	1345	NEW YORK STATE DEFERRED COMP		2,717.93 ✓
Number of Transactions: 6				Warrant Total:	40,870.61
				Vendor Portion:	40,870.61

## Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 6 in number, in the total amount of \$ 40,870.61. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/1/25   
Date Treasurer

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 40,870.61. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/30/25 Janet John  
Date Library Director

American Express Monthly Statement - January 2025 purchases			
Name	Item(s) Purchased	Purchase \$	Account
Janet Schere	E-File My Forms - 1099	165.96	L7430.440
	E-File My Forms - 1095	63.63	L7430.440
	E-File My Forms - 1095c	11.37	L7430.440
	First Class Bagels - staff meeting	49.36	L7430435-31
	Google (shpl.info e-mail service)	595.81	L7430.431
	Michaels - Adult Programming	39.78	L7430.442-11
	Michaels - Adult Programming	25.42	L7430.442-11
	Seed Savers	364.49	L7430.442-16
	Seed Savers	15.00	L7430.442-16
	High Mowing Organic Seeds	13.00	L7430.442-16
	SCLA Membership - E. Klein	55.00	L7430.435-31
	SCLA Membership - J. Scherer	55.00	L7430.435-31
Nick Tanzi	Best Buy - Childrens Video Games	195.49	L7420.415-12
	Checkr, Inc.	71.49	L7430.437-46
	Dunkin Donuts - LILRC Meeting	14.99	L7430.435-31
	Investors Business Daily - subscription	260.00	L7420.413-11
	Matterport - Virtual Tour Fee (Recurring payment)	13.02	L7420.429
	NoviSign Ltd. - Library Signage (Recurring payment)	10.00	L7430.200
	NoviSign Ltd. - Library Signage (Recurring payment)	10.00	L7430.200
	NoviSign Ltd. - Library Signage (Recurring payment)	20.00	L7430.200
	Uncle Giuseppe's - Staff Meeting	3.49	L7430.435-31
	Verio - Domain Renewal	225.06	L7430.431
	Zoom.US (Teleconferencing)	111.96	L7430.431
	<b>Total</b>	<b>2389.32</b>	

Amazon Capital Services Statement -12/20/2024-1/19/2025		
Account	Description	Purchase \$
L7420.410-11	ADULT BOOKS	\$276.76
L7420.410-12	CHILDRENS BOOKS	\$271.33
L7420.411-11	DVD - ADULT	\$29.99
L7430.200	EQUIPMENT	\$256.88
L7430.430-21	SUPPLIES - OFFICE	\$31.00
L7430.442-11	COMMUNITY ACTIVITIES-ADULT PROGRAMS	\$77.05
L7430.442-12	COMMUNITY ACTIVITIES-CHILDRENS PROGRAMS	\$163.60
L7430.442-12	COMMUNITY ACTIVITY-CHILDRENS FAMILY PGM	\$89.99
L7430.442-13	COMMUNITY ACTIVITIES-YA PROGRAMS	\$62.34
L7430.442-16	COMMUNITY ACTIVITIES-OUTREACH PROGRAMS	
	<b>Total</b>	<b>\$1,258.94</b>



<b>Cash Receipt Schedule Report For L - 3: CR - DAILY FINES - 01/2025</b>		<b>SOUTH HUNTINGTON LIBRARY</b>	
<b>Account</b>	<b>Account Description</b>	<b>Sum of DEBITS</b>	<b>Sum of CREDITS</b>
<b>Account</b>	<b>Description</b>	<b>G/L Debits</b>	<b>Sub/Led Credits</b>
L 200	CHECKING - VALLEY NATIONAL BANK	1,382.63	0.00
L 2082.2	LOST LIBRARY MATERIALS	0.00	137.98
L 2082.4	COPY MACHINES	0.00	267.50
L 2082.42	PRINT VEND MACHINES	0.00	590.55
L 2082.5	DVD FINES	0.00	4.00
L 2670	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	42.00
L 2770.4	MISC. INCOME - FAX CHARGES	0.00	25.60
L 2770.8	MISC. INCOME - PASSPORTS	0.00	315.00
		<b>1,382.63</b>	<b>1,382.63</b>
<b>Cash Receipt Schedule Report For L - 3: CR -GENERAL - 01/2025</b>		<b>SOUTH HUNTINGTON LIBRARY</b>	
<b>Account</b>	<b>Account Description</b>	<b>Sum of DEBITS</b>	<b>Sum of CREDITS</b>
L 200	CHECKING - VALLEY NATIONAL BANK	13,243.49	0.00
L 204	MONEY MARKET - VALLEY NATIONAL BANK	730.92	0.00
L 208	PAYROLL CHECKING - VALLEY NAT'L BAN	108.99	0.00
L 211	MM - FLUSHING BANK	1,573,063.72	0.00
L 2082.2	LOST LIBRARY MATERIALS	0.00	188.87
L 2082.42	PRINT VEND MACHINES	0.00	132.30
L 2082.6	COMPUTER PAPER/DISCS	0.00	39.40
L 2401.204	INTEREST - MM- VALLEY NAT'L BANK	0.00	730.92
L 2401.206	INTEREST - CKING - VALLEY NAT'L BANK	0.00	591.61
L 2401.207	INTEREST - PAYROLL- VALLEY NAT'L BANK	0.00	108.99
L 2401.211	INTEREST - MM FLUSHING BANK	0.00	1,573,063.72
L 2770.2	MISC. INCOME - EAR BUD SALES	0.00	1.00
L 2770.5	MISC. INCOME - HOTSPOT FINES	0.00	20.00
L 2770.6	MISC. INCOME	0.00	300.00
L 2770.8	MISC. INCOME - PASSPORTS	0.00	875.00
L 7430.431	TELECOMMUNICATIONS	0.00	8,247.60
L 7430.432	SCLS SERVICES / CIRCULATION CONTROL	0.00	158.71
L 7430.442-11	COMMUNITY ACTIVITIES-ADULT PROGRAMS	0.00	2,589.00
L 9000.906-0	HEALTH INSURANCE	0.00	100.00
		<b>1,587,147.12</b>	<b>1,587,147.12</b>



## SOUTH HUNTINGTON PUBLIC LIBRARY

## REVENUE BUDGET STATUS

PERIOD COVERED: July 1, 2023 -January 31, 2025

ACCOUNT	BUDGET	REVENUE EARNED	EST. REVENUE BASED ON 7 MONTHS	VARIANCE		UNEARNED REVENUE YTD.
				FAVORABLE (UNFAVORABLE)		
				\$	%	
REAL PROPERTY TAXES	\$6,252,114.00	4,689,085.50	3,647,066.50	1,042,019.00	28.57	1,563,028.50
BOOK FINES	\$0.00	28.99	0.00	28.99	#DIV/0!	(28.99)
LOST LIBRARY MATERIALS	\$2,500.00	2,191.25	1,458.33	732.92	50.26	308.75
COPY MACHINES	\$3,000.00	1,274.57	1,750.00	(475.43)	-27.17	1,725.43
PRINT VEND MACHINES	\$9,000.00	3,878.54	5,250.00	(1,371.46)	-26.12	5,121.46
DVD FINES	\$0.00	4.00	0.00	4.00	#DIV/0!	(4.00)
IWIN - DVDs	\$0.00	129.00	0.00	129.00	#DIV/0!	(129.00)
COMPUTER PAPER/DISCS	\$1,000.00	146.75	583.33	(436.58)	-74.84	853.25
LAPTOP FINES	0.00	25.45	0.00	25.45	#DIV/0!	(25.45)
LATE FINES - MUSEUM PASSES	\$0.00	20.00	0.00	20.00	#DIV/0!	(20.00)
INTEREST - MM- VALLEY NAT'L BANK	\$9,000.00	6,033.36	5,250.00	783.36	14.92	2,966.64
INTEREST - CKING - VALLEY NAT'L BANK	\$5,000.00	5,075.71	2,916.67	2,159.04	74.02	(75.71)
INTEREST - PAYROLL- VALLEY NAT'L BANK	\$1,000.00	795.99	583.33	212.66	36.46	204.01
INTEREST - MM FLUSHING BANK	\$60,000.00	78,416.03	35,000.00	43,416.03	124.05	(18,416.03)
SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	\$0.00	44.00	0.00	44.00	#DIV/0!	(44.00)
MISC. INCOME - EAR BUD SALES	\$0.00	2.00	0.00	2.00	#DIV/0!	(2.00)
MISC. INCOME - FAX CHARGES	\$0.00	122.05	0.00	122.05	#DIV/0!	(122.05)
MISC. INCOME - HOTSPOT FINES	\$0.00	100.00	0.00	100.00	#DIV/0!	(100.00)
MISC. INCOME	\$2,000.00	3,299.96	1,166.67	2,133.29	182.85	(1,299.96)
MISC. INCOME - PASSPORTS	\$13,000.00	6,815.90	7,583.33	(767.43)	-10.12	6,184.10
STATE INCENTIVE AID	\$20,000.00	12,143.00	11,666.67	476.33	4.08	7,857.00
APPROPRIATED FUND BALANCE	\$175,000.00	0.00	102,083.33	(102,083.33)	-100.00	175,000.00
TOTALS	\$6,552,614.00	4,809,632.05	3,822,358.17	987,273.88	25.83	1,742,981.95

# SOUTH HUNTINGTON LIBRARY

Revenue Status Report By Function From 7/1/2024 To 1/31/2025



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<a href="#">L 1001</a>	REAL PROPERTY TAXES	6,252,114.00	0.00	6,252,114.00	4,689,085.50	1,563,028.50
<a href="#">L 2082.1</a>	BOOK FINES	0.00	0.00	0.00	28.99	-28.99
<a href="#">L 2082.2</a>	LOST LIBRARY MATERIALS	2,500.00	0.00	2,500.00	2,191.25	308.75
<a href="#">L 2082.4</a>	COPY MACHINES	3,000.00	0.00	3,000.00	1,274.57	1,725.43
<a href="#">L 2082.42</a>	PRINT VEND MACHINES	9,000.00	0.00	9,000.00	3,878.54	5,121.46
<a href="#">L 2082.5</a>	DVD FINES	0.00	0.00	0.00	4.00	-4.00
<a href="#">L 2082.52</a>	IWIN - DVDs	0.00	0.00	0.00	129.00	-129.00
<a href="#">L 2082.6</a>	COMPUTER PAPER/DISCS	1,000.00	0.00	1,000.00	146.75	853.25
<a href="#">L 2082.7</a>	LAPTOP FINES	0.00	0.00	0.00	25.45	-25.45
<a href="#">L 2082.9</a>	LATE FINES - MUSEUM PASSES	0.00	0.00	0.00	20.00	-20.00
<a href="#">L 2401.204</a>	INTEREST - MM- VALLEY NAT'L BANK	9,000.00	0.00	9,000.00	6,033.36	2,966.64
<a href="#">L 2401.206</a>	INTEREST - CKING - VALLEY NAT'L BANK	5,000.00	0.00	5,000.00	5,075.71	-75.71
<a href="#">L 2401.207</a>	INTEREST - PAYROLL- VALLEY NAT'L BANK	1,000.00	0.00	1,000.00	795.99	204.01
<a href="#">L 2401.211</a>	INTEREST - MM FLUSHING BANK	60,000.00	0.00	60,000.00	78,416.03	-18,416.03
<a href="#">L 2670</a>	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	0.00	0.00	44.00	-44.00
<a href="#">L 2770.2</a>	MISC. INCOME - EAR BUD SALES	0.00	0.00	0.00	2.00	-2.00
<a href="#">L 2770.4</a>	MISC. INCOME - FAX CHARGES	0.00	0.00	0.00	122.05	-122.05
<a href="#">L 2770.5</a>	MISC. INCOME - HOTSPOT FINES	0.00	0.00	0.00	100.00	-100.00
<a href="#">L 2770.6</a>	MISC. INCOME	2,000.00	0.00	2,000.00	3,299.96	-1,299.96
<a href="#">L 2770.8</a>	MISC. INCOME - PASSPORTS	13,000.00	0.00	13,000.00	6,815.90	6,184.10
<a href="#">L 3840</a>	STATE INCENTIVE AID	20,000.00	0.00	20,000.00	12,143.00	7,857.00
<a href="#">L 3841</a>	APPROPRIATED FUND BALANCE	175,000.00	0.00	175,000.00	0.00	175,000.00
<b>L Totals:</b>		<b>6,552,614.00</b>	<b>0.00</b>	<b>6,552,614.00</b>	<b>4,809,632.05</b>	<b>1,742,981.95</b>
<b>Grand Totals:</b>		<b>6,552,614.00</b>	<b>0.00</b>	<b>6,552,614.00</b>	<b>4,809,632.05</b>	<b>1,742,981.95</b>



**SOUTH HUNTINGTON PUBLIC LIBRARY**  
**ACTUAL BUDGET EXPENDITURES / ESTIMATE**  
**PERIOD COVERED: July 1, 2024 -January 31, 2025**

2/5/2025 1:29 PM

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 7 MONTHS	VARIANCE		AVAILABLE
						FAVORABLE (UNFAVORABLE)		
						\$	%	
SALARIES-PROF. FT & PT	\$1,993,395.60	1,274,258.16		1,274,258.16	1,226,704.98	(47,553.18)	(3.88)	\$719,137.44
SALARIES-PROF. FT	\$1,546,095.24	1,004,954.09	0.00	1,004,954.09	951,443.22	(53,510.87)	(5.62)	\$541,141.15
SALARIES - PROF. PT	\$447,300.36	269,304.07	0.00	269,304.07	275,261.76	5,957.69	2.16	\$177,996.29
SALARIES-CLERICAL FT & PT	\$697,459.42	566,423.01		566,423.01	429,205.80	(137,217.21)	(31.97)	\$131,036.41
SALARIES-CLERICAL FT	\$497,224.09	420,192.77	0.00	420,192.77	305,984.06	(114,208.71)	(37.33)	\$77,031.32
SALARIES-CLERICAL PT	\$200,235.33	146,230.24	0.00	146,230.24	123,221.74	(23,008.50)	(18.67)	\$54,005.09
SALARIES-PAGE	\$99,886.34	54,462.69	0.00	54,462.69	61,468.52	7,005.83	11.40	\$45,423.65
SALARIES-CUSTODIAL FT & PT	\$334,281.61	209,945.95		209,945.95	205,711.76	(4,234.19)	(2.06)	\$124,335.66
SALARIES-CUSTODIAL FT	\$281,123.93	175,787.90	0.00	175,787.90	172,999.34	(2,788.56)	(1.61)	\$105,336.03
SALARIES-CUSTODIAL PT	\$53,157.68	34,158.05	0.00	34,158.05	32,712.42	(1,445.63)	(4.42)	\$18,999.63
SALARIES-SUNDAY-PROF.	\$61,408.02	32,878.98	0.00	32,878.98	31,533.85	(1,345.13)	(4.27)	\$28,529.04
SALARIES-SUNDAY-CLERICAL	\$28,142.82	10,182.68	0.00	10,182.68	14,451.72	4,269.04	29.54	\$17,960.14
SALARIES-SUNDAY-PAGE	\$9,984.00	4,912.00	0.00	4,912.00	5,126.92	214.92	4.19	\$5,072.00
SALARIES-SUNDAY-CUSTODIAL	\$38,089.19	14,346.41	0.00	14,346.41	19,559.31	5,212.90	26.65	\$23,742.78
TEMPORARY SUMMER HELP	\$13,120.00	10,828.85	0.00	10,828.85	41,984.00	31,155.15	74.21	\$2,291.15
	\$3,275,767.00	\$2,178,238.73	\$0.00	\$2,178,238.73	\$2,035,746.86	(\$142,491.87)	76.23	\$1,097,528.27
ADULT BOOKS	\$100,000.00	39,784.91	0.00	39,784.91	58,333.33	18,548.42	31.80	\$60,215.09
CHILDRENS BOOKS	\$75,000.00	28,210.46	0.00	28,210.46	43,750.00	15,539.54	35.52	\$46,789.54
YOUNG ADULT BOOKS	\$10,000.00	2,151.61	0.00	2,151.61	5,833.33	3,681.72	63.12	\$7,848.39
REFERENCE - ELECTRONIC	\$50,000.00	21,532.00	0.00	21,532.00	29,166.67	7,634.67	26.18	\$28,468.00
AUDIO BOOKS - ADULT	\$1,000.00	921.86	0.00	921.86	583.33	(338.53)	(58.03)	\$78.14
AUDIO BOOKS - CHILDREN	\$2,000.00	391.42	0.00	391.42	1,166.67	775.25	66.45	\$1,608.58
DIGITAL SUBSCRIPTIONS	\$220,500.00	106,118.66	0.00	106,118.66	128,625.00	22,506.34	17.50	\$114,381.34
MUSEUM PASSES	\$22,000.00	7,110.00	3,610.00	10,720.00	12,833.33	2,113.33	16.47	\$11,280.00
DVD - ADULT	\$18,000.00	11,512.13	0.00	11,512.13	10,500.00	(1,012.13)	(9.64)	\$6,487.87
DVD - CHILDREN	\$5,000.00	2,025.16	0.00	2,025.16	2,916.67	891.51	30.57	\$2,974.84
MUSIC CD'S - ADULT	\$2,000.00	1,525.88	0.00	1,525.88	1,166.67	(359.21)	(30.79)	\$474.12
MUSIC CD'S - CHILDREN	\$500.00	59.94	0.00	59.94	291.67	231.73	79.45	\$440.06
PERIODICALS - ADULTS	\$10,500.00	10,298.12	0.00	10,298.12	6,125.00	(4,173.12)	(68.13)	\$201.88
PERIODICALS - CHILDREN	\$1,000.00	956.33	0.00	956.33	583.33	(373.00)	(63.94)	\$43.67
PERIODICALS - YA	\$400.00	119.74	0.00	119.74	233.33	113.59	48.68	\$280.26
PERIODICALS - NEWSPAPERS	\$4,600.00	2,610.29	0.00	2,610.29	2,683.33	73.04	2.72	\$1,989.71
COMPUTER SOFTWARE-CIRC.-ADULTS	\$2,500.00	1,192.78	0.00	1,192.78	1,458.33	265.55	18.21	\$1,307.22
COMPUTER SOFTWARE-CIRC.-CHILDREN	\$4,000.00	3,207.11	0.00	3,207.11	2,333.33	(873.78)	(37.45)	\$792.89
MATERIALS PROCESSING	\$20,000.00	11,589.57	0.00	11,589.57	11,666.67	77.10	0.66	\$8,410.43
COMPUTER SOFTWARE - NON-CIRC.	\$55,000.00	25,556.70	0.00	25,556.70	32,083.33	6,526.63	20.34	\$29,443.30
	\$604,000.00	276,874.67	3,610.00	280,484.67	352,333.33	71,848.66	20.39	\$323,515.33
EQUIPMENT	\$54,000.00	17,677.93	6,815.00	24,492.93	31,500.00	7,007.07	22.24	\$29,507.07
EQUIPMENT - LIBRARY OF THINGS	\$1,000.00	0.00	0.00	0.00	583.33	583.33	100.00	\$1,000.00
EQUIPMENT MAINTENANCE	\$10,000.00	5,077.22	0.00	5,077.22	5,833.33	756.11	12.96	\$4,922.78



SOUTH HUNTINGTON PUBLIC LIBRARY  
 ACTUAL BUDGET EXPENDITURES / ESTIMATE  
 PERIOD COVERED: July 1, 2024 -January 31, 2025

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DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 7 MONTHS	VARIANCE		AVAILABLE
						FAVORABLE (UNFAVORABLE)		
						\$	%	
FURNITURE & FIXTURES	\$30,000.00	13,832.09	0.00	13,832.09	17,500.00	3,667.91	20.96	\$16,167.91
SUPPLIES - OFFICE	\$30,000.00	7,408.73	211.22	7,619.95	17,500.00	9,880.05	56.46	\$22,380.05
SUPPLIES - LIBRARY	\$30,000.00	12,898.03	0.00	12,898.03	17,500.00	4,601.97	26.30	\$17,101.97
TELECOMMUNICATIONS	\$40,000.00	22,291.55	0.00	22,291.55	23,333.33	1,041.78	4.46	\$17,708.45
SCLS SERVICES / CIRCULATION CONTRI	\$95,000.00	14,096.77	0.00	14,096.77	55,416.67	41,319.90	74.56	\$80,903.23
POSTAGE	\$30,000.00	10,368.65	9.92	10,378.57	17,500.00	7,121.43	40.69	\$19,621.43
PUBLICITY-PRINTING/NEWSLETTER	\$110,000.00	44,435.28	0.00	44,435.28	64,166.67	19,731.39	30.75	\$65,564.72
CONTINUING ED/MILEAGE REIMB/STAFF	\$30,000.00	32,003.41	0.00	32,003.41	17,500.00	(14,503.41)	(82.88)	(\$2,003.41)
CONTINUING ED/MILEAGE REIMB/BOA	\$5,000.00	3,656.71	0.00	3,656.71	2,916.67	(740.04)	(25.37)	\$1,343.29
LIBRARY VEHICLE	\$1,000.00	290.82	0.00	290.82	583.33	292.51	50.15	\$709.18
PROFESSIONAL FEES - AUDITOR	\$15,000.00	1,750.00	3,000.00	4,750.00	8,750.00	4,000.00	45.71	\$10,250.00
PROFESSIONAL FEES - LEGAL	\$12,000.00	702.00	0.00	702.00	7,000.00	6,298.00	89.97	\$11,298.00
PROFESSIONAL FEES - TREASURER	\$7,000.00	2,870.00	2,050.00	4,920.00	4,083.33	(836.67)	(20.49)	\$2,080.00
PROF. FEES- ART & MUSIC	\$9,500.00	3,355.00	2,795.00	6,150.00	5,541.67	(608.33)	(10.98)	\$3,350.00
PROF. FEES - MISC. CONSULTANTS	\$3,000.00	1,033.48	0.00	1,033.48	1,750.00	716.52	40.94	\$1,966.52
PROFESSIONAL FEES - SECURITY SERV	\$140,000.00	62,445.05	0.00	62,445.05	81,666.67	19,221.62	23.54	\$77,554.95
MEMBERSHIP DUES	\$6,000.00	1,160.00	0.00	1,160.00	3,500.00	2,340.00	66.86	\$4,840.00
OFFICE EQUIPMENT - COPIER RENTAL	\$5,000.00	2,789.71	2,231.01	5,020.72	2,916.67	(2,104.05)	(72.14)	(\$20.72)
OFFICE EQUIPMENT - SERVICE CONTRA	\$10,000.00	8,713.32	0.00	8,713.32	5,833.33	(2,879.99)	(49.37)	\$1,286.68
OFFICE EQUIPMENT - REPAIR/MAINTEN/	\$250.00	0.00	0.00	0.00	145.83	145.83	100.00	\$250.00
MISC. EXPENSES	\$1,000.00	101.80	0.00	101.80	583.33	481.53	82.55	\$898.20
COST OF VOTE	\$3,000.00	0.00	0.00	0.00	1,750.00	1,750.00	100.00	\$3,000.00
COMMUNITY ACTIVITIES-ADULT PROGR/	\$68,000.00	38,560.90	615.00	39,175.90	39,666.67	490.77	1.24	\$28,824.10
COMMUNITY ACTIVITIES-CHILDRENS PR	\$75,000.00	33,943.11	9,426.00	43,369.11	43,750.00	380.89	0.87	\$31,630.89
COMMUNITY ACTIVITIES - CHILDRENS - REA	\$1,000.00	169.85	230.98	400.83	583.33	182.50	31.29	\$599.17
COMMUNITY ACTIVITY-CHILDRENS FAMI	\$3,500.00	1,273.27	0.00	1,273.27	2,041.67	768.40	37.64	\$2,226.73
COMMUNITY ACTIVITIES-YA PROGRAMS	\$15,000.00	8,101.37	1,950.00	10,051.37	8,750.00	(1,301.37)	(14.87)	\$4,948.63
COMMUNITY ACTIVITIES-OUTREACH PR/	\$5,000.00	1,777.77	0.00	1,777.77	2,916.67	1,138.90	39.05	\$3,222.23
COMMUNITY ACTIVITIES - MUSIC/RECIT/	\$8,500.00	3,200.00	0.00	3,200.00	4,958.33	1,758.33	35.46	\$5,300.00
CREDIT MERCHANT FEES	\$4,000.00	1,500.14	0.00	1,500.14	2,333.33	833.19	35.71	\$2,499.86
	\$857,750.00	357,483.96	29,334.13	386,818.09	500,354.17	113,536.08	22.69	\$470,931.91
UTILITIES - ELECTRIC	\$145,000.00	94,837.93	0.00	94,837.93	84,583.33	(10,254.60)	(12.12)	\$50,162.07
UTILITIES - WATER	\$5,000.00	1,931.02	0.00	1,931.02	2,916.67	985.65	33.79	\$3,068.98
UTILITIES - GAS	\$20,000.00	9,488.98	0.00	9,488.98	11,666.67	2,177.69	18.67	\$10,511.02
CUSTODIAL SUPPLIES	\$15,000.00	8,050.38	0.00	8,050.38	8,750.00	699.62	8.00	\$6,949.62
BUILDING EQUIPMENT & REPAIR	\$8,000.00	1,317.47	0.00	1,317.47	4,666.67	3,349.20	71.77	\$6,682.53
BUILDING MAINTENANCE & REPAIR	\$45,000.00	7,656.34	3,793.00	11,449.34	26,250.00	14,800.66	56.38	\$33,550.66
BUILDING SERVICE CONTRACTS	\$40,000.00	31,408.53	7,800.00	39,208.53	23,333.33	(15,875.20)	(68.04)	\$791.47
INSURANCE	\$58,000.00	59,805.07	0.00	59,805.07	33,833.33	(25,971.74)	(76.76)	(\$1,805.07)
GROUNDS MAINTENANCE	\$30,000.00	5,632.65	0.00	5,632.65	17,500.00	11,867.35	67.81	\$24,367.35
	\$366,000.00	220,128.37	11,593.00	231,721.37	213,500.00	(18,221.37)	(8.53)	\$134,278.63

SOUTH HUNTINGTON PUBLIC LIBRARY  
 ACTUAL BUDGET EXPENDITURES / ESTIMATE  
 PERIOD COVERED: July 1, 2024 -January 31, 2025

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DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 7 MONTHS	VARIANCE		AVAILABLE
						FAVORABLE (UNFAVORABLE)		
						\$	%	
NYS RETIREMENT SYSTEM	\$420,000.00	430,291.00	0.00	430,291.00	245,000.00	(185,291.00)	(75.63)	(\$10,291.00)
FICA EXPENSE	\$250,597.00	147,876.83	0.00	147,876.83	154,213.54	6,336.71	4.11	\$102,720.17
WORKERS' COMPENSATION	\$25,000.00	10,179.79	0.00	10,179.79	14,583.33	4,403.54	30.20	\$14,820.21
DISABILITY INSURANCE	\$4,000.00	1,125.60	0.00	1,125.60	2,333.33	1,207.73	51.76	\$2,874.40
LONG-TERM DISABILITY INS.	\$8,500.00	5,233.64	0.00	5,233.64	4,958.33	(275.31)	(5.55)	\$3,266.36
UNEMPLOYMENT INSURANCE	\$1,000.00	0.00	0.00	0.00	583.33	583.33	100.00	\$1,000.00
HEALTH INSURANCE	\$685,000.00	363,534.83	0.00	363,534.83	399,583.33	36,048.50	9.02	\$321,465.17
MEDICARE REIMBURSEMENT	\$55,000.00	28,475.50	0.00	28,475.50	32,083.33	3,607.83	11.25	\$26,524.50
	\$1,449,097.00	986,717.19	0.00	986,717.19	853,338.54	(133,378.65)	(15.63)	\$462,379.81
TOTAL	6,552,614.00	4,019,442.92	44,537.13	4,063,980.05	3,955,272.90	(108,707.15)	(2.75)	\$2,488,633.95



# SOUTH HUNTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2024 To 1/31/2025



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<a href="#">L 7410.141-01</a>	SALARIES-PROF. FT	1,546,095.24	0.00	1,546,095.24	1,004,954.09	0.00	541,141.15
<a href="#">L 7410.141-01-P</a>	SALARIES - PROF. PT	447,300.36	0.00	447,300.36	269,304.07	0.00	177,996.29
<a href="#">L 7410.142-02</a>	SALARIES-CLERICAL FT	497,224.09	0.00	497,224.09	420,192.77	0.00	77,031.32
<a href="#">L 7410.142-02-P</a>	SALARIES-CLERICAL PT	200,235.33	0.00	200,235.33	146,230.24	0.00	54,005.09
<a href="#">L 7410.142-03</a>	SALARIES-PAGE	99,886.34	0.00	99,886.34	54,462.69	0.00	45,423.65
<a href="#">L 7410.142-04</a>	SALARIES-CUSTODIAL FT	281,123.93	0.00	281,123.93	175,787.90	0.00	105,336.03
<a href="#">L 7410.142-04-P</a>	SALARIES-CUSTODIAL PT	53,157.68	0.00	53,157.68	34,158.05	0.00	18,999.63
<a href="#">L 7410.143-01</a>	SALARIES-SUNDAY*PROF.	61,408.02	0.00	61,408.02	32,878.98	0.00	28,529.04
<a href="#">L 7410.143-02</a>	SALARIES-SUNDAY-CLERICAL	28,142.82	0.00	28,142.82	10,182.68	0.00	17,960.14
<a href="#">L 7410.143-03</a>	SALARIES-SUNDAY-PAGE	9,984.00	0.00	9,984.00	4,912.00	0.00	5,072.00
<a href="#">L 7410.143-04</a>	SALARIES-SUNDAY-CUSTODIAL	38,089.19	0.00	38,089.19	14,346.41	0.00	23,742.78
<a href="#">L 7410.143-05</a>	TEMPORARY SUMMER HELP	13,120.00	0.00	13,120.00	10,828.85	0.00	2,291.15
<b>7410</b>	<b>*</b>	<b>3,275,767.00</b>	<b>0.00</b>	<b>3,275,767.00</b>	<b>2,178,238.73</b>	<b>0.00</b>	<b>1,097,528.27</b>
<a href="#">L 7420.410-11</a>	ADULT BOOKS	100,000.00	0.00	100,000.00	39,784.91	0.00	60,215.09
<a href="#">L 7420.410-12</a>	CHILDRENS BOOKS	75,000.00	0.00	75,000.00	28,210.46	0.00	46,789.54
<a href="#">L 7420.410-13</a>	YOUNG ADULT BOOKS	10,000.00	0.00	10,000.00	2,151.61	0.00	7,848.39
<a href="#">L 7420.410-14-2</a>	REFERENCE - ELECTRONIC	50,000.00	0.00	50,000.00	21,532.00	0.00	28,468.00
<a href="#">L 7420.410-15</a>	AUDIO BOOKS - ADULT	1,000.00	0.00	1,000.00	921.86	0.00	78.14
<a href="#">L 7420.410-15-C</a>	AUDIO BOOKS - CHILDREN	2,000.00	0.00	2,000.00	391.42	0.00	1,608.58
<a href="#">L 7420.410-16-S</a>	DIGITAL SUBSCRIPTIONS	220,500.00	0.00	220,500.00	106,118.66	0.00	114,381.34
<a href="#">L 7420.410-17</a>	MUSEUM PASSES	22,000.00	0.00	22,000.00	7,110.00	3,610.00	11,280.00
<a href="#">L 7420.411-11</a>	DVD - ADULT	18,000.00	0.00	18,000.00	11,512.13	0.00	6,487.87
<a href="#">L 7420.411-12</a>	DVD - CHILDREN	5,000.00	0.00	5,000.00	2,025.16	0.00	2,974.84
<a href="#">L 7420.412-11</a>	MUSIC CD'S - ADULT	2,000.00	0.00	2,000.00	1,525.88	0.00	474.12
<a href="#">L 7420.412-12</a>	MUSIC CD'S - CHILDREN	500.00	0.00	500.00	59.94	0.00	440.06
<a href="#">L 7420.413-11</a>	PERIODICALS - ADULTS	10,500.00	0.00	10,500.00	10,298.12	0.00	201.88
<a href="#">L 7420.413-12</a>	PERIODICALS - CHILDREN	1,000.00	0.00	1,000.00	956.33	0.00	43.67
<a href="#">L 7420.413-13</a>	PERIODICALS - YA	400.00	0.00	400.00	119.74	0.00	280.26
<a href="#">L 7420.413-17</a>	PERIODICALS - NEWSPAPERS	4,600.00	0.00	4,600.00	2,610.29	0.00	1,989.71
<a href="#">L 7420.415-11</a>	COMPUTER SOFTWARE-CIRC.-ADULTS	2,500.00	0.00	2,500.00	1,192.78	0.00	1,307.22
<a href="#">L 7420.415-12</a>	COMPUTER SOFTWARE-CIRC.-CHILDREN	4,000.00	0.00	4,000.00	3,207.11	0.00	792.89
<a href="#">L 7420.419</a>	MATERIALS PROCESSING	20,000.00	0.00	20,000.00	11,589.57	0.00	8,410.43
<a href="#">L 7420.429</a>	COMPUTER SOFTWARE - NON-CIRC.	55,000.00	0.00	55,000.00	25,556.70	0.00	29,443.30



# SOUTH HUNTINGTON LIBRARY



Appropriation Status Detail Report By Function From 7/1/2024 To 1/31/2025

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<b>7420</b>	<b>*</b>	<b>604,000.00</b>	<b>0.00</b>	<b>604,000.00</b>	<b>276,874.67</b>	<b>3,610.00</b>	<b>323,515.33</b>
<a href="#">L 7430.200</a>	EQUIPMENT	54,000.00	0.00	54,000.00	17,677.93	6,815.00	29,507.07
<a href="#">L 7430.200-1</a>	EQUIPMENT - LIBRARY OF THINGS	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<a href="#">L 7430.200-5</a>	EQUIPMENT MAINTENANCE	10,000.00	0.00	10,000.00	5,077.22	0.00	4,922.78
<a href="#">L 7430.201</a>	FURNITURE & FIXTURES	30,000.00	0.00	30,000.00	13,832.09	0.00	16,167.91
<a href="#">L 7430.430-21</a>	SUPPLIES - OFFICE	30,000.00	0.00	30,000.00	7,408.73	211.22	22,380.05
<a href="#">L 7430.430-22</a>	SUPPLIES - LIBRARY	30,000.00	0.00	30,000.00	12,898.03	0.00	17,101.97
<a href="#">L 7430.431</a>	TELECOMMUNICATIONS	40,000.00	0.00	40,000.00	22,291.55	0.00	17,708.45
<a href="#">L 7430.432</a>	SCLS SERVICES / CIRCULATION CONTROL	95,000.00	0.00	95,000.00	14,096.77	0.00	80,903.23
<a href="#">L 7430.433</a>	POSTAGE	30,000.00	0.00	30,000.00	10,368.65	9.92	19,621.43
<a href="#">L 7430.434</a>	PUBLICITY-PRINTING/NEWSLETTER	110,000.00	0.00	110,000.00	44,435.28	0.00	65,564.72
<a href="#">L 7430.435-31</a>	CONTINUING ED/MILEAGE REIMB/STAFF	30,000.00	0.00	30,000.00	32,003.41	0.00	-2,003.41
<a href="#">L 7430.435-32</a>	CONTINUING ED/MILEAGE REIMB/BOA	5,000.00	0.00	5,000.00	3,656.71	0.00	1,343.29
<a href="#">L 7430.435-33</a>	LIBRARY VEHICLE	1,000.00	0.00	1,000.00	290.82	0.00	709.18
<a href="#">L 7430.437-41</a>	PROFESSIONAL FEES - AUDITOR	15,000.00	0.00	15,000.00	1,750.00	3,000.00	10,250.00
<a href="#">L 7430.437-42</a>	PROFESSIONAL FEES - LEGAL	12,000.00	0.00	12,000.00	702.00	0.00	11,298.00
<a href="#">L 7430.437-44</a>	PROFESSIONAL FEES - TREASURER	7,000.00	0.00	7,000.00	2,870.00	2,050.00	2,080.00
<a href="#">L 7430.437-45</a>	PROF. FEES- ART & MUSIC	9,500.00	0.00	9,500.00	3,355.00	2,795.00	3,350.00
<a href="#">L 7430.437-46</a>	PROF. FEES - MISC. CONSULTANTS	3,000.00	0.00	3,000.00	1,033.48	0.00	1,966.52
<a href="#">L 7430.437-47</a>	PROFESSIONAL FEES - SECURITY SERVICES	140,000.00	0.00	140,000.00	62,445.05	0.00	77,554.95
<a href="#">L 7430.438</a>	MEMBERSHIP DUES	6,000.00	0.00	6,000.00	1,160.00	0.00	4,840.00
<a href="#">L 7430.439-51</a>	OFFICE EQUIPMENT - COPIER RENTAL	5,000.00	0.00	5,000.00	2,789.71	2,231.01	-20.72
<a href="#">L 7430.439-52</a>	OFFICE EQUIPMENT - SERVICE CONTRACTS	10,000.00	0.00	10,000.00	8,713.32	0.00	1,286.68
<a href="#">L 7430.439-53</a>	OFFICE EQUIPMENT - REPAIR/MAINTENANCE	250.00	0.00	250.00	0.00	0.00	250.00
<a href="#">L 7430.440</a>	MISC. EXPENSES	1,000.00	0.00	1,000.00	101.80	0.00	898.20
<a href="#">L 7430.441</a>	COST OF VOTE	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
<a href="#">L 7430.442-11</a>	COMMUNITY ACTIVITIES-ADULT PROGRAMS	68,000.00	0.00	68,000.00	38,560.90	615.00	28,824.10
<a href="#">L 7430.442-12</a>	COMMUNITY ACTIVITIES-CHILDRENS PROGRAMS	75,000.00	0.00	75,000.00	33,943.11	9,426.00	31,630.89
<a href="#">L 7430.442-12-F</a>	COMMUNITY ACTIVITY-CHILDRENS FAMILY PGM	3,500.00	0.00	3,500.00	1,273.27	0.00	2,226.73



# SOUTH HUNTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2024 To 1/31/2025



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<a href="#">L 7430.442-12--S</a>	COMMUNITY ACTIVITIES - CHILDRENS - READING CLUB	1,000.00	0.00	1,000.00	169.85	230.98	599.17
<a href="#">L 7430.442-13</a>	COMMUNITY ACTIVITIES-YA PROGRAMS	15,000.00	0.00	15,000.00	8,101.37	1,950.00	4,948.63
<a href="#">L 7430.442-14</a>	COMMUNITY ACTIVITIES - MUSIC/RECITALS	8,500.00	0.00	8,500.00	3,200.00	0.00	5,300.00
<a href="#">L 7430.442-15</a>	CREDIT MERCHANT FEES	4,000.00	0.00	4,000.00	1,500.14	0.00	2,499.86
<a href="#">L 7430.442-16</a>	COMMUNITY ACTIVITIES-OUTREACH PROGRAMS	5,000.00	0.00	5,000.00	1,777.77	0.00	3,222.23
<b>7430</b>	<b>*</b>	<b>857,750.00</b>	<b>0.00</b>	<b>857,750.00</b>	<b>357,483.96</b>	<b>29,334.13</b>	<b>470,931.91</b>
<a href="#">L 7440.450-61</a>	UTILITIES - ELECTRIC	145,000.00	0.00	145,000.00	94,837.93	0.00	50,162.07
<a href="#">L 7440.450-62</a>	UTILITIES - WATER	5,000.00	0.00	5,000.00	1,931.02	0.00	3,068.98
<a href="#">L 7440.450-63</a>	UTILITIES - GAS	20,000.00	0.00	20,000.00	9,488.98	0.00	10,511.02
<a href="#">L 7440.451</a>	CUSTODIAL SUPPLIES	15,000.00	0.00	15,000.00	8,050.38	0.00	6,949.62
<a href="#">L 7440.452-70</a>	BUILDING EQUIPMENT & REPAIR	8,000.00	0.00	8,000.00	1,317.47	0.00	6,682.53
<a href="#">L 7440.452-71</a>	BUILDING MAINTENANCE & REPAIR	45,000.00	0.00	45,000.00	7,656.34	3,793.00	33,550.66
<a href="#">L 7440.452-73</a>	BUILDING SERVICE CONTRACTS	40,000.00	0.00	40,000.00	31,408.53	7,800.00	791.47
<a href="#">L 7440.454</a>	INSURANCE	58,000.00	0.00	58,000.00	59,805.07	0.00	-1,805.07
<a href="#">L 7440.469-81</a>	GROUNDS MAINTENANCE	30,000.00	0.00	30,000.00	5,632.65	0.00	24,367.35
<b>7440</b>	<b>*</b>	<b>366,000.00</b>	<b>0.00</b>	<b>366,000.00</b>	<b>220,128.37</b>	<b>11,593.00</b>	<b>134,278.63</b>
<b>74</b>	<b>**</b>	<b>5,103,517.00</b>	<b>0.00</b>	<b>5,103,517.00</b>	<b>3,032,725.73</b>	<b>44,537.13</b>	<b>2,026,254.14</b>
<b>7</b>	<b>***</b>	<b>5,103,517.00</b>	<b>0.00</b>	<b>5,103,517.00</b>	<b>3,032,725.73</b>	<b>44,537.13</b>	<b>2,026,254.14</b>
<a href="#">L 9000.901-0</a>	NYS RETIREMENT SYSTEM	420,000.00	0.00	420,000.00	430,291.00	0.00	-10,291.00
<a href="#">L 9000.903-0</a>	FICA EXPENSE	250,597.00	0.00	250,597.00	147,876.83	0.00	102,720.17
<a href="#">L 9000.904-0</a>	WORKERS' COMPENSATION	25,000.00	0.00	25,000.00	10,179.79	0.00	14,820.21
<a href="#">L 9000.905-5</a>	DISABILITY INSURANCE	4,000.00	0.00	4,000.00	1,125.60	0.00	2,874.40
<a href="#">L 9000.905-6</a>	LONG-TERM DISABILITY INS.	8,500.00	0.00	8,500.00	5,233.64	0.00	3,266.36
<a href="#">L 9000.905-7</a>	UNEMPLOYMENT INSURANCE	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<a href="#">L 9000.906-0</a>	HEALTH INSURANCE	685,000.00	0.00	685,000.00	363,534.83	0.00	321,465.17
<a href="#">L 9000.906-1</a>	MEDICARE REIMBURSEMENT	55,000.00	0.00	55,000.00	28,475.50	0.00	26,524.50
<b>9000</b>	<b>*</b>	<b>1,449,097.00</b>	<b>0.00</b>	<b>1,449,097.00</b>	<b>986,717.19</b>	<b>0.00</b>	<b>462,379.81</b>
<b>90</b>	<b>**</b>	<b>1,449,097.00</b>	<b>0.00</b>	<b>1,449,097.00</b>	<b>986,717.19</b>	<b>0.00</b>	<b>462,379.81</b>
<b>9</b>	<b>***</b>	<b>1,449,097.00</b>	<b>0.00</b>	<b>1,449,097.00</b>	<b>986,717.19</b>	<b>0.00</b>	<b>462,379.81</b>
<b>Fund LTotals:</b>		<b>6,552,614.00</b>	<b>0.00</b>	<b>6,552,614.00</b>	<b>4,019,442.92</b>	<b>44,537.13</b>	<b>2,488,633.95</b>
<b>Grand Totals:</b>		<b>6,552,614.00</b>	<b>0.00</b>	<b>6,552,614.00</b>	<b>4,019,442.92</b>	<b>44,537.13</b>	<b>2,488,633.95</b>



**SOUTH HUNTINGTON LIBRARY**

Trial Balance Report From 7/1/2024 - 1/31/2025



Account	Description	Debits	Credits
L 200	CHECKING - VALLEY NATIONAL BANK	636,332.19	0.00
L 204	MONEY MARKET - VALLEY NATIONAL BANK	434,069.42	0.00
L 208	PAYROLL CHECKING - VALLEY NAT'L BAN	16,926.83	0.00
L 210	PETTY CASH	710.00	0.00
L 211	MM - FLUSHING BANK	3,139,881.10	0.00
L 391	DUE FROM OTHER FUNDS	20,950.11	0.00
L 500	PAYROLL CLEARING ACCOUNT	0.00	579,210.68
L 510	ESTIMATED REVENUE	6,552,614.00	0.00
L 521	ENCUMBRANCES	44,537.13	0.00
L 522	EXPENDITURES	4,019,442.92	0.00
L 821	RESERVE FOR ENCUMBRANCES	0.00	44,537.13
L 902	RESERVE FOR ACCRUED SICK/VACATION	0.00	623,476.61
L 909	FUND BALANCE, UNRESERVED	0.00	2,255,993.23
L 960	APPROPRIATIONS	0.00	6,552,614.00
L 980	REVENUES	0.00	4,809,632.05
<b>L Fund Totals:</b>		<b>14,865,463.70</b>	<b>14,865,463.70</b>
<b>Grand Totals:</b>		<b>14,865,463.70</b>	<b>14,865,463.70</b>

SOUTH HUNTINGTON LIBRARY

Revenue Status Report By Function From 7/1/2024 To 1/31/2025



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<a href="#">H 2401</a>	INTEREST	0.00	0.00	0.00	55,960.52	-55,960.52
H Totals:		0.00	0.00	0.00	55,960.52	-55,960.52
Grand Totals:		0.00	0.00	0.00	55,960.52	-55,960.52

# SOUTH HUNTINGTON LIBRARY

Trial Balance Report From 7/1/2024 - 1/31/2025



Account	Description	Debits	Credits
H 200	VALLEY RESERVE CHECKING ACCT	179,226.75	0.00
H 210	FLUSHING M/M	1,618,340.45	0.00
H 522	EXPENDITURES	409,887.67	0.00
H 599	APPROPRIATED FUND BALANCE	2,076,330.01	0.00
H 909	FUND BALANCE, UNRESERVED	0.00	2,151,494.35
H 960	APPROPRIATIONS	0.00	2,076,330.01
H 980	REVENUES	0.00	55,960.52
H Fund Totals:		4,283,784.88	4,283,784.88
Grand Totals:		4,283,784.88	4,283,784.88

# SOUTH HUNTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2024 To 1/31/2025



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<a href="#">H 7430.200-1</a>	EMERGENCY REPAIR/REPLACEMENT	995,302.91	0.00	995,302.91	0.00	0.00	995,302.91
<a href="#">H 7430.200-5</a>	HVAC REPLACEMENT - 2022/2023 (BHC PROJECT# 10183)	859,517.80	0.00	859,517.80	409,887.67	0.00	449,630.13
<a href="#">H 7430.200-6</a>	CAPITAL IMPROVEMENT FEASIBILITY STUDY	18,055.26	0.00	18,055.26	0.00	0.00	18,055.26
<a href="#">H 7430.200-7</a>	EV CHARGING STATIONS	124,350.00	0.00	124,350.00	0.00	0.00	124,350.00
<a href="#">H 7430.220</a>	COMPUTER/TELECOMM/EQUIPMENT	79,104.04	0.00	79,104.04	0.00	0.00	79,104.04
7430	*	2,076,330.01	0.00	2,076,330.01	409,887.67	0.00	1,666,442.34
74	**	2,076,330.01	0.00	2,076,330.01	409,887.67	0.00	1,666,442.34
7	***	2,076,330.01	0.00	2,076,330.01	409,887.67	0.00	1,666,442.34
Fund HTotals:		2,076,330.01	0.00	2,076,330.01	409,887.67	0.00	1,666,442.34
Grand Totals:		2,076,330.01	0.00	2,076,330.01	409,887.67	0.00	1,666,442.34

# SOUTH HUNTINGTON LIBRARY

Trial Balance Report From 7/1/2024 - 1/31/2025



Account	Description	Debits	Credits
TA 18	NYSERS	0.00	2,162.26
TA 200	T/A CHECKING - VALLEY NAT'L BANK	24,046.58	0.00
TA 28	AFLAC	37.50	0.00
TA 456	INTEREST	0.00	971.71
TA 630	DUE TO/FROM OTHER FUNDS	0.00	20,950.11
TA Fund Totals:		24,084.08	24,084.08
Grand Totals:		24,084.08	24,084.08

## **Investment Report**

### **General Fund**

#### **Flushing Bank**

The current balance in this account is \$3,139,881.10 and the account is earning interest at 4.20%.

### **Capital Reserve Fund**

#### **Capital Reserve Projects**

#### **Flushing Bank**

The money market account balance of \$1,618,340.45 is earning interest at 4.20%.

01/31/2025

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

TO: Board of Trustees

FROM: Stuart Horowitz  
2024/25 Finance Chairperson

DATE: February 19, 2025

RE: Monthly check review

I have reviewed a copy of the following cancelled checks, compared them to the original warrants and have found the vendor's name, check amount, endorsements and supporting documentation to be in order:

Check #	Date	Vendor Name	Check Amount
60493	11/20/2024	Mango Languages	\$4,182.00
60545	12/6/2024	Kinga Augustyn	\$600.00
60553	12/6/2024	Body & Brain Yoga & Tai Chi	\$150.00
30561	12/6/2024	Cove Delivery Service	\$373.40
60564	12/6/2024	Dell Marketing, LP	\$11,623.50
60579	12/6/2024	Grainger, Inc.	\$1,075.80
60587	12/6/2024	Konica Minolta Business Solutions	\$1,763.50
60588	12/6/2024	Joseph Latini	\$2,725.20
60610	12/6/2024	Donna M Roche	\$1,048.20
60614	12/6/2024	Janet Scherer	\$404.30
60625	12/6/2024	Thermal Solutions, Inc.	\$5,125.00

The following checks was still outstanding:

Check #	Date	Vendor Name	Check Amount
60359	10/16/2024	CCE Suffolk	\$250.00

## Resignations

Name	Title	Hours / Week	Salary	Step	Effective Date
Donna Maltese	PT Children's Page	19/wk	16.00/hr	1	2/6/2025
Lisa Attanasio	PT Adult Librarian	17/wk	32.26/hr	1	2/28/2025





Doreen Kilkenny <dkilkenny@shpl.info>

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## Retirement

1 message

**Donna Maltese** <dmaltese@shpl.info>

Mon, Jan 27, 2025 at 2:16 PM

To: Sally Nikolis <snikolis@shpl.info>, Doreen Kilkenny <dkilkenny@shpl.info>, Janet Scherer <jscherer@shpl.info>

Dear Sally Nikolis,

Please accept this letter as formal notification of my resignation from my position as a Youth Services Page at South Huntington Public Library.

In accordance with the employee handbook, my last day of work will be Friday, February 7, 2025. I will ensure that all of my duties are completed by that time.

Sincerely,  
Donna Maltese

Lisa Attanasio  
14 Pepper Circle S.  
Massapequa, NY 11758

February 11, 2025

Howard Spiegelglass  
South Huntington Public Library  
145 Pidgeon Hill Rd.  
South Huntington, NY 11746

Dear Howard,

This is to inform you that I am resigning my position as part-time librarian at the South Huntington Public Library. My last day will be Friday, February 28, 2025.

Best regards,

Lisa Attanasio

January 15, 2025

Mr. & Mrs. Ken Weil  
686 Hilary Drive  
Tiburon, Ca 94920

Dear Ken & Chris:

On behalf of our Friends organization, our Board of Trustees and staff, I thank you for your generous donation to the Friends of the South Huntington Public Library.

All donations to the Friends of the South Huntington Public Library benefit our community through library programs such as our summer and winter reading clubs, student scholarships, special concerts and more.

We so appreciate your support and friendship and hope that the New Year finds you both healthy and happily enjoying your family and retirement.

Warm regards,



Janet Scherer  
Director

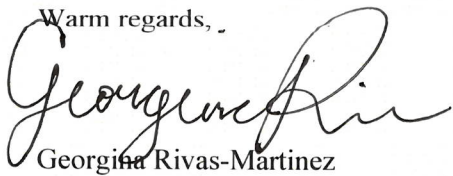
February 11, 2025

Dear Huntington Manor Fire Department Chiefs, Commissioners, and Membership,

On Saturday February 8<sup>th</sup>, 2025 the South Huntington Public Library had the honor of collaborating with the HMFD and the HMFD Juniors for our first ever Storytime at the Firehouse. There were 30 children in attendance along with parents, grandparents, and caregivers. They all had a fantastic time listening to stories, creating a Valentine's Day craft, and experiencing Touch- a- Truck at Station 2.

I would like to acknowledge Captain Sean Burke, Lieutenant Ryan Pastore, Secretary Daniela Bausano, Treasurer Marciano Aloe, as well as Susan Velasquez, Vincent Montesdeoca, Luciano Trapani, Mia Velasquez, Thomas Spatafora, Mya Pillajo, and, Kelly Rodriguez. These Juniors, along with Ex-Chief Domenick Pastore, and firefighters Risa Pastore, and Domenick Pastore were amazing hosts and went above and beyond to make this program a true success.

The South Huntington Public Library is thankful for this partnership and looks forward to future collaborations with the Huntington Manor Fire Department.

Warm regards,   
Georgina Rivas-Martinez  
Community Outreach Coordinator &  
Spanish Services Librarian

cc. Janet Scherer, Library Director  
cc. SHPL Board of Trustees

### Digital Content and Advocacy

Attached please find an infographic that we produced for our newsletter to draw attention to the costs of digital content. We will also share this within the library and on our social media accounts.

### State Budget

Then Governor released her budget proposal in late January. It includes a very modest increase in general aid and a very significant cut in construction aid.

- State Aid for Libraries (Operating Aid): \$104.6M
  - +\$750,000 from FY2025 Enacted (\$103.85M)
- State Aid for Library Construction (Construction Aid): \$34M
  - -\$10M from FY2025 Enacted (\$44M)
  - Flat to FY 2025 Executive Budget
- NOVELny: \$3M
  - Flat to FY2025 Enacted (\$3M)
- Library Materials Aid:
  - Not mentioned in Executive Budget Book, will need to see individual bills when printed

There are also new chairs of the Library Committees in both the Senate and Assembly. Robert Carroll of AD-44 was named for the Assembly and Siela Bynoe of SD-6 for the Senate.

### Winter Concert Series

This year's concert series has been getting rave reviews with an average of 150 attendees at each show.

### Meetings

January 6	Monday	1:00 p.m.	Personnel Policy Committee meeting
January 8	Wednesday	9:00 a.m.	SHPL Librarian's Meeting
January 10	Friday	3:00 p.m.	SLI Mentor Meetup
January 14	Tuesday	10:00 a.m.	SLI – PR Committee Meeting
January 14	Tuesday	1:30 p.m.	Department Head Meeting
January 15	Wednesday	9:00 a.m.	Staff Book Club
January 15	Wednesday	7:00 p.m.	SHPL Board Meeting
January 16	Thursday	9:30 p.m.	Meeting with Chris Sepp of Beatty, Harvey
January 17	Friday	10:00 a.m.	Huntington Zone Director Meeting
January 21	Tuesday	10:00 a.m.	LILRC Board Meeting
January 22	Wednesday	10:00 a.m.	LILRC Meet the NYLA President Meeting
January 22	Wednesday	1:30 p.m.	SLI Advisory Board Meeting
January 31	Friday	10:00 a.m.	PLDA Meeting

**Important Dates:**

SHPL Board Meeting – Wednesday, March 19 @ 7:00 p.m.

Budget Presentation to the Public – Wednesday, March 26 @ 7:00 p.m.

Budget Vote and Trustee Election – Tuesday, April 8, @ 10-9:00 p.m.



# The Real Costs of Digital Content

Did you know that there is a huge difference in the amount you pay for an e-book vs. what public libraries pay? And that you get to keep the book but libraries' copies face expiration dates? Many publishers charge libraries three to five times the cost of a print copy and place restrictions on the life of the digital title.



## *The Women* by Kristin Hannah

Print copy (with discount): \$17

### **LIBRARIES PAY:**

Ebook: \$60 copy/24-month license

### **YOU PAY:**

Amazon Kindle Ebook: \$14.99

## *James* by Percival Everett

Print copy (with discount): \$16

### **LIBRARIES PAY:**

Ebook: \$55 copy/24-month license  
\$27.50 copy/12-month license

### **YOU PAY:**

Amazon Kindle Ebook: \$14.99

## *Be Ready When the Luck Happens* by Ina Garten

Print copy (with discount): \$19

### **LIBRARIES PAY:**

Ebook: \$55 copy/24-month license  
\$27.50 copy/12-month license

### **YOU PAY:**

Amazon Kindle Ebook: \$14.99

In Suffolk County, libraries contribute to a consortium that purchases ebooks for Overdrive/Libby that are accessible by all library cardholders in the county.

This digital collection is **extremely popular**, and it is getting increasingly more **costly** to keep up with demand.

**This is why you may have to wait longer for a title to become available.**

The New York Library Association (NYLA) supports legislation that would **level the playing field**. Please contact your state representatives and let them know that libraries need **reasonable terms** in the industry to ensure that all New Yorkers have access to content that interests them in the format they desire.

**For more information, visit NYLA's website at <https://www.nyla.org/2025-legislative-initiatives>.**

## Google Gemini

As we have discussed in the past, artificial intelligence continues to insinuate itself into both our personal lives and work lives. In particular, collaborative productivity software is increasingly integrating AI into its software, such as the addition of Microsoft Copilot to Windows 11. To date, we have disabled Copilot on our computers while we assess the software and work on staff training.

In the past month, Gemini (Google's generative AI chatbot) was activated within Google Workspace (our software suite that includes email, Google Docs, Calendar, etc.). That activation was initiated by Google, and unlike Copilot, there is no straightforward way to disable it. We can expect this trend of AI augmentation of existing software to continue.

In the case of Gemini, we examined their data policy, and found no issue at this time. Namely, our data stays within our organization, isn't used to train the AI model, and isn't reviewed by another human. We are developing staff training specific to Gemini, in order to ensure that those using it do so in a way that is both safe and effective.

## Meetings — January

Monday, January 6	1:30 p.m.	Personnel Policy Committee
Monday, January 13	2:00 p.m.	Annual State Report Meeting
Tuesday, January 14	1:30 p.m.	Department Head Meeting
Wednesday, January 15	7:00 p.m.	Library Board of Trustees Meeting
Thursday, January 16	9:30 a.m.	Meeting w/ Architect
Friday, January 17	10:00 a.m.	Long Island Library Resource Council Annual Conference Committee Meeting
Wednesday, January 22	10:00 a.m.	Meet the NYLA President & Executive Director at Farmingdale Library



## Facilities Report

*Compiled by Ray Capone*

1. We removed the paper towel dispensers from all the public restrooms and repaired the footprint in the tile and grout.
2. We repaired two chairs in the Children's Room after the dowels on the sides of the chairs had come loose. We removed the sides of the chairs, filled the dowel holes with wood glue, and then put them back together and let them sit for 24 hours. The fix was successful.
3. We repaired one of the step lights in the theater. We changed the ballast and installed a new bulb.
4. We changed a few chair mats at staff desks.
5. We removed several carpet stains in the library on the main and lower level using the carpet extractor.
6. We fixed the two under-the-counter lights in the staff room. We took the opportunity to convert them to LED bulbs. We also had to replace a light bulb in the staff stairwell.
7. The flagpole was fixed this month. Our contractor replaced the winch inside the pole and changed the cable on the outside with a new beaded cable, which will keep the flag more secure in heavy winds.
8. We replaced an auto flusher in the downstairs women's restroom. The control box had gone bad.
9. We had to repair the YA desk lock this month; the drawers would not lock anymore. We removed the lock and had to adjust the locking mechanism, and it is again working correctly.
10. We serviced one of our remaining rubber paddle snow blowers, which was having some minor problems. It can still serve as an effective backup blower.
11. We buffed and polished the Program Room floor.
12. We removed some shelves in Reference Area, to make more room for the display of pamphlets in our community info section.
13. We glued down a section of carpet in the YA Room that was coming up around the floor outlet. We also glued down the door saddle in the back of the YA room leading to the staff hallway.
14. We had to repair the railing in the YA Room, after it had come off. We used a heavy-duty construction adhesive, which did the trick.

15. The construction company repaired and painted the wall in Doreen's office where they ran the freon pipes from the roof down to the basement. This fix resulted in some paint drops on the carpet, but they have since been removed.
16. We changed a circular light in the Children's Room
17. We changed 2 ballasts in one of the light frames in the mezzanine area, which were making a loud buzzing noise.
18. I bought a new counter mount soap dispenser for the downstairs men's restroom. The old one cracked at the base and was leaking soap onto the counter.

To: Board of Trustees

From: Beth Pereira

Date: February 3rd, 2025

Re: 4th Quarter Board Report for the Children's Department

### **Alphabet, Phonics, and Decodable Books in the Children's Department**

The Easy Readers section of the Children's Department has many books for parents, caregivers, and teachers to check out when introducing their youngest readers to letters and the sounds they make. To make these books easier to find, we have attached stars to their spines. We have several sets of **alphabet books**, which help new readers recognize the shapes and sounds of the letters in the alphabet. Each book focuses on one letter. For example, in the Sound Box series, written by Jane Belk Moncure, each book follows a small child, named after a letter, who has adventures with items beginning with the letter's sound. The Alphabet series by Bela Davis has big, beautiful photographs, bolded letters, glossary terms, and an index in the back.

**Phonics books** teach children the relationship between letters and the sounds they make. Mastering these relationships provides an excellent foundation for learning to read and spell. On our shelves, sets such as Biscuit by Alyssa Capucilli and Pete the Cat by James Dean contain 12 short full-color books bound together. Each one features repeated examples of short and long vowel sounds and common sight words. Other bound sets include well-loved children's characters such as Pinkalicious, Ninja Turtles, Berenstain Bears and the dogs from Paw Patrol.

**Decodable books** provide children with opportunities to read successfully and relatively independently. Sets begin with words that are simple in structure, such as vowel/consonant and consonant/vowel/consonant, and move on to words with more complex structures. The Flip-a-Word series by Harriet Ziefert is a collection of interactive books that help children learn to read by progressing from single words to

phrases and sentences. Titles such as Frog Jog feature die-cuts that transform one word into another, and each colorful book focuses on three word families.

The Read and Rhyme series by Pearl Markovics encourages young readers to read through a simple rhyming story. Each book features up to 10 words from the same word family to reinforce the sound and letter combination. This rhyming pattern, along with strong picture cues, helps early readers get the reading practice they need.

BOB books, by Bobby Lynn Maslen, have long been a go-to for kids in preschool to third grade. Each book in the series features a fun, simple story, as well as lively illustrations to turn our youngest patrons into avid readers.

The star-marked books in our Easy Reader section are a great way for our grown-up patrons to introduce our newest patrons to the joys of the written word.

### **Thinking Money for Kids Financial Literacy Program Update**

The Thinking Money for Kids financial literacy program is off to a farm-tastic start! Ten children (ages 6-9) joined us for Making Moooh-lah, a floor-size, interactive board game that teaches kids how to think about spending, saving, and investing in order to keep a farm profitable through all four seasons. There were some interesting discussions about insurance, taxes, and whether owning the "Golden Goose" would be worth it if you didn't have a website to promote it.

We're looking forward to the next installment in the series: Currency Conga on Monday, February 10.

### **Preschool Pals Program**

Preschool Pals are looking forward to some fun crafts, stories and songs over several weeks this February, all centering around the concept of love. In December we started to learn about birds in winter. During our "Love the Birds" themed week in February we



will continue to explore ways in which birds keep warm to survive in the cold weather. To show our love for the birds, we will be giving them a nice wintertime treat by reusing an egg carton to construct bird feeders and stringing Cheerios to hang on trees at home. Our Valentine's Day themed week will find us enjoying some Valentine's Day themed stories and songs and making a love bug craft to take home to a special person. Our last session in February is themed "I Love Myself." We are going to explore ways we can practice self-care when we might be feeling a bit unsettled by learning a few soothing songs about breathing. Preschool Pals will also be trying yoga for the first time!

### **Tonies Now Available in the Children's Room**

The popular and much anticipated Tonies are now available in the children's room to be borrowed and enjoyed at home by our younger patrons. Tonies provide enjoyable independent, screen-free listening to popular and classic stories and encourages children to sing along with their favorite characters. Through imaginative listening, children learn new words and rhythm while honing skills in focus and attention. The kid-friendly, soft cube-shaped Toniebox is easy to manipulate and can be turned on with a simple squeeze of an ear atop the box and a tap or a tilt to adjust volume, move through chapters and move forward or backward respectively. Little patrons can just pop their favorite character Tonie on top and enjoy. The Children's Department is currently circulating 1 Tonies base unit and 5 character packs with 4 extra characters each.







Preschool Pals Fun!



## 2024 Annual Review of Periodicals

Jen O'Connor, Adult Services Librarian

February 10, 2025

### Magazine/Newspaper Discards

Serials are discarded based on retention periods. Newspapers are on a 3-month discard schedule. Most magazines are on a 1-year or 6 month retention schedule and magazines are discarded during the Nov/Dec months. We do not retain periodicals longer than 1 year if they can be accessed digitally either through Flipster or through a periodical or academic database to which we subscribe.

### Changes in Serials - 2024

Advocate	Now comes with Out; no longer a stand alone publication
American History	Discontinued by publisher
Antique Trader Weekly	Merged with Kovel's
Aviation History	Discontinued by publisher
Beanz	Discontinued by publisher
Booklinks	Discontinued by publisher
Civil War Times	Discontinued by publisher
COMPS	Did not renew; does not get utilized by patrons
Cowboys & Indians	Did not renew; does not circulate
Innovation & Tech Today	Did not renew; does not circulate
J-14	Discontinued by publisher
Linn's Stamp News	Now comes with Scott Stamp Monthly; no longer a stand alone publication
Military History	Discontinued by publisher
Needle Pulling Thread	Did not renew; does not circulate
Sound & Vision	Discontinued by publisher
This Old House	Discontinued by publisher
Value Line Investment Survey	Title is now part of Reference budget

### Serials added in 2024

No new serial subscriptions were added in 2024.

Magazine issues removed in 2024 = 2,366

Newspapers (daily/weekly) issued removed in 2024 = 2,720 items

## HIGHLIGHTS of 2025 – 2026 OPERATING BUDGET FINAL DRAFT

As we begin the new year, we once again find ourselves in a challenging period of inflated prices along with increased health and retirement costs. At the same time, we strive to provide a budget that maintains the library's record of modest increases, with the past three years averaging a 0.99% increase. This budget will allow us to remain an excellent value for the community by providing traditional and innovative library materials, services and programs for all ages with a tax levy increase below the NYS cap.

### *Revenue*

Revenue will decrease by \$50,000.00, due to the reduction of the applied fund balance.

### *Expenditures*

- The proposed staff salary budget line will decrease by 1.53% due to staff retirements.
- This budget cycle calls for increases in both the projected NYS retirement and Medicare reimbursement costs. The benefit line will increase by 5.62% or \$81,403.00. Total Salaries and Benefits, taken together, are estimated to increase by 0.66% or \$31,403.00.
- Equipment, Furniture & Fixtures budgets remains the same.
- Library Materials increases by 1.69% as we continue to shift monies to reflect current borrowing and spending trends.
- Administrative costs are projected to increase by 2.31% due largely to contractual work with a social worker and increased programming costs, a direct benefit to our community.
- The Utilities, Building, Vehicle budget category will increase by 1.79% due mainly to the rise in insurance costs.

### SUMMARY

The proposed Tax Appropriation for FY 2025-2026 is \$6,393,417.00, a 1.85% increase over last year or \$116,303.00. The New York State Tax Cap has been set at 2.00%. The total library tax bill for the average homeowner with property assessed at \$3,300.00 is estimated to be \$498.78 for the year. This represents an estimated increase of \$13.68 over last year or \$1.14 per month.



**South Huntington Public Library**  
**2025 - 2026 Operating Budget - Final Draft**

	Budget 2024-25	Budget 2025-26	INC or DEC	%
<b>REVENUE</b>				
2082 Charges				
A Lost Material	2,500	2,500	0	0.00%
B Computer items/Printing	10,000	10,000	0	0.00%
C Photo copy equipment	3,000	3,000	0	0.00%
Total Charges	15,500	15,500	0	0.00%
2401 Interest	75,000	100,000	25,000	33.33%
2770 Misc. Income	15,000	15,000	0	0.00%
3840 State Incentive	20,000	20,000	0	0.00%
Applied Fund Balance	175,000	100,000	-75,000	
<b>TOTAL REVENUE</b>	<b>300,500</b>	<b>250,500</b>	<b>-50,000</b>	<b>-16.64%</b>
<b>SALARIES</b>				
<b>SALARIES</b>	<b>3,275,767</b>	<b>3,225,767</b>	<b>-50,000</b>	<b>-1.53%</b>
<b>BENEFITS</b>				
9010 NYS Retirement	420,000	485,000	60,000	15.48%
9030 FICA/Medicare	250,597	247,000	-3,597	-1.44%
9040 Workers' Comp.	25,000	25,000	0	0.00%
9055 Disability Insurance	4,000	4,000	0	0.00%
9056 Long Term Disability Insura	8,500	8,500	0	0.00%
9057 Unemployment Insurance	1,000	1,000	0	0.00%
9060 Health Insurance	685,000	685,000	0	0.00%
9061 Medicare Reimbursement	55,000	75,000	20,000	36.36%
<b>TOTAL BENEFITS</b>	<b>1,449,097</b>	<b>1,530,500</b>	<b>81,403</b>	<b>5.62%</b>
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>4,724,864</b>	<b>4,756,267</b>	<b>31,403</b>	<b>0.66%</b>

**South Huntington Public Library**  
**2025 - 2026 Operating Budget - Final Draft**

	Budget 2024-25	Budget 2025-26	INC or DEC	%
<b>EQUIPMENT, FURNITURE &amp; FIXTURES</b>				
200 Equipment & Computers	65,000	65,000	0	0.00%
201 Furniture and Fixtures	30,000	30,000	0	0.00%
<b>TOTAL EQUIPMENT, FURNITURE</b>	<b>95,000</b>	<b>95,000</b>	<b>0</b>	<b>0.00%</b>
<b>LIBRARY MATERIALS</b>				
410 Books				
A Adult	110,000	110,000	0	0.00%
B Young Adult	10,000	10,000	0	0.00%
C Child	75,000	75,000	0	0.00%
D Reference - Electronic	50,000	45,000	-5,000	-10.00%
E Audio Books - Adult	1,000	1,000	0	0.00%
F Audio Books - Children	2,000	2,000	0	0.00%
G Digital Subscriptions	220,500	220,500	0	0.00%
Total Books	468,500	463,500	-5,000	-1.07%
410 Museum Passes	22,000	24,000	2,000	9.09%
411 Comput. Software Adult	2,500	2,500	0	0.00%
411 Comput. Software Child	4,000	4,000	0	0.00%
411A Computer Software - Non-c	55,000	55,000	0	0.00%
Total Software	61,500	61,500	0	0.00%
412 Audiovisual				
A Audio Recordings-Adult	2,000	2,500	500	25.00%
C Audio Recordings-Child	500	400	-100	-20.00%
D Video Recordings-Adult	18,000	18,000	0	0.00%
E Video Recordings-Child	5,000	3,000	-2,000	-40.00%
Total Audiovisual	25,500	23,900	-1,600	-6.27%
413 Serials				
A Periodicals	16,500	16,500	0	0.00%
Total Serials	16,500	16,500	0	0.00%
419 Materials Processing	20,000	35,000	15,000	75.00%
<b>TOTAL LIBRARY MATERIALS</b>	<b>614,000</b>	<b>624,400</b>	<b>10,400</b>	<b>1.69%</b>

**South Huntington Public Library**  
**2025 - 2026 Operating Budget - Final Draft**

	Budget 2024-25	Budget 2025-26	INC or DEC	%
<b>ADMINISTRATION</b>				
430 Supplies				
A Office	30,000	20,000	-10,000	-33.33%
B Library	35,000	30,000	-5,000	-14.29%
431 Telecommunications	45,000	40,000	-5,000	-11.11%
432 SCLS Services/Circ. Control	95,000	95,000	0	0.00%
433 Postage	30,000	30,000	0	0.00%
434 Publicity				
A Printing/Newsletter/Advertiser	110,000	110,000	0	0.00%
435 Continuing Education/Mileage				
A Staff	35,000	35,000	0	0.00%
B Board	8,000	5,000	-3,000	-37.50%
437 Consultant Fees				
A Auditor	15,000	18,000	3,000	20.00%
B Legal	12,000	10,000	-2,000	-16.67%
C Treasurer	7,000	7,000	0	0.00%
D Misc. Consultants	3,000	3,000	0	0.00%
E Art & Music	9,500	9,500	0	0.00%
F. Security	140,000	140,000	0	0.00%
G. Social Worker		15,000	15,000	#DIV/0!
438 Memberships	6,000	6,000	0	0.00%
439 Equipment/Lease/Service				
A Photocopy	5,000	5,000	0	0.00%
B Service Contracts	10,000	10,000	0	0.00%
C Office & AV Equip. Repair	250	250	0	0.00%
440 Miscellaneous Expenses	1,000	1,000	0	0.00%
A Bus Trips	0	0	0	#DIV/0!
B Cost of Vote	3,000	3,000	0	0.00%
C Community Activities	180,000	205,000	25,000	13.89%
<b>TOTAL ADMINISTRATION</b>	<b>779,750</b>	<b>797,750</b>	<b>18,000</b>	<b>2.31%</b>

**South Huntington Public Library**  
**2025 - 2026 Operating Budget - Final Draft**

	Budget 2024-25	Budget 2025-26	INC or DEC	%
<b>UTILITIES, BUILDING, VEHICLE</b>				
450 Utilities				
A Electricity	140,000	140,000	0	0.00%
B Water	5,000	5,000	0	0.00%
C Gas	20,000	20,000	0	0.00%
Total Utilities	165,000	165,000	0	0.00%
451 Custodial Supplies	20,000	20,000	0	0.00%
452 Building				
A Maintenance Equipment	8,000	7,000	-1,000	-12.50%
B Repair & Maintenance	45,000	45,000	0	0.00%
C Service Contracts	40,000	41,000	1,000	2.50%
454 Insurance	55,000	61,500	6,500	11.82%
469 Grounds Maintenance	30,000	30,000	0	0.00%
473 Operation of vehicle				
A Fuel / Maintenance	1,000	1,000	0	0.00%
<b>UTILITIES, BUILDING, VEHICLE</b>	364,000	370,500	6,500	1.79%
<b>TOTAL EXPENDITURES</b>	6,577,614	6,643,917	66,303	1.01%

**South Huntington Public Library**  
**2025 - 2026 Operating Budget - Final Draft**

	Budget 2024-25	Budget 2025-26	INC or DEC	%
<b><u>Budget Summary</u></b>				
TOTAL SALARIES	3,275,767	3,225,767	-50,000	-1.53%
EQUIPMENT	95,000	95,000	0	0.00%
TOTAL LIBRARY MATERIALS	614,000	624,400	10,400	1.69%
TOTAL ADMINISTRATION	779,750	797,750	18,000	2.31%
TOTAL UTILITIES, BUILDING, V	364,000	370,500	6,500	1.79%
TOTAL BENEFITS	1,449,097	1,530,500	81,403	5.62%
TOTAL EXPENDITURES	6,577,614	6,643,917	66,303	1.01%
EXPENDITURES	6,577,614	6,643,917	66,303	1.01%
REVENUE	300,500	250,500	-50,000	-16.64%
TO BE RAISED BY TAXES	6,277,114	6,393,417	116,303	1.85%
OPERATING BUDGET				
TAX APPROPRIATION	6,277,114	6,393,417	116,303	1.85%
*TAX RATE	14.77		15.11	
*Based on a town assessment of	42,299,266 in 2024-25			
TOTAL COST	The total library tax bill for the average homeowner with property assessed at \$3,300.00 is estimated to be \$498.79 for the year. This represents an increase of 13.68 over last year.			



## Approval of the Proposed 2025-2026 Operating Budget for Presentation to the Public

### Information

The Annual Budget Meeting of the South Huntington Public Library Board of Trustees will take place on Wednesday, March 26 at 7:00 p.m. At this meeting the proposed 2025-2026 operating budget will be presented to the public.

### Recommendation

That the Board of Trustees approves the South Huntington Public Library proposed operating budget for 2025-2026 for presentation to the public.

## Request for Reconsideration of Library Materials

### Information

The library continuously reviews and updates its policies to ensure they are effective and relevant. Attached is our current "Reconsideration of Materials" form. Upon review, we found that the policy needed to be updated. The document is attached with edits for the board to consider. Changes proposed are in red, while the suggested deletions are crossed out.

### Recommendation

That the Board of Trustees approves the updated policy as presented.

Patron Request for Reconsideration of Library Materials Form  
(revised 6/16/14) (10/19/20)

Date: \_\_\_\_\_

Author: \_\_\_\_\_ Format: \_\_\_\_\_ Title: \_\_\_\_\_

\_\_\_\_\_

Publisher: \_\_\_\_\_

Please indicate if this form is being filed on behalf of an individual or an organization.

A. (Individual)

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-Mail: \_\_\_\_\_ B.

(Organization)

Name of Organization: \_\_\_\_\_

Name and Title of Individual filing on behalf of an Organization

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Contact Address: \_\_\_\_\_

Contact Telephone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

1. Did you read, listen to, or see the entire contents of the material in question? If not, what parts?

\_\_\_\_\_

2. To what in the materials do you object? Please be specific:

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3. ~~What do you feel might be the result of reading or viewing this material?~~

What concerns you about this resource?

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4. ~~Is there anything good about this material? What?~~

---

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5. ~~Are you aware of the judgment of this material by critics?~~

Have you read any professional reviews of this material?

---

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6. ~~What do you believe to be the theme of this material?~~

---

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7. ~~What material of equal quality would you recommend for addition to the collection that would convey as valuable a picture and perception of our civilization?~~

What material would you recommend adding to our collection in its place?

---

---

8. What action are you requesting the library to consider?

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Additional Comments:

## HVAC Maintenance Contract

### Information

Our annual preventative maintenance contract for heating, ventilation and air conditioning is scheduled for renewal. Our current provider is Thermal Solutions and we are extremely satisfied with their service. Additionally, they are not increasing their cost from last year. Gallet Air, Inc and Scarpelli Mechanical failed to submit bids.

Gallett Air Inc	n/a
Thermal Solutions, Inc.	\$20,500.00
Scarpelli Mechanical	n/a

### Recommendation

That the Board of Trustees authorizes Thermal Solutions, Inc. to provide preventive maintenance services as per proposal dated February 15, 2025 for the period April 1, 2025 through March 31, 2026 for a total cost of \$20,500.00.



## Long Island Library Conference 2025

### Information

The Long Island Library Conference is an educational forum for all those who work in and for libraries. Held annually to provide innovative and informational programs as well as networking opportunities to improve the quality of the public, special, school and university libraries of Long Island, the Conference is organized and sponsored by the Suffolk County Library Association (SCLA) and the Nassau County Library Association (NCLA). The conference will take place on Thursday, May 8<sup>th</sup>, at the Melville Marriott.

### **In-Person Conference**

	<b>Cost per Person</b>	<b>Cost for 12 Staff Members</b>
Registration	\$85.00	\$1,020.00

### **Recommendation**

That the Board of Trustees authorizes twelve staff members to attend the 2025 Long Island Library Conference at a cost not to exceed \$1,020.00. If there is interest, sufficient funds are available in the Board Continuing Education code to send Trustees to the conference.

## **2024 New York State Annual State Report**

### **Information**

The 2024 Annual Report is included in your packet. New York State requires that each library board votes to accept the annual report at a public board meeting. While the document will include a side-by-side comparison to last year's report, it is important to note that a number of changes in the requested information can lead to wide variances. For example, the separation of digital content from physical media in some questions resulted in a massive decrease in our reported holdings. This year also saw a reclassification of some program stats, with the survey moving away from "synchronous" and "asynchronous" categories to distinctions between live programming and pre-recorded.

If a side-by-side comparison was absent, there would be no context for the data provided, so it has been included, despite these issues.

### **Recommendation**

That the Board of Trustees accepts the South Huntington Public Library's New York State Report for 2024.

# South Huntington Public Library

## Annual Report For Public And Association Libraries - 2024

CURRENT YEAR

PREVIOUS YEAR

### 1. GENERAL LIBRARY INFORMATION

#### Library / Director Information

#### [Outline of Major Changes](#)

Please be advised of two improvements that have been implemented:

- The report now saves automatically after every new entry or change.
- Multiple users can now view and edit reports at the same time. When logging in, you will receive a pop-up message notifying you if someone else is also using the report to enable coordination.

Report all information in Part 1 as of December 31, 2024, except for questions related to the current library director/manager (questions 1.37 through 1.44).

1.1	Library ID Number	8000583120	8000583120
1.2	Library Name	SOUTH HUNTINGTON PUBLIC LIBRARY	<i>SOUTH HUNTINGTON PUBLIC LIBRARY</i>
1.3	Name Status (State use only)	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>
1.4	Structure Status (State use only)	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>
1.5	Community	Huntington Station	<i>Huntington Station</i>
1.6	Beginning Fiscal Reporting Year	07/01/2023	07/01/2022
1.7	Ending Fiscal Reporting Year	06/30/2024	06/30/2023
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No	<i>No</i>
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A	<i>N/A</i>

1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A	N/A
1.11	Beginning <u>Local</u> Fiscal Year	07/01/2023	07/01/2022
1.12	Ending <u>Local</u> Fiscal Year	06/30/2024	06/30/2023
1.13	Address Status	00 (for no change from previous year)	00 (for no change from previous year)
1.14	Street Address	145 PIDGEON HILL ROAD	145 PIDGEON HILL ROAD
1.15	City	HUNTINGTON STATIO	HUNTINGTON STATIO
1.16	Zip Code	11746	11746
1.17	Mailing Address	145 PIDGEON HILL ROAD	145 PIDGEON HILL ROAD
1.18	City	HUNTINGTON STATIO	HUNTINGTON STATIO
1.19	Zip Code	11746	11746
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter M (Missing) if no telephone number)	(631) 549-4411	(631) 549-4411
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter M (Missing) if no telephone number)	(631) 547-6912	(631) 547-6912
1.22	E-Mail Address (enter M (Missing) if no E-Mail)	contactus@shpl.info	contactus@shpl.info
1.23	Library Home Page URL (Enter M (Missing) if no home page URL)	https://shpl.info	https://shpl.info
1.24	Population Chartered to Serve (per 2020 Census)	39,349	39,349
1.25	Indicate the type of library as stated in the library's charter (select one):	PUBLIC	PUBLIC
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	School District	School District
1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	N	N

1.28	Indicate the type of charter the library currently holds (select one):	Absolute	<i>Absolute</i>
1.29	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	09/25/1970	<i>09/25/1970</i>
1.30	Date the library was last registered	06/06/1968	<i>06/06/1968</i>
1.31	Federal Employer Identification Number	111982166	<i>111982166</i>
1.32	County	SUFFOLK	<i>SUFFOLK</i>
1.33	School District	South Huntington	<i>South Huntington</i>
1.34	Town/City	Huntington Station	<i>Huntington Station</i>
1.35	Library System	Suffolk Cooperative Library System	<i>Suffolk Cooperative Library System</i>

**THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.**

1.36a President/CEO Name

1.36b President/CEO Phone Number

1.36c President/CEO Email

NOTE: For questions 1.37 through 1.44, report all information for the current library director/manager.

1.37	First Name of Library Director/Manager	Janet	<i>Janet</i>
1.38	Last Name of Library Director/Manager	Scherer	<i>Scherer</i>
1.39	NYS Public Librarian Certification Number	20018	<i>20018</i>
1.40	What is the highest education level of the library manager/director?	Master's Degree	<i>Master's Degree</i>
1.41	If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science?	Y	<i>Y</i>



1.42	Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.	Y	Y
1.43	E-mail Address of the Director/Manager	jscherer@shpl.info	jscherer@shpl.info
1.44	Fax Number of the Director/Manager	(631) 547-6912	(631) 547-6912
1.45	Does the library charge fees for library cards to people residing outside the system's service area?	N	N

#### Public Votes / Contracts

1.46	Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2024? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.47.	Y	Y
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**Please Note: last year's answers for repeating groups cannot be displayed.**

1.	Name of municipality or district holding the public vote	South Huntington	South Huntington
2.	Indicate the type of municipality or district holding the public vote	Special Legislative District	School District
3.	Date the vote was held (mm/dd/2024)	04/16/2024	04/11/2023
4.	Was the vote successful? Y/N	Y	Y
5.	What type of public vote was it?	budget vote (school district public library only)	budget vote (school district public library only)
6a.	Most recent prior year approved appropriation from a public vote:	\$6,131,502	\$6,070,752

6b.	Proposed increase in appropriation as a result of the vote held on the date reported in question number 3:	\$120,612	\$60,750
6c.	Total proposed appropriation (manually sum of 6a and 6b):	\$6,252,114	\$6,131,502

**This question should only be answered if "No" was answered in Q1.46 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.**

1.47 Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2024) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.48. N

**Please Note: last year's answers for repeating groups cannot be displayed.**

1. Name of municipality or district holding the public vote South Huntington
2. Indicate the type of municipality or district holding the public vote Special Legislative District
3. Date the last successful vote was held (mm/dd/yyyy) N/A
4. What type of public vote was it? N/A
5. What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote? N/A

#### Unusual Circumstances

1.48 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.49. N

**Please Note: last year's answers for repeating groups cannot be displayed.**

1. Name of contracting municipality or district N/A N/A

2.	Is this a written contractual agreement?	N/A	N/A
3.	Population of the geographic area served by this contract	N/A	N/A
4.	Dollar amount of contract	N/A	N/A
5.	Enter the appropriate code for range of services provided (select one):	N/A	N/A

1.49	For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the <u>Note</u> ; if no, please go to Part 2, Library Collection.	N	N
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## 2. LIBRARY COLLECTION

### Physical Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please [read](#) general information instructions below before completing this section.

This section of the survey (2.1-2.16) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange.

### PRINT MATERIALS

#### Cataloged Books

2.1	Adult Fiction Books	48,940	48,283
2.2	Adult Non-fiction Books	55,788	58,603
2.3	<b>Total Adult Books (Total questions 2.1 &amp; 2.2)</b>	104,728	106,886
2.4	Children's Fiction Books	42,144	42,020

2.5	Children's Non-fiction Books	41,373	<i>43,561</i>
2.6	<b>Total Children's Books (Total questions 2.4 &amp; 2.5)</b>	83,517	<i>85,581</i>
2.7	<b>Total Cataloged Books (Total questions 2.3 &amp; 2.6)</b>	188,245	<i>192,467</i>

#### **Other Print Materials**

2.8	Total Uncataloged Books	0	<i>0</i>
2.9	Total Print Serials	5,363	<i>6,188</i>
2.10	All Other Print Materials	0	<i>0</i>
2.11	<b>Total Other Print Materials (Total questions 2.8 through 2.10)</b>	5,363	<i>6,188</i>
2.12	<b>Total Print Materials (Total questions 2.7 and 2.11)</b>	193,608	<i>198,655</i>

#### **ALL OTHER MATERIALS**

2.13	Audio - Physical Units	13,889	<i>13,992</i>
2.14	Video - Physical Units	28,328	<i>28,106</i>
2.15	Other Circulating Physical Items	481	<i>1,177</i>
2.16	<b>Total Other Physical Materials (Total questions 2.13 through 2.15)</b>	42,698	<i>43,275</i>

#### **Grand Total / Additions to Holdings**

2.17	<b>GRAND TOTAL HOLDINGS (Total questions 2.12 and 2.16)</b>	236,306	<i>1,272,846</i>
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#### **ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.**

2.18	Cataloged Books	9,099	<i>10,093</i>
2.19	All Other Print Materials	1,551	<i>0</i>
2.20	All Other Materials	1,874	<i>3,812</i>
2.21	<b>Total Additions (Total questions 2.18 through 2.20)</b>	12,524	<i>253,208</i>

### **3. LIBRARY PROGRAMS, POLICIES, AND SERVICES**

#### **Visits / Borrowers / Policies / Accessibility**

Report all information on questions 3.1 through 3.3 and 3.17a through 3.34e as of the last day of the fiscal year stated in 1.6. and 1.7 in Part 1; report information on questions 3.4 through 3.16 and 3.35 through 3.77b based on the 2024 calendar year. Please click [here](#) to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1.

### LIBRARY USE

3.1	Library visits (total annual attendance)	179,488	236,020
3.1a	Regarding the number of Library Visits entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count	CT - Annual Count
3.2	Registered resident borrowers	16,618	16,032
3.3	Registered non-resident borrowers	0	0

Please report information on WRITTEN POLICIES as of 12/31/24.

### WRITTEN POLICIES (Answer Y for Yes, N for No)

Answers are prefilled with the prior year's answers. If a change is made please add a note of explanation.

3.4	Does the library have an open meeting policy?	Y	Y
3.5	Does the library have a policy protecting the confidentiality of library records?	Y	Y
3.6	Does the library have an Internet use policy?	Y	Y
3.7	Does the library have a disaster plan?	Y	Y
3.8	Does the library have a board-approved conflict of interest policy?	Y	Y
3.9	Does the library have a board-approved whistle blower policy?	Y	Y
3.10	Does the library have a board-approved sexual harassment prevention policy?	Y	Y

Please report information on ACCESSIBILITY as of 12/31/24.

### ACCESSIBILITY (Answer Y for Yes, N for No)



3.11	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y	Y
3.12	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	Y	Y
3.13	Does the library have large print books?	Y	Y
3.14	Does the library have assistive technology for people who are visually impaired or blind?	Y	Y

**3.15 - If so, what do you have? If no, go to next question**

	screen reader, such as JAWS, Windoweyes or NVDA	Yes	Yes
	refreshable Braille commonly referred to as a refreshable Braille display		No
	screen magnification software, such as Zoomtext	Yes	Yes
	electronic scanning and reading software, such as OpenBook		Yes
3.16	Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)?	Y	Y

**Library Sponsored Programs**

## LIVE PROGRAM SESSIONS and ATTENDANCE

Report information on Library Program Sessions and Attendance based on the fiscal reporting year entered for Questions 1.6 and 1.7 in Section 1 General Library Information.

### Live Program Sessions

- A live program session is any planned event which introduces the group attending to library services or which provides information to participants.
- Program sessions may cover use of the library, library services, or library tours. Program sessions may also provide cultural, recreational, or educational information.
- Examples of these types of program sessions include, but are not limited to, film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.
- For specific examples of live and prerecorded programs (previously called synchronous and asynchronous), please refer to the chart in Instructions.

IMPORTANT: If no programs within a category were offered/attended, enter 0. If they were offered/attended but that data is not available, enter M (Missing). N/A should not be entered for any programs.

NOTE: Summer Reading, Early Literacy, Adult Literacy, ESOL, and Digital Literacy programs are subsets of Live and Prerecorded programs and should be entered in those sections as well as in the appropriate subsequent section.

3.17a	Number of Sessions Targeted at	476	377
	Children Ages 0-5		
3.17b	Attendance at Sessions Targeted	5,720	4,554
	at Children Ages 0-5		
3.18a	Number of Sessions Targeted at	266	291
	Children Ages 6-11		
3.18b	Attendance at Sessions Targeted	3,340	3,832
	at Children Ages 6-11		
3.19a	Number of Sessions Targeted at	215	264
	Young Adults Ages 12-18		
3.19b	Attendance at Sessions Targeted	2,951	2,491
	at Young Adults Ages 12-18		
3.20a	Number of Sessions Targeted at	1,115	927
	Adults Age 19 or Older		
3.20b	Attendance at Sessions Targeted	19,365	21,541
	at Adults Age 19 or Older		
3.21a	Number of General Interest	2	2
	Program Sessions		
3.21b	Attendance at General Interest	265	350
	Program Sessions		

3.22	Total Sessions of Live Programs Categorized by Age (sum of 3.17a, 3.18a, 3.19a, 3.20a, 3.21a)	2,074	1,861
3.23	Total Attendance at Live Programs Categorized by Age (sum of 3.17b, 3.18b, 3.19b, 3.20b, 3.21b)	31,641	32,768
Live Programs Categorized by Venue			
3.24a	Total Live Onsite Program Sessions	1,851	1,676
3.24b	Total Live Onsite Program Attendance	27,981	30,974
3.25a	Total Live Offsite Program Sessions	74	5
3.25b	Total Live Offsite Program Attendance	2193	38
3.26a	Total Live Virtual Program Sessions	149	180
3.26b	Total Live Virtual Program Attendance	1,467	1,756
3.27	Total Sessions of Live Programs Categorized by Venue (sum of 3.24a, 3.25a, 3.26a)	2,074	1,861
3.28	Total Attendance at Live Programs Categorized by Venue (sum of 3.24b, 3.25b, 3.26b)	31,641	32,768
Prerecorded and One-on-One Programs			
3.29	Total Number of Prerecorded Program Presentations	0	4
3.30	Total Views of Prerecorded Program Presentations within 30 Days	0	46
3.31	One-on-One Program Sessions	2,697	2,604
3.32	Attendance at One-on-One Program Sessions	2,697	2,604

**Teen-Led / Promotion / Summer Reading**

3.33	Did your library offer teen-led activities during the 2024 calendar year?	Y	Y
3.34a	Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library?	Yes	Yes
3.34b	Does your library use Facebook for promotion?	Yes	
3.34c	Does your library use Instagram for promotion?	Yes	
3.34d	Does your library use Twitter/X for promotion?	No	
3.34e	Does your library use TikTok for promotion?	No	

Please report information on SUMMER READING PROGRAMS for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

### **SUMMER READING PROGRAM**

3.35	Did the library offer a summer reading program in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	Y	Y
3.36	Library outlets offering the summer reading program	1	N/A
3.37	Children registered for the library's summer reading program	587	639
3.38	Young adults registered for the library's summer reading program	128	126
3.39	Adults registered for the library's summer reading program	217	168
3.40	<b>Total number registered for the library's summer reading program (total 3.37 + 3.38 + 3.39)</b>	932	933
3.41a	Children's program sessions - Summer 2024	115	168

3.41b Children's program attendance - Summer 2024	1,749	2,060
3.42a Young adult program sessions - Summer 2024	45	52
3.42b Young adult program attendance - Summer 2024	540	563
3.43a Adult program sessions - Summer 2024	6	13
3.43b Adult program attendance - Summer 2024	48	465
3.44 Total program sessions - Summer 2024 (total 3.41a + 3.42a + 3.43a)	166	233
3.45 Total program attendance - Summer 2024 (total 3.41b + 3.42b + 3.43b)	2,337	3,088
3.46 Did the library use the Summer Reading at New York Libraries name and/or logo?	Y	N
3.47 Did the library use the Collaborative Summer Library Program (CSLP) Manual, provided through the New York State Library?	Y	Y

## COLLABORATORS

3.48 Public school district(s) and/or BOCES		1
3.49 Non-public school(s)		3
3.50 Childcare center(s)		1
3.51 Summer camp(s)		0
3.52 Municipality/Municipalities		1
3.53 Literacy provider(s)		0
3.54 Other (describe using the State note)		0
3.55 Total Collaborators (total 3.48 through 3.54)	0	6

Please report information on EARLY LITERACY for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

## EARLY LITERACY PROGRAMS

3.56	Did the library offer early literacy programs in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	Y	Y
3.57a	Focus on birth - school entry (kindergarten) sessions	33	28
3.57b	Focus on birth - school entry (kindergarten) attendance	198	214
3.58a	Focus on parents & caregivers sessions	0	0
3.58b	Focus on parents & caregivers attendance	0	0
3.59a	Combined audience sessions	302	380
3.59b	Combined audience attendance	7,808	9,454
3.60	Total Sessions	335	408
3.61	Total Attendance	8,006	9,668
3.62	Collaborators (check all that apply):		
a.	Childcare center(s)	Yes	Yes
b.	Public School District(s) and/or BOCES	Yes	Yes
c.	Non-Public School(s)	Yes	Yes
d.	Health care providers/agencies		No
e.	Other (describe using the State note)		No

## Adult Literacy



Please report information on ADULT LITERACY for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

## ADULT LITERACY

3.63	Did the library offer adult literacy programs in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	Y	Y
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3.64a	Total group program sessions	24	7
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3.64b	Total group program attendance	236	178
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3.65a	Total one-on-one program sessions	0	0
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3.65b	Total one-on-one program attendance	0	0
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3.66 - Collaborators (check all that apply)

a.	Literacy NY (Literacy Volunteers of America)	Yes	Yes
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b.	Public School District(s) and/or BOCES	Yes	Yes
----	--	-----	-----

c.	Non-Public Schools		No
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d.	Other (see instructions and describe using Note)		Yes
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## ESOL / Digital Literacy

Please report information on ESOL, for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

## ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL) PROGRAMS

3.67	Did the library offer English for Speakers of Other Languages (ESOL) programs in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	Y	Y
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3.68a	Children's program sessions	56	66
3.68b	Children's program attendance	688	719
3.69a	Young adult program sessions	7	13
3.69b	Young adult program attendance	341	200
3.70a	Adult program sessions	37	62
3.70b	Adult program attendance	75	141
3.71	Total program sessions (total 3.68a + 3.69a + 3.70a)	100	141
3.72	Total program attendance (total 3.68b + 3.69b + 3.70b)	1,104	1,060
3.73a	One-on-one program sessions	14	16
3.73b	One-on-one program attendance	14	16
3.74 - Collaborators (check all that apply):			
a.	Literacy NY (Literacy Volunteers of America)	Yes	Yes
b.	Public School District(s) and/or BOCES	Yes	Yes
c.	Non-Public School(s)		No
d.	Other (describe using the Note)		No

Please report information on DIGITAL LITERACY for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

### **DIGITAL LITERACY**

3.75	Did the library offer digital literacy programs in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	Y	Y
3.76a	Total group program sessions	139	62
3.76b	Total group program attendance	807	427
3.77a	Total one-on-one program sessions	277	110
3.77b	Total one-on-one program attendance	277	110

## 4. LIBRARY TRANSACTIONS

### Circulation / Reference Transactions

Report all transactions as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. (Please note: Internal Library usage is not considered part of circulation.)

### CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	31,479	31,627
4.2	Adult Non-fiction Books	11,939	12,044
4.3	<b>Total Adult Books (Total questions 4.1 &amp; 4.2)</b>	43,418	43,671
4.4	Children's Fiction Books	44,190	46,372
4.5	Children's Non-fiction Books	11,580	11,395
4.6	<b>Total Children's Books (Total questions 4.4 &amp; 4.5)</b>	55,770	57,767
4.7	<b>Total Cataloged Book Circulation (Total question 4.3 &amp; 4.6)</b>	99,188	101,438

### CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	31,050	32,297
4.9	Circulation of Children's Other Materials	7,767	8,418
4.10	<b>Circulation of Other Physical Items (Total questions 4.8, 4.9)</b>	38,817	40,715
4.11	<b>Physical Item Circulation (Total questions 4.7 &amp; 4.10)</b>	138,005	142,153
4.12	As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the date due?	No	No
4.13	Did your library offer automatic renewal for any physical materials during the reporting period? NOTE: Patrons do not have to take any action for automatic renewals. The Integrated Library System [ILS] rules determine how/when automatic renewals occur.	Yes	

## REFERENCE TRANSACTIONS

4.14	Total Reference Transactions	25,833	23,920
4.14a	Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks?	ES - Annual Estimate Based on Typical Week(s)	CT - Annual Count
4.15	Does the library offer virtual reference?	Y	Y

### Interlibrary Loan / E-Rate

## INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.16	TOTAL MATERIALS RECEIVED	11,818	13,464
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## INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.17	TOTAL MATERIALS PROVIDED	19,251	19,379
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## E-RATE

4.18	Does the library file for E-rate benefits?	Y	Y
4.19	Is the library part of a consortium for E-rate benefits?	Y	Y
4.20	If yes, in which consortium are you participating?	Suffolk Cooperative Library System	Suffolk Cooperative Library System

## 5. ELECTRONIC USE

### Electronic Holdings

These are new questions added by IMLS that will be required to be answered for the 2025 report, and are voluntary for this year. All questions are simply reformulated methods of gathering data that has been previously required; no new data gathering should be needed by libraries to answer these questions.

For all questions: Answer *Missing* if the answer is unknown

Report information for Electronic Use based on the fiscal reporting year entered for Questions 1.6 and 1.7 in Section 1 General Library Information.

### **Electronic Books**

E-books are the digital equivalent of printed books that may be accessed online from an electronic device. E-books also include e-comics. Do not consider resources available for free in the public domain when answering the following questions.

5.1 Did the library provide access to Yes  
e-books purchased solely by the library?

5.2 Did the library provide access to Yes  
e-books purchased via a consortium,  
cooperative, or other similar group at  
the local, regional, or state level?

5.3 Did the library provide access to No  
e-books provided by the New York State  
Library at no or minimal cost to the  
library?

### **Electronic Serials**

E-serials are periodic digital publications equivalent to printed newspapers, magazines, and similar media that are viewed as entire issues rather than as single articles returned from a research query. Do not consider resources available for free in the public domain when answering the following questions. Answer Yes/No/Missing (Unknown)

5.4 Did the library provide access to No  
e-serials purchased solely by the  
library?

5.5 Did the library provide access to Yes  
e-serials purchased via a consortium,  
cooperative, or other similar group at  
the local, regional, or state level?

5.6 Did the library provide access to No  
e-serials provided by the New York  
State Library at no or minimal cost to  
the library?

### **Electronic Audio**

E-audio are digital files of sound only (e.g., audiobooks, music) that may be accessed online from an electronic device. Do not consider resources available for free in the public domain when answering the following questions. Answer Yes/No/Missing (Unknown)

5.7 Did the library provide access to Yes  
e-audio purchased solely by the library?

5.8 Did the library provide access to Yes  
e-audio purchased via a consortium,  
cooperative, or other similar group at  
the local, regional, or state level?

5.9 Did the library provide access to No  
e-audio provided by the New York State  
Library at no or minimal cost to the  
library?

## **Electronic Video**

E-videos are digital files of moving visual images with or without sound (e.g., movies, television shows) that may be accessed online from an electronic device. Examples include Hoopla, Kanopy, and cloudlibrary. Do not consider resources available for free in the public domain when answering the following questions. Answer Yes/No/Missing (Unknown)

5.10 Did the library provide access to No  
e-videos purchased solely by the  
library?

5.11 Did the library provide access to Yes  
e-videos purchased via a consortium,  
cooperative, or other similar group at  
the local, regional, or state level? (Do  
not include New York State Library-  
provided content here; that should be  
entered in 5.12.)

5.12 Did the library provide access to No  
e-videos provided by the New York  
State Library at no or minimal cost to  
the library?

## **Databases / Online Learning / E-Material Circulation**

### **Research Databases**

Research databases are organized collections of electronic data or records (e.g., facts, abstracts, articles, bibliographic data, texts, photographs) that can be searched to retrieve information. Do not consider resources available for free when answering the following questions. Answer Yes/No/Missing (Unknown)

5.13 Did the library provide access to Yes  
research databases purchased solely by  
the library?



5.14 Did the library provide access to Yes  
research databases purchased via a  
consortium, cooperative, or other  
similar group at the local, regional, or  
state level?

5.15 Did the library provide access to Yes  
research databases provided by the New  
York State Library at no or minimal cost  
to the library (e.g., NOVELny)?

## **Online Learning**

Online learning platforms primarily provide instruction, tools, and resources to enhance education, lifelong learning, and skill building. Platforms may offer homework assistance, language learning, test preparation, professional development, resume assistance, hobby instruction, etc. Answer Yes if library provided access to a platform even if the platform itself is not owned by the library (e.g., paying for access to Ryan Dowd's Homeless Library). Do not consider resources available for free when answering the following questions. Answer Yes/No/Missing (Unknown)

5.16 Did the library provide access to Yes  
online learning platforms purchased  
solely by the library?

5.17 Did the library provide access to Yes  
online learning platforms purchased via  
a consortium, cooperative, or other  
similar group at the local, regional, or  
state level?

5.18 Did the library provide access to No  
online learning platforms provided by  
the New York State Library at no or  
minimal cost to the library?

## **E-Material Circulation**

Electronic (digital) materials can be accessed online from an electronic device. Types of electronic materials include e-books, e-serials, e-audio, and e-video. Only count items that require user authentication and have a limited period of use. Count all checkouts, including renewals.

5.19 The total circulation of e-books 65,394  
during the reporting period

5.20 The total circulation of e-serials 5,568  
during the reporting period.

5.21 The total circulation of e-audio 42,016  
during the reporting period

5.22 The total circulation of e-videos 8,015  
during the reporting period.

## **6. STAFF INFORMATION**

All staff questions refer to PAID staff.

Note: Report figures as of the last day of the fiscal year reported in Questions 1.6 and 1.7 in Part 1.

Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

### FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	35	35
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### BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1	1
6.3	Vacant Library Director (certified)	0	0
6.4	Library Manager (not certified)	0	0
6.5	Vacant Library Manager (not certified)	0	0
6.6	Librarian	22.74	17.53
6.7	Vacant Librarian	0	0
6.8	Library Specialist/Paraprofessional	0	0
6.9	Vacant Library Specialist/Paraprofessional	0	0
6.10	Other Staff	18.80	25.00
6.11	Vacant Other Staff	0	0
6.12	<b>TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 &amp; 6.10)</b>	42.54	43.53
6.13	<b>VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 &amp; 6.11)</b>	0.00	0.00

### SALARY INFORMATION

6.14	FTE - Library Director (certified)	1	1
6.15	Salary - Library Director (certified)	\$162,664	\$157,737

6.16	FTE - Library Manager (not certified)	0	0
6.17	Salary - Library Manager (not certified)	\$0	\$0
6.18	FTE - Librarian	1	1
6.19	Salary - Librarian	\$59,849	\$59,110

## 7. MINIMUM PUBLIC LIBRARY STANDARDS

All public, free association and Indian libraries in New York State are required to meet the minimum standards listed below. Please indicate which of these standards your library meets as of **December 31, 2024**. Please click [here](#) to read general instructions before completing this section. [Helpful information for meeting minimum public library standards](#) is available on the State Library's website.

1.	Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law.	Y	Y
2.	Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff.	Y	Y
3.	Provides a board-approved written annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service.	Y	Y
4.	Has board-approved written policies for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law.	Y	Y
5.	Annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service.	Y	Y
6.	Periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as outlined in the library's long-range plan of service.	Y	Y

7.	Is open the minimum standard number of public service hours for population served. (see instructions)	Y	Y
8.	Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate:		
8a.	space	Y	Y
8b.	lighting	Y	Y
8c.	shelving	Y	Y
8d.	seating	Y	Y
8e.	power infrastructure	Y	Y
8f.	data infrastructure	Y	Y
8g.	public restroom	Y	Y
9.	Provides programming to address community needs, as outlined in the library's long-range plan of service.	Y	Y
10.	Provides		
10a.	a circulation system that facilitates access to the local library collection and other library catalogs	Y	Y
10b.	equipment, technology, and internet connectivity to address community needs and facilitate access to information.	Y	Y
11.	Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above.	Y	Y
12.	Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8.	Y	Y
13.	Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service.	Y	Y

14. Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service.	Y	Y
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## 8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please click [here](#) to read general instructions before completing this section. Questions 8.1-8.4 are pre-filled with prior year answers but not locked to allow updating.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1 Main Library	1	1
8.2 Branches	0	0
8.3 Bookmobiles	0	0
8.4 Other Outlets	0	0
8.5 <b>TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)</b>	1	1

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6 Minimum Weekly Total Hours - Main Library	66.17	67.59
8.7 Minimum Weekly Total Hours - Branch Libraries	0.00	0.00
8.8 Minimum Weekly Total Hours - Bookmobiles	0.00	0.00
8.9 <b>Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)</b>	66.17	67.59
8.10 Annual Total Hours - Main Library	3,515.00	3,523.00
8.11 Annual Total Hours - Branch Libraries	0.00	0.00
8.12 Annual Total Hours - Bookmobiles	0.00	0.00

8.13	Annual Hours Open - Total	3,515.00	3,523.00
	Hours Open (Total questions 8.10 through 8.12)		

## 9. SERVICE OUTLET INFORMATION

Outlets should be arranged in alphabetical order if possible.

Report all information as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please click [here](#) to read general instructions before completing this section. Questions 1–14, 20–25, and 34–36 are pre-filled with prior year answers but not locked to allow updating.

**NOTE:** Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for each main library, branch or bookmobile.

**NEW OUTLETS:** If a new outlet was open in the reporting year for any amount of time, it must be entered here. For locked fields, use the note to input information; enter *New* in the note for Question 40.

**CLOSED OUTLETS:** Even if an outlet was closed for the entire year it still must be reported and not simply left out of reporting. In these cases, enter either *Closed*, *will reopen* or *Closed permanently* in the note for Question 40. Permanently closed outlets will be removed and not appear in subsequent reports.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you will enter the data into the spreadsheet form available in the survey by clicking [a link](#) to an Excel sheet listing prior year outlets is located in section 9. Complete this form and email it to [collectconnect@baker-taylor.com](mailto:collectconnect@baker-taylor.com) and your data will be uploaded into CollectConnect within 24 hours. The data will be loaded in the same order in which it appears in your file, so libraries should be in the correct order on the spreadsheet.

Outlet fields 5–6, 11–14, and 20–23 should be locked.

1.	Outlet Name	SOUTH HUNTINGTON PUBLIC LIBRARY	<i>SOUTH HUNTINGTON PUBLIC LIBRARY</i>
2.	Outlet Name Status	00 (for no change)	<i>00</i>
3.	Street Address	145 PIDGEON HILL ROAD	<i>145 PIDGEON HILL ROAD</i>
4.	Outlet Street Address Status	00 (for no change)	<i>00</i>
5.	City	HUNTINGTON STATION	<i>HUNTINGTON STATION</i>
6.	Zip Code	11746	<i>11746</i>
7.	Phone (enter 10 digits only)	(631) 549-4411	<i>(631) 549-4411</i>
8.	Fax Number (enter 10 digits only)	(631) 547-6912	<i>(631) 547-6912</i>
9.	E-mail Address	contactus@shpl.info	<i>contactus@shpl.info</i>
10.	Outlet URL	https://shpl.info	<i>https://shpl.info</i>



11.	County	SUFFOLK	<i>SUFFOLK</i>
12.	School District	South Huntington	<i>South Huntington</i>
13.	Library System	Suffolk Cooperative Library System	<i>Suffolk Cooperative Library System</i>
14.	Outlet Type Code (select one):	CE	<i>CE</i>
15.	Public Service Hours Per Year for This Outlet	3,515	<i>3,523</i>
16.	Number of Weeks This Outlet is Open	52	<i>52</i>
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y	<i>Y</i>
18.	Is the meeting space available for public use even when the outlet is closed?	N	<i>N</i>
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	92	<i>77</i>
20.	Enter the appropriate outlet code (select one):	N/A	<i>N/A</i>
21.	Who owns this outlet building?	School District	<i>School District</i>
22.	Who owns the land on which this outlet is built?	School District	<i>School District</i>
23.	Indicate the year this outlet was initially constructed	2004	<i>2004</i>
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2023	<i>2018</i>
25.	Square footage of the outlet	48,980	<i>48,980</i>
26.	Number of Internet Computers Used by General Public	79	<i>78</i>
27.	Number of uses (sessions) of public Internet computers per year	14,006	<i>12,152</i>
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count	<i>CT - Annual Count</i>

28.	Type of connection on the outlet's public Internet computers	Fiber	<i>Fiber</i>
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	12 Greater than or equal to 1 gbps	<i>12 Greater than or equal to 1 gbps</i>
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	12 Greater than or equal to 1 gbps	<i>12 Greater than or equal to 1 gbps</i>
31.	Internet Provider	Crown Castle Fiber	<i>Crown Castle Fiber</i>
32.	WiFi Access	No restrictions to access	<i>Other (specify using the State note)</i>
33.	Wireless Sessions	108,250	<i>101,398</i>
33a	Reporting Method for Wireless Sessions	CT - Annual Count	<i>CT - Annual Count</i>
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y	<i>Y</i>
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y	<i>Y</i>
36.	Does your <b>outlet</b> have a Makerspace?	Y	<i>Y</i>
37.	<i>LIBID</i>	8000583120	<i>8000583120</i>
38.	<i>FSCSID</i>	NY0670	<i>NY0670</i>
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0	<i>0</i>
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)	<i>00</i>

## 10. OFFICERS AND TRUSTEES

### Trustees and Terms / Trustee Names

Report information about trustee meetings as of December 31, 2024. All public and association libraries are required by Education Law to hold at least four meetings a year.

### BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2024 to December 31, 2024)	13	<i>13</i>
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## NUMBER OF TRUSTEES AND TERMS

10.2	If the library's charter documents (incorporation) state a range of trustees, what is it? If a range is not stated, enter N/A.	N/A	N/A
10.3	If your library has a range, how many voting positions are stated in the library's current by-laws? If a range is not stated, enter N/A.	N/A	N/A
10.4	If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)? If library does have a range, enter N/A here.	5	5
10.5	What is the <b>trustee term length, as stated in your library's charter documents (incorporation)</b> ? If a term length is not stated, please explain in a Note.	5 years	5 years
10.6	I attest that all trustees participated in trustee education in the last calendar year (2024). If entering No, provide explanation in a Note.	Y	Y

## BOARD MEMBER SELECTION

10.7	Enter Board Member Selection Code (select one):	EP - board members are elected in a public election	<i>EP - board members are elected in a public election</i>
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List Officers and Board Members as of February 1 of the CURRENT year.

Trustee information has been pre-filled with prior year answers but not locked; please make sure to delete former trustees, add new ones, and update position titles, dates and make any other needed changes. You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you must enter the data into the spreadsheet form available [here](#) . Please Note: It is customized and contains previously entered data in need of updating. Complete this form and email it to [collectconnect@baker-taylor.com](mailto:collectconnect@baker-taylor.com).

1.	Status	Filled	<i>Filled</i>
2.	First Name of Board Member	Eileen	<i>Eileen</i>
3.	Last Name of Board Member	Sullivan	<i>Sullivan</i>
4.	Mailing Address	92 E. 23rd Street	<i>92 E. 23rd Street</i>
5.	City	Huntington Station	<i>Huntington Station</i>
6.	Zip Code (5 digits only)	11746	<i>11746</i>

7.	E-mail address	esullivan@shpl.info	<i>esullivan@shpl.info</i>
8.	Office Held or Trustee	Trustee	<i>President</i>
9.	Term Begins - Month	July	<i>July</i>
10.	Term Begins - Year (year)	2024	<i>2019</i>
11.	Term Expires	June	<i>June</i>
12.	Term Expires - Year (yyyy)	2029	<i>2024</i>
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes	<i>Yes</i>
14.	The date the Oath of Office (mm/dd/yyyy) was taken	07/15/2024	<i>07/15/2019</i>
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	07/24/2024	<i>07/19/2019</i>
16.	Is this a brand new trustee?	N	<i>N</i>
1.	Status	Filled	<i>Filled</i>
2.	First Name of Board Member	Patricia	<i>Patricia</i>
3.	Last Name of Board Member	Dillon	<i>Dillon</i>
4.	Mailing Address	31 Colonial Drive	<i>31 Colonial Drive</i>
5.	City	Huntington	<i>Huntington</i>
6.	Zip Code (5 digits only)	11743	<i>11743</i>
7.	E-mail address	pdillon@shpl.info	<i>pdillon@shpl.info</i>
8.	Office Held or Trustee	President	<i>Vice President</i>
9.	Term Begins - Month	July	<i>July</i>
10.	Term Begins - Year (year)	2023	<i>2023</i>
11.	Term Expires	June	<i>June</i>
12.	Term Expires - Year (yyyy)	2028	<i>2028</i>

13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	06/20/2023	06/20/2023
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	07/10/2023	07/10/2023
16.	Is this a brand new trustee?	N	N
1.	Status	Filled	Filled
2.	First Name of Board Member	Stella	Stella
3.	Last Name of Board Member	Fox	Fox
4.	Mailing Address	9 Woodoak Lane	9 Woodoak Lane
5.	City	Huntington	Huntington
6.	Zip Code (5 digits only)	11743	11743
7.	E-mail address	sfox@shpl.info	sfox@shpl.info
8.	Office Held or Trustee	Vice President	Financial Officer
9.	Term Begins - Month	July	July
10.	Term Begins - Year (year)	2020	2020
11.	Term Expires	June	June
12.	Term Expires - Year (yyyy)	2025	2025
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes	Yes

14.	The date the Oath of Office (mm/dd/yyyy) was taken	07/20/2020	07/20/2020
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	08/03/2020	08/03/2020
16.	Is this a brand new trustee?	N	N
1.	Status	Filled	Filled
2.	First Name of Board Member	Stuart	Stuart
3.	Last Name of Board Member	Horowitz	Horowitz
4.	Mailing Address	49 Aldrich Street	49 Aldrich Street
5.	City	Huntington Station	Huntington Station
6.	Zip Code (5 digits only)	11746	11746
7.	E-mail address	shorowitz@shpl.info	shorowitz@shpl.info
8.	Office Held or Trustee	Financial Officer	Trustee
9.	Term Begins - Month	July	July
10.	Term Begins - Year (year)	2021	2021
11.	Term Expires	June	June
12.	Term Expires - Year (yyyy)	2026	2026
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	07/19/2021	07/19/2021
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	07/29/2021	07/29/2021
16.	Is this a brand new trustee?	N	N
1.	Status	Filled	Filled
2.	First Name of Board Member	Eleanora	Eleanora



3.	Last Name of Board Member	Ferrante	<i>Ferrante</i>
4.	Mailing Address	8 Bridle Lane	<i>8 Bridle Lane</i>
5.	City	Huntington Station	<i>Huntington Station</i>
6.	Zip Code (5 digits only)	11746	<i>11746</i>
7.	E-mail address	eferrante@shpl.info	<i>eferrante@shpl.info</i>
8.	Office Held or Trustee	Secretary	<i>Trustee</i>
9.	Term Begins - Month	July	<i>July</i>
10.	Term Begins - Year (year)	2022	<i>2022</i>
11.	Term Expires	June	<i>June</i>
12.	Term Expires - Year (yyyy)	2027	<i>2027</i>
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes	<i>Yes</i>
14.	The date the Oath of Office (mm/dd/yyyy) was taken	06/20/2022	<i>06/20/2022</i>
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	07/01/2022	<i>07/01/2022</i>
16.	Is this a brand new trustee?	N	<i>N</i>

## 11. OPERATING FUNDS RECEIPTS

### Local Public Funds / System Cash Grants / Other State

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

### LOCAL PUBLIC FUNDS

Specify by name the municipalities or school districts which are the source of funds.

11.1 Does the library receive any local public funds? If yes, complete one record for each taxing authority; if no, go to question 11.3.	Y	Y
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Please Note: last year's answers for repeating groups cannot be displayed.

1. Source of Funds	School District	<i>School District</i>
2. Name of funding County, Municipality or School District	South Huntington UFSD	<i>South Huntington Union Free School District</i>
3. Amount	\$6,131,502	<i>\$6,070,752</i>
4. Subject to public vote held in reporting year or in a previous reporting year(s).	Y	Y
5. Written Contractual Agreement	N	N

11.2 <b>TOTAL LOCAL PUBLIC FUNDS</b>	\$6,131,502	<i>\$6,070,752</i>
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#### SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3 Local Library Services Aid (LLSA)	\$11,685	<i>\$11,659</i>
11.4 Record all Central Library Services Aid monies received from system headquarters	\$0	<i>\$0</i>
11.5 Additional State Aid received from the System	\$0	<i>\$0</i>
11.6 Federal Aid received from the System	\$0	<i>\$0</i>
11.7 Other Cash Grants	\$0	<i>\$0</i>
11.8 <b>TOTAL SYSTEM CASH GRANTS</b> (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$11,685	<i>\$11,659</i>

#### OTHER STATE AID

11.9 State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$0	<i>\$0</i>
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#### Federal Aid / Other Receipts

**FEDERAL AID FOR LIBRARY OPERATION**

11.10	LSTA	\$0	<i>\$0</i>
11.11	Other Federal Aid	\$0	<i>\$0</i>
11.12	<b>TOTAL FEDERAL AID</b> (Add Questions 11.10 and 11.11)	\$0	<i>\$0</i>

11.13	<b>CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</b>	\$0	<i>\$0</i>
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**OTHER RECEIPTS**

11.14	Gifts and Endowments	\$2,500	<i>\$0</i>
11.15	Fund Raising	\$0	<i>\$0</i>
11.16	Income from Investments	\$160,107	<i>\$81,285</i>
11.17	Library Charges	\$12,627	<i>\$12,684</i>
11.18	Other	\$22,576	<i>\$23,001</i>
11.19	<b>TOTAL OTHER RECEIPTS</b> (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$197,810	<i>\$116,970</i>

11.20	<b>TOTAL OPERATING FUND RECEIPTS</b> (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$6,340,997	<i>\$6,199,381</i>
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11.21	<b>BUDGET LOANS</b>	\$0	<i>\$0</i>
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**Transfers / Grand Total****TRANSFERS**

11.22	From Capital Fund (Same as Question 14.8)	\$0	<i>\$0</i>
11.23	From Other Funds	\$0	<i>\$0</i>
11.24	<b>TOTAL TRANSFERS</b> (Add Questions 11.22 and 11.23)	\$0	<i>\$0</i>

11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2024 (Same as Question 12.39 of previous year if fiscal year has not changed)	\$2,745,659	\$2,437,397
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11.26	<b>GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE</b> (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40)	\$9,086,656	\$8,636,778
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## 12. OPERATING FUND DISBURSEMENTS

Staff / Collection / Capital  
Operation and Maintenance

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). **ROUND TO THE NEAREST DOLLAR.** Please click [here](#) to read general instructions before completing this section.

### STAFF EXPENDITURES

#### Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	\$2,034,097	\$1,952,531
12.2	Other Staff	\$1,132,158	\$1,052,373
12.3	<b>Total Salaries &amp; Wages Expenditures</b> (Add Questions 12.1 and 12.2)	\$3,166,255	\$3,004,904
12.4	<b>Employee Benefits Expenditures</b>	\$1,229,465	\$1,122,877
12.5	<b>Total Staff Expenditures</b> (Add Questions 12.3 and 12.4)	\$4,395,720	\$4,127,781

### COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$178,518	\$203,112
12.7	Electronic Materials Expenditures	\$311,696	\$330,314
12.8	Other Materials Expenditures	\$55,156	\$51,376
12.9	<b>Total Collection Expenditures</b> (Add Questions 12.6, 12.7 and 12.8)	\$545,370	\$584,802

## CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10 From Local Public Funds (71PF)	\$0	\$0
12.11 From Other Funds (71OF)	\$0	\$0
12.12 <b>Total Capital Expenditures</b> (Add Questions 12.10 and 12.11)	\$0	\$0

## OPERATION AND MAINTENANCE OF BUILDINGS

### Repairs to Building & Building Equipment

12.13 From Local Public Funds (72PF)	\$0	\$0
12.14 From Other Funds (72OF)	\$0	\$0
12.15 <b>Total Repairs</b> (Add Questions 12.13 and 12.14)	\$0	\$0
12.16 Other Disbursements for Operation & Maintenance of Buildings	\$324,533	\$345,393
12.17 <b>Total Operation &amp; Maintenance of Buildings</b> (Add Questions 12.15 and 12.16)	\$324,533	\$345,393

## MISCELLANEOUS EXPENSES

12.18 Office and Library Supplies	\$36,114	\$37,537
12.19 Telecommunications	\$32,161	\$30,375
12.21 Professional & Consultant Fees	\$314,596	\$202,595
12.22 Equipment	\$68,307	\$57,873
12.23 Other Miscellaneous	\$364,554	\$209,914
12.24 <b>Total Miscellaneous Expenses</b> (Add Questions 12.18, 12.19, 12.21, 12.22 and 12.23)	\$815,732	\$538,294

### Contracts / Debt Service / Transfers / Grand Total

12.25 <b>CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</b>	\$59,592	\$58,259
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## DEBT SERVICE

### Capital Purposes Loans (Principal and Interest)

12.26 From Local Public Funds (73PF)	\$0	\$0
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12.27 From Other Funds (73OF)	\$0	\$0
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12.28 <b>Total</b> (Add Questions 12.26 and 12.27)	\$0	\$0
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### Other Loans

12.29 Budget Loans (Principal and Interest)	\$0	\$0
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12.30 Short-Term Loans	\$0	\$0
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12.31 <b>Total Debt Service</b> (Add Questions 12.28, 12.29 and 12.30)	\$0	\$0
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12.32 <b>TOTAL OPERATING FUND DISBURSEMENTS</b> (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31)	\$6,140,947	\$5,654,529
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## TRANSFERS

### Transfers to Capital Fund

12.33 From Local Public Funds (76PF)	\$253,936	\$236,590
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12.34 From Other Funds (76OF)	\$0	\$0
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12.35 <b>Total Transfers to Capital Fund</b> (Add Questions 12.33 and 12.34; same as Question 13.8)	\$253,936	\$236,590
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12.36 <b>Transfer to Other Funds</b>	\$0	\$0
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12.37 <b>TOTAL TRANSFERS</b> (Add Questions 12.35 and 12.36)	\$253,936	\$236,590
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12.38 <b>TOTAL DISBURSEMENTS AND TRANSFERS</b> (Add Questions 12.32 and 12.37)	\$6,394,883	\$5,891,119
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12.39 <b>BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2024</b>	\$2,691,773	\$2,745,659
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12.40	<b>GRAND TOTAL</b>	\$9,086,656	\$8,636,778
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**DISBURSEMENTS, TRANSFERS & BALANCE** (Add Questions 12.38 and 12.39; same as Question 11.26)

## ASSURANCE

12.41	The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).	02/19/2025	02/20/2024
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## FISCAL AUDIT

12.42	Last audit performed (mm/dd/yyyy)	01/10/2025	11/20/2023
12.43	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	07/01/2023 - 06/30/2024	07/01/2022-06/30/2023
12.44	Indicate type of audit (select one):	Private Accounting Firm	Private Accounting Firm

## CAPITAL FUND

12.45	Does the library have a separate Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.	Y
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## 13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Questions 1.6 and 1.7 in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

### REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	\$0	\$0
13.2	All Other Revenues from Local Sources	\$90,164	\$39,084
13.3	<b>Total Revenues from Local Sources</b> (Add Questions 13.1 and 13.2)	\$90,164	\$39,084

### STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	\$31,750	\$0
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13.5	Other State Aid	\$0	\$0
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13.6	<b>Total State Aid</b> (Add Questions 13.4 and 13.5)	\$31,750	\$0
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#### FEDERAL AID FOR CAPITAL PROJECTS

13.7	<b>TOTAL FEDERAL AID</b>	\$0	\$0
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#### INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.35)	\$253,936	\$236,590
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13.9	<b>TOTAL REVENUES</b> (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$375,850	\$275,674
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13.10	<b>NON-REVENUE RECEIPTS</b>	\$0	\$0
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13.11	<b>TOTAL CASH RECEIPTS</b> (Add Questions 13.9 and 13.10)	\$375,850	\$275,674
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13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2024 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$1,668,195	\$1,460,435
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13.13	<b>TOTAL CASH RECEIPTS AND BALANCE</b> (Add Questions 13.11 and 13.12; same as Question 14.12)	\$2,044,045	\$1,736,109
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#### 14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click [here](#) to read general instructions before completing this section.

#### PROJECT EXPENDITURES

14.1	Construction	\$0	\$0
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14.2	Incidental Construction	\$49,801	\$54,636
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#### Other Disbursements

14.3	Purchase of Buildings	\$0	\$0
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14.4	Interest	\$0	\$0
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14.5	Collection Expenditures	\$0	\$13,278
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14.6	<b>Total Other Disbursements</b> (Add Questions 14.3, 14.4 and 14.5)	\$0	\$13,278
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14.7	<b>TOTAL PROJECT EXPENDITURES</b> (Add Questions 14.1, 14.2 and 14.6)	\$49,801	\$67,914
14.8	<b>TRANSFER TO OPERATING FUND</b> (Same as Question 11.22)	\$0	\$0
14.9	<b>NON-PROJECT EXPENDITURES</b>	\$0	\$0
14.10	<b>TOTAL CASH DISBURSEMENTS AND TRANSFERS</b> (Add Questions 14.7, 14.8 and 14.9)	\$49,801	\$67,914
14.11	<b>BALANCE IN CAPITAL FUND</b> - Ending Balance for the Fiscal Year Ending 2024	\$1,994,244	\$1,668,195
14.12	<b>TOTAL CASH DISBURSEMENTS AND BALANCE</b> (Add Questions 14.10 and 14.11; same as Question 13.13)	\$2,044,045	\$1,736,109

## 15. CENTRAL LIBRARIES

PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

## 16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.

*Note:* See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	20.77	16.21
16.2	Total Librarians	20.77	16.21
16.3	All Other Paid Staff	16.45	21.88
16.4	Total Paid Employees	37.22	38.09
16.5	State Government Revenue	\$11,685	\$11,659
16.6	Federal Government Revenue	\$0	\$0
16.7	Other Operating Revenue	\$197,810	\$116,970
16.8	Total Operating Revenue	\$6,340,997	\$6,199,381
16.9	Other Operating Expenditures	\$1,199,857	\$941,946
16.10	Total Operating Expenditures	\$6,140,947	\$5,654,529

16.11	Total Capital Expenditures	\$49,801	\$67,914
16.12	Print Materials	193,608	198,655
16.12a	Total Physical Items in Collection	236,306	241,930
16.13	Circulation of Children's Physical Material	63,537	
16.14	Total Registered Borrowers	16,618	16,032
16.15	Other Capital Revenue and Receipts	\$344,100	\$275,674
16.16	Number of Internet Computers Used by General Public	79	78
16.17	Total Uses (sessions) of Public Internet Computers Per Year	14,006	12,152
16.18	Wireless Sessions	108,250	101,398
16.19	Total Capital Revenue	\$375,850	\$275,674

## 17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	LIB ID	8000583120	8000583120
17.2	Interlibrary Relationship Code	ME	ME
17.3	Legal Basis Code	LD	LD
17.4	Administrative Structure Code	SO	SO
17.5	FSCS Public Library Definition	Y	Y
17.6	Geographic Code	SU1	SU1
17.7	FSCS ID	NY0670	NY0670
17.8	SED CODE	800000056340	800000056340
17.9	INSTITUTION ID	800000056340	800000056340

## SUGGESTED IMPROVEMENTS

Library Name:	SOUTH HUNTINGTON PUBLIC LIBRARY	<i>SOUTH HUNTINGTON PUBLIC LIBRARY</i>
Library System:	Suffolk Cooperative Library System	<i>Suffolk Cooperative Library System</i>

Name of Person Completing Form:	Nick Tanzi	Jamie Gholson
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Phone Number:	(631) 549-4411	(631) 549-4411
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I am satisfied that this resource (Collect) is meeting library needs:	Agree	Agree
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Applying this resource (Collect) will help improve library services to the public:	Agree	Agree
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Please share with us your suggestions for improving the *Annual Report*. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!

## South Huntington Public Library Space Audit

### Information

As we begin our Long-Range Planning for 2026-2028, several key considerations must be addressed. Our building, now over 20 years old, will require necessary maintenance to ensure its continued functionality. Additionally, the ways in which our community interacts with our spaces and materials are evolving. There is a growing demand for more study areas, as well as dedicated spaces for tweens and seniors. Meanwhile, circulation of physical materials such as books, DVDs, and audiobooks has declined significantly.

To optimize the ways in which the community uses our spaces, an audit could assess circulation efficiency, pathway design, and zone placement. Thirdway Space is a consulting firm that does this utilizing retail analytics and patron research techniques to develop a strategic plan that aligns with these shifting needs. A proposal for this work is attached at a cost of \$9000.00. The results of this audit will provide valuable information as we move forward in the long-range planning process.

### Recommendation

That the Board of Trustees authorizes the director to enter into a contract with Thirdway Space at a cost of \$9000.00 to perform a space audit of the South Huntington Public Library.



## **South Huntington Public Library Space Audit Contract**

**Summary** – ThirdWay will evaluate space usage at the South Huntington Public Library at 145 Pidgeon Hill Road, South Huntington NY, 11746, and offer suggestions to improve circulation, space utilization, and overall patron satisfaction for the library. ThirdWay will present these findings in a 80 – 120-page written report with pictures of your space, a zone layout recommendation and best practices drawn from libraries throughout the United States.

### **Goals:**

1. Help the South Huntington Public Library use space effectively to meet its goals.
2. Make specific recommendations for changes that can be made immediately.
3. Propose a zone layout for the best use of existing space.
4. Make suggestions for optimal space configuration in a renovation.

**Library Visit Date** – tbd,

### **Space Audit Methodology** –

1. Preliminary conversation to discuss audit.
2. Walkthrough space without guidance and take photographs.
3. Supplemental guided tour by library director.
4. Library to provide floorplans and heat maps of space.
5. Interview Director and other librarians on history, opportunities, goals and plans.
6. Produce written report with observations and recommendations.
7. Call with Library Director, etc. to discuss final report.
8. Presentation of final report to library board/staff/public at director's option.

**Final Report** – Board-ready report with photos and specific recommendations that can be implemented immediately. Report includes pictures of your library space and pictures/descriptions of best practices

**Licensed Services Disclaimer** – ThirdWay's space audit does not provide guidance requiring license in the State of New York. ThirdWay's space audit provides furniture, zone and pathway configuration and other recommendations based on space utilization and retail best practices. Should the South Huntington Public Library choose to engage ThirdWay for services requiring license in the State of New York, such as architectural, engineering, or interior design services, ThirdWay will work with professionals licensed by the State of New York and engaged by ThirdWay or the South Huntington Public Library Board of Trustees to perform these services.

**Audit Fee:** \$9,000 (Includes \$500 SCLS discount) if signed by 12/31/2024

**Payment Terms:** \$4,500 on date of walkthrough  
\$4,500 due upon delivery of written final report to library director – TBD

Checks should be made out to THIRDWAY, INC.



Agreed for ThirdWay, Inc.

A handwritten signature in black ink, appearing to read 'David Vinjamuri'.

David Vinjamuri  
President  
ThirdWay, Inc.

Agreed for the South Huntington Public Library

Janet Scherer  
Director  
South Huntington Public Library

Remit Address:

ThirdWay, Inc.  
PO Box 392  
Pleasantville, NY 10570-0392



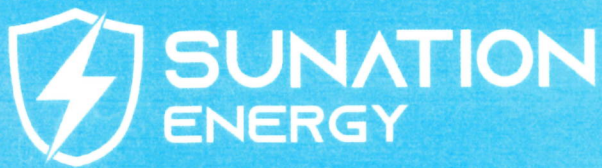
## Sunation Engineering Services Proposal

### Information

Based on prior board discussions, I contacted our architectural firm, BHC Architects (BHC), and requested an examination of the different options for solar panels to be included in the capital project feasibility study already in progress. The request included both roof and parking lot installations. In order to get an accurate idea of the cost effectiveness of such a project, the architect contacted Sunation Energy. Attached is Sunation's proposal to complete the engineering and design services necessary for our review. The cost is \$5,700.00. BHC would execute the contract and have the work invoiced through their firm.

### Recommendation

That the Board of Trustees, authorizes BHC Architects to execute the proposed agreement with Sunation to provide design and engineering services for the addition of solar panels at the South Huntington Public Library at a cost of \$5,700.00 to be invoiced through BHC.



South Huntington Public Library  
145 Pidgeon Hill Rd  
Huntington Station, NY 11746

January 31, 2025

**Attn:** Christopher Sepp – Senior Associate – BHC Architects

**Engineering Services  
Design and Engineering Agreement**

Mr. Sepp,

Please accept this as a formal quote to provide design and engineering services for the proposed PV generation system to be installed on the roof of 145 Pidgeon Hill Rd, Huntington Station, NY 11746.

At the completion of this project, SUNation will deliver unstamped drawings including the PV Array Roof Layout and Electrical Single Line Diagram as well as a PE Stamped Roof Loading Capability Letter. Also, there will be an add/alternate with a layout for a carport structure. Both options will have estimated pricing for a turnkey installation. Providing all architectural and engineering drawings are shared with SUNation Energy for this building in both PDF and CAD format. One change is included in this pricing and after that changes will be an additional charge.

The Engineering Services Fee of \$5,700.00 will be paid 75% (\$4,275.00) upon signing and agreeing to this contract and 25% (\$1,425.00) upon receiving the final drawing set.

This engineering project does not preclude SUNation Energy from bidding on the proposed system. In the event that SUNation Energy should be selected to build the solar project, SUNation Energy will credit back the above engineering fee from the initial payment made on the future solar installation project.

IN WITNESS WHEREOF, the Parties have caused this Proposal to be executed by their duly authorized representatives as of the Effective Date below.

Client	SUNation Energy
By: _____ Name: Title: Date:	By: _____ Name: John Mucci Title: General Manager of NY Operations Date:

## **EV Charging Station Fees**

### **Information**

The library has begun the installation of two ChargePoint EV charging stations for the public. As a community service, we are looking at pricing that would make them budget neutral. After consulting with other Suffolk County libraries, our suggested pricing model would be to offer 2 hours of free charging, with \$3.00 for each hour after that, on a per use basis.

### **Recommendation**

That the Board of Trustees approves an EV charging fee of 2 free hours, followed by \$3 for every hour thereafter, on a per use basis.

Asset Tag ID	Machine Name	Category	Serial No	Brand	Model	Purchase Date	Status
30652002678433	PLMRM01	Laptop	5CD917295H	HP	ProBook 450 G6 (5VC00UT#ABA)	06/01/2019	EOL
30652002678391	PLMRM05	Laptop	5CD9172W9M	HP	ProBook 450 G6 (5VC00UT#ABA)	06/01/2019	EOL
30652002678557	PLMRM03	Laptop	5CD91729J4	HP	ProBook 450 G6 (5VC00UT#ABA)	06/01/2019	EOL
30652002678516	PLMRM02	Laptop	5CD9013Z0N	HP	ProBook 450 G6 (5VC00UT#ABA)	06/01/2019	EOL
30652002678334	Red06	Tablet	GG7XR64WJF8J	Apple	MR7F2LL/A	11/01/2018	Trade-In
30652002678375	Red03	Tablet	GQ8XQKHJF8J	Apple	MR7F2LL/A	11/01/2018	Trade-In
30652002678532	Blue02	Tablet	GQ8XQJTF8J	Apple	MR7F2LL/A	11/01/2018	Trade-In
30652002678490	Red05	Tablet	GQ8XQEDQJF8J	Apple	MR7F2LL/A	11/01/2018	Trade-In
30652002678458	Blue01	Tablet	GQ8XQJBEJF8J	Apple	MR7F2LL/A	11/01/2018	Trade-In
30652002678615	Red01	Tablet	DMQWQDVJF8J	Apple	MR7F2LL/A	11/01/2018	Trade-In
30652002678417	Red04	Tablet	GG7WX473JF8J	Apple	MR7F2LL/A	11/01/2018	Trade-In
30652002678573	Red07	Tablet	GQ8XQSMRJF8J	Apple	MR7F2LL/A	11/01/2018	Trade-In
30652002678300	Blue05	Tablet	GQ8XQ8YRJF8J	Apple	MR7F2LL/A	11/01/2018	Trade-In
30652002678185	Blue06	Tablet	DMPX1YSS5JF8J	Apple	MR7F2LL/A	11/01/2018	Trade-In
30652002678227	Blue07	Tablet	DMPW6Q26JF8J	Apple	MR7F2LL/A	11/01/2018	Trade-In
30652002678268	Blue03	Tablet	GQ8XQAPMJF8J	Apple	MR7F2LL/A	11/01/2018	Trade-In
30652002678342	Blue04	Tablet	GQ8XPDCPJF8J	Apple	MR7F2LL/A	11/01/2018	Trade-In

Tablets will be used for trade-in towards newequipment

## Adult Programs – January 2025

Title	Event Start Date	People in Attendance
Cardio Mix Fitness	01/04/2025 @ 9:30am	11
Adult Take & Bake: Winter Morning Donut Muffins	01/06/2025 @ 9:15am	25
Beginner Tai Chi	01/06/2025 @ 9:30am	25
Monday Yoga	01/06/2025 @ 11:00am	25
Movie: White Bird	01/06/2025 @ 2:00pm	27
Virtual Chair Yoga (V)	01/07/2025 @ 9:00am	10
Tai Chi Level 2	01/07/2025 @ 9:30am	19
Game Day	01/07/2025 @ 11:00am	0
SCORE	01/08/2025 @ 10:00am	17
Non-Fiction Book Discussion	01/08/2025 @ 11:00am	9
Small Business Counseling	01/08/2025 @ 4:30pm	0
Small Business Counseling	01/08/2025 @ 5:30pm	0
Small Business Counseling	01/08/2025 @ 6:30pm	0
Thursday Yoga	01/09/2025 @ 9:30am	25
Genealogy Drop-in	01/09/2025 @ 10:00am	3
Huntington AARP	01/09/2025 @ 10:00am	31
Yoga 2nd Session	01/09/2025 @ 11:00am	25
NAACP Executive Board Meeting	01/09/2025 @ 6:00pm	10
North Shore Civil War Roundtable	01/09/2025 @ 6:30pm	12
Adult Take & Make: Winter Luminary (V)	01/09/2025 @ 7:00pm	47
Winter Concert Series: The Paul Effman Band	01/10/2025 @ 7:00pm	158
Cardio Mix Fitness	01/11/2025 @ 9:30am	11
Puzzle Exchange	01/11/2025 @ 1:00pm	0
Folk Music Jam	01/12/2025 @ 1:00pm	20
Classical Sundays: Piano Duo Svetlana Gorokhovich & Irena Portenko	01/12/2025 @ 2:30pm	70
Beginner Tai Chi	01/13/2025 @ 9:30am	25
Monday Yoga	01/13/2025 @ 11:00am	25
Movie: The Wild Robot	01/13/2025 @ 2:00pm	19
Declutter Your Digital Environment	01/13/2025 @ 7:00pm	17
Virtual Chair Yoga (V)	01/14/2025 @ 9:00am	10
Tai Chi Level 2	01/14/2025 @ 9:30am	19
Game Day	01/14/2025 @ 11:00am	4
Beyond Cost: Choosing a Retirement Location	01/14/2025 @ 7:00pm	11
AARP Smart DriverTek Workshop	01/15/2025 @ 11:00am	13
Library Board of Trustees Meeting	01/15/2025 @ 7:00pm	0
Evening Book Discussion	01/15/2025 @ 7:00pm	10
Thursday Yoga	01/16/2025 @ 9:30am	25
Yoga 2nd Session	01/16/2025 @ 11:00am	25
Navigating Our Digital Services	01/16/2025 @ 11:00am	12

Cooking Class: The Brain Boost Diet Plan	01/16/2025 @ 1:30pm	14
Writing Workshop (V)	01/16/2025 @ 4:00pm	8
NAACP Huntington	01/16/2025 @ 6:30pm	12
Winter Concert Series: Let It Bleed	01/17/2025 @ 7:00pm	166
Cardio Mix Fitness	01/18/2025 @ 9:30am	11
Test Payment Event	01/19/2025 @ 12:00pm	5
Virtual Chair Yoga (V)	01/21/2025 @ 9:00am	10
Tai Chi Level 2	01/21/2025 @ 9:30am	19
Game Day	01/21/2025 @ 11:00am	8
Tech Byte: Music Streaming Basics	01/21/2025 @ 11:00am	11
Leisurama of Montauk (V)	01/21/2025 @ 12:00pm	8
Meditation: Training Your Attention	01/21/2025 @ 6:30pm	12
2nd Precinct Advisory Board	01/21/2025 @ 6:30pm	8
What Stays & What Goes? An Organizer's Guide to Making Decisions	01/22/2025 @ 1:00pm	32
Small Business Counseling	01/22/2025 @ 4:30pm	0
Small Business Counseling	01/22/2025 @ 5:30pm	0
Sourdough 101	01/22/2025 @ 6:30pm	15
Small Business Counseling	01/22/2025 @ 6:30pm	0
Thursday Yoga	01/23/2025 @ 9:30am	25
Yoga 2nd Session	01/23/2025 @ 11:00am	25
Writing Workshop (V)	01/23/2025 @ 4:00pm	8
Cozy Crochet Headband	01/23/2025 @ 6:30pm	11
Winter Concert Series: 2nd Chance Jazz Band	01/24/2025 @ 7:00pm	99
Cardio Mix Fitness	01/25/2025 @ 9:30am	11
Lunar New Year Celebration	01/26/2025 @ 2:30pm	250
Beginner Tai Chi	01/27/2025 @ 9:30am	25
Medicare Counseling One-on-One	01/27/2025 @ 10:00am	6
Creative Club: Intro to Collage	01/27/2025 @ 10:00am	9
Monday Yoga	01/27/2025 @ 11:00am	25
Movie: You Gotta Believe	01/27/2025 @ 2:00pm	42
Winter Paint Night	01/27/2025 @ 6:30pm	19
Virtual Chair Yoga (V)	01/28/2025 @ 9:00am	10
Tai Chi Level 2	01/28/2025 @ 9:30am	19
Game Day	01/28/2025 @ 11:00am	11
Defensive Driving	01/28/2025 @ 11:00am	54
Introduction to Cricut Crafting	01/28/2025 @ 6:30pm	12
20s & 30s Book Club at Six Harbors Brewing Co.	01/28/2025 @ 7:00pm	5
Job Fair	01/29/2025 @ 5:00pm	50
Beyond the Book @ the Whaling Museum	01/29/2025 @ 6:30pm	1
Artificial Intelligence (AI) Tools for Everyday	01/29/2025 @ 7:00pm	13
Thursday Yoga	01/30/2025 @ 9:30am	25
Yoga 2nd Session	01/30/2025 @ 11:00am	25

Cover to Cover Book Discussion	01/30/2025 @ 11:00am	6
Writing Workshop (V)	01/30/2025 @ 4:00pm	8
Cozy Crochet Headband	01/30/2025 @ 6:30pm	12



## Children's Programs – January 2025

Title	Event Start Date	People in Attendance
Science of Toys	01/02/2025 @ 2:30pm	20
Library Arts Presents: Junk Jewelry Snowman	01/03/2025 @ 2:30pm	16
Lego Club	01/05/2025 @ 2:30pm	20
Bilingual BANANAS Bilinguals	01/06/2025 @ 10:00am	13
SPARKS Learning Homeschool Co-op	01/06/2025 @ 1:00pm	12
Homework Help at the South Huntington Public Library	01/06/2025 @ 4:30pm	5
Sprouts & Friends	01/07/2025 @ 10:00am	21
Sprouts & Friends	01/07/2025 @ 11:00am	18
Preschool Pals	01/07/2025 @ 3:00pm	17
Baby Bundle Take & Make / Paquete Para Bebés		
un Take & Make	01/08/2025 @ 10:15am	15
Baby Time!	01/08/2025 @ 10:30am	11
Baby Time!	01/08/2025 @ 11:15am	10
Picture Book Time	01/08/2025 @ 3:00pm	11
Adventures in Art: Clay, Hooray!	01/08/2025 @ 4:30pm	18
Zumbini	01/09/2025 @ 10:30am	20
Zumbini	01/09/2025 @ 11:30am	11
A Time for Kids	01/10/2025 @ 10:00am	15
A Time for Kids	01/10/2025 @ 11:00am	10
Art Club: Maud Lewis	01/10/2025 @ 4:30pm	13
Lil' Athletes Toddler	01/11/2025 @ 10:00am	9
Lil' Athletes	01/11/2025 @ 11:00am	9
Winter Wildlife	01/11/2025 @ 2:00pm	14
CLASS VISIT: OW 1st Grade (DL)	01/13/2025 @ 9:30am	46
Bilingual BANANAS Bilinguals	01/13/2025 @ 10:00am	12
Making Moos-Lah	01/13/2025 @ 4:30pm	10
Homework Help at the South Huntington Public Library	01/13/2025 @ 4:30pm	7
CLASS VISIT: OW 1st Grade	01/14/2025 @ 9:30am	46
Sprouts & Friends	01/14/2025 @ 10:00am	19
Sprouts & Friends	01/14/2025 @ 11:00am	16
Preschool Pals	01/14/2025 @ 3:00pm	18
Hip Hop Dance	01/14/2025 @ 4:45pm	14
CLASS VISIT: OW 1st Grade (DL)	01/15/2025 @ 9:30am	59
Baby Time!	01/15/2025 @ 10:30am	9
Baby Time!	01/15/2025 @ 11:15am	10
Picture Book Time	01/15/2025 @ 3:00pm	9
CLASS VISIT: OW 1st Grade	01/16/2025 @ 9:30am	47

Zumbini	01/16/2025 @ 10:30am	20
Zumbini	01/16/2025 @ 11:30am	12
A Time for Kids	01/17/2025 @ 10:00am	10
A Time for Kids	01/17/2025 @ 11:00am	10
Tweens Night Out: Craft-A-Palooza!	01/17/2025 @ 7:00pm	12
Music & Movement	01/18/2025 @ 10:00am	13
Jedi Winter Reading Carnival	01/18/2025 @ 1:00pm	48
Jedi Training	01/18/2025 @ 1:00pm	50
Chess Nuts	01/19/2025 @ 2:30pm	9
Sprouts & Friends	01/21/2025 @ 10:00am	11
Sprouts & Friends	01/21/2025 @ 11:00am	15
Preschool Pals	01/21/2025 @ 3:00pm	11
Hip Hop Dance	01/21/2025 @ 4:45pm	15
Baby Time!	01/22/2025 @ 10:30am	8
Baby Time!	01/22/2025 @ 11:15am	8
Picture Book Time	01/22/2025 @ 3:00pm	5
Zumbini	01/23/2025 @ 10:30am	10
Zumbini	01/23/2025 @ 11:30am	13
A Time for Kids	01/24/2025 @ 10:00am	9
A Time for Kids	01/24/2025 @ 11:00am	13
CLASS VISIT: LISG 4th Grade	01/24/2025 @ 1:00pm	20
Art Club: Polly Apfelbaum	01/24/2025 @ 4:30pm	13
PlayHooray Babies & Kids	01/25/2025 @ 10:00am	15
Puzzle Day	01/25/2025 @ 10:00am	60
Lego Club	01/25/2025 @ 2:00pm	18
Bilingual BANANAS Bilinguals	01/27/2025 @ 10:00am	11
Homework Help at the South Huntington Public Library	01/27/2025 @ 4:30pm	0
Sprouts & Friends	01/28/2025 @ 10:00am	18
Sprouts & Friends	01/28/2025 @ 11:00am	16
Preschool Pals	01/28/2025 @ 3:00pm	16
Hip Hop Dance	01/28/2025 @ 4:45pm	13
Baby Time!	01/29/2025 @ 10:30am	10
Baby Time!	01/29/2025 @ 11:15am	7
Mulan's Lunar New Year Party	01/29/2025 @ 2:30pm	20
Zumbini	01/30/2025 @ 10:30am	14
Zumbini	01/30/2025 @ 11:30am	7
CLASS VISIT: LISG 5th Grade	01/31/2025 @ 9:15am	8
A Time for Kids	01/31/2025 @ 10:00am	20
A Time for Kids	01/31/2025 @ 11:00am	18
Girl Scout Troop 103	01/31/2025 @ 6:00pm	6

## YA Programs – January 2025

Title	Event Start Date	People in Attendance
Board Game Night	01/03/2025 @ 6:30pm	12
Homework Help at the South Huntington Public Library	01/06/2025 @ 4:30pm	5
Teen Volunteers - Homework Help at the South Huntington Public Library	01/06/2025 @ 4:30pm	4
Winter Reading Carnival Training / Executive Teen Advisory Board	01/07/2025 @ 7:00pm	0
NEW DATE *** International Snacks - Canada!	01/09/2025 @ 7:00pm	11
Indoor S'mores	01/10/2025 @ 7:00pm	15
Homework Help at the South Huntington Public Library	01/13/2025 @ 4:30pm	7
Teen Volunteers - Homework Help at the South Huntington Public Library	01/13/2025 @ 4:30pm	8
Winter Reading Carnival Training	01/13/2025 @ 6:30pm	6
Tea Time: a Community Service Program	01/15/2025 @ 7:00pm	14
Trivia Night	01/17/2025 @ 7:00pm	13
Teen Volunteers Jedi Winter Reading Carnival	01/18/2025 @ 1:00pm	15
Teen Advisory Board	01/21/2025 @ 7:00pm	24
Sock Snowman	01/22/2025 @ 7:00pm	5
YA Movie: Rise of the Guardians	01/24/2025 @ 6:30pm	7
Cub Scout Pack 66	01/24/2025 @ 7:00pm	7
Valentines for Veterans: a Community Service Program	01/25/2025 @ 1:00pm	29
Homework Help at the South Huntington Public Library	01/27/2025 @ 4:30pm	0
Teen Volunteers - Homework Help at the South Huntington Public Library	01/27/2025 @ 4:30pm	0
SAT Review Class	01/27/2025 @ 6:30pm	10
Monster Bookmarks: a Community Service Program	01/28/2025 @ 7:00pm	15
Hot Cocoa Paint Night	01/31/2025 @ 7:00pm	15

## Museum Passes Annual Stats 2024 - Summary

Range	Cost per Person
Average	\$14.59
The average cost to the library for museum passes per person was \$14.59 in 2024 compared to \$10.40 in 2023.	

Range	Total Savings
Minimum	\$35,641.50
Average	\$112,823.75
Maximum	\$190,009.00
Patrons saved an average of \$112,823.75 in museum admission fees during 2024 by using library museum passes.	

## Museum Passes Annual Stats 2024 - Library Costs

Museum	# of Passes	Reservations	% Change from 2023	Cost Per Pass	Total Cost	Cost per Person	Notes
Frick Collection	2	2	-85.71%	\$100.00	\$200.00	\$100.00	
Long Island Music and Entertainment Hall of Fame	1	10	#DIV/0!	\$995.00	\$995.00	\$99.50	
American Kennel Club Museum of the Dog	1	11	10.00%	\$250.00	\$250.00	\$22.73	
Long Island Maritime Museum	1	10	-23.08%	\$200.00	\$200.00	\$20.00	
Museum of the City of New York	2	13	85.71%	\$125.00	\$250.00	\$19.23	
MoMA   The Museum of Modern Art	2	87	-11.22%	\$750.00	\$1,500.00	\$17.24	
Intrepid Museum	1	56	-9.68%	\$950.00	\$950.00	\$16.96	
LT Michael P. Murphy Navy SEAL Museum	1	9	-50.00%	\$150.00	\$150.00	\$16.67	
9/11 Memorial & Museum	1	33	#DIV/0!	\$500.00	\$500.00	\$15.15	
Long Island Children's Museum	2	246	24.24%	\$1,650.00	\$3,300.00	\$13.41	
Old Bethpage Village Restoration	1	30	30.43%	\$400.00	\$400.00	\$13.33	
Long Island Museum of American Art, History, and Carriages	1	25	-16.67%	\$300.00	\$300.00	\$12.00	
New York Transit Museum	2	19	-9.52%	\$100.00	\$200.00	\$10.53	
Harbes Family Farm	2	259	26.34%	\$1,350.00	\$2,700.00	\$10.42	
Guggenheim	2	50	8.70%	\$250.00	\$500.00	\$10.00	
Children's Museum of Manhattan	2	34	-27.66%	\$162.50	\$325.00	\$9.56	
New-York Historical Society	2	18	28.57%	\$80.00	\$160.00	\$8.89	
American Airpower Museum	1	77	24.19%	\$650.00	\$650.00	\$8.44	
Nassau County Firefighters Museum	1	76	-2.56%	\$600.00	\$600.00	\$7.89	
New York Hall of Science	2	96	-7.69%	\$375.00	\$750.00	\$7.81	
Cradle of Aviation	1	140	-2.10%	\$1,000.00	\$1,000.00	\$7.14	
Garvies Point Museum and Preserve	2	27	-18.18%	\$87.50	\$175.00	\$6.48	
Long Island Science Center	1	55	-16.67%	\$350.00	\$350.00	\$6.36	
Long Island Explorium	1	40	-24.53%	\$250.00	\$250.00	\$6.25	
Heckscher Museum of Art	1	41	310.00%	\$250.00	\$250.00	\$6.10	
Cold Spring Harbor Fish Hatchery & Aquarium	2	167	1.83%	\$500.00	\$1,000.00	\$5.99	
Suffolk County Vanderbilt Museum	2	220	12.24%	\$550.00	\$1,100.00	\$5.00	
Nassau County Museum of Art	2	102	29.11%	\$250.00	\$500.00	\$4.90	
Walt Whitman Birthplace State Historic Site	1	31	24.00%	\$150.00	\$150.00	\$4.84	
Cold Spring Harbor Fire House Museum	2	9	12.50%	\$20.00	\$40.00	\$4.44	
Whaling Museum & Education Center of Cold Spring Harbor	1	63	0.00%	\$250.00	\$250.00	\$3.97	
Fire Island Lighthouse	1	51	37.84%	\$175.00	\$175.00	\$3.43	
Brooklyn Botanic Garden	2	58	52.63%	\$62.50	\$125.00	\$2.16	
Old Westbury Gardens	2	183	16.56%	\$175.00	\$350.00	\$1.91	
Empire Pass	4	144	13.39%	\$64.00	\$256.00	\$1.78	5 Year Pass Cost \$320. Divided by 5 for annual cost.

## Museum Passes Annual Stats 2024 - Patron Savings

# of Passes	Museum	Reservations	Minimum Savings	Average Savings	Maximum Savings
1	9/11 Memorial & Museum	33	\$891.00	\$4,009.50	\$7,128.00
1	American Airpower Museum	77	\$965.50	\$2,406.25	\$3,850.00
1	American Kennel Club Museum of the Dog	11	\$110.00	\$275.00	\$440.00
2	Brooklyn Botanic Garden	58	\$1,044.00	\$3,654.00	\$6,264.00
2	Children's Museum of Manhattan	34	\$569.50	\$1,423.75	\$2,278.00
2	Cold Spring Harbor Fire House Museum	9	\$18.00	\$63.00	\$108.00
2	Cold Spring Harbor Fish Hatchery & Aquarium	167	\$1,002.00	\$3,507.00	\$6,012.00
1	Cradle of Aviation	140	\$2,380.00	\$8,330.00	\$14,280.00
4	Empire Pass	144	\$1,296.00	\$4,536.00	\$7,776.00
1	Fire Island Lighthouse	51	\$382.50	\$1,338.75	\$2,295.00
2	Frick Collection	2	\$34.00	\$51.00	\$68.00
2	Garvies Point Museum and Preserve	27	\$108.00	\$378.00	\$648.00
2	Guggenheim	50	\$1,225.00	\$3,062.50	\$4,900.00
2	Harbes Family Farm	259	\$6,086.50	\$15,216.25	\$24,346.00
1	Heckscher Museum of Art	41	\$205.00	\$307.50	\$410.00
1	Intrepid Museum	56	\$1,736.00	\$6,076.00	\$10,416.00
2	Long Island Children's Museum	246	\$4,182.00	\$14,637.00	\$25,092.00
1	Long Island Explorium	40	\$280.00	\$980.00	\$1,680.00
1	Long Island Maritime Museum	10	\$90.00	\$315.00	\$540.00
	Long Island Museum of American Art, History, and Carriages	25	\$187.50	\$656.25	\$1,125.00
1	Long Island Music and Entertainment Hall of Fame	10			
1	Long Island Science Center	55	\$825.00	\$2,062.50	\$3,300.00
1	LT Michael P. Murphy Navy SEAL Museum	9	\$135.00	\$472.50	\$810.00
2	MoMA   The Museum of Modern Art	87	\$1,827.00	\$5,481.00	\$9,135.00
2	Museum of the City of New York	13	\$208.00	\$312.00	\$416.00
1	Nassau County Firefighters Museum	76	\$532.00	\$1,330.00	\$2,128.00
2	Nassau County Museum of Art	102	\$892.50	\$3,123.75	\$5,355.00
2	New York Hall of Science	96	\$2,496.00	\$8,736.00	\$14,976.00
2	New York Transit Museum	19	\$142.50	\$498.75	\$855.00
2	New-York Historical Society	18	\$270.00	\$945.00	\$1,620.00
1	Old Bethpage Village Restoration	30	\$405.00	\$1,012.50	\$1,620.00
2	Old Westbury Gardens	183	\$2,196.00	\$7,686.00	\$13,176.00
2	Suffolk County Vanderbilt Museum	220	\$2,200.00	\$7,700.00	\$13,200.00
1	Walt Whitman Birthplace State Historic Site	31	\$279.00	\$697.50	\$1,116.00
1	Whaling Museum & Education Center of Cold Spring Harbor	63	\$441.00	\$1,543.50	\$2,646.00

Range	Total Savings
Minimum	35641.5
Average	112823.75
Maximum	190009
Patrons saved an average of \$112,823.75 in museum admission fees during 2024 by using library museum passes.	

Row Labels	Count of LOCATION	Count of Information & Referral	Count of Case Management	Count of Individual Counseling
Harborfields	3	3		
Huntington	5	2	3	
Huntington Station	5	2	4	
Northport	3	1	2	
Northport East	10	7	3	1
South Huntington	5	2	3	1
<b>Grand Total</b>	<b>31</b>	<b>17</b>	<b>15</b>	<b>2</b>



## Circulation Statistics

	January 2025	December 2024	January 2024
SHPL Material Check-Outs (ALL Libraries)	9,244	7,141	9,357
Self Checkouts (Kiosks)	1,681	1,365	1,890
YA Laptop Checkouts	2	0	4
Circulating Chromebook Checkouts	3	3	2
Circulating Laptop Checkouts	4	7	4
Hotspot Checkouts	22	25	26

### Percent of all checkouts using SHPL Self-Check Kiosks

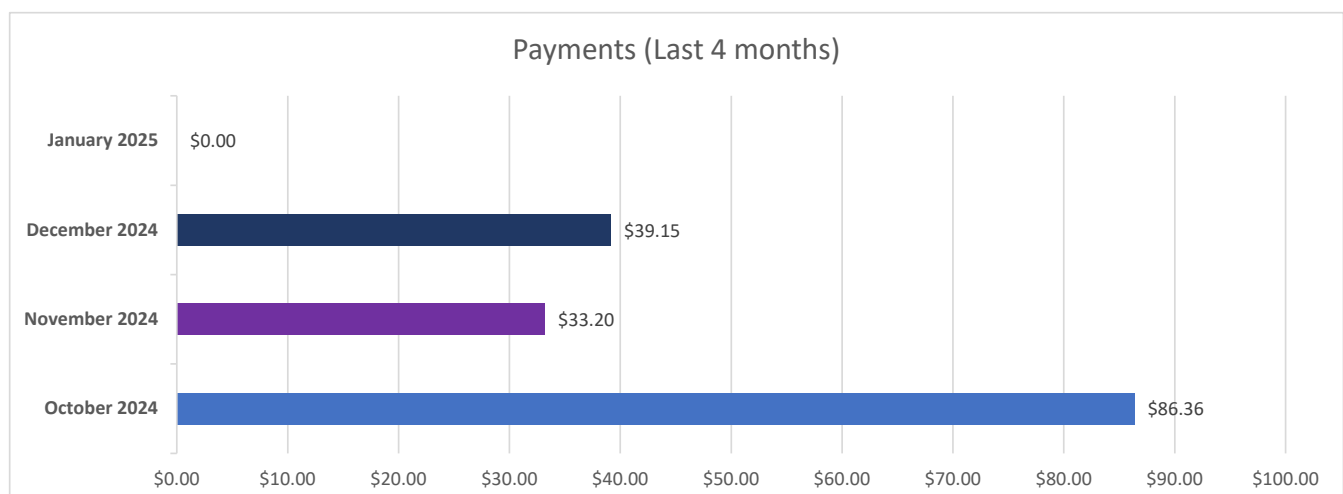
January 2025	18.2%
December 2024	19.1%
January 2024	20.2%

### Laptop Checkouts (Combined)

January 2025	9		↓	-10.0%	Change since last month
December 2024	10				
January 2024	10	{last year}	↓	-10.0%	Change since last year

### e-Commerce Payments (released quarterly)

January 2025	December 2024	November 2024	October 2024	January 2024
\$0.00	\$39.15	\$33.20	\$86.36	\$66.03



## Subscription Statistics

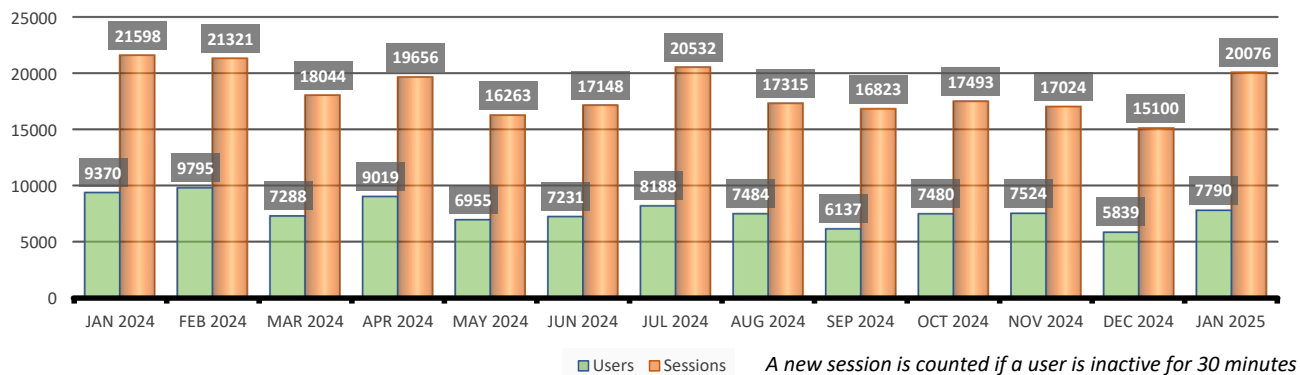
	January 2025	December 2024	Change (last month)		January 2024	Change (last year)	
EBSCO	469	362	↑	30%	306	↑	53%
OCLC / First Search	188	127	↑	48%	157	↑	20%
Homework Help	32	47	↓	-32%	23	↑	39%
LinkedIN Learning	14	8	↑	75%	15	↓	-7%
Overdrive	9679	8764	↑	10%	9037	↑	7%
Pronunciator	10	6	↑	67%	9	↑	11%
WAM Consortium Databases	4206	1932	↑	118%	1965	↑	114%

## Gate Count Statistics



## WebSite Statistics

13 Months	Users	Sessions	Total Page Views	Home Page Views
Jan 2025	7790	20076	61217	14987
Dec 2024	5839	15100	42308	11267
Nov 2024	7524	17024	44752	11978
Oct 2024	7480	17493	49125	12252
Sep 2024	6137	16823	46637	12079
Aug 2024	7484	17315	43100	12766
Jul 2024	8188	20532	60851	15323
Jun 2024	7231	17148	47788	12243
May 2024	6955	16263	42245	11475
Apr 2024	9019	19656	51492	12991
Mar 2024	7288	18044	50715	12954
Feb 2024	9795	21321	58129	13796
Jan 2024	9370	21598	61232	14956



33.4%

Change in website users compared to last month

-16.9%

Change in website users compared to last year

1.2%

Compared to the **average monthly users::**

7,700

## WiFi Usage

13 Months	Wireless devices connected
Jan 2025	8165
Dec 2024	7156
Nov 2024	7854
Oct 2024	7642
Sep 2024	3708
Aug 2024	5413
Jul 2024	7524
Jun 2024	8172
May 2024	9747
Apr 2024	9872
Mar 2024	10160
Feb 2024	8930
Jan 2024	8636



Multiple connections by a single device are counted as 1 per day



14.1%

Change in wireless users compared to last month

-5.5%

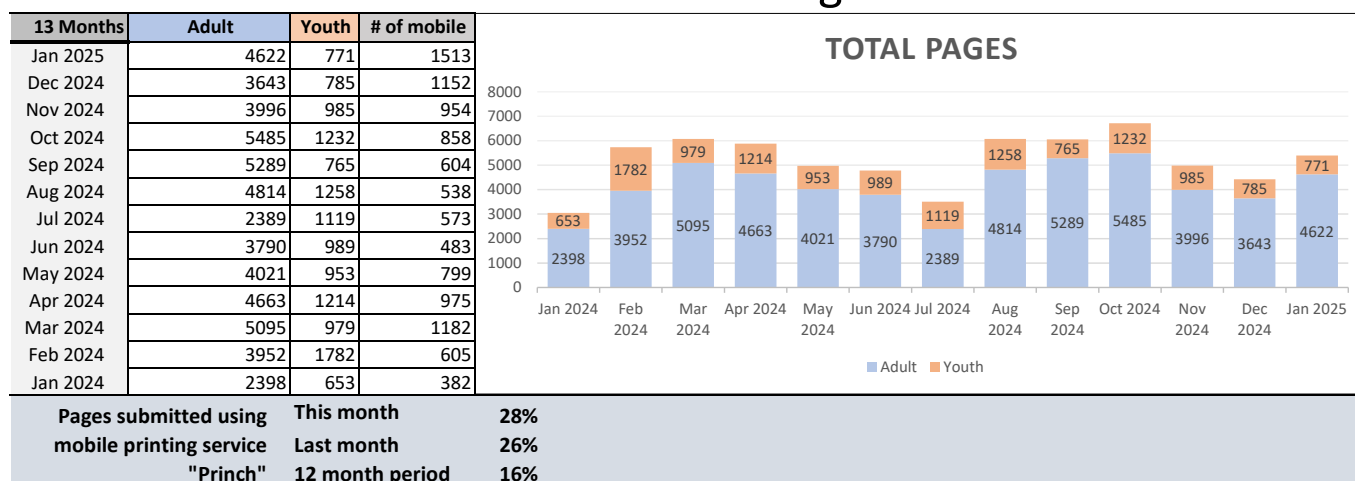
Change in wireless users compared to last year

3.1%

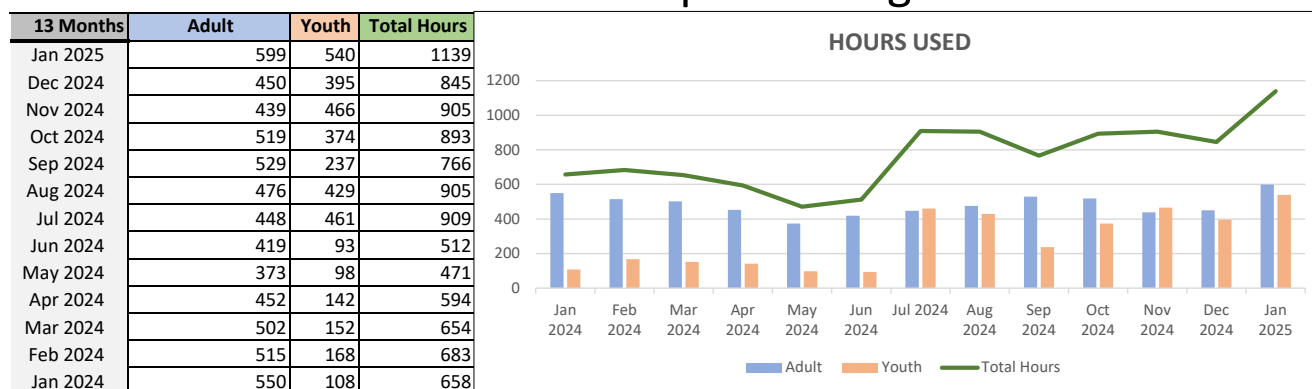
Compared to the **average monthly connections::**

7921

## Public Printing



## Public Computer Usage



↑ **33.1%** Adult Reference  
 ↑ **36.7%** Youth Services  
 ↑ **8.9%** Adult Reference  
 ↑ **400.0%** Youth Services

Change compared to last month

Change compared to last year

## Patron Services

	Jan 2025	Monthly average (past year)
One-on-One Tech Help Sessions	34	22
3D Models Printed	57	23
Posters Printed	3	16
Text-a-Librarian (conversations)	47	44